



CITY of CALABASAS
Architectural Review Panel

**MINUTES OF A SPECIAL MEETING OF THE ARCHITECTURAL REVIEW PANEL OF
THE CITY OF CALABASAS, CALIFORNIA HELD MARCH 24, 2023.**

Opening Matters – 2:00 PM;

Chair Shepphird called the meeting to order at 2PM.

Present: Chair Shepphird, Panelist Dabach

Absent: Panelists Moradi, Mugrdechian-Amen, and Kulkarni

Staff: Community Development Director Klein, and Associate Planner Rackerby

Consent Item(s):

1. Approval of Minutes: February 24, 2023

Panelist Dabach motioned, seconded by Chair Shepphird to approve the February 24, 2023 ARP minutes

Ayes: Panel members Shepphird and Dabach

Noes: None

Absent: Panelists Moradi, Mugrdechian-Amen, and Kulkarni

Abstained: None

Review Item(s):

2. **File No. SPR-2022-006:** Request for a Site Plan Review to construct a 1,530 square-foot addition to the existing two-story single-family residence located at 5222 Dante's View (APN: 2052-030-024) within the Residential Single-Family (RS) zoning district

Submitted by: Miguel Loayza
Planner: Jaclyn Rackerby, Associate Planner
(818) 224-1705
jrackerby@cityofcalabasas.com

Associate Planner Rackerby provided the Panel with an overview of the project.

Speakers: Miguel Loayza

The Panelist directed questions to Associate Planner Rackerby.

Following discussion by the Panel, Chair Shepphird moved, seconded by Panelist Dabach to recommend approval of the project, with the suggestion that the applicant study the following items:

- Review the windows at the second story proposed closet
- Consider adding architectural elements at the front façade, such as a Romeo and Juliet balcony
- Consider different materials such as corbels, exposed beams, etc., to separate the first and second floor
- Study roof height to ensure the existing height is accurate as drawn.

Ayes: Panel members Shepphird and Dabach

Noes: None

Absent: Panelists Moradi, Mugerdechian-Amen, and Kulkarni

Abstained: None

Motion Carried:2/0

3. **File No. SPR-2022-008:** Request for a Site Plan Review to construct a 1,033 square-foot addition to the existing two-story single-family residence located at 26002 Philrich Cir (APN: 2052-018-038) within the Residential Single-Family (RS) zoning district.

Submitted by: Fernando Gonzales
Planner: Jaclyn Rackerby, Associate Planner
(818) 224-1705
jrackerby@cityofcalabasas.com

Associate Planner Rackerby provided the Panel with an overview of the project.

The Panelists directed questions to Associate Planner Rackerby.

Speakers: Fernando Gonzalez, Applicant

Following discussion by the Panel, Chair Sheppird moved, seconded by Panelist Dabach to recommend approval of the project with the following considerations:

- Ensure proposed new ADU location (submitted under separate permit) is incorporated on the plan sheets
- Ensure structural questions/feasibility questions will be addressed
- Add roof material and stucco information to the elevation sheets.

Ayes: Panel members Sheppird and Dabach

Noes: None

Absent: Panelists Moradi, Mugerdechian-Amen, and Kulkarni

Abstained: None

Motion Carried:2/0

4. **File No. SPR-2022-005:** Request for a Site Plan Review to construct a 1,028 square-foot addition and interior remodel at the existing one-story single-family residence located at 26223 Hatmor Dr (APN: 2052-016-004) within the Residential Single-Family (RS) zoning district.

Submitted by: Ecay Design
Planner: Jaclyn Rackerby, Associate Planner
(818) 224-1705
jrackerby@cityofcalabasas.com

Associate Planner Rackerby provided the Panel with an overview of the project.

The Panelists directed questions to Associate Planner Rackerby, to include questions regarding the flat roof in the rear of the home. They suggested a truss system/gabled roof in the rear.

Speaker: Alper Yuksekogul of Ecay Design, Applicant

Chair Sheppird moved, seconded by Panelist Dabach to recommend approval of the project with a suggestion to consider changing the roof shape to single gable as a cost-effective measure and to create higher ceilings in the residence.

Ayes: Panel members Shepphird and Dabach

Noes: None

Absent: Panelists Moradi, Mugerdechian-Amen, and Kulkarni

Abstained: None

Motion Carried:2/0

5. **File No. APR-2023-002; CUP-2023-001:** Request for a Conditional Use Permit and Administrative Plan Review for live music and the installation of permanent outdoor décor and faux foliage for Rose’s Garden Bar, located at 26787 Agoura Rd E1 (APN: 2064-021-017 & 2064-021-018) within the Commercial Retail (CR) zoning district.

Submitted by: Rose Nadali
Planner: Jaclyn Rackerby, Associate Planner
(818) 224-1705
jrackerby@cityofcalabasas.com

Associate Planner Rackerby provided an overview of the project. The Panelists directed questions to Ms. Rackerby.

Speakers: Kendra Ramirez, Architect

Chair Shepphird moved, seconded by Panelist Dabach to recommend approval of the project with the following suggestions:

- Consider drainage and water runoff from patio cover
- Ensure all proposed features, including gas heaters, will comply with Building & Safety and VHFHSZ requirements.

Ayes: Panel members Shepphird and Dabach

Noes: None

Absent: Panelists Moradi, Mugerdechian-Amen, and Kulkarni

Abstained: None

Motion Carried:2/0

At 3:05 PM Chair Shepphird adjourned to the next Regular Meeting of the Architectural Review Panel on April 28, 2023 at 2:30 P.M., City Hall, Council Chambers, 100 Civic Center Way.

Any legal action by an applicant, appellant, or other person, seeking to obtain judicial review of any Architectural Review Panel decisions may be subject to the 90-day filing period of, and governed by, Code of Civil Procedure sections 1094.5 and 1094.6.

A copy of the Architectural Review Panel agenda packet, staff reports and supporting documents and any materials related to an item on this Agenda submitted to the Architectural Review Panel after distribution of the agenda packet are available for review by the public in the Community Development Department located at Calabasas City Hall, 100 Civic Center Way. City Hall office hours are 7:30 a.m. to 5:30 p.m., Monday through Thursday and 7:30 a.m. - 2:00 p.m. every Friday. If you have any questions regarding a particular project please contact the project planner.