



CITY *of* CALABASAS

TRAFFIC AND TRANSPORTATION COMMISSION AGENDA REPORT

DATE: APRIL 16, 2024

TO: TRAFFIC AND TRANSPORTATION COMMISSION

FROM: TATIANA HOLDEN, PE, DEPUTY PUBLIC WORKS DIRECTOR

BY: LINDSAY GRANGER, EXECUTIVE ASSISTANT – PUBLIC WORKS

SUBJECT: ADOPTION OF RESOLUTION NO. 2024-02, RESCIINDING RESOLUTION 2022-01 AND SETTING THE REGULAR MEETING DATES AND TIMES FOR THE COMMISSION

MEETING

DATE: APRIL 23, 2024

BACKGROUND:

On March 23rd, 2022, the Calabasas City Council adopted Resolution No. 2022-1769, regarding Commission Procedures. The resolution directs the City's Commissions to adopt a Resolution officially setting meeting schedules of not less than quarterly per year in addition to not commencing prior to 6:00 p.m. on all meeting dates. Any additional meeting dates will be determined a special meeting.

On July 26th, 2022, the Traffic and Transportation Commission adopted Resolution No. 2022-01 setting the official regular scheduled meetings for the fourth Tuesday of the month at 7:00 p.m., in the City Council chambers at City Hall, 100 Civic Center Way.

Staff moved forward to fulfill the TTC's request. As staff was simultaneously working with the Environmental Commission (EC) to make the same change in meeting time, which was adopted at the January 2024 meeting.

DISCUSSION/ANALYSIS:

The Traffic and Transportation Commission remains the only City commission that starts at 7:00 p.m. At the October 2023 meeting, the Traffic and Transportation (TTC) requested staff to change the time of the meeting at 6:00 p.m.

Staff prepared a resolution to change the meeting time as requested by the commission. Changing the time to 6:00 p.m. both serves as a better fit with the Commissioner’s schedules, the public, and conserves staff time needed to facilitate the meeting. Per the City’s Municipal code and the Traffic and Transportation Commission’s Resolution, the commission is asked to rescind the current Resolution No. 2022-01 and vote on Resolution 2024-02 meeting the Commissioners request to now begin at 6:00 p.m.

FISCAL IMPACT/SOURCE OF FUNDING:

There is no fiscal impact.

REQUESTED ACTION:

Staff requests Commission discuss and vote on Resolution 2024-02 rescinding Resolution No. 2022-01 and setting the regular dates and times for the Commission.

ATTACHMENTS:

- Attachment A – City of Calabasas City Council, Resolution No. 2022-1769
- Attachment B – Resolution No. 2022-01
- Attachment C – Resolution No. 2024-02