



CITY of CALABASAS

Architectural Review Panel Meeting Minutes

Friday, February 23, 2024 at 2:30 PM

100 Civic Center Way

Calabasas, CA 91302

www.cityofcalabasas.com

IMPORTANT NOTICE REGARDING THE FEBRUARY 23, 2024 ARP MEETING:

The Architectural Review Panel reserves the right to alter the order of discussion in order to run an effective meeting. If you wish to assure yourself of hearing a particular discussion, please attend the entire meeting. Any written materials submitted to the Architectural Review Panel are public record under the California Public Records Act, unless otherwise prevented under federal law.

Opening Matters:

- Call to Order: Acting Chair Mugerdechian-Armen, called the meeting to order at 2:37 PM. Present were Panel members Kulkarni, Moradi, and Dabach. Absent (excused) Chair Shepphird. Staff present, Planner Rackerby and Planning Assistant Zadikov.

- Announcements and Introductions: None

Oral Communication – Public Comment:

Consent Items:

1. Approval of the Minutes: January 26, 2024

Acting Chair Mugerdechian-Armen moved to approval of the January 26th minutes and Panel member Moradi seconded the motion.

Motion carried: 3/0

Review Item(s):

2. **File No. APR-2023-017, MSCP-2023-003 and ZCL-2023-261:** Requests for an Administrative Plan Review, Minor Scenic Corridor Permit, and Zoning Clearance for a proposed 1,057 sq. ft. Accessory Dwelling Unit (ADU), trellis, and sports court which includes 8' high sport court fencing on a property with a previously approved 8,447 sq. ft. single-family residence with a 578 sq. ft. detached cabana, pool, spa, hardscape and landscape improvements currently under construction, located at 24101 Dry Canyon Cold Creek Road (APN: 4455-006-035) within the Rural Residential (RR) zoning district, and Scenic Corridor (-SC) overlay zone. The project was initially approved by the Planning Commission on September 6, 2018 via Planning Commission Resolution No. 2018-671, and subsequently modified via Planning Commission Resolution No. 2022-740.

Planner Rackerby gave an overview and explained the project had previously been approved, but that the scenic corridor issues required the project to come back a second time.

More information on the project was provided by Alexis Benavidez, who spoke on behalf of the Applicant, Architect Ken Stockton.

The ARP requested the Applicant to address the following concerns:

1. Landscape: provide additional landscaping to screen the ADU
2. Windows on elevations: Fix the proportions of the frames
3. Screen the mechanical equipment and depict the equipment on the plans. If the equipment is to be located on the roof, provide screening in a non-reflective color.
4. Sports court netting to blend with earth tones
5. Sports court materials to blend with earth tones
6. ADU stucco to blend better with the environment: consider a darker gray tone
7. Provide a physical materials board

Following discussion on the project, Acting Chair Mugrdechian-Armen moved to continue the item to the next meeting of the ARP, to allow the Applicant time to address the concerns of the ARP. Panel member Dabach, seconded the motion.

Motion carried: 4/0

At 3:24 Acting Chair Mugardechian-Armen moved to adjourn, ARP panel member Dabach, seconded the motion.

Motion carried: 4/0

Adjournment to the Regular Meeting of the Architectural Review Panel on March 22, 2024 at 2:30 P.M., City Hall, Council Chambers, 100 Civic Center Way.

Any legal action by an applicant, appellant, or other person, seeking to obtain judicial review of any Architectural Review Panel decisions may be subject to the 90-day filing period of, and governed by, Code of Civil Procedure sections 1094.5 and 1094.6.

A copy of the Architectural Review Panel agenda packet, staff reports and supporting documents and any materials related to an item on this Agenda submitted to the Architectural Review Panel after distribution of the agenda packet are available for review by the public in the Community Development Department located at Calabasas City Hall, 100 Civic Center Way. City Hall office hours are 7:30 a.m. to 5:30 p.m., Monday through Thursday and 7:30 a.m. - 2:00 p.m. every Friday. If you have any questions regarding a particular project please contact the project planner.