



CITY *of* CALABASAS

Calabasas Civic Center Security Coverage

March 13, 2024

Executive Summary

- Historically, the City has provided overnight security at the Civic Center for the purpose of preventing vandalism or misuse of the facility during the later evening hours
- Over the past few years, there has been a shift in how the public uses the Civic Center that requires an additional focus on security during the day
- Staff has taken steps to address the new conditions at the Civic Center, including increased security staffing
- Requested Action: That the City Council provide direction regarding the full -time staffing of security at the Civic Center

Recent Security Concerns

- During the past 2 years, there has been an increase in disruptive or confrontational patron behavior requiring the assistance from City security or the Sheriff's Department
- Occurrences originate inside the Library or outside plaza area
- Instigated by patrons who tend to be using the facilities in a more passive manner, and typically are experiencing homelessness, or struggling with mental health or substance abuse challenges
- Behavior is offensive or disruptive, and interrupts other patron's ability to enjoy the Civic Center

Sheriff's Dept Calls For Service

2023: 16 Calls

- 11 transients causing disturbances
- 1 juvenile related incident
- 1 traffic related incident
- 1 vandalism report
- 1 false burglary alarm
- 1 suspect was observed checking door handles in parking lot

2024 (to date): 4 Calls

- 3 transients causing disturbances
 - 1 battery incident
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- Staff estimates that one (1) incident occurs per month at the Civic Center that warrants staff to seek a security or Sheriff's Department response



City's Response

Staff Training

All full-time employees completed De-Escalation and Workplace Violence Prevention trainings to assist in defusing tense situations involving members of the public

Facilities Security Assessment

CJPIA conducted a security assessment for all City facilities to review and make recommendations for security improvements

Increased Security

The City increased security staffing at the Calabasas Civic Center to include daytime coverage

Overview of Citywide Security Services

- One (1) unarmed security guard and one (1) patrol vehicle to provide Citywide security
- Seven (7) days per week, 16 hours per day
 - 10 hours per day at the Civic Center, including: City Hall, Library, and Senior Center
 - 6 hours per day at non-Civic Center sites, including: De Anza Park, Tennis & Swim Center, Calabasas Klubhouse, Community Center, and all City Parks
- Annual cost: \$195,724

Options for Security Staffing Changes

- **Current** : The Civic Center is currently staffed with 10 hours of daily security coverage
- **Option 1** : No Change to Civic Center Hours
- **Option 2** : Increase Civic Center Hours by Reducing/Shifting Hours from Non-Civic Center Facilities
- **Option 3** : Increase Civic Center Hours by Increasing the Total Number of Contract Hours

Additional Annual Security Costs

Additional Security Hours	@ 1 Day	@ 3 Days	@ 5 Days	@ 7 Days
2	\$2,703	\$8,109	\$13,515	\$18,921
4	\$5,406	\$16,218	\$27,030	\$37,841
6	\$8,109	\$24,327	\$40,544	\$56,762
8	\$10,812	\$32,436	\$54,059	\$75,683
10	\$13,515	\$40,544	\$67,574	\$94,604

Requested Action & Next Steps

- Requested Action: That the City Council provide direction regarding the full-time staffing of security at the Civic Center
- If there is a desire to increase security hours, staff will present the appropriation during the upcoming budget process for FY24/25