



CITY of CALABASAS

**Planning Commission Agenda**

Thursday, January 18, 2024 6:00 P.M.

Founders Hall

200 Civic Center Way

Calabasas, CA 91302

The meeting will be broadcast on CTV Channel 3 and the live stream of the meeting may be viewed online at [www.cityofcalabasas.com/ctvlive](http://www.cityofcalabasas.com/ctvlive).

The Planning Commission reserves the right to alter the order of the agenda to allow for an effective meeting. Attendance at the entire meeting may be necessary to ensure interested parties hear a particular item. The City values and invites written comments from residents on matters set for Planning Commission consideration. In order to provide commissioners ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Tuesday prior to the meeting. Any written materials submitted to the Planning Commission are public records under the Public Records Act.

**Opening Matters:**

- Call to Order / Roll Call of Commission Members
- Pledge of Allegiance
- Approval of Agenda
- Announcements and Introductions

**Oral Communications – Public Comment:**

For persons wishing to address the Planning Commission on matters applicable to the Commission but not on the meeting agenda.

**New Business:**

1. Planning Commission Reorganization

**Consent Items:**

2. Approval of minutes: January 4, 2024

3. Adoption of Resolution 2024-785, approving File No. SPR-2022-008, consistent with Planning Commission direction on January 4, 2024.

**Public Hearing Item(s):**

4. **File No. SPR-2019-005, OTP-2021-001, LLA-2021-003:** Request for a Site Plan Review, Oak Tree Permit, and Lot Line Adjustment to construct a new 3,111 square-foot single-family residence with attached 2-car garage on the vacant lot located at 23720 Summit Dr (APN: 2072-018-017) within the Rural Community (RC) zoning district and Calabasas Highlands (-CH) overlay zone. The proposed project includes minor encroachment into the protected zone of one on-site oak tree and scrub oak. The project also includes a request to merge the eastern half of Lot 3 with Lot 2, which are both part of the same subject parcel (APN: 2072-018-017).

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**Future Agenda Items and Reports:**

5. Director's Report.
6. Reports from Members of the Planning Commission

**Adjournment:**

Adjournment to the regular meeting of the Planning Commission on February 1, 2024 at 6:00 P.M.

Any legal action by an applicant, appellant, or other person, seeking to obtain judicial review of any Planning Commission decisions may be subject to the 90-day filing period of, and governed by, Code of Civil Procedure sections 1094.5 and 1094.6.

Any person wishing to appeal a decision of the Planning Commission must do so within ten (10) days of the Planning Commission action. Please contact the Community Development Department for information regarding the appeal process. If you challenge any action of the Planning Commission in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Planning Commission at, or prior to, the public hearing. A copy of the Planning Commission agenda packet, staff reports and supporting documents, and any materials related to an item on this Agenda

submitted to the Planning Commission after distribution of the agenda packet are available for review by the public by contacting the project planner. If, due to disability, you require special accommodations to attend or participate in a Planning Commission meeting, please contact the Community Development Department, (818) 224-1600, at least one business day prior to the scheduled meeting so staff may assist you.