



CITY of CALABASAS

**MINUTES OF A REGULAR MEETING OF THE
PLANNING COMMISSION OF THE CITY OF CALABASAS
CALIFORNIA, HELD THURSDAY NOVEMBER 2, 2023 AT 6:00PM**

Opening Matters:

Call to Order/Roll Call of the Commissioners

Chair Harrison called the meeting to order at 6:00 PM in the City Council Chambers, 100 Civic Center Way, Calabasas, CA.

Present: Chair Harrison, Vice Chair Lia, Commissioners Washburn, and Fassberg.

Absent: Commissioner Mueller, Excused

Staff: Tom Bartlett, City Planner; Angela Georgeff, Associate Planner; Matthew Summers, City Attorney; Tatiana Holden, Deputy Public Works Director.

Mayor's Youth Council Liaisons: Madeline Strauss, Noah Weintraub

Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Fassberg.

Approval of Agenda

Commissioner Lia moved, to approve the meeting agenda of November 2, 2023; Commissioner Fassberg seconded.

Ayes: Chair Harrison, Vice Chair Lia, Commissioners Fassberg, and Washburn

Noes: None

Absent: Commissioner Mueller

Abstained: None

Motion Carried: 4/0

Announcements and Introductions:

Commissioner Washburn mentioned he will be attending the Visioneering conference to discuss ideas for decarbonization of the planet and the award of the XPrize for innovation.

Chair Harrison pointed out that Madeline Straus and Noah Weintraub, the Mayor's Youth Council Planning Commission liaisons, were both in attendance.

Oral Communications Public Comment:

For persons wishing to address the Planning Commission on matters applicable to the Commission but not on the agenda.

No one expressed a desire to speak on items not on the agenda.

Consent Items:

1. Approval of meeting minutes: October 19, 2023

Commissioner Lia moved, seconded by Commissioner Washburn to approve the October 19, 2023 Planning Commission minutes.

Ayes: Chair Harrison, Vice Chair Lia, Commissioners, Fassberg, and Washburn

Noes: None

Absent: Commissioner Mueller

Abstained: None

Motion Carried: 4/0

Public Hearing Item(s):

2. **File No. SPR-2020-002:** Application for a Site Plan Review to allow for construction of a new 1,470 square-foot single-family dwelling and attached 799 square-foot Accessory Dwelling Unit on a vacant 4,906 square-foot legal lot located at 3462 Lilac Trail, in the Rural Residential (RR) zoning district and the Calabasas Highlands (CH) overlay zoning district.

City Planner Bartlett presented the staff report and Power Point regarding the project.

The Commission directed questions to City Planner Bartlett

At 6:32 PM Chair Harrison opened the public hearing

Speakers: Geoff Sheldon, Applicant;; Doug Brownstone, and Gerald Smith.

The Commission members addressed questions to Mr. Sheldon, City Planner Bartlett and Deputy Public Works Director, Tatiana Holden.

The public hearing was closed at 7:45 PM.

Planning Commission Break 7:45 – 7:54 PM

Following further discussion, Commissioner Washburn moved for Staff to return to the Commission with a resolution of approval for File No. SPR-2020-002; incorporating the Commissioners' comments on the project. Commissioner Fassberg, seconded the motion.

Ayes: Chair Harrison, Vice Chair Lia, Commissioners Washburn, and Fassberg

Noes: None

Absent: Commissioner Mueller

Abstained: None

Motion Carried: 4/0

Reports by the Director and Planning Commission:

5. Director's Report: City Planner Bartlett made a brief overview of upcoming projects that will be presented to the Commission at the November 16 and December 7th meetings.
6. Reports from Members of the Planning Commission: None

Adjournment:

Commissioner Washburn moved, seconded by Commissioner Fassberg to adjourn the meeting.

Ayes: Chair Harrison, Vice Chair Lia, Commissioners Fassberg and Washburn.

Noes: None

Absent: Commissioner Mueller

Abstained: None

Motion Carried: 4/0

At 8:13 PM, Chair Harrison to the next regularly scheduled meeting of the Planning Commission on November 16, 2023