

**MEETING MINUTES OF THE
TRAFFIC AND TRANSPORTATION COMMISSION
OF THE CITY OF CALABASAS, CALIFORNIA
HELD TUESDAY, OCTOBER 24, 2023**

OPENING MATTERS

Call to Order/ Roll Call of Commission Members

Chair Patton called the meeting to order at 7:00 p.m.

Present: Chair Patton, Vice Chair Cassel, Commissioner Pashai, Commissioner Smith, Commissioner Reich, and Commissioner Tabandeh

Staff: Interim Director Phil Lanzafame, Deputy Director Holden, Assistant Engineer Bezdecny, and Assistant Engineer Sheikhlar

Pledge of Allegiance led by Vice Chair Wright

APPROVAL OF THE AGENDA

The agenda approval carried unanimously.

Approval of the Traffic and Transportation Meeting Minutes from the July 25, 2023

Approval of the Minutes of the July 25, 2023 Traffic and Transportation Commission carried unanimously.

PUBLIC COMMENT

There were no public speakers/comments.

AGENDA ITEMS

1. Request to form a Sub-Committee to review applications and interview applicants for the Student Member position

Interim Public Works Director Lanzafame presented Request to form a Sub-Committee to review applications and interview applicants for the Student Member position.

Staff presented and requested: If the commission would form a subcommittee to review the applications, interview the candidates, and make a recommendation to the full commission for that student to sit as student commissioner.

Direction provided to staff. Chair Patton asked commissioners to volunteer for this committee, Commissioner Pashai and Commissioner Smith volunteered to serve on the subcommittee.

2. Traffic Impact Thresholds

Tom Mericle, traffic engineer with TKM Engineering, presented Traffic Impact Thresholds.

Presented on new thresholds to be used to address CEQA and City operational impacts to be consistent with State law and the City's General Plan. Three options were presented to options in response to the Traffic Impact Threshold. Commissioners gave comments and questions about grant funding.

Presented three motions to vote on:

1. VMT threshold as 16.8% below the citywide average VMT baseline for CEQA Transportation Impact Analysis
2. Using the previous General Plan Level of Service (LOS) thresholds for Local Transportation Assessment.
3. Draft resolution for TTC review to move forward to City Council adopt the thresholds approved by the TTC.

Action Requested: Staff recommends that the Traffic and Transportation Commission adopt new Impact Thresholds as detailed above and forward the recommendation to the City Council. MOTION CARRIED 5-0.

3. Traffic Mitigation Fee Update - Project Prioritization

Interim Public Works Director Lanzafame presented Traffic Mitigation Fee Update – Project Prioritization with traffic engineering consultant Tom Mericle from TKM Engineering. Line Items, in Attachment A: Potential Traffic Mitigation Fee Updated Project List were provided and presented to Commissioners, and the Commissioners were asked to maintain all line items on the list as priorities, provided in

Line Items presented to Commissioners:

- Mureau Road at Calabasas road intersection improvements (in progress)
- Calabasas Road widening improvements between Mureau Road and Parkway Calabasas
- Traffic Signal at Mulholland Highway at Paul Revere (completed)
- Traffic Signal upgrades at Mulholland Highway and Mulholland Drive (Outside City Limits)
- Traffic Signal at Mulholland Highway at Freedom Drive (marked crosswalk and flashing beacons installed)
- Roundabout at Mulholland Highway at Old Topanga Canyon Road (traffic signal upgrade in progress)

- Old Topanga Canyon Road (Valmar to Mulholland Hwy) medians, roundabout, and master plan (partially completed)

Commissioners gave comments, questions, and suggestions.

Action Requested: Staff recommends that the Traffic and Transportation Commission set priorities to the list of projects for staff to use in development of the updated TMF program. MOTION CARRIED.

4. Traffic Safety Updates

Presented by Assistant Engineer Tra'a Bezdecny,

Informational item only so no request for action.

5. Transit Update

Presented by Assistant Engineer Tra'a Bezdecny,

Informational item only so no request for action.

DIVISION REPORT

- Old Topanga Canyon Road/Mulholland Hwy Improvements Project
- City-Wide Green Street Project, Phase I Update

Deputy Public Works Director Holden presented the report.

FUTURE AGENDA ITEM REQUESTS

ADJOURNMENT

Chair Patton moved to adjourn the Traffic and Transportation Commission Meeting of Tuesday, October 24, 2023. MOTION CARRIED 5/0.

The Traffic and Transportation Commission adjourned to the next regular scheduled meeting on Tuesday, February 27, 2024.