



CITY of CALABASAS

**MINUTES OF A REGULAR MEETING OF THE
PLANNING COMMISSION OF THE CITY OF CALABASAS
CALIFORNIA, HELD THURSDAY JANUARY 18, 2023 AT 6:00PM**

Opening Matters:

Call to Order/Roll Call of the Commissioners

Chair Harrison called the meeting to order at 6:00 PM in the Founders Hall , 200 Civic Center Way, Calabasas, CA.

Present: Chair Harrison, Vice Chair Lia, Commissioners Washburn, Fassberg and Mueller.

Absent: None

Staff: Michael Klein, Community Development Director; Vernetra Gavin, Assistant City Attorney; Jaclyn Rackerby, Planner and Deputy City Engineer Holden.

Mayor's Youth Council Liaisons: Madeline Strauss and Noah Weintraub

Pledge of Allegiance

The Pledge of Allegiance was led by Assistant City Attorney Gavin.

Approval of Agenda

Commissioner Washburn moved, to approve the meeting agenda of January 18, 2024; Commissioner Mueller, seconded the motion.

Ayes: Chair Harrison, Vice Chair Lia, Commissioners Mueller, Fassberg and Washburn

Noes: None

Absent: None

Abstained: None

Motion Carried: 5/0

Announcements and Introductions:

Commissioner Fassberg wished everyone a healthy and happy New Year and Chair Harrison announced that the Theodore Payne Native Garden Plant Tour is being held April 13-14, 2024.

Oral Communications Public Comment:

For persons wishing to address the Planning Commission on matters applicable to the Commission but not on the agenda.

No one expressed a desire to speak.

New Business:

1. Planning Commission Reorganization:

Commissioner Fassberg was selected as Chair and Commissioner Harrison was selected as Vice Chair.

Consent Items:

2. Approval of meeting minutes: January 4, 2024

The Commission gave direction to Staff to return with revised minutes for the January 4, 2024 Planning Commission meeting.

3. Adoption of Resolution 2024-785, approving File No. SPR-2022-008, consistent with Planning Commission direction on January 4, 2024.

Commissioner Washburn moved, seconded by Commissioner Mueller, to approve Resolution 2024-785, with revisions.

Ayes: Vice Chair Harrison, Commissioners Lia, Washburn, and Mueller

Noes: None

Absent: None

Abstained: Chair Fassberg

Motion Carried: 4/0

Public Hearing Item(s):

5. **File No. SPR-2019-005, OTP-2021-001, LLA-2021-003:** Request for a Site Plan Review, Oak Tree Permit, and Lot Line Adjustment to construct a new 3,111 square-foot single-family residence with attached 2-car garage on the vacant lot located at 23720 Summit Dr (APN: 2072-018-017) within the Rural Community (RC) zoning district and Calabasas Highlands (-CH) overlay zone. The proposed project includes minor encroachment into the protected zone of one on-site oak tree and scrub oak. The project also includes a request to merge the eastern half of Lot 3 with Lot 2, which are both part of the same subject parcel (APN: 2072-018-017).

Planner Rackerby presented the staff report and Power Point presentation for the project.

The Commission asked questions of Planner Rackerby.

Chair Fassberg opened the public hearing at 7:05 PM.

Speaker: Dr. Sanjay Kumar Jasuja, Dr. Navid Azimi, Dr. Vahid Azimi, Applicant.

Chair Fassberg closed the public hearing at 7:34 PM.

Following further discussion and concerns about the necessity of a Lot Line Adjustment (LLA), Director Klein indicated that he would consult with the City Attorney regarding issues related to the LLA and the resolution would be prepared accordingly.

Commissioner Washburn moved to direct Staff to prepare a resolution of approval for File No. SPR-2019-005, OTP-2021-001, LLA-2021-003, seconded by Commissioner Lia.

Ayes: Chair Fassberg, Vice Chair Harrison, Commissioners Washburn, Lia and Mueller

Noes: None

Absent: None

Abstained: None

Motion Carried: 5/0

Reports by the Director and Planning Commission:

6. Director's Report:

Director Klein indicated that the Resolution for File No. SPR-2019-005, OTP-2021- 001, LLA-2021-003, would be returning to the Commission for adoption.

Additionally, he announced that the City Attorney is working on a presentation which will give the Commission an overview of the new State housing laws.

7. Reports from Members of the Planning Commission:

Commissioner Washburn requested an update of the consequences of the New Home settlement and how it would impact the community and long-term planning in Calabasas.

The Commission thanked Commissioners Harrison and Lia for their excellent chairmanship over the last year.

Adjournment:

Commissioner Washburn moved to adjourn and Vice Chair Harrison, seconded the motion.

At 7:52 PM, Chair Fassberg adjourned to the next regularly scheduled meeting of the Planning Commission on February 1, 2024.

These minutes reflect the actions taken by the Planning Commission at its meeting of January 18, 2024.

For more information, or to view the meeting in its entirety, please select the link below:

https://calabasas.granicus.com/MediaPlayer.php?view_id=4&clip_id=7635

