



**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

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**DATE:** APRIL 9, 2024

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** ERICA L. GREEN, COMMUNITY SERVICES DIRECTOR

**SUBJECT:** AUTHORIZE TO AWARD A CONTRACT TO PARK ASSOCIATES INC, DBA PARK PLANET FOR THE JUAN DE ANZA BAUTISTA, CREEKSIDE, AND HIGHLANDS PARK PLAY STRUCTURE REPLACEMENTS IN THE AMOUNT OF \$628,527.48

**MEETING DATE:** APRIL 24, 2024

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**SUMMARY RECOMMENDATION:**

That the City Council authorize and award a contract to Park Associates, Inc. DBA Park Planet recommended by the Parks, Recreation and Education Commission for the Juan Bautista De Anza, Creekside, and Highlands Park play structures replacement in the amount of \$628,527.48 (includes contingency).

**BACKGROUND:**

The City Council has approved the replacement of aging play structures in the Calabasas park system as part of a maintenance plan outlined in the 2023/2024 and 2024/2025 Capital Improvement Project budgets. The replacements were prioritized based on age and necessity.

**DISCUSSION/ANALYSIS:**

The objective of the Department is to replace the play structures with innovative, inclusive, and progressive designs, thus maintaining Calabasas's commitment to cutting-edge inclusivity and design.

On March 13, 2024, a Request for Proposal was issued to solicit designs (up to two each) from potential bidders. Depending on the park, the proposals included play structures, specific elements, and surfacing options such as engineered wood fiber or pour-in-place rubberized surfacing. One vendor is to be selected to complete all park replacements.

Juan Bautista De Anza Park: \$350,000 budget – to be completed by October 2024

- Shade sails will remain
- Two play structures for ages 2-5 and 5-12
- Swing set
- Pour-in-place surfacing

Creekside Park: \$185,000 budget – to be completed by September 2024

- One play structure for ages 2-12
- Pour-in-place surfacing

Highlands Park: \$150,000 budget – to be completed by August 2024

- One play structure for ages 2-12
- Engineered Wood Fiber surfacing

On March 28, 2024, the City received five responsive bids, all within the total budget of \$685,000:

<b>VENDOR</b>	<b>BID TOTAL (\$685,000 BUDGET)</b>
Game Time/Great Western Recreation – OPTION 1	\$636,023.88
Game Time/Great Western Recreation – OPTION 2	\$635,871.70
Pacific Play Systems, Inc.	\$669,854
Play and Park Structures – OPTION 1	\$685,000
Play and Park Structures – OPTION 2	\$683,000
Park Associates, Inc. DBA Park Planet – OPTION 1	\$644,062.59
Park Associates, Inc. DBA Park Planet – OPTION 2	\$613,034.05
Park Associates, Inc. DBA Park Planet with PRE recommendations	\$628,527.48
Miracle Playground – OPTION 1	\$642,195.63
Miracle Playground – OPTION 2	\$620,411.43

During the Parks, Recreation, and Education Commission meeting on April 8, 2024, the Commission (PRE) recommended Option 2 proposed by Park Associates, Inc. operating as Park Planet, citing its inventive play features. Additionally, the Commission suggested integrating more inclusive elements, such as inclusive swings, and making slight adjustments to some of the color schemes and activity panels in the design. The staff collaborated with the proposed vendor to integrate the recommendations provided by the PRE. These recommendations are reflected in

the designs and costs included in this staff report and presentation. Additionally, Park Planet was the lowest bidder.

The replacement of the playgrounds will occur sequentially to minimize the closure of play areas during the summer.

**FISCAL IMPACT/SOURCE OF FUNDING:**

The funding for the projects comes from the Capital Improvement Projects budget for FY 23-24 and FY 24-25, totaling \$630,000 in American Rescue Plan Act funds. Additionally, there is \$55,000 allocated from the Santa Monica Mountains Resource Conservation District Fire Prevention grant, specifically designated for the pour-in-place surfacing at Creekside Park.

**REQUESTED ACTION:**

That the City Council authorize and award a contract to Park Associates, Inc. DBA Park Planet recommended by the Parks, Recreation and Education Commission for the Juan Bautista De Anza, Creekside, and Highlands Park play structures replacement in the amount of \$628,527.48 (includes contingency).

**ATTACHMENTS:**

- A: Park Associates, Inc. DBA Park Planet Design Presentation
- B: Park Associates, Inc. DBA Park Planet Professional Services Agreement