



**CITY of CALABASAS**

**CITY COUNCIL AGENDA REPORT**

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**DATE:** FEBRUARY 5, 2024

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** MICHAEL MCCONVILLE, DEPUTY CITY MANAGER  
MICHEAL NEAL, CDBG CONSULTANT

**SUBJECT:** REVIEW AND APPROVAL OF PROJECTS FOR THE 50TH PROGRAM YEAR (2024-2025) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING; AND ADOPTION OF RESOLUTION NO. 2024-1885, APPROVING THE CDBG 50TH PROGRAM YEAR (2024-2025)

**MEETING DATE:** FEBRUARY 14, 2024

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**SUMMARY RECOMMENDATION:**

Conduct a public hearing on the proposed projects and budget for the 2024-2025 Community Development Block Grant (CDBG) Program Year. Upon consideration of the public testimony and discussion of relevant issues, adopt Resolution No. 2024-1885 (Attachment A) approving the allocation of 2024-2025 CDBG funds, and the proposed projects of the 2024-2025 Program Year.

**BACKGROUND:**

Each year, CDBG funds are allocated to cities by the Federal Housing and Urban Development Department (HUD), and administered through the Los Angeles County Development Authority (LACDA). Participating cities, whose total population is less than 50,000, participate in the Los Angeles Urban County CDBG Program, and receive funding based upon the total number of cities participating in the County's program. Funding is also based on a city's need to provide housing, economic and social services, and community development opportunities that principally benefit

persons of low and moderate income levels, aid in the prevention of neighborhood deterioration, and meet other urgent community development needs due to natural disasters and other emergencies. To be eligible for the CDBG program, a household of two persons cannot exceed the annual moderate income limit of \$80,750, per HUD Income Guidelines. A household of four persons cannot exceed the annual moderate income limit of \$100,900.

This is the 50<sup>th</sup> year the City of Calabasas has participated in the Los Angeles Urban County's CDBG Program. In order to continue its participation in the upcoming 2024-2025 program year, which begins on July 1, 2024 and ends on June 30, 2025, the City of Calabasas must prepare and submit its proposed CDBG project descriptions to LACDA for review and approval.

Pursuant to Federal requirements, notice of this public hearing was properly published and posted in public buildings within the City. Federal requirements also mandate that as part of the hearing, the Council and public be informed of the range of eligible housing and community development activities that may be funded under the CDBG program. Interested persons may obtain a copy of the Federal eligibility guidelines, available at the City of Calabasas Administrative Services Department, during regular business hours.

#### **DISCUSSION/ANALYSIS:**

The City of Calabasas estimated CDBG allocation for Program Year 2024-2025 is approximately \$116,411. This is a planning estimate only; the LACDA will not release final appropriations from HUD until Spring 2024. The City's final CDBG allocation may be more or less than the planning estimate. Generally, the final allocation is within 10% of the estimate provided. In FY 2023-2024, Calabasas' CDBG allocation was \$119,391.

For consideration, the following project is proposed for the 2024-2025 CDBG Program Year:

#### **Residential Rehabilitation - \$116,411**

This project offers grants and loans to owner-occupied residential property owners (including mobile homes) for emergency repairs, improvements to substandard properties, corrections to code violations, seismic retrofits, and lead-based paint and asbestos hazard evaluations and remediation. A wide range of exterior and interior repairs are eligible for funding including plumbing, electrical, roofing, heating, ventilation, air conditioning upgrades, handicap accessibility ramps, and energy efficiency upgrades such as water heaters and windows. To be eligible, owners must qualify as low or moderate income under HUD guidelines. Grants up to a maximum

of \$15,000 will be available to eligible homeowners. It is anticipated that approximately eight grants will be completed under this program.

There continues to be high demand for the Residential Rehabilitation Program and approximately 25 prospective applicants are on the program waiting list. For FY 2024-2025, it is anticipated that eight households will be served. To continue to meet the demand, it is recommended that the Residential Rehabilitation Program be offered for the upcoming CDBG Program Year 2024-2025.

**FISCAL IMPACT/SOURCE OF FUNDING:**

For planning purposes, the City's CDBG estimated annual allocation for the upcoming 2024-2025 Program Year will be approximately \$116,411.

**REQUESTED ACTION:**

Conduct a public hearing on the proposed projects and budget for the 2024-2025 Community Development Block Grant (CDBG) Program Year. Upon consideration of the public testimony and discussion of relevant issues, adopt Resolution No. 2024-1885 approving the allocation of 2024-2025 CDBG funds.

**ATTACHMENT:**

Resolution Number 2024-1885