



CITY of CALABASAS

PROFESSIONAL SERVICES AGREEMENT

CONTRACT SUMMARY

Name of Contractor:	Secural Security Corporation
City Department in charge of Contract:	Administrative Services Department
Contact Person for City Department:	Michael McConville, Deputy City Manager
Period of Performance for Contract:	November 1, 2023 – October 31, 2025
Not to Exceed Amount of Contract:	\$130,000
Scope of Work for Contract:	Parking Enforcement, Code Enforcement, and Security Services

Insurance Requirements for Contract:

yes no - Is General Liability insurance required in this contract?

If yes, please provide coverage amounts:

yes no - Is Auto insurance required in this contract?

If yes, please provide coverage amounts:

yes no - Is Professional insurance required in this contract?

If yes, please provide coverage amounts:

California requires Worker’s Compensation insurance. If the vendor has no employees, a Worker’s Compensation Affidavit is required.

Other:

Proper documentation is required and must be attached.

PROFESSIONAL SERVICES AGREEMENT
(Secural Security Corporation)

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Calabasas, a California municipal corporation (“City”), and Secural Security Corporation a, California corporation (“Consultant”).

2. RECITALS

- 2.1 City has determined that it requires the following professional services from a consultant: Parking enforcement, code enforcement, and security services.
- 2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. DEFINITIONS

- 3.1 “Scope of Services”: Such professional services as are set forth in Consultant’s April 25, 2023 proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in Consultant’s fee schedule to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.3 “Commencement Date”: November 1, 2023.
- 3.4 “Expiration Date”: October 31, 2025 .

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 17 (“Termination”) below.

5. CONSULTANT'S SERVICES

- 5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of **One Hundred and Thirty Thousand Dollars (\$130,000.00)** unless specifically approved in advance and in writing by City.
- 5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.3 During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute and (ii) City has not consented in writing to Consultant's performance of such work.
- 5.4 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. **AJ Scola** shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.

6. COMPENSATION

- 6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.
- 6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty calendar days of

receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.

- 6.3 Payments for any services requested by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Consultant shall be entitled to increase the fees in this fee schedule at such time as it increases its fees for its clients generally; provided, however, in no event shall Consultant be entitled to increase fees for services rendered before the thirtieth day after Consultant notifies City in writing of an increase in that fee schedule. Fees for such additional services shall be paid within sixty days of the date Consultant issues an invoice to City for such services.

7. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products" herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

8. RELATIONSHIP OF PARTIES

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

9. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

10. INDEMNIFICATION

- 10.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.
- 10.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.
- 10.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 10 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 10.4 The obligations of Consultant under this Section 10 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 10.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subcontractors or any other person or entity involved by, for, with or on behalf of

Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

- 10.6 City does not, and shall not waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

11. INSURANCE

- 11.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:
- 11.1.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.
- 11.1.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per incident.
- 11.1.3 Worker's Compensation insurance as required by the laws of the State of California.
- 11.2 Consultant shall require each of its subcontractors to maintain insurance coverage that meets all of the requirements of this Agreement.
- 11.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.
- 11.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.
- 11.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that

the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).

- 11.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- 11.7 The General Liability Policy of insurance required by this Agreement shall contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. The General Liability Policy required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions. If this contract provides service to a Homeowners Association, that Homeowners Association must be listed as an additional insured in addition to the City.
- 11.8 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 11.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.
- 11.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.
- 11.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 10 of this Agreement.

12. MUTUAL COOPERATION

- 12.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.
- 12.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

13. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

14. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

15. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City

City of Calabasas
100 Civic Center Way
Calabasas, CA 91302
Attn: Michael McConville
Telephone: (818) 224-1600
Facsimile: (818) 225-7324

If to Consultant:

AJ Scola III
23679 Calabasas Rd #174
Calabasas, CA 91302
Telephone: (818) 225-0813
Email: ascola@securalsecurity.com

With courtesy copy to:

Initials: (City) _____ (Contractor) _____

Matthew T. Summers
Colantuono, Highsmith & Whatley, PC
City Attorney
790 E. Colorado Blvd., Suite 850
Pasadena, CA 91101
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

16. SURVIVING COVENANTS

The parties agree that the covenants contained in Section 9, Section 10, Paragraph 12.2 and Section 13 of this Agreement shall survive the expiration or termination of this Agreement.

17. TERMINATION

- 17.1. City shall have the right to terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 17.2. If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

18. GENERAL PROVISIONS

- 18.1. Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.2. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.
- 18.3. The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this

Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

- 18.4 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.
- 18.5 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 18.6 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.
- 18.7 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 18.8 This Agreement shall be governed and construed in accordance with the laws of the State of California.

- 18.9 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.
- 18.10 In consideration of this agreement, consultant (or artist(s), or performer(s) grants to city and its officers and employees, the right to film, through photography, video, or other media, the performance(s) contemplated under this agreement. The city is authorized to use of the performer(s) name(s) and/or Artist approved photographs. The city is also authorized, without limitation, to broadcast or re-broadcast the performance(s) on City CTV, through the city's website, news media, or through other forms of media (e.g. streaming).

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“City”
City of Calabasas

“Consultant”
Secural Security Corporation

By: _____
David J. Shapiro, Mayor

By: _____
AJ Scola III, Executive Vice President

Date: _____

Date: _____

By: _____
Kindon Meik, City Manager

Date: _____

By: _____
Michael McConville, Deputy City Manager

Date: _____

Attest:

By: _____
Maricela Hernandez, MMC, CPMC
City Clerk

Date: _____

Approved as to form:

By: _____
Matthew T. Summers
Colantuono, Highsmith & Whatley, PC
City Attorney

Date: _____

EXHIBIT A



REQUEST FOR PROPOSAL- SECURITY SERVICES

Submitted to The City of Calabasas

Proposal Submitted by:
SECURAL SECURITY CORPORATION
24007 Ventura Blvd. Suite 124-A
Calabasas, CA 91302
(818) 225-0813 Voice

www.SecuralCorp.com

Contract Coordinator:
Albert J, "A.J." Scola III
Executive Vice President
(818) 225-0813
AScola@SecuralSecurity.com

Why Secural?

Command Presence

Secural Security Corporation (Secural) a California Corporation, established in 1976, is family owned and operated. Our main office and dispatch center is located in the city of Calabasas CA. Being family operated allows us to provide a higher degree of customer service. We do not rely on employees to be the direct contact between client and owners. Clients who choose Secural do so because of the supervision, quality, and personal service that is Secural. Our clients are not just customers they too, are family.

Secural has been providing quality safety and security services to the City of Calabasas for the past 22 years and has developed a relationship with city staff to ensure services are provided on point 24-hours per day per the city's needs. In addition, Secural has a close and professional working relationship with the Los Angeles County Sheriff Department at the Lost Hills Station as well as the Ventura County Sheriff Department Olsen Road. Our other municipal clients include the cities of Westlake Village, Agoura Hills, and Thousand Oaks. We are committed to our communities.

While Secural is not a large company, we do provide a large scope of services consisting of.

- Both armed and unarmed standing officers
- Vehicle patrol services
- Armed guard alarm response
- Executive protection
- Municipal and private parking enforcement
- CADOT (California Department of Transportation) traffic control services.
- We operate our own video central dispatch center VASTGuard (Virtual Automated Security Tour Guard). This video center allows our dispatch personnel to view and supervise both customer CCTV sites as well as our officers in the field via their vehicle "dash" and body cameras.

Our ability to provide the above-mentioned services is only part of what makes Secural a community-oriented company. Our 47 years of service and experience is truly what defines us as a company willing to serve. We look forward to having the opportunity of continuing our close relationship with the city of Calabasas.

References

1. City of Calabasas
Mr. Kindon Meik, City Manager
(818) 224-1600
“Dedicated Car” Armed Patrol and Response, all city sites. Citywide municipal parking enforcement and traffic control.
2. Dodger Stadium
Mr. Shahram Ariane, Vice President, Security and Guest Services
(323) 224-2656
“Dedicated Car” Armed Patrol and Response, parking services, calls for service.
3. City of Westlake Village
Philippe Eskandar, Deputy City Manager
(818) 706-1613
Armed Patrol and Response, City sites.
4. Los Angeles County Sheriff Department
Deputy Mason DeMatteo, Community Relations
(818) 878-1808
5. Los Angeles County Sheriff Department
Captain Jenn Seetoo
(818) 878-1808

Why Secural is better than other security providers?

SCREENING of Personnel

All applicants must complete a multi-step application process before being considered for employment with Secural Corporation. The process includes a pre-hire written application, which challenges the applicant in reading comprehension, grammar skills, and reasoning. Applicants who pass the written portion must submit to a pre-hire drug screen. Upon successful completion of the drug screen applicants must submit to an extensive background investigation which investigates their DMV history, Social Security history, criminal history both State and Federal, as well as credit history and sexual offender status. Secural does not rely only on the state of California to conduct its background verification as we have found cases where the state was not thorough or complete.

All applicants must be a minimum of 18 years of age, hold a high school diploma or equivalent and possess a valid California state guard card. They must be a U.S. resident or provide resident alien documentation. Applicants must have at least one-year prior security experience. Applicants who carry weapons must be certified in the following:

- 1 State approved chemical agent course.
- 2 State approved baton course
- 3 State approved Taser course
- 4 State approved firearms course
- 5 State approved psychological background certification for firearms.

TRAINING -All Personnel

It is the belief of Secural that the true measure of a security provider is the training of its personnel. With this philosophy, Secural maintains TWO Los Angeles County Sheriff's department retired training officers on staff to conduct much of our officer training as well as supervision and on-going training. Secural's basic officer training covers the following:

- Ethics
- Verbal and non-verbal communication
- Liability awareness and assessment
- Threat assessment
- Report writing
- Field interviewing
- Patrol techniques
- Crowd management and basic riot training
- Baton
- Firearm
- Chemical agent
- Basic and advanced handcuffing
- CPR/AED and First Aid + BLS certification
- Two-way radio communication protocol
- Working knowledge of the California Penal Code
- Homeless Training (dealing with contacts who are unhoused or experience mental illness and or substance abuse)
- Working knowledge of the CA Educational Code (depending on assignment)
- Alcohol beverage control code (depending on assignment).

Additionally, some officers' training may include defensive driving, breathalyzer, and drug recognition.

Secural's training officers are available on-call for officer assistance.

Specialized Vehicle Patrol Training

Secural's vehicle patrol officers are trained and licensed in the use of firearms - both sidearm and patrol rifle as well as TASER, baton, and pepper spray. Vehicle Patrol officers are certified by the Los Angeles County Fire Department as Community Emergency Response Team Certified (CERT). Our patrol officers are trained and certified in parking enforcement as well as CADOT (California Department of Transportation) traffic control. During the 2019 year, our patrol officers became certified in Basic Life Support (BLS) first responder certification (EMR/EMT). Secural currently maintains open lines of communication with the traffic division and operations divisions of the Los Angeles County Sheriff Department – Lost Hills. Due to our municipal contracts Secural vehicle patrol officers are able to communicate directly via two-way radio with Sheriff and Fire units responding to incidents on site.

How are Secural officers dressed? Impeccably, of course!

Equipment and Uniforms Furnished Personnel

Officers are assigned all necessary equipment required for their assignments.

Secural supplies its officers two uniform styles.

The first is the class “A” style or “dress” uniform which consists of a long sleeve slate gray uniform shirt worn with tie and black trousers. The variation to this is the class “C” style which is a short sleeve version of class “A”.

Class “C” is worn open collar without a tie; officers must wear a white crew neck undershirt with no visible markings or writing.

Footwear for Class “A” and “C” shall be black leather either uniform boots or shoes, which will have a high luster.

All uniform shirts have the company emblems on both sleeves per California security licensing requirements. All officers wear a black leather basketweave style duty belt and officers in “soft” uniforms may wear a black cordura duty belt.

All officers assigned to any site will be in matching uniform. Secural also provides all necessary overclothing such as winter jackets, rain gear, etc.

Please visit our website at www.SecuralCorp.com for photographic illustrations.

COMMUNICATIONS

Communication is the pinnacle of success of a security program. As such, Secural utilizes a Computer Automated Dispatch system “CAD” for all officer activity. Clients will receive daily emails which may include photographs and or video regarding activity on or around their sites. Secural maintains a digital communication system via the nationwide AT&T First Net System for two-way digital radio communications and internet data. The First Net System ensures that client’s know daily what their officers found, when it was found, and how or if it was it resolved especially, in times of emergency or natural disaster incidents.

Proposed Operations and Services

This proposal is based on the premise that the City of Calabasas wishes to continue to have a highly visible and multi-faceted security presence which will deter possible crime and incidents from occurring as well as respond to citywide events and emergencies. Due to the current services provided by Secural we have attempted to quote based upon the RFP presented and our services can be modified as requested by the city for the new contract term.

- Secural's scheduling and timekeeping systems are electronic, they ensure staffing occurs smoothly, uninterrupted and city staff is made aware of shortages.
- Secural Officers are equipped with handheld smart devices which allow communication, reporting and time management.
- Secural officers and vehicles have CCTV (dash cams and body cams) to provide a clear chain of events for officer and resident safety as well as evidentiary proof of events for the client and law enforcement.
- Parking Enforcement Services – Are available and quoted below.

As the city staff is currently aware at Secural we specialize in providing a custom safety and security program utilizing software, video, and hands on service specifically designed upon the client's needs and wants with the ability to change rapidly as needed.

Based on the information provided, your program will provide:

- One Unarmed Sentry Officer for the City Civic Center nightly.
- Drive in patrol car inspections to check on the officers and city sites that are remote from the Civic Center.
- 24-hours access to a single company point of contact for ease of city communication.
- Provide on-call and emergency 24-hours staffing and response citywide.
- Provide V.A.S.T.Guard Overwatch. Virtual patrol service. (If city has a current accessible online CCTV system).
- Provide a high-profile crime deterrent presence with vehicular and foot patrol as well as V.A.S.T.Guard Overwatch (if applicable) for all city sites.
- Ensure those who appear to have no legitimate business or are loitering are approached in a diplomatic manner, identified and when appropriate escorted from the property.
- UAV "Drone" services will be available.
- Notify city staff of any person(s) engaged in unauthorized activity, any unsafe or obnoxious activity.
- Report maintenance related items e.g. burned out lights, broken sprinklers, vandalism and malicious mischief.
- Provide reports to city staff daily.

Fee Schedule

Services	Rates		Rate Type
	11/1/2023	11/1/2024	
ON CALL OFFICER REG RATE (scheduled-72hrs+)	\$ 37.06	\$ 40.02	Hourly
ON CALL OFFICER REG RATE (unscheduled)	\$ 38.91	\$ 42.02	Hourly
LONG TERM OFFICER REG RATE (14 days+)	\$ 35.29	\$ 38.11	Hourly
REG SUPERVISOR/ARMED/TC RATE (scheduled-72hrs+)	\$ 42.84	\$ 46.27	Hourly
REG SUPERVISOR/ARMED/TC RATE (unscheduled)	\$ 44.98	\$ 48.58	Hourly
LONG TERM REG SUP/ARMED/TC RATE (14 days+)	\$ 40.80	\$ 44.06	Hourly
EXEC SUPERVISORY RATE (AJ-scheduled-72hrs+)	\$ 64.26	\$ 69.40	Hourly
EXEC SUPERVISORY RATE (AJ-unscheduled)	\$ 67.47	\$ 72.87	Hourly
PATROL VEHICLE RATE (add to ofc rate)	\$ 7.00	\$ 7.56	Hourly
HOLIDAY RATES ON ALL (Secural recognized holidays)	Rate * 1.5	Rate * 1.5	Hourly
Alarm Service Monitoring, Per Facility	\$ 35.00	\$ 37.80	Monthly
City Wide Parking Enforcement Citation Services, at 100 Hours Per Month	\$ 4,279.63	\$ 4,622.00	Monthly

City of Calabasas
Proposal- Security Services

The pricing above includes officers, benefits, officer equipment, vehicles, insurance, applicable taxes and supervisor services.

All services are negotiable upon client's requirements/requests.

This proposal is valid for 6 months.

Thank you for your time and consideration. Please contact me if you have any questions.

Albert J. Scola III
April 23, 2023