



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: MARCH 4, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MICHAEL MCCONVILLE, DEPUTY CITY MANAGER

SUBJECT: CITY COUNCIL DIRECTION ON FULL-TIME SECURITY COVERAGE AT THE CALABASAS CIVIC CENTER

MEETING DATE: MARCH 13, 2024

SUMMARY RECOMMENDATION:

That the City Council provide direction regarding the staffing of full-time security at the Calabasas Civic Center.

STRATEGIC PRIORITIES/FUTURE AGENDA LISTING:

Full-time security coverage for the Calabasas Civic Center was adopted as a Group A priority on the Future Agenda Items Prioritization listing.

BACKGROUND:

During the past two years, the Calabasas Civic Center has been subject to an increased number of disruptive or confrontational incidents requiring the assistance from the City's security or Sheriff's Department. These events occurred either inside the Library or outside in the plaza seating area, but also took place inside City Hall. The majority of these incidents were instigated by individuals experiencing homelessness or struggling with mental health or substance abuse challenges.

Staff estimates that one incident occurs per month at the Civic Center that warrants a security or Sheriff's Dept response. This approximation aligns with the official data provided by the Sheriff's Dept that details the Calls for Service at the Civic Center for 2023 and 2024 (to date):

2023: 16 Calls for Service

- 11 transients causing disturbances
- 1 juvenile related incident
- 1 traffic related incident
- 1 vandalism report
- 1 false burglary alarm
- 1 suspect was observed checking door handles in parking lot

2024: 4 Calls for Service (to date)

- 3 transients causing disturbances
- 1 battery incident

Increased Civic Center Security

To address the uptick in incidents at the City Hall, Library, and Senior Center, the City increased Civic Center security coverage in November 2023.

Specifically, the City entered into an agreement with American Global Security (AGS) to provide one (1) unarmed security guard and (1) patrol vehicle for 16 hours per day, 7 days a week for all City owned facilities in Calabasas. The annual cost of providing this citywide security coverage is \$195,724.

The coverage provided by AGS is comprised of standing, foot, and vehicle patrol that is distributed as follows:

- 10 hours per day at the Civic Center, inclusive of the City Hall, Library, and Senior Center
- 6 hours per day at non-Civic Center sites, including De Anza Park, Tennis & Swim Center, Calabasas Klubhouse, Community Center, and all City parks.

DISCUSSION/ANALYSIS:

AGS is able to staff any additional standing security coverage that the City requires at the Civic Center, the cost of which is \$25.99 per hour for each unarmed security guard.

The table below depicts the increased annual costs of adding security hours for various scenarios that are available for consideration. The table is for illustrative purposes only, and is not an exhaustive listing of possible hour and day combinations.

ADDITIONAL ANNUAL COSTS FOR INCREASED SECURITY

Additional Security Hours	@ 1 Day	@ 3 Days	@ 5 Days	@ 7 Days
2	\$2,703	\$8,109	\$13,515	\$18,921
4	\$5,406	\$16,218	\$27,030	\$37,841
6	\$8,109	\$24,327	\$40,544	\$56,762
8	\$10,812	\$32,436	\$54,059	\$75,683
10	\$13,515	\$40,544	\$67,574	\$94,604

FISCAL IMPACT/SOURCE OF FUNDING:

The City currently pays \$195,724 annually to provide citywide security for 16 hours per day. Any increase in security coverage hours will be appropriated accordingly to both the CDBG and General Fund budgets for FY 2023/24 and 2024/25.

REQUESTED ACTION:

That the City Council provide direction regarding the staffing of full-time security at the Calabasas Civic Center.

ATTACHMENTS:

None