



**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

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**DATE:           OCTOBER 26, 2023**

**TO:             HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM:         ERICA L. GREEN, COMMUNITY SERVICES DIRECTOR**

**SUBJECT:      ADOPTION OF RESOLUTION NO. 2023-1879, UPDATING THE  
CITYWIDE FEE SCHEDULE TO ESTABLISH FEES FOR THE CALABASAS  
COMMUNITY CENTER**

**MEETING      NOVEMBER 8, 2023  
DATE:**

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**SUMMARY RECOMMENDATION:**

That the City Council adopt Resolution No. 2023-1879, a Resolution of the City Council of the City of Calabasas, California, updating the Citywide Fee Schedule to establish fees for the Calabasas Community Center.

**BACKGROUND:**

The Calabasas Community Center has been closed for about four years. After discussions between the City of Agoura Hills and Calabasas a lease agreement was executed in November 2022, providing the City of Calabasas full operation of the facility. The Community Center will be added to the Calabasas Community Services Department facility inventory who will be responsible for the operations and reopening of the facility. In preparation of the reopening in early 2024, staff has compiled a fee schedule for its programs and services.

**DISCUSSION/ANALYSIS:**

The City contracted with PRO's Consulting to conduct a programming needs assessment for the Community Services Department, focusing on the Community Center, which will provide the Department with a roadmap for a successful programming model at all its facilities. Through the assessment process the consultant and staff determined a pricing model that will complement the operations of the Community Center, which includes membership, rentals, and daily fees.

**FISCAL IMPACT/SOURCE OF FUNDING:**

By approving Resolution 2023-1879, the Citywide Fee Schedule will be current with the newly adopted fees providing revenue for the City while assisting with the offset of any costs for services provided that may be incurred.

**REQUESTED ACTION:**

That the City Council adopt Resolution No. 2023-1879, updating the Citywide Fee Schedule to establish fees for the Calabasas Community Center.

**ATTACHMENTS:**

Resolution No. 2023-1879 and fee schedule