



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: MARCH 20, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ERICA L. GREEN, COMMUNITY SERVICES DIRECTOR

SUBJECT: AUTHORIZATION TO AMEND THE PROFESSIONAL SERVICES AGREEMENT WITH WAISMAN CONSTRUCTION INC., TO INCREASE THE NOT TO EXCEED AMOUNT TO \$120,000

MEETING DATE: MARCH 27, 2024

SUMMARY RECOMMENDATION:

The City Council is recommended to authorize amendment #1 of the professional services agreement with Waisman Construction Inc. to increase the not-to-exceed amount to \$120,000. This amendment will facilitate additional electrical upgrades and repairs at the Calabasas Community Center and other City parks and facilities.

BACKGROUND:

Following a comprehensive renovation, the Calabasas Community Center reopened, featuring electrical enhancements and LED lighting. However, unforeseen challenges arose during the LED lighting projects for the parking lots and gymnasium due to incompatible fixtures, necessitating the purchase and installation of new fixtures alongside LED bulbs. This unforeseen expenditure exhausted more of the original contract budget than anticipated, hindering other essential electrical repairs such as upgrades to lighting control panels and switchgear as well as general repairs required in the facility.

DISCUSSION/ANALYSIS:

Staff identified lighting deficiencies in the parking lots and gymnasium during the Community Center's renovation and sought quotes from electricians for LED upgrades. Waisman Construction Inc. provided the most competitive proposal.

Waisman Construction - \$18,865.92
7 Seas Construction Services - \$22,070
Blue Ribbon Acoustics & Electric - \$29,200

Throughout the renovation, Waisman Construction Inc. encountered various electrical issues, including outdated fixtures, deteriorated wiring, and improperly installed circuit breakers. While the most critical concerns were addressed, the original contract amount was depleted before addressing other issues such as lighting control panels and general repairs in the facility that cannot be performed by City staff.

Furthermore, in recognition of the potential for unforeseen issues to arise, this amendment will empower Waisman Construction Inc. to provide timely assistance should such circumstances occur. This provision ensures that the City can address any emergent challenges promptly, maintaining the integrity and functionality of its facilities.

FISCAL IMPACT/SOURCE OF FUNDING:

\$60,000 in Contractual Services from the Calabasas Community Center's operating budget.

REQUESTED ACTION:

The City Council is recommended to authorize amendment #1 of the professional services agreement with Waisman Construction Inc. to increase the not-to-exceed amount to \$120,000.

ATTACHMENTS:

Professional Services Agreement Amendment #1