

**ITEM 6 ATTACHMENT A  
RESOLUTION NO. 2023-1879**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
CALABASAS, CALIFORNIA, UPDATING THE CITYWIDE  
FEE SCHEDULE TO UPDATE FEE FOR THE CALABASAS  
COMMUNITY CENTER.**

**WHEREAS**, the City of Calabasas' Municipal Code authorizes the City Council to establish a schedule of fees for regular governmental activities; and

**WHEREAS**, the City of Calabasas requires an update to fees for Calabasas Community Center; and

**WHEREAS**, a revision of the Citywide Fee Schedule submitted on February 22, 2023, is needed to reflect current required fees for services provided by the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALABASAS THAT:**

1. The fees set forth in Attachment A to this resolution represent the comprehensive Citywide Fee Schedule for the City of Calabasas.
2. Additional and updated fees for the City Clerk will be incorporated into the Citywide Fee Schedule, as attached within Exhibit A to this Resolution and incorporated by reference herein.
3. The City Clerk is directed to add these fees to the Citywide Fee Schedule.
4. The fees established by and within this Resolution shall take effect on November 08, 2023.

The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

**PASSED, APPROVED, AND ADOPTED** this 8<sup>th</sup> day of November 2023.

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David J. Shapiro, Mayor

ATTEST:

APPROVED AS TO FORM:

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Maricela Hernandez, City Clerk  
*Master Municipal Clerk*  
*California Professional Municipal Clerk*

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Matthew T. Summers  
Colantuono, Highsmith & Whatley, PC  
City Attorney

Attachment A: Citywide Fee Schedule

# PUBLIC WORKS FEE SCHEDULE

|----- FY 2024 UPDATE -----|

## 1. PUBLIC WORKS

### 1.1 Mapping and Related Document Fees

7.46% COLA

#### 1.1.1 Tract and Parcel Maps

1.1.1.1 Tract and Parcel Maps	\$	4,301.00	+	\$	45.00	per lot
1.1.1.2 Each map check after 3rd submittal	\$	519.00				
1.1.2 Deferred Monuments - Review	\$	657.00				
1.1.3 Certificate of Correction - Document Analysis, Clearance, and Processing	\$	657.00				
1.1.4 Certificate of Compliance						
1.1.4.1 Document analysis, clearance, and processing	\$	729.00				
1.1.4.2 Verification of Compliance with Conditions of Approval or Certificate of Compliance	\$	583.00				
1.1.5 Lot Line Adjustment - Document analysis, verification of compliance	\$	1,917.00	+	\$	212.00	per parcel
1.1.6 Grant of Waiver - Document analysis, verification of compliance	\$	1,917.00	+	\$	212.00	per parcel
1.1.7 Miscellaneous documents - Document analysis, clearance and processing	\$	1,023.00				

### 1.2 Improvement Processing Base Deposits

#### 1.2.1 Plan Check

\$	926.00	+		7.2%	of the first \$50,000 of the cost of the improvement
\$	4,943.00	+		5.75%	of the next \$100,000 of the cost of the improvement
\$	11,358.00	+		4.3%	thereafter of the estimated cost of the improvement

#### 1.2.2 Plan check and Inspection Services

Actual cost plus 15%

#### 1.2.3 Permit Issuance Fee

\$ 69.00

#### 1.2.4 Application Processing Fee

Actual cost of application processing

### 1.3 Traffic Plans and Studies

#### 1.3.1 Traffic Plans and Studies

1.3.1.1 Traffic study review	\$	1,028.00	+	\$255.00	per intersection
1.3.1.2 Signal plan check	\$	1,917.00			
1.3.1.3 Signing and striping plan check	\$	1,283.00			
1.3.1.4 Major traffic control plan review	\$	635.00			

#### 1.3.2 Inspections

\$	926.00	+		7.2%	of the first \$50,000 of the cost of the improvement
\$	4,943.00	+		5.75%	of the next \$100,000 of the cost of the improvement
\$	11,358.00	+		4.3%	thereafter of the estimated cost of the improvement

#### 1.3.3 Time Extension of Agreement

\$ 1,283.00

#### 1.3.4 Deferred Construction Agreement Fee

\$ 1,283.00

#### 1.3.5 Guarantee Period

Actual cost plus a \$1,000 deposit.

### 1.4 Encroachment Permits

# PUBLIC WORKS FEE SCHEDULE

	-----	FY 2024 UPDATE	-----	
1.4.1 Issuance Fee	\$	38.00		plus \$500.00 deposit for Engineering Review
1.4.2 Permit / Inspection Fee				
1.4.2.1 Construction of curb, gutter, or sidewalk (<= 100 linear feet)	\$	63.00		
1.4.2.2 Construction of curb, gutter, or sidewalk (> 100 linear feet)	\$	63.00	+	\$ 0.62 per linear foot over 100 linear feet.
1.4.2.3 Construction of residential driveway	\$	63.00		each opening
1.4.2.4 Construction of commercial driveway	\$	163.00		each opening
1.4.2.5 Asphalt or concrete highway paving (<=100 sq. ft.)	\$	96.00		
1.4.2.6 Asphalt or concrete highway paving (>100 sq. ft.)	\$	96.00	+	\$ - per sq. ft. over 100 sq. ft.
1.4.2.7 Use of City Right-of-Way	\$	63.00		
1.4.2.8 Use of City Right-of-Way (annual blanket permit) <i>not in SmartGov yet</i>	\$	227.00		<i>Blanket Permits not in SmartGov yet</i>
1.4.2.9 Use of City Right-of-Way (each occurrence under blanket permit) <i>not in SmartGov yet</i>	\$	31.00		<i>Blanket Permits not in SmartGov yet</i>
1.4.2.10 Major tree trimming, tree removal, stump removal	\$	63.00		
1.4.2.11 Major tree trimming, tree removal, stump removal (annual blanket permit) <i>not in SmartGov</i>	\$	227.00		<i>Blanket Permits not in SmartGov yet</i>
1.4.2.12 Major tree trimming, tree removal, stump removal (each occurrence under blanket permit)	\$	31.00		<i>Blanket Permits not in SmartGov yet</i>
1.4.2.13 Approved landscaping	\$	63.00		
1.4.2.14 Surveying and traffic counting	\$	126.00		per year
1.4.2.15 Placement / relocation of power or telephone poles (annual blanket permit) <i>not in SmartGov</i>	\$	227.00		per year <i>Blanket Permits not in SmartGov yet</i>
1.4.2.16 Placement / relocation of power or telephone poles (each occurrence under blanket permit)	\$	31.00		<i>Blanket Permits not in SmartGov yet</i>
1.5 Excavation Permits				
1.5.1 Issuance Fee	\$	38.00	+	\$ 500.00 deposit for an engineering review.
1.5.2 Permit / Inspection Fee				
1.5.2.1 Excavations (<= 100 linear feet)	\$	163.00		
1.5.2.2 Excavations (101 to 1,000 linear feet)	\$	227.00		
1.5.2.3 Excavations (1,001 to 3,000 linear feet)	\$	292.00		
1.5.2.4 Excavations (3,001 to 5,000 linear feet)	\$	419.00		
1.5.2.5 Excavations (>5,000 linear feet)	\$	419.00	+	\$ 0.13 per linear foot over 5,000 linear feet.
1.5.2.6 Utility trenches not exceeding two feet in width (annual blanket permit) <i>not in SmartGov yet</i>	\$	227.00		<i>Blanket Permits not in SmartGov yet</i>
1.5.2.7 Utility trench (each occurrence under blanket permit) <i>not in SmartGov yet</i>	\$	31.00		<i>Blanket Permits not in SmartGov yet</i>
1.6 Moving Permits				
1.6.1 Issuance Fee	\$	38.00	+	\$ 500.00 deposit for an engineering review.
1.6.2 Permit Fee	\$	38.00		per vehicle, per trip
1.6.3 Annual Blanket Permit	\$	126.00		per vehicle, per year <i>Blanket Permits not in SmartGov yet</i>
1.7 Extraordinary Inspection Costs and Charges for Labor and Materials				Actual cost

# PUBLIC WORKS FEE SCHEDULE

		----- FY 2024 UPDATE -----	
1.8 Permit Time Extension Fee	\$ 329.00	per extension	
1.9 Reproduction Fee			
1.9.1 Photocopy of 11 x 17 or smaller, per page	\$ 0.25		No CPI
1.9.2 Photocopy of documents from microfilm, per page	\$ 0.25		No CPI
1.9.3 Photocopy (oversize documents or those requiring special processing)		Actual cost + 15%	
1.9.4 Clerical costs, per hour	\$ 39.00		
1.9.5 Postage charges		Actual cost	
1.9.6 Retrieval and return costs		Actual cost	
1.9.7 Certified copies	\$ 1.00		
1.9.8 Scanning and archiving fee	\$ 31.00		
1.9.9 Bid Packet Fee		Actual cost of packet	
1.10 Storm Water Protection			
1.10.1 Local Storm Water Pollution Prevention Plan	\$ 253.00		
1.10.2 State Storm Water Pollution Prevention Plan	\$ 635.00		
1.10.3 Standard Urban Storm Water Mitigation Plan	\$ 317.00		
1.11 Land Development Plan Check			
1.11.1 Hydrology			
1.11.1.1 Conceptual Design Review	\$ 1,028.00		
1.11.1.2 Final Design Review - SFR (up to 500 cubic yards)	\$ 673.00		
1.11.1.3 Final Design Review - SFR (over 500 cubic yards)	\$ 1,307.00		
1.11.2 Geology / Geotechnical			
1.11.2.1 Conceptual Design Review	\$ 1,664.00		
1.11.2.2 Final Design Review - SFR	\$ 2,209.00		
1.11.3 Grading Plan Review			
1.11.3.1 Conceptual Design Review	\$ 1,917.00		
1.11.3.2 Final Design Review - SFR <= 500 cubic yards, rough grading	\$ 1,307.00		
1.11.3.3 Final Design Review - SFR <= 500 cubic yards, precise grading & drainage	\$ 2,717.00		
1.11.3.4 Final Design Review - SFR > 500 cubic yards, rough grading	\$ 2,374.00		
1.11.3.5 Final Design Review - SFR > 500 cubic yards, precise grading & drainage	\$ 2,947.00		
1.11.4 Other Plan Reviews			
1.11.4.1 On-site Septic Review	\$ 2,717.00		
1.11.4.2 Segmented Gravity Retaining Wall	\$ 1,307.00		
1.12 RESERVED			

# PUBLIC WORKS FEE SCHEDULE

|----- FY 2024 UPDATE -----|

1.13 Meeting, Change Orders, and As-Built Reviews				
1.13.1 Change Order reviews, as-built plan reviews, and meeting requested by applicant				Hourly fee rate plus 15%
1.14 Car Wash Permit				
1.14.1 Issuance Fee	\$	165.00		
1.14.2 Certificate Fee per Operating Unit	\$	69.00		
1.15 Preferential Parking Permit				
1.15.1 Issuance Fee	\$	93.00		per year
1.15.2 Permit Replacement Fee	\$	17.00		
1.16 Shuttle Pass				
1.16.1 Transit Pass	\$	149.00		
1.16.2 Pass Replacement Fee	\$	31.00		
1.16.3 Transit ticket	\$	1.00		
1.16.4 Transit Pass with Rebate	\$	69.00		
1.16.5 Summer Transit Pass	\$	92.00		
1.16.6 Beach Bus Ticket	\$	5.00		
1.16.7 Beach Bus Season Pass	\$	54.00		
1.17 Geotechnical Exploratory Permit				
1.17.1 Issuance Fee	\$	63.00		
1.17.2 Application Processing Fee				Actual Cost of Application Processing
1.18 Miscellaneous Fee				
1.18.1 Roll-off Trash Collection fee	\$	641.00		
1.18.2 Impound Fee for abandoned on-demand motorized scooter, per incident, per owner	\$	409.00		
1.19 Grading Permit Fees				
1.19.1 Issuance fee	\$	69.00		
1.19.2 Fee				
1.19.2.1 Cubic yards (1 - 100)	\$	246.00		
1.19.2.2 Cubic yards (101 - 1,000)	\$	246.00	+ \$ 125.00	/100 cubic yards in excess of 100 cubic yards
1.19.2.3 Cubic yards (1,001 - 10,000)	\$	1,366.00	+ \$ 104.00	/1,000 cubic yards in excess of 1,000 cubic yards
1.19.2.4 Cubic yards (10,001 - 100,000)	\$	2,305.00	+ \$ 67.00	/10,000 cubic yards in excess of 10,000 cubic yards
1.19.2.5 Cubic yards ( greater than 100,001)	\$	8,845.00	+ \$ 165.00	/100,000 cubic yards in excess of 100,000 cubic yds

# PLANNING FEE SCHEDULE

|----- FY 2024 UPDATE -----|

## 2. PLANNING FEES

### 2.1 Environmental Fees

2.1.1 Exempt Projects	\$ 490.00
2.1.2 Negative Declaration	\$ 1,459.00
2.1.3 Mitigated Negative Declaration	\$ 8,617.00
2.1.4 Environmental Impact Report	\$ 10,988.00
2.1.5 Environmental Consultants	
2.1.6 Oak Tree Mitigation fee	

3.83% COLA

Cost plus 15%  
Calculated per the formula contained in the Oak Tree  
Preservation and Protection Guidelines, Reso. 91-36  
Collected based on current State/County Schedule

### 2.2 LA County/State Fish and Wildlife Environmental Filing Fees

### 2.3 Planning Application Fees

#### 2.3.1 Conditional Use Permit

2.3.1.1 Single-family (1 unit)	\$ 2,124.00
2.3.1.2 Other	\$ 4,246.00
2.3.1.3 Amendment - Single family (1 unit)	\$ 968.00
2.3.1.4 Amendment - Other	\$ 1,939.00

2.3.2 Development Agreement \$ 7,501.00

2.3.3 Development Code Amendment \$ 5,107.00

2.3.4 Development Plan Review \$ 9,883.00

#### 2.3.5 Oak Tree Permit

2.3.5.1 Single-family (1 unit)	\$ 1,766.00
2.3.5.2 Other	\$ 3,535.00

2.3.6 General Plan Amendment \$ 6,900.00

#### 2.3.7 Administrative Plan Review

2.3.7.1 Single family (1 unit)	\$ 1,055.00
2.3.7.2 Other	\$ 2,109.00

2.3.8 Zone Change \$ 4,739.00

2.3.9 Zoning Clearances \$ 183.00

#### 2.3.10 Site Plan Review

2.3.10.1 Single-family (1 unit)	\$ 2,209.00
2.3.10.2 Other	\$ 4,407.00

2.3.11 Specific Plans \$ 14,609.00

#### 2.3.12 Variance

2.3.12.1 Variance - Single-family (1 unit)	\$ 1,398.00
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# PLANNING FEE SCHEDULE

			----- FY 2024 UPDATE -----
2.3.12.2 Variance - Other	\$	2,799.00	
2.3.12.3 Variance - more than 1 variance - Single-family (1 unit)	\$	501.00	
2.3.12.4 Variance - more than 1 variance - Other	\$	993.00	
2.3.13 Minor Use Permit			
2.3.13.1 Single-family (1 unit)	\$	1,299.00	
2.3.13.2 Other	\$	2,603.00	
2.3.14 Temporary Use Permit	\$	380.00	
2.3.15 Annexation / SOI Amendment	\$	15,298.00	+ LAFCO Fees
2.3.16 Sign Permit			
2.3.16.1 Temporary Banners	\$	68.00	
2.3.16.2 Other	\$	392.00	
2.3.17 Sign Program	\$	2,528.00	
2.3.18 Certificate of Appropriateness (Historic Properties Only)			
2.3.18.1 Single Family (1unit)	\$	625.00	
2.3.18.2 Other	\$	1,252.00	
2.3.19 Certificate of Economic Hardship			
2.3.19.1 Single Family (1 Unit)	\$	619.00	
2.3.19.2 Other	\$	1,101.00	
2.3.20 Home Occupation Permit			
2.3.20.1 Issuance Fee	\$	113.00	
2.3.20.2 Single Family (1 Unit)	\$	563.00	
2.3.20.3 Other	\$	1,131.00	
2.3.21 Street Vacation	\$	5,450.00	
2.3.22 Public Hearing Notification Service	\$	195.00	+ \$ 0.75 for each property within 500 feet
2.3.23 Scanning and Archiving Fee			
2.3.23.1 Permits requiring Public Hearings	\$	345.00	
2.3.23.2 Permits not requiring Public Hearings	\$	93.00	
2.3.23.3 Scanning costs			Invoiced Cost
2.3.24 Mills Act Contract Applications	\$	1,484.00	
2.3.25 Scenic Corridor Permit			
2.3.25.1 Single-Family (1 unit)	\$	466.00	
2.3.25.2 Other	\$	933.00	
2.3.26 Scenic Corridor Permit - Minor			
2.3.26.1 Single Family (1 unit)	\$	331.00	
2.3.26.2 Other	\$	664.00	
2.3.27 Community Development Forum Fee	\$	585.00	



# PLANNING FEE SCHEDULE

	FY 2024 UPDATE
2.3.28 Pre-Application Fee	\$ 1,172.00
2.4 Subdivision Fees	
2.4.1 Tentative Parcel Map	\$ 6,076.00
2.4.2 Tentative Tract Map	\$ 7,475.00
2.4.3 Tract or Parcel Map Revision	\$ 3,756.00
2.5 Lot Line Adjustment	\$ 1,835.00 + \$ 213.00 per parcel
2.6 Wireless Telecommunication Facility Permit	
2.6.1 RF Consultant	\$ 3,000.00
2.6.2 Wireless Facility Minor Modification Permit Fee	\$ 2,394.00
2.6.3 Tier 1 Wireless Telecommunication Facility Permit	\$ 1,867.00
2.6.4 Tier 2 Wireless Telecommunication Facility Permit	\$ 4,246.00
2.6.5 Small Wireless Facility Application Fee (new 4/10/19 per Reso 2019-1621)	
2.6.5.1 Facility, or batch of facilities, located on existing structures	\$ 585.00 + \$ 100.00 for each additional facility
2.6.5.1 Facility, or batch of facilities, located on existing structures	\$ 585.00 + \$ 100.00 for each additional facility
2.6.5.1 Facility, or batch of facilities, located on existing structures	\$ 585.00 + \$ 100.00 for each additional facility
2.7 Other/Miscellaneous	
2.7.1 Permit Extention Fee	\$ 296.00
2.7.2 Affordable Housing Mitigation Fee	
2.7.2.1 In-leiu Fee per new multi-family apartment housing unit	\$ 20,764.00
2.7.2.2 In-leiu Fee per new townhome/condominium housing unit	\$ 52,689.00
2.7.2.3 In-leiu Fee per new single-family housing unit	\$ 73,267.00
2.7.2.4 Commercial Affordable Housing Impact fee - retail uses, per square foot	\$ 2.00
2.7.2.5 Commercial Affordable housing Impact Fee - office & research/develop uses, per sq. ft	\$ 3.00
2.7.3 Citywide Traffic Mitigation Fee	
2.7.3.1 Citywide Traffic Mitigation Fee - Residential per unit	\$ 1,325.00
2.7.3.2 Citywide Traffic Mitigation Fee - Retail per s.f.	\$ 3.00
2.7.3.3 Citywide Traffic Mitigation Fee - Office per s.f.	\$ 2.00
2.7.3.4 Citywide Traffic Mitigation Fee - Institutional per s.f.	\$ 2.00
2.7.4 Lost Hills Rd/Las Virgenes Rd Bridge and Thoroughfare District Construction Fee (West side)	
2.7.4.1 LH/LV Bridge and Thoroughfare Dist. Construction Fee - Retail	\$ 14.00
2.7.4.2 LH/LV Bridge and Thoroughfare Dist. Construction Fee - Office	\$ 8.00
2.7.4.3 LH/LV Bridge and Thoroughfare Dist. Construction Fee - Research and development	\$ 4.00

# PLANNING FEE SCHEDULE

|----- FY 2024 UPDATE -----|

2.7.4.4 LH/LV Bridge and Thoroughfare Dist. Construction Fee - Single-family residential	\$ 3,426.00	
2.7.4.5 LH/LV Bridge and Thoroughfare Dist. Construction Fee - Townhome	\$ 1,850.00	
2.7.4.6 LH/LV Bridge and Thoroughfare Dist. Construction Fee - Multi-family residential	\$ 2,124.00	
2.7.4.7 LH/LV Bridge and Thoroughfare Dist. Construction Fee - Light industrial	\$ 4.00	
2.7.4.8 LH/LV Bridge and Thoroughfare Dist. Construction Fee - Industrial	\$ 3.00	
2.7.5 Art in Public Places (1% of Valuation)		1%
2.7.6 Quimby Fee - Amount of Land required per acre x Per Acre Fair Market Value		
2.7.7 Technology Fee		3%
2.8 SB9 - California Housing Opportunity and More Efficiency (HOME) Act		
2.8.1 Parcel Split	\$ 5,852.00	
2.8.2 Ministerial Permit, per unit	\$ 1,017.00	

# BUILDING & SAFETY FEE SCHEDULE

|----- FY 2024 UPDATE -----|

## 3. BUILDING PERMIT FEES

### 3.1 Permit Fee

	7.46%	COLA		
3.1.1 Valuation \$0 to \$700	\$	66.00		
3.1.2 Valuation \$700.01 to \$1,000	\$	98.00		
3.1.3 Valuation \$1,000.01 to \$25,000	\$	98.00 +	(Valuation - \$1,000) / 1,000 x	\$ 26.00
3.1.4 Valuation \$25,000.01 to \$50,000	\$	709.00 +	(Valuation - \$25,000) / 1,000 x	\$ 20.00
3.1.5 Valuation \$50,000.01 to \$100,000	\$	1,207.00 +	(Valuation - \$50,000) / 1,000 x	\$ 14.00
3.1.6 Valuation \$100,000.01 and over	\$	1,943.00 +	(Valuation - \$100,000) / 1,000 x	\$ 9.00

NOTE: Valuation shall be per the latest version of the County of Los Angeles Department of Public Works Building and Safety Division "BUILDING VALUATION GUIDE SHEET (DOLLARS PER SQ. FT.), "EXCELLENT" CATEGORY."

### 3.2 Plan Check Fees

3.2.1 Plan Check Fee (basic) or (pool)	\$	103.00	85% of the building permit fee, with a minimum of	\$ 103.00
3.2.2 Energy plan check fee			10% of the building permit fee	
3.2.3 Handicapped plan check fee			5% of the building permit fee	
3.2.4 Standard plans	\$	190.00	Or plan check fees, whichever is greater	

### 3.3 State Mandated Fees

3.3.1 Strong Motion Fee			Charged at the current State adopted Fee Schedule	
3.3.2 SB 1473 - Building Standard Fee (Moved from 3.9.1)			Charged at the current State Adopted Fee Schedule	
3.3.3 SB 1186 - Disability Access Fee (Begin 1/1/2024)	\$	1.00	Charged at the current State Adopted Fee Schedule	
3.3.4 AB 1379 - CASp Fee (End 12/31/2023)	\$	4.00	Charged at the current State Adopted Fee Schedule	

### 3.4 Exceptions

3.4.1 Combined swimming pool permit			2 times the building permit fee	
3.4.2 Combined building permit			1.6 times the building permit fee	

### 3.5 Other Fees

3.5.1 Issuance fee for each inspection application receipt	\$	41.00		
3.5.2 Site inspection not otherwise covered herein by a fee and which is regulated by a County Ordinance	\$	635.00		
3.5.3 Inspection of any use, occupancy, or change in use or occupancy - Group R or M occupancies	\$	329.00		
3.5.4 Occupancy groups other than R or M				
3.5.4.1 Less than 5,000 square feet	\$	826.00		
3.5.4.2 Between 5,001 and 10,000 square feet	\$	990.00		
3.5.4.3 Between 10,001 and 100,000 square feet	\$	1,638.00		
3.5.4.4. Above 100,000 square feet	\$	2,489.00		
3.5.5 Inspection of the repair or rehabilitation of a building or structure declared substandard	\$	583.00		
3.5.6 Inspection of the demolition of a building	\$	253.00		

# BUILDING & SAFETY FEE SCHEDULE

		FY 2024 UPDATE
3.5.7 Inspection or reinspection of Group A, Division 4 structures (each)	\$	329.00
3.5.8 Inspection of structures or devices regulated by Chapter 66 (first structure or device)	\$	253.00
3.5.9 Inspection of structures or devices regulated by Chapter 66 (for each additional structure or device)	\$	39.00
3.5.10 Application and investigation for relocation building permits as required by Chapter 68		
3.5.10.1 Less than 2,500 square feet	\$	660.00
3.5.10.2 Greater than 2,500 square feet	\$	1,320.00
3.5.11 Investigation and/or permit for trailer coaches required by Chapter 69	\$	248.00
3.5.12 Inspections outside of normal business hours, per hour	\$	152.00
3.5.13 Inspections for which no fee is specifically indicated, per hour	\$	152.00
3.5.14 Search of office records and a single copy of a microfilmed permit (first search)	\$	-
3.5.14.1 First search and copy	\$	32.00
3.5.14.2 For each additional search and copy	\$	4.00
3.5.15 Approval in concept review pursuant to the 1976 Coastal Act (Sec. 30,000 et. seq.)	\$	202.00
3.5.16 Processing geology or engineering reports submitted pursuant to Sec. 308, 309, or 7005		
3.5.16.1 Engineering geology report	\$	635.00
3.5.16.2 Geotechnical engineering report (Soils engineering report)	\$	635.00
3.5.16.3 Geotechnical report (Combination soils engineering and Engineering geology report)	\$	901.00
3.5.16.4 Geotechnical site review without reports	\$	635.00
3.5.17 Processing Coastal engineering reports	\$	583.00
3.5.18 Determining occupant load for purposes of parking requirements pursuant to Title 22	\$	163.00
3.5.19 Reproduction of microfilmed plans	\$	65.00
3.5.19.1 Each additional sheet to be reproduced	\$	3.00
3.5.20 Assignment of house numbers	\$	81.00
3.5.21 Additional plan review required by changes, additions, or revision of approved plans, per hour	\$	163.00
3.5.22 Additional review required beyond the initial and second check of plans or reports, per hour	\$	163.00
3.5.23 Issuance of Certificate of Occupancy	\$	163.00
3.5.24 Issuance of a Temporary Certificate of Occupancy	\$	227.00
3.5.25 Each extension of a Temporary Certificate of Occupancy	\$	152.00
3.5.26 Special Inspection Examination		
3.5.26.1 Original	\$	368.00
3.5.26.2 with I.C.B.O. Certification	\$	227.00
3.5.26.3 Special Inspector Certificate renewal	\$	152.00
3.5.27 Written application for use of an alternate material or method of construction	\$	-
3.5.27.1 Total amount for review of less than two hours	\$	329.00
3.5.27.2 Hourly rate for review taking longer than two hours	\$	163.00
3.5.28 Administrative Fee - Hourly Rate for miscellaneous work	\$	163.00
3.5.29 Technology Fee		3% of Total Fee
3.5.30 Permit Extension Fee	\$	39.00

# BUILDING & SAFETY FEE SCHEDULE

|----- FY 2024 UPDATE -----|

3.5.31 Permit Reinstatement fee (within One Year, No code changes)

25% of Original Fee

3.5.32 Application Reinstatement (within One Year, No code changes)

25% of Original Fee

## 3.7 Rehabilitation Processing Fee

3.7.1 Investigation and processing	\$	495.00
3.7.2 Preparation of Job Specifics	\$	660.00
3.7.3 Board of Supervisors or City Council Approval	\$	337.00
3.7.4 Contract Performance Inspection	\$	266.00
3.7.5 Billing	\$	202.00
3.7.6 Record Special Assessment	\$	202.00
3.7.7 Filing of Special Assessment	\$	337.00

## 3.8 Electrical Permit Fees

3.8.1 Issuance Fee	\$	41.00
3.8.2 New residential buildings		
3.8.2.1 New, multi-family residential buildings having three or more living units, per sq. foot	\$	0.30
3.8.2.2 New, single- and two-family residential buildings, per sq. foot	\$	0.40
3.8.3 Private swimming pools		
3.8.3.1 New, private, residential, in-ground swimming pools for single or multi-family occupancies	\$	122.00
3.8.3.2 Other swimming pools, therapeutic whirlpools, spas, hot tubs, and alterations to existing pools	\$	81.00
3.8.4 Carnivals and Circuses		
3.8.4.1 Electric generator and electrically driven rides, each	\$	60.00
3.8.4.2 Mechanically driven rides and walk-through attractions having lighting, each	\$	24.00
3.8.4.3 System of area and booth lighting, each	\$	24.00
3.8.5 Temporary Power Service		
3.8.5.1 Temporary power pole or pedestal	\$	66.00
3.8.5.2 Temporary distribution system and temporary lighting and receptacle outlets	\$	32.00
3.8.6 Branch Circuit Fees		
3.8.6.1 For 15 or 20 ampere 120 volt lighting (1-10 branch circuits, each)	\$	25.00
3.8.6.2 For 15 or 20 ampere 120 volt lighting (11-40 branch circuits, each)	\$	20.00
3.8.6.3 For 15 or 20 ampere 120 volt lighting (more than 41 branch circuits each)	\$	19.00
3.8.6.4 For 15 or 20 ampere 208 volt to 277 volt lighting, each	\$	41.00
3.8.7 Receptacle, Switch, Lighting, or Other		
3.8.7.1 First 20, each	\$	3.00
3.8.7.2 Additional outlets, each	\$	2.00
3.8.8 Lighting Fixtures		
3.8.8.1 First 20, each	\$	3.00
3.8.8.2 Additional fixtures, each	\$	3.00

# BUILDING & SAFETY FEE SCHEDULE

|-----FY 2024 UPDATE-----|

3.8.8.3 Pole or platform mounted lighting fixtures, each	\$	4.00	
3.8.8.4 Theatrical-type lighting fixtures or assemblies, each	\$	4.00	
3.8.9 Residential Appliances of Three Horsepower or Less	\$	15.00	
3.8.10 Other Appliances of Three Horsepower or Less	\$	22.00	
3.8.11 Power Apparatus			
3.8.11.1 Rating over 3 and not over 10, each	\$	30.00	
3.8.11.2 Rating over 10 and not over 50, each	\$	69.00	
3.8.11.3 Rating over 50 and not over 100, each	\$	132.00	
3.8.11.4 Rating over 100, each	\$	215.00	
3.8.12 Busways, each 100' or fraction thereof	\$	39.00	
3.8.13 Signs, Outline Lighting, and Marquees			
3.8.13.1 Signs, outline lighting systems, or marquees from one branch circuit, each	\$	60.00	
3.8.13.2 For each additional branch circuit, each	\$	19.00	
3.8.14 Services, Switchboards, Switchboard Sections, Motor Control Centers, and Panelboards			
3.8.14.1 For 600 volts or less and over 399 amperes in rating, each	\$	60.00	
3.8.14.2 For 600 volts or less or over 399 amperes to 1,000 amperes, each	\$	114.00	
3.8.14.3 For 600 volts or over 1,000 amperes in rating, each	\$	248.00	
3.8.15 Miscellaneous Apparatus, Conduits, and Conductors	\$	98.00	
3.8.16 Other Inspections			
3.8.16.1 Extra inspection resulting from defective workmanship or materials, each	\$	48.00	
3.8.16.2 Electrical equipment for which no fee is herein, first 1/2 hour	\$	82.00	
3.8.16.3 Electrical equipment for which no fee is herein, each hours, or fraction thereof	\$	163.00	
3.8.16.4 Single hazardous location larger than 2,000 square feet	\$	329.00	
3.8.16.5 Investigation of alternate materials and methods. Initial filing fee	\$	329.00	
3.8.16.6 Investigation of alternate materials and methods. Each hour in excess of two	\$	163.00	
3.8.16.7 Investigation and review of test reports. 1-10 electrical items	\$	380.00	
3.8.16.8 Investigation and review of test reports. 11-20 electrical items	\$	773.00	
3.8.16.9 Investigation and review of test reports. 21-50 electrical items	\$	1,155.00	
3.8.16.10 Investigation and review of test reports. 50 or more electrical items	\$	1,283.00	
3.8.16.11 Investigation and review of test reports. High voltage, each	\$	773.00	
3.8.17 Plan Check Fees			
3.8.17.1 Electrical Plan Check fee	\$	163.00	70% of permit fee, with a minimum of \$163
3.8.17.2 Tenant improvement plan check, per 1,000 sq. feet	\$	82.00	
3.8.17.3 Investigation fee for work without a permit, R-3 occupancies	\$	253.00	
3.8.17.4 Investigation fee for work without a permit, other occupancies	\$	507.00	
3.8.17.5 Non-compliance fee, one- and two-family dwelling occupancies	\$	152.00	
3.8.17.6 non-compliance fee, other occupancies	\$	304.00	
3.8.18 Photovoltaic System			

# BUILDING & SAFETY FEE SCHEDULE

3.8.18.1 Under 10KW systems - Plan Check	\$ 152.00
3.8.18.2 Under 10KW systems - Permit	\$ 227.00
3.8.18.3 Systems between 10KW to 30KW - Plan Check	\$ 826.00
3.8.18.4 Systems between 10KW to 30KW - Permit	\$ 507.00
3.8.18.5 Over 30KW systems - Plan Check	\$ 1,258.00
3.8.18.6 Over 30KW systems - Permit	\$ 1,002.00

|----- FY 2024 UPDATE -----|

# PLUMBING FEE SCHEDULE

|----- FY 2024 UPDATE -----|

## 4. PLUMBING PERMIT FEES

		7.46%	COLA
4.1 Plumbing Permit Fees			
4.1.1 Issuance of a permit	\$	41.00	
4.1.2 Plumbing fixture, each	\$	24.00	
4.1.3 Permanent-type dishwasher, each	\$	24.00	
4.1.4 Future stacks or branches, each	\$	24.00	
4.1.5 Roof drain, each	\$	24.00	
4.1.6 Drainage or sewer backwater valve	\$	70.00	
4.1.7 Industrial waster pretreatment interceptor	\$	24.00	
4.1.8 Swimming pool drainage trap and receptor	\$	24.00	
4.1.9 Gas piping system			
4.1.9.1 Low pressure system, five outlets or less	\$	24.00	
4.1.9.2 Low pressure system, each additional outlet over five	\$	6.00	
4.1.9.3 Medium or high pressure system, each system	\$	102.00	
4.1.9.4 Medium or high pressure system, each outlet	\$	6.00	
4.1.9.5 Gas meter not under control and maintenance of the serving gas supplier, each	\$	24.00	
4.1.9.6 Gas pressure regulator other than appliance regulators, each	\$	24.00	
4.1.10 Water heater and/or vent	\$	24.00	
4.1.11 Repair or alteration of drainage and/or vent piping, each fixture	\$	24.00	
4.1.12 Water treatment equipment, each piece	\$	24.00	
4.1.13 Water pressure regulator	\$	24.00	
4.1.14 Potable water not covered elsewhere	\$	-	
4.1.14.1 Potable water not covered elsewhere, 1 1/2" and smaller	\$	24.00	
4.1.14.2 Potable water not covered elsewhere, 2" to 3"	\$	76.00	
4.1.14.3 Potable water not covered elsewhere, over 3"	\$	163.00	
4.1.15 Replacing water piping in a building, each fixture	\$	9.00	
4.1.16 Sprinkler systems on one meter	\$	24.00	
4.1.17 Backflow-prevention device on unprotected water supplies, pools, tanks, vats, etc	\$	24.00	
4.1.18 Trap primer	\$	24.00	
4.1.19 Solar potable water-heating system, including water heater and vent	\$	155.00	
4.1.20 Investigation fee for work without a permit			
4.1.20.1 R-3 occupancies (same as 3.8.17.3)	\$	253.00	
4.1.20.2 Other occupancies (same as 3.8.17.4)	\$	507.00	
4.1.21 Non-compliance fee			
4.1.21.1 R-3 occupancies (same as 3.8.17.5)	\$	152.00	



# PLUMBING FEE SCHEDULE

|----- FY 2024 UPDATE -----|

4.1.21.2 Other occupancies (same as 3.8.17.6)	\$	304.00	
4.1.22 Alternate material fee (same as 3.8.16.5)	\$	329.00	
4.1.22.1 Alternate material fee, per hour (same as 3.8.16.6)	\$	163.00	
4.2 Sewer Permit Fees			
4.2.1 Issuance Fee	\$	41.00	
4.2.2 Connection of a house sewer to a public sewer	\$	73.00	
4.2.3 House sewer manhole, each	\$	70.00	
4.2.4 Installation of a section of house sewer for future use	\$	45.00	
4.2.5 Connection of each additional building or additional work to a house sewer	\$	45.00	
4.2.6 Connection of a house sewer to a private sewer disposal system	\$	45.00	
4.2.7 Private sewage disposal system, each	\$	146.00	
4.2.8 Cesspool, overflow seepage pit, percolation test pit, swimming pool drywell, or drainfield extension	\$	70.00	
4.2.9 Disconnection, abandonment, alteration or repair of any house sewer	\$	45.00	
4.3 Plan Check Fees (Plumbing)			
4.3.1 Plumbing Plan Check Fee	\$	163.00	40% of permit fee, with a minimum of \$163
4.3.2 Combination waste and vent system	\$	380.00	
4.3.3 Gas system containing an earthquake actuated shut-off valve	\$	126.00	
4.3.4 Chemical waste system	\$	76.00	
4.3.5 Rainwater system	\$	253.00	
4.3.6 Additional work, per hour	\$	163.00	

# MECHANICAL FEE SCHEDULE

|----- FY 2024 UPDATE -----|

## 5. MECHANICAL PERMIT FEES

		7.46%	COLA
5.1 Mechanical Permit Fees			
5.1.1 Issuance Fee	\$	41.00	
5.1.2 Installation, alteration, or relocation of refrigeration, compressor, or absorption unit			
5.1.2.1 Up to and including 100,000 BTU	\$	39.00	
5.1.2.2 More than 100,000 BTU and up to and including 500,000 BTU	\$	79.00	
5.1.2.3 More than 500,000 BTU	\$	202.00	
5.1.3 Air inlet and air outlet served by air-conditioning system	\$	5.00	
5.1.4 Air inlets and outlets are unknown, for each 1,000 sq. ft.	\$	54.00	
5.1.5 Installation, relocation, or replacement of each appliance vent not included in an appliance permit	\$	19.00	
5.1.6 Installation or alteration of each air handling unit for air conditioning			
5.1.6.1 Up to and including 2,000 CFM, each unit up to 10	\$	19.00	
5.1.6.2 Up to and including 2,000 CFM, each unit over 10	\$	7.00	
5.1.6.3 More than 2,000 CFM and up to and including 10,000 CFM, each	\$	60.00	
5.1.6.4 More than 10,000 CFM, each	\$	98.00	
5.1.7 Evaporative cooler other than portabe type	\$	32.00	
5.1.8 Ventilation fans which serve a single register			
5.1.8.1 Each fan up to 10	\$	23.00	
5.1.8.2 Each fan over 10	\$	8.00	
5.1.9 Ventilation system which is not a portion of any air conditioning system	\$	48.00	
5.1.10 Installation of each commercial hood, spray booth, or product conveying duct system	\$	98.00	
5.1.11 Installation of each fire damper	\$	15.00	
5.1.12 Alteration of an existing duct system for which a permit is not required in this Code	\$	39.00	
5.1.13 Investigation fee for work without permit			
5.1.13.1 R-3 occupancies (same as 3.8.17.3)	\$	253.00	
5.1.13.2 Other occupancies, minimum (same as 3.8.17.4)	\$	507.00	
5.1.14 Noncompliance fee			
5.1.14.1 R-3 occupancies (same as 3.8.17.5)	\$	152.00	
5.1.14.2 Other occupancies (same as 3.8.17.6)	\$	304.00	
5.1.15 Mechanical Plan Check Fees			
5.1.15.1 Mechanical Plan Check Fee	\$	163.00	50% of mechanical permit fee, with a minimum of \$163
5.1.16 Alternate material fee			
5.1.16.1 Alternatate material fee, mandatory (same as 3.8.16.5)	\$	329.00	
5.1.16.2 Alternate material fee, hourly (same as 3.8.16.6)	\$	163.00	
5.1.17 Surcharge			

## MECHANICAL FEE SCHEDULE

	----- FY 2024 UPDATE -----
5.1.17.1 Commercial Type I or II Hood, included in proposed work	\$ 253.00
5.1.17.2 Garage ventilation system, included in proposed work	\$ 253.00
5.1.17.3 Stairs pressurization system, included in proposed work	\$ 253.00
5.1.17.4 Product conveying systems, included in proposed work	\$ 253.00
5.1.17.5 Commercial Type I or II Hood, individual system	\$ 380.00
5.1.17.6 Garage ventilation system, individual system	\$ 380.00
5.1.17.7 Stairs pressurization system, individual system	\$ 380.00
5.1.17.8 Product conveying system, individual system	\$ 380.00

# COMMUNITY SERVICES FEE SCHEDULE

|----- FY 2024 UPDATE -----|

## 6. COMMUNITY SERVICES FEES

### 6.1 Senior Center

	7.46%	COLA
6.1.1 Resident membership, annually	\$ 124.00	
6.1.2 Resident couple membership, annually	\$ 153.00	
6.1.3 Non-resident membership, annually	\$ 187.00	
6.1.4 Non-resident couple membership, annually	\$ 218.00	
6.1.5 Single-day resident use	\$ 3.00	
6.1.6 Single-day non-resident use	\$ 5.00	
6.1.7 Class / Program fees	Vary	20% surcharge for non-residents
6.1.8 Multipurpose Room		
6.1.8.1 Full, member/resident, M-F, hourly	\$ 99.00	
6.1.8.2 Full, member/resident Sa-Su, hourly	\$ 128.00	
6.1.8.3 Full, non-member, M-F, hourly	\$ 118.00	
6.1.8.4 Full, non-member, Sa-Su, hourly	\$ 154.00	
6.1.8.5 Half, member/resident, M-F, hourly	\$ 68.00	
6.1.8.6 Half, member/resident Sa-Su, hourly	\$ 99.00	
6.1.8.7 Half, non-member, M-F, hourly	\$ 82.00	
6.1.8.8 Half, non-member, Sa-Su, hourly	\$ 118.00	
6.1.9 Patio	\$ -	
6.1.9.1 Member/resident, hourly	\$ 99.00	
6.1.9.2 Non-member, hourly	\$ 118.00	
6.1.10 Conference Room	\$ -	
6.1.10.1 Member/resident, hourly	\$ 45.00	
6.1.10.2 Non-member, hourly	\$ 54.00	
6.1.11 Processing Fee - classes	\$ 5.00	
6.1.12 Membership Card Replacement	\$ 11.00	

### 6.2 DeAnza Park

6.2.1 Multipurpose room, hourly	\$ 75.00
6.2.2 Conference room, hourly	\$ 45.00
6.2.3 Multi & conference , hourly	\$ 114.00
6.2.4 Group picnic shelter, hourly	\$ 75.00
6.2.5 Picnic shelter	\$ -
6.2.5.1 Picnic shelter (1/3), hourly	\$ 30.00
6.2.5.2 Picnic shelter (2/3), hourly	\$ 45.00

# COMMUNITY SERVICES FEE SCHEDULE

|----- FY 2024 UPDATE -----|

6.2.6 Basketball court	
6.2.6.1 Basketball court (1), hourly	\$ 14.00
6.2.6.2 Basketball court with lights, hourly	\$ 23.00
6.2.7 Multipurpose court	
6.2.7.1 Multipurpose court (1), hourly	\$ 75.00
6.2.7.2 Multipurpose court with lights, hourly	\$ 106.00
6.2.8 Field Area, hourly	\$ 30.00
6.2.9 Liability Insurance	\$ 85.00 - \$500.00
6.2.10 Security Guard, hourly	\$ 30.00 - \$40.00
6.2.11 Recreation Classes	\$ 50.00 - \$300.00
6.2.12 Sports League	
6.2.12.1 Youth Sports League	\$ 180.00 - \$250.00
6.2.12.2 Adult Sports League	\$ 200.00 - \$350.00
6.2.13 Miscellaneous Fees	
6.2.13.1 Processing Fee - Classes	\$ 5.00
6.2.13.2 Processing Fee - Rental	\$ 5.00
6.2.13.3 Park Rental Administrative & Processing Fee	\$ 20.00

6.3 Tennis & Swim Center

6.3.1 Room and Area Use Fees	
6.3.1.1 Fireside Room, hourly	\$ 61.00
6.3.1.2 Centre Court Room, hourly	\$ 76.00
6.3.1.3 Fireside & Centre Court Room, hourly	\$ 114.00
6.3.1.4 Pool / Pool Area, hourly	\$ 153.00
6.3.1.5 Pool Patio, hourly	\$ 74.00
6.3.1.6 Open Swim Pool Party less than 25 guest, 3 hours	\$ 93.00
6.3.1.7 Open Swim Pool Party less than 50 guest, 3 hours	\$ 129.00
6.3.1.8 Open Swim Pool Party less than 75 guest, 3 hours	\$ 163.00
6.3.1.9 Open Swim Pool Party less than 100 guest, 3 hours	\$ 199.00
6.3.1.10 Open Swim Pool Party +100 guest, \$179 + \$32 every 25 guest	\$ 199.00
6.3.1.11 Tennis Patio, hourly	\$ 66.00
6.3.1.12 Stadium Court, hourly	\$ 148.00
6.3.1.13 Tennis Court 1-16, hourly	\$ 66.00
6.3.1.13 Deposit fee 1-75 guest	\$ 235.00
6.3.1.14 Deposit Fee 76+ guest	\$ 472.00

# COMMUNITY SERVICES FEE SCHEDULE

	FY 2024 UPDATE
6.3.1.15 Processing fee	\$ 11.00
<b>6.3.2 Membership Monthly Rates</b>	
6.3.2.1 Primetime Tennis Memberships, Family	\$ 132.00
6.3.2.2 Primetime Tennis Memberships, Couple	\$ 115.00
6.3.2.3 Primetime Tennis Memberships, Adult	\$ 93.00
6.3.2.4 Primetime Tennis Memberships, Senior Couple	\$ 85.00
6.3.2.5 Primetime Tennis Memberships, Senior	\$ 69.00
6.3.2.6 Primetime Tennis Memberships, High School Student	\$ 45.00
6.3.2.7 Primetime Tennis Memberships, Youth	\$ 33.00
<b>6.3.3 Primetime Health Memberships</b>	
6.3.3.1 Primetime Health Memberships, Family	\$ 93.00
6.3.3.2 Primetime Health Memberships, Couple	\$ 74.00
6.3.3.3 Primetime Health Memberships, Adult	\$ 57.00
6.3.3.4 Primetime Health Memberships, Senior Couple	\$ 51.00
6.3.3.5 Primetime Health Memberships, Senior	\$ 33.00
6.3.3.6 Primetime Health Memberships, High School Student	\$ 33.00
6.3.3.7 Primetime Health Memberships, Youth	\$ 16.00
<b>6.3.4 Non-Primetime Health Memberships</b>	
6.3.4.1 Non-Primetime Memberships, Family	\$ 70.00
6.3.4.2 Non-Primetime Memberships, Couple	\$ 54.00
6.3.4.3 Non-Primetime Memberships, Adult	\$ 47.00
6.3.4.4 Non-Primetime Memberships, Senior Couple	\$ 47.00
6.3.4.5 Non-Primetime Memberships, Senior	\$ 39.00
6.3.4.6 Non-Primetime Memberships, High School Student	\$ 28.00
<b>6.3.5 Weekend Non-Primetime Memberships</b>	
6.3.5.1 Weekend Non-Primetime Memberships, Family	\$ 38.00
6.3.5.2 Weekend Non-Primetime Memberships, Couple	\$ 30.00
6.3.5.3 Weekend Non-Primetime Memberships, Adult	\$ 26.00
6.3.5.4 Weekend Non-Primetime Memberships, Senior Couple	\$ 26.00
6.3.5.5 Weekend Non-Primetime Memberships, Senior	\$ 19.00
6.3.5.6 Weekend Non-Primetime Memberships, High School Student	\$ 16.00
<b>6.3.6 Tennis Court Fee</b>	
6.3.6.1 Tennis Court Fee-Public Monday-Friday Adult	\$ 13.00
6.3.6.2 Tennis Court Fee-Public Monday-Friday Senior	\$ 7.00
6.3.6.3 Tennis Court Fee-Public Monday-Friday Child	\$ 7.00
6.3.6.4 Tennis Court Fee-Public Saturday & Sunday	\$ 19.00

# COMMUNITY SERVICES FEE SCHEDULE

	FY 2024 UPDATE
6.3.6.5 Tennis Court Fee-Public Saturday & Sunday	\$ 10.00
6.3.6.6 Tennis Court Fee-Public Saturday & Sunday	\$ 10.00
6.3.7 Aquatic Swimming	
6.3.7.1 Aquatic Lap Swimming Adults	\$ 7.00
6.3.7.2 Aquatic Lap Swimming Senior	\$ 5.00
6.3.7.3 Aquatic Lap Swimming Child	\$ 1.00
6.3.7.4 Aquatic Family Swim Adult	\$ 4.00
6.3.7.5 Aquatic Family Swim Senior	\$ 2.00
6.3.7.6 Aquatic Family Swim Child	\$ 1.00
6.3.7.7 Aquatic Lap Swim Package 9 swims + 1 free	\$ 60.00
6.3.8 Fitness Fee	
6.3.8.1 Fitness Class Fee	\$ 13.00
6.3.8.2 Fitness Class Package 11 classes + 1 free	\$ 147.00
6.3.8.3 Guest Fee - Monday-Friday	\$ 13.00
6.3.8.4 Guest Fee - Weekends	\$ 19.00
6.3.9 Filming	
6.3.9.1 Filming	\$ 1,075.00
6.3.9.2 Still & Motion Photography - Fireside Room	\$ 61.00
6.3.9.3 Still & Motion Photography - Center Court Room	\$ 76.00
6.3.9.4 Still & Motion Photography - Pool / Pool Area	\$ 153.00
6.3.9.5 Still & Motion Photography - Stadium Court	\$ 148.00
6.3.9.6 Security Deposit	\$ 220-550.00
6.3.9.7 Attendant Fee: City/Top Seed staff, hourly	\$ 64.00
6.3.9.8 Attendant Fee: Tennis Pro, hourly	\$ 120-165.00
6.3.9.9 Parking Lot Rental, hourly	\$ 127.00
6.3.9.10 Pool Accessories / Equipment, hourly	\$ 58-220.00
6.3.10 Miscellaneous Fee	
6.3.10.1 Tenni Ball -per Can	\$ 5.00
6.3.10.2 Ball Machine-Tennis members only -Hourly	\$ 13.00
6.3.10.3 Ball Machine-Tennis members only -Monthly	\$ 40.00
6.3.10.4 Ball Machine-Tennis members only -Quarterly	\$ 100.00
6.3.10.5 Ball Machine-Tennis members only - Yearly	\$ 321.00
6.3.10.6 Membership Card -Replacement	\$ 11.00
6.3.10.7 Processing Fee - Classes	\$ 5.00
6.3.10.8 Processing Fee - Rental	\$ 11.00

# COMMUNITY SERVICES FEE SCHEDULE

|----- FY 2024 UPDATE -----|

6.4 Gates Canyon, Grape Arbor & Creekside Parks	
6.4.1 Gates Canyon	
6.4.1.1 Gates Canyon Picnic Shelter, hourly	\$ 30.00
6.4.1.2 Gates Canyon Basketball court, hourly	\$ 14.00
6.4.1.3 Gates Canyon Tennis court, hourly	\$ 14.00
6.4.2 Grape Arbor	
6.4.2.1 Grape Arbor picnic shelter (1), hourly	\$ 45.00
6.4.2.2 Grape Arbor picnic shelter (1/2), hourly	\$ 30.00
6.4.2.3 Grape Arbor ballfield, hourly	\$ 30.00
6.4.2.4 Grape Arbor Sand Valleyball court, hourly	\$ 30.00
6.4.3 Creekside Basketball court, hourly	\$ 14.00
6.4.4 Gates Canyon, Grape Arbor, and Creekside Fields, hourly	\$ 30.00
6.4.5 Miscellaneous Fee	
6.4.5.1 Parking Lot (Full)	\$ 500-1,000.00
6.4.5.2 Processing Fee - rental	\$ 11.00
6.5 Civic Center	
6.5.1 Amphitheater, hourly	\$ 83.00
6.5.2 Founder's Hall	
6.5.2.1 Founders Hall, full room, M-F, hourly	\$ 99.00
6.5.2.2 Founder's Hall, full room, Sa-Su, hourly	\$ 129.00
6.5.2.3 Founder's Hall, meeting room only, M-F, hourly	\$ 69.00
6.5.2.4 Founder's Hall, meeting room only, Sa-Su, hourly	\$ 99.00
6.5.2.5 Founder's Hall, 2/3 only, M-F, Hourly	\$ 81.00
6.5.2.6 Founder's Hall, 2/3 Only Sa-Su, Hourly	\$ 111.00
6.5.3 Plaza, hourly	\$ 99.00
6.5.4 Miscellaneous Fee	
6.5.4.1 Processing Fee - Rental	\$ 11.00
6.5.4.2 Equipment Charge (Audio Visual / Stage)	\$ 50-200.00
6.5.4.3 Clearing Fee	\$ 100-300.00
6.5.4.4 Attendant, hourly	\$ 64.00
6.5.4.5 Security Guard, hourly	\$ 64.00
6.6 A.C. Stelle Middle School	
6.6.1 Gym (full)	
6.6.1.1 Non-profit, hourly	\$ 61.00



# COMMUNITY SERVICES FEE SCHEDULE

		----- FY 2024 UPDATE -----
6.6.1.2 Commercial, hourly	\$	97.00
6.6.2 Gym (half)		
6.6.2.1 Non-profit, hourly	\$	30.00
6.6.2.2 Commercial, hourly	\$	47.00
6.6.3 Upper Field (1 & 2)		
6.6.3.1 Non-profit, hourly	\$	35.00
6.6.3.2 Commercial, hourly	\$	59.00
6.6.4 Lower / 1 Upper Field		
6.6.4.1 Non-profit, hourly	\$	25.00
6.6.4.2 Commercial, hourly	\$	35.00
6.7 A.E. Wright Middle School		
6.7.1 Gym (full)		
6.7.1.1 Non-profit, hourly	\$	61.00
6.7.1.2 Commercial, hourly	\$	97.00
6.7.2 Gym (half)		
6.7.2.1 Non-profit, hourly	\$	30.00
6.7.2.2 Commercial, hourly	\$	47.00
6.8 Security Deposits		
6.8.1 Rentals up to 75 people	\$	242.00
6.8.2 Rentals for 75 people or more	\$	485.00
6.9 Non-Profits		
6.9.1 Discount		25%
6.10 Calabasas Klubhouse Pre School		
6.10.1 Two-years old room		
6.10.1.1 Five full days, resident, monthly	\$	-
6.10.1.2 Five full days, non-resident, monthly	\$	-
6.10.1.3 Five half days, resident, monthly	\$	-
6.10.1.4 Five half days, non-resident, monthly	\$	-
6.10.1.5 Four full days, resident, monthly	\$	-
6.10.1.6 Four full days, non-resident, monthly	\$	-
6.10.1.7 Four half days, resident, monthly	\$	-
6.10.1.8 Four half days, non-resident, monthly	\$	-

# COMMUNITY SERVICES FEE SCHEDULE

		----- FY 2024 UPDATE -----	
6.10.1.9 Three full days, resident, monthly	\$	-	
6.10.1.10 Three full days, non-resident, monthly	\$	-	
6.10.1.11 Three half days, resident, monthly	\$	-	
6.10.1.12 Three half days, non-resident, monthly	\$	-	
6.10.2 Three-, Four-, and Five-years old rooms	\$	-	
6.10.2.1 Five full days, resident, monthly	\$	-	
6.10.2.2 Five full days, non-resident, monthly	\$	-	
6.10.2.3 Five half days, resident, monthly	\$	-	
6.10.2.4 Five half days, non-resident, monthly	\$	-	
6.10.2.5 Four full days, resident, monthly	\$	-	
6.10.2.6 Four full days, non-resident, monthly	\$	-	
6.10.2.7 Four half days, resident, monthly	\$	759.00	
6.10.2.8 Four half days, non-resident, monthly	\$	833.00	
6.10.2.9 Three full days, resident, monthly	\$	782.00	
6.10.2.10 Three full days, non-resident, monthly	\$	858.00	
6.10.2.11 Three half days, resident, monthly	\$	682.00	
6.10.2.12 Three half days, non-resident, monthly	\$	759.00	
6.11 Special Event			
6.11.1 Event Tickets	\$	3-20.00	
6.11.2 Vendor Booth Fee - Craft & Art	\$	120-275.00	
6.11.3 LACDPH Temporary Food Handling Permit	\$	65-275.00	Based on current rates
6.11.4 Insurance	\$	80-170.00	
6.11.5 Generator Fee (\$750/unit per event)	\$	54.00	Rate recommended by current power company
6.11.6 Restroom Rate (\$60/unit)	\$	4.00	15 vendors per unit allowed by county 55/15
6.11.7 Utensil sinks (\$500/unit)	\$	134.00	4 vendors per unit allowed by county 500/4

# COMMUNITY SERVICES FEE SCHEDULE

|----- FY 2024 UPDATE -----|

## 6.12 Calabasas Community Center

### 6.12.1 Membership (Monthly) and Daily Fees

6.12.1.1 Family monthly membership (up to age of 23)	\$	100.00
6.12.1.2 Youth/Teen individual monthly membership (3-18 years of age)	\$	25.00
6.12.1.3 Adult individual monthly membership (19-49 years of age)	\$	35.00
6.12.1.4 Senior individual membership (ages 50+)	\$	30.00
6.12.1.5 Daily Passes - Youth/Teen (3-18 years of age)	\$	5.00
6.12.1.6 Daily Passes - Adult (19-49 years of age)	\$	10.00
6.12.1.7 Daily Passes - Senior (50+ years of age)	\$	5.00

### 6.12.2 Gymnasium Rental Half Court (per hour)

6.12.2.1 Monday - Friday (2 hr. minimum)	\$	90.00
6.12.2.2 Saturday - Sunday (2 hr. minimum)	\$	170.00

### 6.12.3 Gymnasium Rental Full Court (per hour)

6.12.3.1 Monday - Friday (2 hr. minimum)	\$	115.00
6.12.3.2 Saturday - Sunday (2 hr. minimum)	\$	225.00

### 6.12.4 Whole Ballroom Rental, Monday - Thursday (per hour)

6.12.4.1 Non-Profit Use (2 hour minimum)	\$	150.00
6.12.4.2 Private Use (3 hour minimum)	\$	200.00
6.12.4.3 Commercial Use (3 hour minimum)	\$	275.00

### 6.12.5 Whole Ballroom Rental, Friday (FULL DAY)

6.12.5.1 Non-Profit Use	\$	2,500.00
6.12.5.2 Private Use	\$	2,750.00
6.12.5.3 Commercial Use	\$	3,250.00

### 6.12.6 Whole Ballroom Rental, Saturday and Sunday (FULL DAY)

6.12.6.1 Non-Profit Use	\$	3,750.00
6.12.6.2 Private Use	\$	4,250.00
6.12.6.3 Commercial Use	\$	5,000.00

### 6.12.7 Calabasas Room Rental, Monday - Thursday (per hour)

6.12.7.1 Non-Profit Use (2 hour minimum)	\$	75.00
6.12.7.2 Private Use (3 hour minimum)	\$	100.00

# COMMUNITY SERVICES FEE SCHEDULE

|----- FY 2024 UPDATE -----|

6.12.7.3 Commercial Use (3 hour minimum)	\$ 140.00
6.12.8 Calabasas Room Rental, Friday (FULL DAY)	
6.12.8.1 Non-Profit Use	\$ 1,250.00
6.12.8.2 Private Use	\$ 1,325.00
6.12.8.3 Commercial Use	\$ 1,625.00
6.12.9 Calabasas Room Rental, Saturday and Sunday (FULL DAY)	
6.12.9.1 Non-Profit Use	\$ 1,900.00
6.12.9.2 Private Use	\$ 2,150.00
6.12.9.3 Commercial Use	\$ 2,500.00
6.12.10 Agoura Room Rental, Monday - Thursday (per hour)	
6.12.10.1 Non-Profit Use (2 hour minimum)	\$ 60.00
6.12.10.2 Private Use (3 hour minimum)	\$ 80.00
6.12.10.3 Commercial Use (3 hour minimum)	\$ 110.00
6.12.11 Agoura Room Rental, Friday (FULL DAY)	
6.12.11.1 Non-Profit Use	\$ 1,000.00
6.12.11.2 Private Use	\$ 1,100.00
6.12.11.3 Commercial Use	\$ 1,300.00
6.12.12 Agoura Room Rental, Saturday and Sunday (FULL DAY)	
6.12.12.1 Non-Profit Use	\$ 1,500.00
6.12.12.2 Private Use	\$ 1,700.00
6.12.12.3 Commercial Use	\$ 2,000.00
6.13.13 Las Virgenes Room Rental, Monday - Thursday (per hour)	
6.13.13.1 Non-Profit Use (2 hour minimum)	\$ 50.00
6.13.13.2 Private Use (3 hour minimum)	\$ 65.00
6.13.13.3 Commercial Use (3 hour minimum)	\$ 90.00
6.12.14 Las Virgenes Room Rental, Friday (FULL DAY)	
6.12.14.1 Non-Profit Use	\$ 825.00
6.12.14.2 Private Use	\$ 900.00
6.12.14.3 Commercial Use	\$ 1,075.00

# COMMUNITY SERVICES FEE SCHEDULE

|----- FY 2024 UPDATE -----|

6.12.15 Las Virgenes Room Rental, Saturday and Sunday (FULL DAY)	
6.12.15.1 Non-Profit Use	\$ 1,250.00
6.12.15.2 Private Use	\$ 1,400.00
6.12.15.3 Commercial Use	\$ 1,650.00
6.12.16 Wonky Room Rental (per hour)	
6.12.16.1 All use (3 hour minimum)	\$ 75.00
6.12.17 Facility Miscellaneous Fees	
6.12.17.1 Half parking lot (4 hours max)	\$ 600.00
6.12.17.2 Full parking lot (4 hours max)	\$ 1,000.00
6.12.17.3 Special Event Use Fee (Add-on)	\$ 800.00
6.12.17.4 Filming Fee (Add-on)	\$ 1,000.00
6.12.17.5 Staff Fee (Hourly)	\$ 50.00
6.12.17.6 Patio (Hourly)	\$ 85.00
6.12.17.7 Rock Wall (Hourly)	\$ 180.00
6.12.17.8 Cleaning fee Full Ballroom	\$ 250.00
6.12.17.9 Cleaning fee Calabasas Room	\$ 200.00
6.12.17.10 Cleaning fee Agoura, Las Virgenes Room and Activity Room	\$ 150.00
6.12.17.11 Security (hourly)	Varies
6.12.17.12 Deposits	\$200-750
6.12.17.13 Insurance Fee	Varies

# LIBRARY FEE SCHEDULE

|----- FY 2024 UPDATE -----|

7. LIBRARY SERVICES FEES

7.1 Library Services

- 7.1.1 All books, CDs and Magazines late fee, per day
- 7.1.2 DVDs late fee, per day
- 7.1.3 Reference material. Library use only.
- 7.1.4 Inter-library loans

7.46% COLA

\$ -  
 \$ -  
 N/A  
 fees vary

7.2 Friends of the Library

- 7.2.1 Rental books, per week
- 7.2.2 Rental DVDs, per week

\$ 1.00  
 \$ 2.25

7.3 General Services

- 7.3.1 Black & white printing from computer, per page
- 7.3.2 Color printing from computer, per page
- 7.3.3 Copier printer, per page
- 7.3.4 Proctoring
- 7.3.5 Study room for Non Residents, per hour
- 7.3.6 Replacement Library card, each
- 7.3.7 Interlibrary loans
  - 7.3.7.1 Resident loans, each
  - 7.3.7.2 Non-resident loans, each
- 7.3.8 Lost Material Fee

\$ 0.10  
 \$ 0.20  
 \$ 0.25  
 \$ 39.00  
 \$ 19.00  
 \$ 4.00  
  
 \$ 2.40  
 \$ 12.00  
 \$ 5.00 + Cost of Meterial

# COMMUNICATIONS FEE SCHEDULE

|----- FY 2024 UPDATE -----|

## 8. MEDIA SERVICES

### 8.1 General Media Services

8.1.1 DVD copy of CTV show or City meeting, each	\$	17.00	
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7.46% COLA

### 8.2 Movie and Television Filming

8.2.1 Permit Fee (per 24-hour period)	\$	507.00	+ \$ 500.00 deposit for an engineering review.
8.2.2 Inspection Fee			Actual cost of inspector

### 8.3 Film Permit Fees

8.3.1 Film Permit Application Fee , motion and still photo	\$	126.00	
8.3.2 Motion Picture Fee, per day	\$	507.00	
8.3.3 Still Photography, per day	\$	190.00	
8.3.4 Motion Picture Rider/Change Fee, each occurrence	\$	126.00	
8.3.5 Still Photography Rider, per occurrence	\$	63.00	
8.3.6 Cancellation Fee: Motion Picture	\$	126.00	
8.3.7 Cancellation Fee: Still Photography	\$	126.00	
8.3.8 City Road Use Fee: Filming on City Streets, per day	\$	507.00	
8.3.9 City Road Use Fee: Parking on City Streets, per day	\$	254.00	
8.3.10 Refundable Bond	\$	634.00	
8.3.11 Monitor Hours: 0-8 hours	\$	63.00	
8.3.12 Monitor Hours: 8-12 hours	\$	93.00	
8.3.13 Monitor Hours: 12 plus	\$	126.00	
8.3.14 Late Processing Fee: less than 48-hour notice	\$	126.00	

### 8.4 City Facility Use Fees (in addition to Film Permit Fees, if applicable)

8.4.1 Parks film Permit: Still Photography	\$	190.00	
8.4.2 Parks Film Permit: Motion picture	\$	507.00	
8.4.3 Late Parks Film Permit Fee: fewer than 72-hours notice	\$	126.00	
8.4.4 Facility Use: Still Photography, fewer than 15 people	\$	952.00	
8.4.5 Facility Use: Still Photography, more than 15 people	\$	1,269.00	
8.4.6 Facility Use: Motion Picture, fewer than 31 people (first 6 hours)	\$	1,905.00	
8.4.7 Facility Use: Motion Picture, fewer than 31 people (additional hours), per hour	\$	317.00	
8.4.8 Facility Use: Motion picture, more than 30 people (first 6 hours)	\$	2,542.00	
8.4.9 Facility Use: motion Picture, more than 30 People (additional hours), per hour	\$	444.00	
8.4.10 City Attendant Fee, per hour	\$	44.00	

# COMMUNICATIONS FEE SCHEDULE

8.4.11 Parking Lot Rental Fee, per hour

|----- FY 2024 UPDATE -----|  
\$ 126.00



# CITY CLERK FEE SCHEDULE

|----- FY 2024 UPDATE -----|

9. CITY CLERK FEES

	7.46%	COLA	
9.1 City Clerk Fees			
9.1.1 Appeal of Revocation of Tobacco Retailer Registration	\$ 303.00		
9.1.2 Appeal fee	\$ 372.00		
9.2 Reproduction Fee			
9.2.1 Photocopy of 11 x 17 or smaller, per page	\$ 0.25		No CPI
9.2.2 Photocopy of documents from microfilm, per page	\$ 0.25		No CPI
9.2.3 Photocopy (oversize documents or those requiring special processing)		Actual cost + 15%	
9.2.4 Clerical costs, per hour	\$ 38.00		
9.2.5 Postage charges		Actual cost	
9.2.6 Retrieval and return costs		Actual cost	
9.2.7 Certified copies	\$ 1.00		
9.2.8 Scanning and archiving fee	\$ 30.00		
9.2.9 Bid Packet Fee		Actual cost of packet	
9.3 Passport Service Fees			
9.3.1 Passport Acceptance Fee	\$ 35.00		

# MISCELLANEOUS FEE SCHEDULE

|----- FY 2024 UPDATE -----|

## 10. MISCELLANEOUS FEES

### 10.1 FALSE ALARM FEES (Reso 2018-1587 - 6/27/18)

10.1.1 First two false alarms (fee waived)	\$	-
10.1.2 Third false alarm	\$	200.00
10.1.3 Fourth false alarm	\$	200.00
10.1.4 Fifth and every subsequent false alarm	\$	500.00

### 10.2 Return Item Fee

10.2.1 First Return Item	\$	25.00	(California Civil Code 1719)
10.2.2 Second Return Item and Subsequent Return Item	\$	35.00	(California Civil Code 1719)