



CITY of CALABASAS

ENVIRONMENTAL COMMISSION AGENDA REPORT

DATE: NOVEMBER 30, 2023

TO: ENVIRONMENTAL COMMISSION MEMBERS

FROM: TRA'A BEZDECNY, ASSISTANT ENGINEER

SUBJECT: ADOPTION OF RESOLUTION 2023-01 RESCINDING RESOLUTION 2022-01 AND SETTING THE REGULAR MEETING DATES AND TIMES FOR THE COMMISSION

MEETING DATE: DECEMBER 5, 2023

BACKGROUND:

On March 23, 2022, the Calabasas City Council adopted Resolution No. 2022-1769, regarding Commission Procedures. The resolution directs the City's Commissions to adopt a Resolution officially setting meeting schedules of not less than quarterly per year in addition to not commencing prior to 6:00 p.m. on all meeting dates. Any additional meeting dates would require a special meeting.

On September 6th 2022, the Environmental Commission adopted Resolution 2022-01 to set the time for meetings to be at 7:00 p.m. on the first Tuesday of February, May, September and December of each year.

DISCUSSION AND ANALYSIS:

The Environmental Commission (EC) and Traffic and Transportation Commission (TTC) are the only two City Commissions that start at 7:00 p.m. instead of 6:00 p.m. At their October 2023 meeting, the TTC requested staff change the time of the meeting to 6:00 p.m., and staff will present them with a resolution at their January 2024 meeting. While working to provide this opportunity to the TTC, staff

felt it was appropriate to also allow the EC to discuss the option of changing their meeting time. Changing the time to 6:00 p.m. could provide a better fit for the schedules of Commissioners and the public and conserves staff time needed to facilitate the meeting.

FISCAL IMPACT/SOURCE OF FUNDING:

This item has no fiscal impact.

REQUESTED ACTION:

Staff requests Commission discuss and vote on Resolution 2023-01 rescinding Resolution 2022-01 and setting the regular meeting dates and times for the Commission.

ATTACHMENTS

- Attachment A: Resolution 2023-01
- Attachment B: Resolution 2022-01
- Attachment C: Resolution 2022-176