



CITY of CALABASAS

CITY COUNCIL AGENDA
REGULAR MEETING

WEDNESDAY, OCTOBER 25, 2023, 7:00 P.M.

100 CIVIC CENTER WAY

CALABASAS, CA 91302

HYBRID/ZOOM TELECONFERENCE

www.cityofcalabasas.com

The meeting will be broadcast on CTV Channel 3 and the live stream of the meeting may be viewed online at www.cityofcalabasas.com/ctvlive.

Members of the public may join the meeting via Zoom teleconference using steps listed below:

From a PC, Mac, iPhone or Android device please go to:

<https://cityofcalabasas.zoom.us/j/88533721539?pwd=RDhKVGVJ6bnVMR2dWdDBNdU1KLOpRQT09>

Passcode: 008534

Webinar ID: 885 3372 1539

Or iPhone one-tap:

US: +16694449171, 885 3372 1539# or +16699009128, 885 3372 1539#

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US: +1 669 444 9171 or +1 669 900 9128 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 719 359 4580 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931 3860 or +1 689 278 1000

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The City Council reserves the right to alter the order of the agenda to allow for an effective meeting. Attendance at the entire meeting may be necessary to ensure interested parties hear a particular item. The public may speak on a closed session item prior to Council's discussion. To do so, a speaker card must be submitted to the City Clerk at least five minutes prior to the start of closed session. The City values and invites written comments from residents on matters set for Council consideration. **In order to provide councilmembers ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Monday prior to the meeting. Note: Any written materials submitted to the City Council are public record under the Public Records Act.**

Any legal action by an applicant, appellant, or other person, seeking to obtain judicial review of any City Council decisions may be subject to the 90-day filing period of, and governed by, Code of Civil Procedure sections 1094.5 and 1094.6.

OPENING MATTERS

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance by Girl Scout Troop 3216
Approval of Agenda

PRESENTATIONS

- Fire Department update

ANNOUNCEMENTS/INTRODUCTIONS

ORAL COMMUNICATION – PUBLIC COMMENT

CONSENT ITEMS

1. [Approval of October 11, 2023, meeting minutes](#)
2. [Quarterly Investment Report for Quarter ending September 30, 2023](#)
3. [Adoption of Resolution No. 2023-1875, authorizing the City Manager to execute Memorandums of Understanding for budgeted projects and modify those with non-substantive amendments with Los Angeles County Metropolitan Transit Authority](#)

CONTINUED BUSINESS

4. [Approval of reallocation of Community Center \(CCC\) annual Operating Budget](#)
5. [Authorization to approve Amendment No. 1 to the Professional Services Agreement with NoHo Constructors, increasing the not to exceed amount to \\$470,000 to provide construction services for the Calabasas Community Center](#)
6. [Authorization to approve Amendment No. 1 to the Professional Services Agreement with COA Associates, increasing the not to exceed amount of \\$220,000 to provide new upgraded audio/video equipment to the Calabasas Community Center including a new security system featuring a state-of-the-art camera system](#)

NEW BUSINESS

7. [Approval of the design and placement of street light banners in Old Town Calabasas](#)

8. Consider Resolution No. 2023-1876, adopting Policies for the City's Landscape and Lighting Management Districts; Consider Resolution No. 2023-1877, approving the transfer of funds from Landscape Maintenance District No. 22 (Ad Valorem) to Zone 7 of Landscape and Lighting Assessment District No. 22 (Assessment)
9. Review and provide direction on the prioritization of future agenda items. Provide direction on future agenda items to be referred to Council Committees or City Commissions

INFORMATIONAL REPORTS

10. Check Register for the period of September 30-October 13, 2023

TASK FORCE REPORTS

CITY MANAGER'S REPORT

FUTURE INFORMATION/AGENDA ITEMS

ADJOURN

The City Council will adjourn to a regular meeting on Wednesday, November 8, 2023, at 7:00 p.m.

**MINUTES OF A REGULAR MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, OCTOBER 11, 2023**

Mayor Shapiro called the Closed Session to order at 5:30 p.m. in the Council Conference Room, 100 Civic Center Way, Calabasas, CA.

Present: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht, Bozajian and Kraut

Absent: None

1. Conference with Legal Counsel; Existing Litigation
Government Code Section 54956.9(d)(1)
Case Names: TNHC Canyon Oaks LLC v. City of Calabasas, et al., Los Angeles County Superior Court Case No. 21STCP01819; related to Building Industry Association of Southern California v. City of Calabasas, et al., Los Angeles County Superior Court Case No. 21STCP02726

2. Conference with Legal Counsel; Anticipated Litigation
Government Code Section 54956.9(d)(2) & (e)(1)
A point has been reached where, in the opinion of the City Council, on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the City. Facts and circumstances that might result in litigation but which the City believes are not yet known to potential plaintiff or plaintiffs. (Gov. Code § 54956.9(e)(1))
Number of Potential Cases: [1]

3. Public Employee Performance Evaluation (Gov. Code § 54957)
Position Title: City Manager

4. Conference with Real Property Negotiator
Government Code Section 54956.8
Property Address: 27040 Malibu Hills Rd., Calabasas, CA 91301
Agency Negotiator: Kindon Meik, City Manager
Negotiating Party: City of Agoura Hills
Under Negotiation: Price and Terms of Payment

5. Conference with Labor Negotiator (Gov. Code § 54957.6)
City Negotiator: Kindon Meik, City Manager
Employees: All Unrepresented Employees

Mayor Shapiro called the Open Session to order at 7:05 p.m. in the Council Chambers, 100 Civic Center Way, Calabasas, CA.

Present: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht, Bozajian and Kraut
Absent: None
Staff: Bezdecny, Campbell, Green, Hernandez, Lanzafame, McConville, Meik, Melton, Mendoza, Russo and Summers

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Boy Scout Troop 127.

Mayor Shapiro expressed great dismay regarding the atrocious events surrounding the Hamas attack on Israel. Additionally, he stated that Item No. 8 would be postponed to the October 25 City Council meeting. Moreover, Mayor Shapiro requested an item be added to the agenda after the last presentation: Adoption of Resolution No. 2023-1874, approving An Open Letter Condemning the Terrorist Attacks on Israel by Hamas.

Mayor pro Tem Weintraub moved, seconded by Councilmember Kraut to approve the addition to the agenda of Adoption of Resolution No. 2023-1874, approving An Open Letter Condemning the Terrorist Attacks on Israel by Hamas to the agenda. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht, Bozajian and Kraut

APPROVAL OF AGENDA

Councilmember Kraut moved, seconded by Councilmember Mayor pro Tem Weintraub to approve the agenda with modifications. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht, Bozajian and Kraut

Mayor pro Tem Weintraub requested that Item No. 9 be moved to a workshop. Mr. Summers suggested that a motion to postpone the item be done at the time such item is called for discussion.

CITY ATTORNEY REPORT ON CLOSED SESSION

Mr. Summers reported that the City Council met in Closed Session to address Item Nos. 1-3 and 5. The City Council provided direction to staff and there were no reportable actions. He stated that Item No. 4 would resume after tonight's meeting.

ADJOURN IN MEMORY

- Henry Cespedes

Mayor Shapiro expressed condolences to the Cespedes family and presented a certificate of adjournment.

Members of the Council expressed condolences to the Cespedes family.

Richard Sherman and Heather Melton spoke on this item.

Brianna Cespedes expressed gratitude to the City Council for the tribute to her grandfather.

PRESENTATIONS

- Sheriff's Crime Report – August 2023

Deputy Mason De Matteo presented the report.

Councilmember Bozajian requested detailed information regarding retail theft.

- Adoption of Resolution No. 2023-1871, recognizing October as Bullying Prevention Month in the City of Calabasas

Mayor Shapiro introduced a video from the Mayor's Youth Council regarding Bullying Prevention.

Mayor Shapiro read Resolution No. 2023-1871, recognizing October as Bullying Prevention Month in the City of Calabasas.

Members of the Council expressed gratitude to the Mayor's Youth Council for doing a wonderful job spreading awareness.

Mayor pro Tem Weintraub moved, seconded by Councilmember Kraut to approve Resolution No. 2023-1871, recognizing October as Bullying Prevention Month in the City of Calabasas. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht, Bozajian and Kraut

- Adoption of Resolution No. 2023-1874, approving An Open Letter Condemning the Terrorist Attacks on Israel by Hamas

Negin Ghaffari spoke on this item.

Councilmember Albrecht moved, seconded by Mayor pro Tem Weintraub to approve the Adoption of Resolution No. 2023-1874, approving An Open Letter Condemning the Terrorist Attacks on Israel by Hamas. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht, Bozajian and Kraut

ANNOUNCEMENTS/INTRODUCTIONS

Members of the Council made the following announcements:

Mayor pro Tem Weintraub:

- Expressed appreciation to City Clerk Mari Hernandez for organizing a successful Real ID pop up event.
- Expressed her sadness over the Hamas attacks on Israel. Additionally, she extended an invitation to a Community Solidarity Night for Israel on October 12 from 6-7 p.m. at the Civic Center plaza.

Councilmember Albrecht:

- Echoed Mayor pro Tem Weintraub's sentiments.

Councilmember Bozajian:

- Joined Mayor pro Tem Weintraub's sentiments and expressed his disappointment with such barbaric and inhumane violence. Additionally, he reported his upcoming attendance to the Community Solidarity Night for Israel and encouraged others to attend.
- Thanked the City of Hidden Hills for allowing the City to participate in their annual Fiesta celebration.
- Extended an invitation the Pumpkin Festival on October 22 at De Anza park. Additional information available on the City's website.

Councilmember Kraut:

- Also joined all members of the City Council in their sentiments regarding the atrocities happening in Israel, and stated he is proud of his colleagues for speaking up against hate.
- Extended an invitation to the Santa Monica Conservancy regularly scheduled meeting on October 17 via Zoom Teleconferencing and to The Agency's ribbon cutting celebration on October 18.

Mayor Shapiro:

- Thanked his colleagues for their powerful words and for continuing to speak up

against hate.

- Thanked staff for organizing a great Walk to School day. Additionally, he thanked LVUSD and Councilmembers for their participation.
- Recognized Indigenous People's Day on behalf of the Mayor's Youth Council.

ORAL COMMUNICATIONS – PUBLIC COMMENT

Cristina Shallenberger and Ryan spoke during public comment.

CONSENT ITEMS

1. Approval of September 27, 2023, meeting minutes
2. Recommendation to approve a three-year Professional Services Agreement with Parkwood Landscape Maintenance for landscape maintenance of the common areas of Calabasas Hills and Estates Community Association within Landscape Lighting Act District 22 within the City of Calabasas in an amount not to exceed \$1,513,501
3. Adoption of Resolution 2023-1870, approving the Master Cooperative Agreement and Supplemental Agreement with the California Department of Transportation to fund the Citywide Traffic Signal Safety Improvements Project and adoption of Resolution No. 2023-1873 to appropriate funds for the Project
4. Approval of a five-year Professional Services Agreement with Flock safety to install and maintain additional automatic license plate reader cameras throughout the City
5. Authorization to award Bid No. 23-24-03, Tennis and Swim Center Pool Re-plaster to JP Pools Service & Repairs, and approve Agreement to complete the Tennis and Swim Center Pool Re-plaster Project in the amount of \$162,900 plus 15% contingency
6. Declaration of four City shuttles as surplus property and authorization for sale at auction in an amount of \$10,625.00
7. Recommendation to approve letter to the Honorable Samantha P. Jessner, presiding Judge of the Los Angeles Superior Court, requesting to suspend the October 1, 2023, implementation of Pre-arraignment release Protocols (PARP)

Councilmember Bozajian and Mayor pro Tem Weintraub requested Item No. 7 be pulled from Consent.

After discussion, Mayor pro Tem Weintraub moved, seconded by Councilmember Kraut to approve Consent Item Nos. 1-7. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht, Bozajian and Kraut

NEW BUSINESS

8. Approval of the reallocation of Community Center (CCC) annual Operating Budget

Item No. 8 was postponed to the October 25 City Council meeting.

CONTINUED BUSINESS

9. Review, discuss and adopt recommended amendments to the City Council Protocols. Review and discuss other recommendations by the Council's Procedures and Protocols Taskforce

After discussion, the City Council's consensus was to schedule a Workshop to review and discuss City Council Protocols in the near future.

INFORMATIONAL REPORTS

10. Check Register for the period of September 16-29, 2023

No action taken on this Item.

TASK FORCE REPORTS

Councilmember Bozajian reported his upcoming attendance to the AHHCC Joint Powers Authority Board meeting on October 26 and requested that Mr. Meik provide a status update regarding the Community Center repairs.

Mr. Meik stated that there are additional repairs needed at the AHCCC and would provide a cost estimate at the next Council meeting. Ms. Green stated that the roof repairs are being completed and the grant representative is scheduled to do an onsite inspection on October 20 to finalize the reimbursement of the roof project. Additionally, she reported that the painting project is done, and they are now working on the flooring.

Mayor pro Tem Weintraub reported that Councilmember Albrecht and she attended an Economic Development Subcommittee meeting. Additionally, she reported that Councilmember Albrecht and she met with a broker to discuss why

new businesses are not coming to Calabasas. Furthermore, they plan to tour various properties on Agoura Road to make zoning recommendations.

Councilmember Albrecht stated that the meeting with the broker was very informative and looks forward to possibly recommending zoning modifications. Additionally, he reported his attendance to a CPA meeting and a Sustainability Taskforce meeting with Mayor pro Tem Weintraub.

Mayor Shapiro reported his attendance to various SCAG meetings and to the 34th Annual Demographic Workshop. Additionally, he reported his upcoming attendance to the 14th Annual Southern California Economic Summit on December 7. Lastly, he reported his attendance to the MYC meeting on October 9 and to the Getty House for a special event with other elected officials.

CITY MANGER'S REPORT

Mr. Meik expressed appreciation to the Library staff for organizing a wonderful 25th anniversary celebration and was very pleased to honor Barbara Lockwood as City Librarian. Additionally, he reported that he had a great meeting with Assemblywoman Jacqui Irwin and her team discussing items they are working on in Sacramento on behalf of the City.

FUTURE INFORMATION/AGENDA ITEMS

Councilmember Bozajian requested that staff contact utility representatives to get a status report on rates.

The City Council recessed to Closed Session at 8:35 p.m.

Mayor Shapiro reconvened the Closed Session to order at 8:45 p.m. in the Council Conference Room, 100 Civic Center Way, Calabasas, CA.

Present: Mayor Shapiro, Mayor pro Tem Weintraub and Councilmembers Albrecht, Bozajian and Kraut

4. Conference with Real Property Negotiator
Government Code Section 54956.8
Property Address: 27040 Malibu Hills Rd., Calabasas, CA 91301
Agency Negotiator: Kindon Meik, City Manager
Negotiating Party: City of Agoura Hills
Under Negotiation: Price and Terms of Payment

There were no reportable actions from Closed Session Item No. 4.

ADJOURN

The City Council adjourned at 9:45 p.m. in memory of Henry Cespedes to a regular meeting scheduled on Wednesday, October 25, 2023, at 7:00 p.m.


Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 8, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: RON AHLERS, CHIEF FINANCIAL OFFICER 

SUBJECT: QUARTERLY INVESTMENT REPORT FOR QUARTER ENDING
SEPTEMBER 30, 2023

MEETING DATE: OCTOBER 25, 2023

SUMMARY RECOMMENDATION:

Staff recommends the City Council receive and file the quarterly investment report for the quarter ending September 30, 2023.

BACKGROUND:

The California state law was amended this past January 2023 to increase the number of days from 30 to 45 for submittal of the quarterly investment report to the City Council. That change is reflected in section 53646 written below { *HAT TIP: thanks to City of Malibu Assistant City Manager for alerting us to this change* }.

The City's Investment Policy states:

The City Treasurer shall review and render quarterly reports to the City Manager and City Council in compliance with California Government Code Section 53646(b). These reports will include the face amount of the cash investment, the classification of the investment, the name of the institution or entity, the rate of interest, the maturity date, the current market value and accrued interest due for all securities.

California Government Code Section 53646 states:

(b) (1) The treasurer or chief fiscal officer may render a quarterly report to the chief executive officer, the internal auditor, and the legislative body of the local agency. The quarterly report shall be so submitted within 45 days following the end of the quarter covered by the report. Except as provided in subdivisions (e) and (f), this report shall include the type of investment, issuer, date of maturity, par and dollar amount invested on all securities, investments and moneys held by the local agency, and shall additionally include a description of any of the local agency’s funds, investments, or programs, that are under the management of contracted parties, including lending programs. With respect to all securities held by the local agency, and under management of any outside party that is not also a local agency or the State of California Local Agency Investment Fund, the report shall also include a current market value as of the date of the report, and shall include the source of this same valuation.

(2) The quarterly report shall state compliance of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance.

(3) The quarterly report shall include a statement denoting the ability of the local agency to meet its pool’s expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

DISCUSSION/ANALYSIS:

Cash Flow Declaration

Per State of California Government Code section 53646(b)(3) and Item 11.0 of the City of Calabasas Investment Policy, the City is required to have enough cash on hand to meet the City’s cash flow demands for at least six (6) months. The City of Calabasas’ investment portfolio has the ability to meet that demand.

Compliance Declaration

Per State of California Government Code section 53646(b)(2), the City of Calabasas’ investment portfolio complies with the City’s Investment Policy.

The City cash posted about \$910,000 in investment earnings for FY 2022-23. The prior year, FY 2021-22 cash posted investment earnings totaled \$402,000. Therefore, annual earnings increase of \$508,000 in one year.

The first quarter of FY 2023-24, the City posted cash earnings of about \$445,000. Staff estimates investment earnings for the year will exceed \$1,250,000; based on the current investment portfolio.

This past quarter, July 1, 2023 to September 30, 2023, the City had eight investments mature with principal of \$9.7 million and a yield of 3.9%. The City purchased about \$5 ½ million in certificates of deposit (CD) with a weighted average yield above 5.3% and average maturity of 33 months { less than three years }.

FISCAL IMPACT/SOURCE OF FUNDING:

None.

REQUESTED ACTION:

City Council receive and file the quarterly investment report.

ATTACHMENTS:

1. QUARTERLY INVESTMENT REPORT for September 30, 2023

QUARTERLY INVESTMENT REPORT

For the Quarter Ending September 30, 2023

ITEM 2 ATTACHMENT

LIST of INVESTMENTS

| Security | Bank or Corporate Name | CUSIP | Purchase Date | A Face Value | B Accrued Interest | C Premium/(Discount) | D=A+B+C Purchase Price | Interest Rate | Yield to Maturity | Maturity Date | Market Value | Accrued Interest |
|----------|---|------------|---------------|-----------------|-----------------------|-------------------------|---------------------------|------------------|----------------------|------------------|-----------------|---------------------|
| Cash | Bank of America ~ City Account | | | 2,849,316.71 | | | 2,849,316.71 | | | | 2,849,316.71 | |
| Cash | Bank of America ~ Tennis & Swim Account | | | 1,072,629.20 | | | 1,072,629.20 | | | | 1,072,629.20 | |
| Cash | Bank of America ~ Las Virgeness Parking Authority Account | | | 53,771.26 | | | 53,771.26 | | | | 53,771.26 | |
| Pool | California Local Agency Investment Fund (LAIF) | | | 3,339,286.34 | | | 3,339,286.34 | | 3.150 % | | 3,339,286.34 | |
| Cash | UBS Deposit Account | | | 27,926.45 | | | 27,926.45 | 0.100 % | | | 27,926.45 | |
| Cash | UBS Select Government Institutional Fund | | | 70,756.23 | | | 70,756.23 | 5.230 % | | | 70,756.23 | |
| Cash | FNC Dreyfus Government Cash | | | 2,874,973.12 | | | 2,874,973.12 | 5.220 % | | | 2,874,973.12 | |
| CD | Mountain America FCU | 62384RAP1 | 10-14-2022 | 245,000.00 | | | 245,000.00 | 4.500 % | 4.500 % | 10-13-2023 | 244,919.15 | 875.96 |
| CD | Leader Bank, National Associati | 52168UJH6 | 05-05-2023 | 240,000.00 | | | 240,000.00 | 5.050 % | 5.050 % | 11-06-2023 | 239,887.20 | 4,881.21 |
| CD | U.S. Bank National Association | 90354KKBK3 | 05-10-2023 | 240,000.00 | | | 240,000.00 | 5.050 % | 5.050 % | 11-10-2023 | 239,875.20 | 4,715.18 |
| CD | Ameris Bank | 03077CDE2 | 06-09-2023 | 240,000.00 | | | 240,000.00 | 5.300 % | 5.300 % | 12-11-2023 | 239,889.60 | 3,937.97 |
| CD | TCT Federal Credit Union | | 06-28-2023 | 245,000.00 | | | 245,000.00 | 5.500 % | 5.500 % | 12-28-2023 | 245,029.40 | 36.92 |
| CD | DMB Community Bank | 23322GK30 | 05-12-2023 | 240,000.00 | | | 240,000.00 | 5.000 % | 5.000 % | 01-12-2024 | 239,692.80 | 558.91 |
| CD | One Source Federal Credit Unior | 32056DAA5 | 07-14-2023 | 245,000.00 | | | 245,000.00 | 5.500 % | 5.500 % | 01-16-2024 | 245,036.75 | 590.68 |
| CD | Affinity Credit Union | 00832KBH1 | 02-01-2023 | 245,000.00 | | | 245,000.00 | 5.000 % | 5.000 % | 02-01-2024 | 244,630.05 | 939.72 |
| CD | First Technology Credit Union | 33715LEM8 | 02-03-2023 | 245,000.00 | | | 245,000.00 | 5.000 % | 5.000 % | 02-02-2024 | 244,625.15 | 872.59 |
| CD | Consumer CU | 21050BAJ9 | 08-05-2022 | 245,000.00 | | | 245,000.00 | 3.150 % | 3.150 % | 02-05-2024 | 243,049.80 | 507.44 |
| CD | Evansville Teachers FCU | 299547BC2 | 08-05-2022 | 245,000.00 | | | 245,000.00 | 3.200 % | 3.200 % | 02-05-2024 | 243,177.20 | 531.62 |
| CD | Citibank | 17312Q2K4 | 12-10-2019 | 245,000.00 | 2,601.03 | 10,516.80 | 258,117.83 | 3.100 % | 2.019 % | 02-07-2024 | 242,924.85 | 1,102.84 |
| CD | Bell Bank | 07815ADA2 | 05-11-2023 | 240,000.00 | | | 240,000.00 | 5.050 % | 5.050 % | 02-12-2024 | 239,649.60 | 597.69 |
| CD | Golden Bank, NA | 38081GAS5 | 08-12-2022 | 245,000.00 | | | 245,000.00 | 3.000 % | 3.000 % | 02-12-2024 | 242,809.70 | 362.47 |
| CD | City & County Credit Union | 177517AA7 | 08-15-2022 | 245,000.00 | | | 245,000.00 | 3.150 % | 3.150 % | 02-15-2024 | 242,897.90 | 317.16 |
| CD | Cooperative Choice Network Cre | 21686QAE9 | 02-23-2023 | 245,000.00 | | | 245,000.00 | 5.100 % | 5.100 % | 02-23-2024 | 244,661.90 | 239.63 |
| CD | Simmons Bank | 82869ADN2 | 06-13-2023 | 240,000.00 | | | 240,000.00 | 5.300 % | 5.300 % | 03-13-2024 | 239,836.80 | 592.44 |
| CD | Merrick Bank | 59013KGP5 | 03-31-2020 | 240,000.00 | | | 240,000.00 | 1.150 % | 1.150 % | 03-28-2024 | 235,615.20 | 324.16 |
| CD | Goldman Sachs Bank | 38150VGW4 | 04-12-2023 | 237,000.00 | | | 237,000.00 | 4.800 % | 4.800 % | 04-11-2024 | 236,004.60 | 5,329.58 |
| CD | CIBC Bank | 12547CBA5 | 04-14-2023 | 237,000.00 | | | 237,000.00 | 4.800 % | 4.800 % | 04-12-2024 | 235,999.86 | 5,267.24 |
| CD | Liberty Federal Credit Union | 53052LAS8 | 04-27-2023 | 245,000.00 | | | 245,000.00 | 5.000 % | 5.000 % | 04-29-2024 | 244,291.95 | 939.72 |
| CD | Truist Bank | 89788HEE9 | 05-05-2023 | 240,000.00 | | | 240,000.00 | 5.050 % | 5.050 % | 05-03-2024 | 239,196.00 | 4,881.21 |
| CD | Desert First Credit Union | 25036MAA4 | 05-10-2023 | 240,000.00 | | | 240,000.00 | 5.100 % | 5.100 % | 05-10-2024 | 239,388.00 | 637.15 |
| CD | Bank of Hope | 062683HX8 | 05-26-2023 | 237,000.00 | | | 237,000.00 | 5.200 % | 5.200 % | 05-24-2024 | 236,324.55 | 4,288.08 |
| CD | Hancock Whitney Bank | 41024LBR9 | 05-25-2023 | 237,000.00 | | | 237,000.00 | 5.250 % | 5.250 % | 05-24-2024 | 236,398.02 | 4,363.40 |
| CD | Raiz Federal Credit Union | 75102EAN8 | 05-24-2023 | 245,000.00 | | | 245,000.00 | 5.200 % | 5.200 % | 05-24-2024 | 244,458.55 | 209.42 |
| CD | I. H. Mississippi Valley Credit U | 44963KAE8 | 05-30-2023 | 237,000.00 | | | 237,000.00 | 5.200 % | 5.200 % | 05-29-2024 | 236,303.22 | 4,153.02 |
| CD | Global Federal Credit Union | 37892MAG9 | 05-30-2023 | 245,000.00 | | | 245,000.00 | 5.150 % | 5.150 % | 05-30-2024 | 244,588.40 | 0.00 |
| CD | Renasant Bank | 759701BT1 | 06-30-2023 | 236,000.00 | | | 236,000.00 | 5.300 % | 5.300 % | 05-30-2024 | 235,492.60 | 3,152.70 |
| CD | Frick Financial Federal Credit U | 35834MAA7 | 06-12-2023 | 240,000.00 | | | 240,000.00 | 5.300 % | 5.300 % | 06-12-2024 | 239,541.60 | 627.29 |
| CD | Oregon Community Credit Unio | 68584JAC3 | 06-21-2023 | 245,000.00 | | | 245,000.00 | 5.450 % | 5.450 % | 06-20-2024 | 244,755.00 | 329.24 |
| CD | Blupeak Credit Union | 09644EAA0 | 06-28-2023 | 245,000.00 | | | 245,000.00 | 5.500 % | 5.500 % | 06-28-2024 | 244,816.25 | 73.84 |
| CD | JP Morgan Chase | 46656MEM9 | 06-30-2023 | 236,000.00 | | | 236,000.00 | 5.450 % | 5.450 % | 06-28-2024 | 235,605.88 | 3,241.93 |
| CD | Western Alliance Bank | 95763PNZ0 | 07-07-2023 | 236,000.00 | | | 236,000.00 | 5.350 % | 5.350 % | 07-05-2024 | 235,419.44 | 2,940.30 |
| CD | Partners 1st Federal Credit Unior | 70215UAA5 | 07-17-2023 | 245,000.00 | | | 245,000.00 | 5.500 % | 5.500 % | 07-17-2024 | 244,573.70 | 443.00 |
| CD | Metro Credit Union | 59161YAZ9 | 07-19-2023 | 245,000.00 | | | 245,000.00 | 5.500 % | 5.500 % | 07-19-2024 | 244,759.90 | 1,033.70 |
| CD | INS Bank | 45776NEY8 | 08-05-2022 | 245,000.00 | | | 245,000.00 | 3.150 % | 3.150 % | 08-05-2024 | 239,943.20 | 528.60 |

CITY of CALABASAS
QUARTERLY INVESTMENT REPORT

For the Quarter Ending September 30, 2023

LIST of INVESTMENTS

| Security | Bank or Corporate Name | CUSIP | Purchase Date | A Face Value | B Accrued Interest | C Premium/(Discount) | D=A+B+C Purchase Price | Interest Rate | Yield to Maturity | Maturity Date | Market Value | Accrued Interest |
|----------|-----------------------------------|-----------|---------------|-----------------|-----------------------|-------------------------|---------------------------|------------------|----------------------|------------------|-----------------|---------------------|
| CD | Austin Telco FCU | 052392BM8 | 08-12-2022 | 245,000.00 | | | 245,000.00 | 3.400 % | 3.400 % | 08-12-2024 | 240,335.20 | 639.00 |
| CD | Barclays Bank | 06740KRC3 | 08-10-2022 | 245,000.00 | | | 245,000.00 | 3.300 % | 3.300 % | 08-12-2024 | 240,124.50 | 1,107.52 |
| CD | Triad Business Bank | 89580DAK8 | 08-12-2022 | 245,000.00 | | | 245,000.00 | 3.100 % | 3.100 % | 08-12-2024 | 239,712.90 | 374.55 |
| CD | Visions Federal Credit Union | 92838DAB2 | 08-30-2023 | 245,000.00 | | | 245,000.00 | 5.750 % | 5.750 % | 08-29-2024 | 245,181.30 | 1,157.87 |
| CD | First Source Federal Credit Union | 33651FAK5 | 06-15-2023 | 240,000.00 | | | 240,000.00 | 5.400 % | 5.400 % | 09-16-2024 | 239,356.80 | 1,029.70 |
| CD | Charles Schwab Bank | 15987UAX6 | 03-23-2023 | 245,000.00 | | | 245,000.00 | 5.350 % | 5.350 % | 09-23-2024 | 243,503.05 | 215.47 |
| CD | Telco Community Credit | 87920MAA3 | 09-22-2023 | 245,000.00 | | | 245,000.00 | 5.700 % | 5.700 % | 09-23-2024 | 245,014.70 | 267.83 |
| CD | Lone Star Capital Bank | 542249BQ9 | 04-10-2023 | 245,000.00 | | | 245,000.00 | 4.750 % | 4.750 % | 10-10-2024 | 242,684.75 | 637.67 |
| CD | Morgan Stanley Bank | 61690ULQ1 | 12-10-2019 | 245,000.00 | 798.43 | (764.40) | 245,034.03 | 1.950 % | 2.018 % | 10-10-2024 | 235,935.00 | 2,251.30 |
| CD | Wells Fargo | 949763L95 | 12-10-2019 | 245,000.00 | 316.49 | 353.34 | 245,669.83 | 2.050 % | 2.019 % | 10-17-2024 | 235,920.30 | 165.13 |
| CD | Greenstate Credit Union | 39573LDX3 | 04-28-2023 | 245,000.00 | | | 245,000.00 | 4.950 % | 4.950 % | 10-28-2024 | 243,103.70 | 930.33 |
| CD | Workers FCU | 98198MBQ2 | 04-28-2023 | 245,000.00 | | | 245,000.00 | 5.000 % | 5.000 % | 10-28-2024 | 243,231.10 | 33.56 |
| CD | Morgan Stanley Private Bank | 61760A383 | 12-10-2019 | 245,000.00 | 255.07 | (1,372.00) | 243,883.07 | 1.900 % | 2.019 % | 11-20-2024 | 234,861.90 | 1,683.44 |
| CD | Altra Federal Credit Union | 02208XAD5 | 06-09-2023 | 240,000.00 | | | 240,000.00 | 5.250 % | 5.250 % | 12-09-2024 | 238,819.20 | 724.93 |
| CD | BellCo Credit Union | 07833EAK3 | 01-26-2023 | 245,000.00 | | | 245,000.00 | 5.000 % | 5.000 % | 01-27-2025 | 242,934.65 | 100.69 |
| CD | Spokane Teachers Credit Union | 849061AC0 | 07-28-2023 | 245,000.00 | | | 245,000.00 | 5.450 % | 5.450 % | 01-28-2025 | 244,968.15 | 37.92 |
| CD | General Electric Credit Union | 369674CC8 | 07-29-2022 | 245,000.00 | | | 245,000.00 | 3.450 % | 3.450 % | 01-29-2025 | 238,061.60 | 648.41 |
| CD | Direct FCU | 25460FDN3 | 08-09-2022 | 245,000.00 | | | 245,000.00 | 3.250 % | 3.250 % | 02-10-2025 | 237,280.05 | 436.29 |
| CD | Technology Credit Union | 87868YAJ2 | 02-24-2023 | 245,000.00 | | | 245,000.00 | 5.000 % | 5.000 % | 02-24-2025 | 242,853.80 | 973.29 |
| CD | American Express National Bank | 02589AB27 | 03-24-2020 | 240,000.00 | | | 240,000.00 | 1.100 % | 1.100 % | 03-24-2025 | 224,611.20 | 36.16 |
| CD | BMW Bank | 05580AVR2 | 03-26-2020 | 240,000.00 | | | 240,000.00 | 1.250 % | 1.250 % | 03-25-2025 | 225,069.60 | 24.64 |
| CD | UBS Bank | 90348JTH3 | 03-25-2020 | 240,000.00 | | | 240,000.00 | 1.250 % | 1.250 % | 03-25-2025 | 224,980.80 | 32.88 |
| CD | Live Oak Banking Company | 538036LD4 | 03-31-2020 | 240,000.00 | | | 240,000.00 | 1.400 % | 1.400 % | 03-31-2025 | 225,345.60 | 257.76 |
| CD | Celtic Bank | 15118RUR6 | 04-02-2020 | 240,000.00 | | | 240,000.00 | 1.350 % | 1.350 % | 04-02-2025 | 225,148.80 | 239.66 |
| CD | Discover Bank | 254673A22 | 04-02-2020 | 245,000.00 | | | 245,000.00 | 1.550 % | 1.550 % | 04-02-2025 | 230,704.25 | 1,872.73 |
| CD | Pacific Western Bank | 69506YYB9 | 04-05-2023 | 243,000.00 | | | 243,000.00 | 5.500 % | 5.500 % | 04-07-2025 | 242,533.44 | 6,517.73 |
| CD | Capital One Bank (USA) | 14042TDD6 | 04-08-2020 | 245,000.00 | | | 245,000.00 | 1.600 % | 1.600 % | 04-08-2025 | 230,736.10 | 1,868.71 |
| CD | Capital One National Association | 14042RPG0 | 04-08-2020 | 245,000.00 | | | 245,000.00 | 1.600 % | 1.600 % | 04-08-2025 | 230,736.10 | 1,868.71 |
| CD | Veridian Credit Union | 92348DAC3 | 04-24-2023 | 245,000.00 | | | 245,000.00 | 4.800 % | 4.800 % | 04-24-2025 | 241,944.85 | 902.13 |
| CD | Utah Community Credit Union | 917352AB2 | 04-26-2023 | 245,000.00 | | | 245,000.00 | 4.800 % | 4.800 % | 04-28-2025 | 241,930.15 | 96.65 |
| CD | State Bank of India | 856285TF8 | 04-29-2020 | 245,000.00 | | | 245,000.00 | 1.600 % | 1.600 % | 04-29-2025 | 230,236.30 | 1,653.92 |
| CD | Freedom First Credit Union | 35638CAJ8 | 07-12-2023 | 245,000.00 | | | 245,000.00 | 5.000 % | 5.000 % | 07-14-2025 | 242,476.50 | 604.11 |
| CD | California Credit Union | 130162AW0 | 07-19-2023 | 243,000.00 | | | 243,000.00 | 5.400 % | 5.400 % | 07-21-2025 | 242,137.35 | 2,588.46 |
| CD | Farmers Insurance Group Federal | 30960QAR8 | 07-26-2023 | 245,000.00 | | | 245,000.00 | 5.400 % | 5.400 % | 07-28-2025 | 244,147.40 | 36.23 |
| CD | Synchrony Bank | 87164XN51 | 07-29-2022 | 245,000.00 | | | 245,000.00 | 3.400 % | 3.400 % | 07-29-2025 | 235,690.00 | 1,414.94 |
| CD | Beal Bank | 07371DEA1 | 08-03-2022 | 245,000.00 | | | 245,000.00 | 3.200 % | 3.200 % | 07-30-2025 | 234,817.80 | 1,245.81 |
| CD | GESA Federal Credit Union | 37424PAG9 | 07-31-2023 | 245,000.00 | | | 245,000.00 | 5.500 % | 5.500 % | 07-31-2025 | 244,573.70 | 0.00 |
| CD | Sallie Mae Bank | 795451CB7 | 08-10-2022 | 245,000.00 | | | 245,000.00 | 3.350 % | 3.350 % | 08-11-2025 | 235,320.05 | 1,146.80 |
| CD | Connexus CU | 20825WAZ3 | 08-15-2022 | 245,000.00 | | | 245,000.00 | 3.400 % | 3.400 % | 08-15-2025 | 235,437.65 | 0.00 |
| CD | Connexus CU | 20825WAZ3 | 08-15-2022 | 245,000.00 | | | 245,000.00 | 3.400 % | 3.400 % | 08-15-2025 | 235,437.65 | 661.84 |
| CD | Medallion Bank | 58404DQF1 | 08-15-2022 | 245,000.00 | | | 245,000.00 | 3.250 % | 3.250 % | 08-15-2025 | 234,839.85 | 981.66 |
| CD | EagleBank | 27002YFE1 | 08-18-2022 | 245,000.00 | | | 245,000.00 | 3.300 % | 3.300 % | 08-18-2025 | 234,962.35 | 243.65 |
| CD | Centris Federal Credit Union | 15643VAE2 | 09-22-2023 | 245,000.00 | | | 245,000.00 | 5.600 % | 5.600 % | 09-22-2025 | 245,080.85 | 263.13 |
| CD | Clearview Federal Credit Union | 18508CAB8 | 09-29-2023 | 245,000.00 | | | 245,000.00 | 5.550 % | 5.550 % | 09-29-2025 | 244,860.35 | 37.25 |
| CD | Capital Educators Credit Union | 14008LAD8 | 04-19-2023 | 245,000.00 | | | 245,000.00 | 4.600 % | 4.600 % | 10-20-2025 | 240,394.00 | 30.87 |
| CD | Great Lakes Credit Union | 390602AB6 | 06-16-2023 | 240,000.00 | | | 240,000.00 | 4.900 % | 4.900 % | 06-16-2026 | 236,704.80 | 451.07 |

CITY of CALABASAS
QUARTERLY INVESTMENT REPORT

For the Quarter Ending September 30, 2023

LIST of INVESTMENTS

| Security | Bank or Corporate Name | CUSIP | Purchase Date | A Face Value | B Accrued Interest | C Premium/(Discount) | D=A+B+C Purchase Price | Interest Rate | Yield to Maturity | Maturity Date | Market Value | Accrued Interest |
|----------|---------------------------------|-----------|---------------|----------------------|-----------------------|-------------------------|---------------------------|------------------|----------------------|------------------|----------------------|---------------------|
| CD | Ally Bank | 02007GXG3 | 08-04-2022 | 245,000.00 | | | 245,000.00 | 3.450 % | 3.450 % | 08-04-2026 | 232,375.15 | 1,296.83 |
| CD | Connex Federal Credit Union | 208212BE9 | 09-29-2023 | 245,000.00 | | | 245,000.00 | 5.550 % | 5.550 % | 09-29-2026 | 246,078.00 | 0.00 |
| CD | Hughes Federal Credit Union | 444425AE2 | 09-29-2023 | 245,000.00 | | | 245,000.00 | 5.350 % | 5.350 % | 09-29-2026 | 244,723.15 | 35.91 |
| CD | Dort Financial Credit Union | 25844MBA5 | 06-20-2023 | 245,000.00 | | | 245,000.00 | 4.750 % | 4.750 % | 06-21-2027 | 240,558.15 | 318.84 |
| CD | First Financial Bank | 32022RSG3 | 08-01-2022 | 245,000.00 | | | 245,000.00 | 3.300 % | 3.300 % | 08-02-2027 | 228,227.30 | 620.21 |
| CD | Comenity Bank | 981993EL8 | 08-10-2022 | 200,000.00 | | | 200,000.00 | 3.500 % | 3.500 % | 08-10-2027 | 187,776.00 | 498.64 |
| CD | Department of Commerce FCU | 24951TAW5 | 09-18-2023 | 100,000.00 | 260.27 | (2,000.00) | 98,260.27 | 5.000 % | 5.534 % | 11-30-2027 | 99,034.00 | 0.00 |
| CD | USAlliance Federal Credit Union | 90352RCZ6 | 04-28-2023 | 245,000.00 | | | 245,000.00 | 4.650 % | 4.650 % | 04-28-2028 | 238,742.70 | 31.21 |
| CD | Leaders Credit Union | 52171MAJ4 | 06-30-2023 | 245,000.00 | | | 245,000.00 | 5.000 % | 5.000 % | 06-30-2028 | 242,045.30 | 1,006.85 |
| CD | CY-Fair Federal Credit Union | 23248UAC1 | 07-14-2023 | 245,000.00 | | | 245,000.00 | 5.300 % | 5.300 % | 07-14-2028 | 244,000.40 | 569.21 |
| CD | Neighbors Federal Credit Union | 64017ABA1 | 07-26-2023 | 245,000.00 | | | 245,000.00 | 5.000 % | 5.000 % | 07-26-2028 | 241,969.35 | 134.25 |
| CD | Numerica Credit Union | 67054NBK8 | 07-31-2023 | 245,000.00 | | | 245,000.00 | 5.100 % | 5.100 % | 07-31-2028 | 242,998.35 | 992.76 |
| CD | Advia Credit Union | 00782JAC6 | 09-27-2023 | 245,000.00 | | | 245,000.00 | 5.000 % | 5.000 % | 09-27-2028 | 241,783.15 | 100.68 |
| CD | Empower Federal Credit Union | 291916AB0 | 09-29-2023 | 245,000.00 | | | 245,000.00 | 5.100 % | 5.100 % | 09-29-2028 | 242,853.80 | 34.23 |
| CD | Essential Federal Credit Union | 29669XAU2 | 09-29-2023 | 245,000.00 | | | 245,000.00 | 5.100 % | 5.100 % | 09-29-2028 | 242,851.35 | 0.00 |
| CD | Guardian Credit Union | 40135GAA6 | 09-29-2023 | 245,000.00 | | | 245,000.00 | 5.100 % | 5.100 % | 09-29-2028 | 242,851.35 | 34.23 |
| Corp | HSBC | 40434CAD7 | 03-22-2022 | 500,000.00 | 4,326.39 | 9,165.00 | 513,491.39 | 3.500 % | 2.656 % | 06-23-2024 | 490,515.00 | 4,666.65 |
| Corp | Walt Disney | 254687CZ7 | 03-23-2020 | 300,000.00 | 246.67 | 6,348.00 | 306,594.67 | 3.700 % | 3.189 % | 09-15-2024 | 294,264.00 | 431.67 |
| Corp | JP Morgan Chase | 46625HKC3 | 03-23-2020 | 500,000.00 | 2,604.17 | (12,850.00) | 489,754.17 | 3.125 % | 3.710 % | 01-23-2025 | 482,680.00 | 2,864.60 |
| Corp | Barclays Bank PLC | 06747PKV0 | 04-08-2020 | 500,000.00 | | | 500,000.00 | 3.250 % | 3.250 % | 04-08-2025 | 481,490.00 | 7,763.89 |
| Corp | Bank of America | 06048WK82 | 03-04-2021 | 1,000,000.00 | 633.33 | (17,800.00) | 982,833.33 | 0.600 % | 1.115 % | 01-26-2026 | 877,640.00 | 1,050.00 |
| Corp | IBM | 459200JG7 | 03-16-2021 | 400,000.00 | 1,035.00 | 40,984.00 | 442,019.00 | 3.450 % | 1.296 % | 02-19-2026 | 381,376.00 | 1,571.67 |
| Corp | Apple | 037833BY5 | 03-15-2021 | 745,000.00 | 1,479.65 | 73,606.00 | 820,085.65 | 3.250 % | 1.083 % | 02-23-2026 | 711,974.15 | 2,488.51 |
| Corp | Exxon | 30231GAT9 | 03-16-2021 | 350,000.00 | 443.77 | 30,380.00 | 380,823.77 | 3.043 % | 1.144 % | 03-01-2026 | 332,335.50 | 857.96 |
| Corp | Caterpillar Financial Services | 14913R2K2 | 03-04-2021 | 1,000,000.00 | 75.00 | (2,350.00) | 997,725.00 | 0.900 % | 0.948 % | 03-02-2026 | 900,850.00 | 675.00 |
| Corp | Lowes | 540424AS7 | 04-30-2021 | 750,000.00 | 2,265.63 | 85,500.00 | 837,765.63 | 3.750 % | 1.230 % | 04-01-2026 | 719,145.00 | 13,906.27 |
| Corp | BP Capital Markets Americas | 10373QAT7 | 05-05-2021 | 1,500,000.00 | 129.96 | 126,675.00 | 1,626,804.96 | 3.119 % | 1.365 % | 05-04-2026 | 1,417,725.00 | 18,843.90 |
| Corp | Bank of America | 06048WL99 | 05-14-2021 | 1,500,000.00 | | | 1,500,000.00 | 1.400 % | 1.400 % | 05-14-2026 | 1,333,950.00 | 7,933.33 |
| Corp | Morgan Stanley | 61761J3R8 | 06-06-2022 | 300,000.00 | 3,359.38 | (6,510.00) | 296,849.38 | 3.125 % | 3.694 % | 07-27-2026 | 278,682.00 | 1,640.63 |
| Corp | JP Morgan Chase | 48128G6L9 | 03-28-2022 | 962,000.00 | 336.70 | (2,405.00) | 959,931.70 | 3.150 % | 3.205 % | 03-24-2027 | 875,602.78 | 505.05 |
| FFCB | Federal Farm Credit Bank | 3133ENY46 | 01-26-2023 | 1,000,000.00 | 10,663.19 | (780.00) | 1,009,883.19 | 4.625 % | 4.720 % | 11-03-2023 | 999,100.00 | 18,885.42 |
| FHLB | Federal Home Loan Bank | 3130AV6F4 | 03-01-2023 | 1,000,000.00 | | | 1,000,000.00 | 5.250 % | 5.250 % | 03-01-2024 | 998,880.00 | 4,229.17 |
| Treasury | United States of America | 91282CDD0 | 02-03-2023 | 1,000,000.00 | 984.12 | (30,650.00) | 970,334.12 | 0.375 % | 4.650 % | 10-31-2023 | 996,080.00 | 1,548.90 |
| Treasury | United States of America | 91282CCX7 | 03-30-2022 | 1,000,000.00 | 152.85 | (50,780.00) | 949,372.85 | 0.375 % | 2.517 % | 09-15-2024 | 952,970.00 | 144.20 |
| | | | | 48,499,659.31 | 32,967.10 | 255,266.74 | 48,787,893.15 | | | | 47,323,595.35 | 198,597.08 |

QUARTERLY INVESTMENT REPORT*For the Quarter Ending September 30, 2023***INVESTMENTS CALLED / MATURED / SOLD**

| Security | Bank or Corporate Name | CUSIP | Purchase Date | A Face Value | B Accrued Interest | C Premium/ (Discount) | D=A+B+C Purchase Price | Interest Rate | Yield to Maturity | Sold Date | Sold Price | Maturity Date |
|----------|------------------------|-------|---------------|-----------------|-----------------------|-----------------------------|---------------------------|---------------|-------------------|-----------|------------|---------------|
|----------|------------------------|-------|---------------|-----------------|-----------------------|-----------------------------|---------------------------|---------------|-------------------|-----------|------------|---------------|

INVESTMENTS CALLED BACK by ISSUER

Zero investments CALLED BACK by ISSUER this quarter

INVESTMENTS MATURED

| | | | | | | | | | | | | |
|----------|-----------------------------|-----------|------------|--------------|----------|-------------|--------------|---------|---------|------------|--------------|------------|
| Treasury | United States of America | 912828ZY9 | 01-11-2023 | 1,000,000.00 | 611.41 | (22,450.00) | 978,161.41 | 0.125 % | 4.622 % | 07-15-2023 | 1,000,000.00 | 07-15-2023 |
| Treasury | United States of America | 912797FZ5 | 04-26-2023 | 1,000,000.00 | | (12,102.50) | 987,897.50 | 4.841 % | 4.982 % | 07-25-2023 | 1,000,000.00 | 07-25-2023 |
| FFCB | Federal Farm Credit Bank | 3133ENF39 | 08-10-2022 | 5,000,000.00 | 868.06 | (9,000.00) | 4,991,868.06 | 3.125 % | 3.310 % | 08-08-2023 | 5,000,000.00 | 08-08-2023 |
| CD | Red Oak CU | 75678NAA0 | 08-10-2022 | 245,000.00 | | | 245,000.00 | 3.050 % | 3.050 % | 08-10-2023 | 245,000.00 | 08-10-2023 |
| CD | TruStone Financial CU | 89841MAH0 | 08-12-2022 | 245,000.00 | | | 245,000.00 | 3.100 % | 3.100 % | 08-11-2023 | 245,000.00 | 08-11-2023 |
| Treasury | United States of America | 912797GH4 | 04-26-2023 | 1,000,000.00 | | (16,130.56) | 983,869.44 | 4.921 % | 5.085 % | 08-22-2023 | 1,000,000.00 | 08-22-2023 |
| FHLB | Federal Home Loan Bank | 3130A3DL5 | 02-03-2023 | 1,010,000.00 | 9,661.63 | (13,231.00) | 1,006,430.63 | 2.375 % | 4.620 % | 09-08-2023 | 1,010,000.00 | 09-08-2023 |
| CD | Tulsa Teachers Credit Union | 89854LAB9 | 09-30-2022 | 245,000.00 | | | 245,000.00 | 4.000 % | 4.000 % | 09-29-2023 | 245,000.00 | 09-29-2023 |

INVESTMENTS SOLD by CITY of CALABASAS

Zero investments SOLD by CITY of CALABASAS this quarter

QUARTERLY INVESTMENT REPORT

For the Quarter Ending September 30, 2023

CASH EARNINGS POSTED THREE ^{1/4} FISCAL YEARS

| | <i>FY 2020 - 21</i> | | | <i>FY 2021 - 22</i> | | | <i>FY 2022 - 23</i> | | | <i>FY 2023 - 24</i> | | |
|--------------|----------------------------|------------------------|----------------|----------------------------|------------------------|----------------|----------------------------|------------------------|----------------|----------------------------|------------------------|----------------|
| | Monthly | Fiscal Year to Date | Quarterly | Monthly | Fiscal Year to Date | Quarterly | Monthly | Fiscal Year to Date | Quarterly | Monthly | Fiscal Year to Date | Quarterly |
| July | 127,787 | 127,787 | | 42,410 | 42,410 | | 71,175 | 71,175 | | 107,634 | 107,634 | |
| August | 10,519 | 138,306 | | 24,712 | 67,122 | | 26,301 | 97,477 | | 193,044 | 300,678 | |
| September | 43,937 | 182,243 | 182,243 | 19,826 | 86,948 | 86,948 | 47,009 | 144,485 | 144,485 | 144,537 | 445,215 | 445,215 |
| October | 75,487 | 257,730 | | 50,663 | 137,611 | | 104,828 | 249,313 | | | | |
| November | 31,766 | 289,497 | | 54,588 | 192,199 | | 63,909 | 313,222 | | | | |
| December | 7,200 | 296,697 | 114,454 | 1,552 | 193,751 | 106,803 | 21,380 | 334,602 | 190,117 | | | |
| January | 54,358 | 351,054 | | 33,779 | 227,530 | | 86,711 | 421,313 | | | | |
| February | 5,455 | 356,509 | | 24,708 | 252,238 | | 140,659 | 561,972 | | | | |
| March | 28,544 | 385,053 | 88,356 | 19,669 | 271,907 | 78,155 | 64,673 | 626,645 | 292,043 | | | |
| April | 50,371 | 435,424 | | 54,092 | 325,998 | | 102,111 | 728,756 | | | | |
| May | 28,022 | 463,446 | | 54,580 | 380,579 | | 105,662 | 834,418 | | | | |
| June | 1,927 | 465,373 | 80,320 | 21,917 | 402,495 | 130,589 | 76,077 | 910,495 | 283,850 | | | |
| TOTAL | 465,373 | | 465,373 | 402,495 | | 402,495 | 910,495 | | 910,495 | 445,215 | | 445,215 |



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 16, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: PHILIP LANZAFAME, INTERIM PUBLIC WORKS DIRECTOR
 TATIANA HOLDEN, P.E., DEPUTY DIRECTOR PUBLIC WORKS
 TRA'A BEZDECNY, ASSISTANT ENGINEER**

**SUBJECT: ADOPTION OF RESOLUTION NO. 2023-1875, AUTHORIZING THE
 CITY MANAGER TO EXECUTE MEMORANDUMS OF
 UNDERSTANDING FOR BUDGETED PROJECTS AND MODIFY THOSE
 WITH NONSUBSTANTIVE AMENDMENTS WITH LOS ANGELES
 COUNTY METROPOLITAN TRANSIT AUTHORITY**

**MEETING OCTOBER 25, 2023
DATE:**

SUMMARY RECOMMENDATION:

Staff recommends City Council approve Resolution No. 2023-1875. This Resolution authorizes the City Manager to execute Memorandums of Understanding with Los Angeles County Metropolitan Transit Authority for budgeted projects and modify those with non-substantive amendments thereto.

BACKGROUND:

The City holds numerous Memorandums of Understanding (MOUs) with Los Angeles County Metropolitan Transit Authority (LACMTA) for various transportation funds. Some funds, such as Proposition A funding, must be renewed on a regular basis for a change in amount and date modification.

DISCUSSION/ANALYSIS:

LACMTA provides transportation funding for various projects the City completes. These projects include the City’s Transit Program, Transportation-related Capital Improvement Projects, and maintenance for Transportation facilities. Funds include, but are not limited to, Propositions A & C, Measures M & R, and Transportation Development Article 3 (TDA3). Staff also applies for new funding opportunities with LACMTA and each new fund has an MOU that requires execution and potential renewal or amendment.

LACMTA MOUs are considered standard and have minimal differences between different funding sources. Staff reviews the MOUs at multiple levels to ensure the obligations set forth are appropriate for the project of the scope and size. Public Works Staff review the MOU regarding project requirements and obligations, Finance reviews the agreement from a Contract perspective, and finally the City Clerk reviews the agreement before receiving necessary signatures, after appropriate approvals.

By giving authorization to the City Manager to execute MOUs for projects that have already been approved by Council and must be renewed or have a non-substantive amendment with LACMTA, Staff can more efficiently process administrative activities and focus work on the related project avoiding delays in funding and project completion.

FISCAL IMPACT/SOURCE OF FUNDING:

This resolution does not have a direct fiscal impact, but would allow for entering, renewing or non-substantively modifying funding agreements with LACMTA in a more efficient manner and allowing a project to be started and completed sooner.

REQUESTED ACTION:

Staff requests City Council to approve Resolution No. 2023-1875 authorizing the City Manager to enter into Memorandums of Understanding with Los Angeles County Metropolitan Transit Authority for budgeted projects and modify those with non-substantive amendments thereto.

ATTACHMENTS:

Attachment A: Resolution 2023-1875

ITEM 3 ATTACHMENT

RESOLUTION NO. 2023-1875

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE MEMORANDUMS OF UNDERSTANDING FOR BUDGETED PROJECTS AND MODIFY THOSE WITH NON-SUBSTANTIVE AMENDMENTS WITH LOS ANGELES COUNTY METROPOLITAN TRANSIT AUTHORITY.

WHEREAS, the City Council of the City of Calabasas ("City") is eligible to receive funding for certain transportation projects, through the Los Angeles County Metropolitan Transit Authority ("LACMTA"); and

WHEREAS, the City has received LACMTA funding for various transportation projects; and

WHEREAS, Memorandums of Understanding (MOUs) must be signed periodically to continue to receive funding;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALABASAS AS FOLLOWS:

SECTION 1. The City Council of the City of Calabasas hereby delegates authorization City Manager to execute Memorandums of Understanding for budgeted projects and modify those with non-substantive amendments with LACMTA.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 25th day of October 2023.

Alicia Weintraub, Mayor pro Tem

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

Matthew T. Summers
Colantuono, Highsmith & Whatley, PC
City Attorney



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 12, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ERICA L. GREEN, COMMUNITY SERVICES DIRECTOR

SUBJECT: APPROVAL OF REALLOCATION OF THE CALABASAS COMMUNITY CENTER (CCC) ANNUAL OPERATING BUDGET

MEETING DATE: OCTOBER 25, 2023

SUMMARY RECOMMENDATION:

Staff recommends the City Council approve reallocating \$365K of the Calabasas Community Center annual operating budget to complete unfunded projects intended to be completed with the City of Agoura Hills Federal Earmark Grant.

BACKGROUND:

The Calabasas Community Center has been closed for about three years. After discussions between the City of Agoura Hills and Calabasas a lease agreement was executed in November 2022, providing the City of Calabasas full operation of the facility. The CCC will be added to the Calabasas Community Services Department facility inventory who will be responsible for the operations and reopening of the facility.

DISCUSSION/ANALYSIS:

The City of Calabasas Community Services Department is currently managing the roof construction project of the AHCCC. The Agoura Hills Calabasas Community Center Joint Powers Authority was awarded \$1.01M for replacing the roof from the County of Los Angeles Regional Park and Open Space District (RPOSD).

Construction began on May 8, 2023 and is estimated to conclude in October 2023. In addition to the RPOSD funds, the City of Agoura Hills received a \$1M grant from Congressman Lieu’s Federal Earmark Funds to perform maintenance repairs and upgrades to the facility. Due to the stringent federal grant guidelines, which includes tracking of certified payroll for contractors, the City of Agoura Hills decided to procure a General Contractor to manage their subcontractors, certified payroll and other required documents. The procurement of a General Contractor raises costs by 20%-25% due to the management of the subcontractors and overall project.

Both cities collaborated and compiled a list of projects below to be completed with the Federal Earmark Funding. The procurement of the General Contractor and increased costs due to inflation reduced the ability to fund the entire list of projects compiled for the Federal Earmark funding. The Federal Earmark funding funded the highlighted items.

ITEM

ADA accessible entry doors

Add shades to all Ballroom windows and doors

Complete mandated ADA interior and exterior requirements

Paint interior and exterior walls

Replace and restripe gymnasium floor

Resurface dance room floor

Removal and replacement of cabinets, fixtures, and countertops throughout facility

Replace flooring throughout entire facility (excluding kitchen and restrooms)

Replace and upgrade security cameras/system

Replace and upgrade fixed AV and sound equipment

The Calabasas Community Center’s equipment, fixtures, and fixed furniture are over 20 years old. Replacing and upgrading the equipment is imperative to reopen the Community Center and maximize its safety, visitation, participation, rentals, membership and generate revenue.

With the tentative reopening date of the Community Center in early 2024, about 6-7 months into the fiscal year, there will be an availability of the annual operating budget that can be utilized to complete these projects.

| ITEM | | COST |
|---|-----------------|-------------------|
| ADA accessible entry doors | \$ | 20,000.00 |
| ADA interior and exterior updates | \$ | 30,000.00 |
| Window shades | \$ | 25,000.00 |
| Removal and replacement of cabinets, fixtures, and countertops and other general contractor items as needed | \$ | 100,000.00 |
| Upgrade fixed AV and sound equipment, replace security cameras/system | \$ | 130,000.00 |
| | \$ | 305,000.00 |
| Calabasas' Federal Earmark Project Contingency | \$ | 60,000.00 |
| | TOTAL \$ | 365,000.00 |

The costs to complete the projects can be absorbed in the Community Center's operating budget as identified below.

| APPROVED BUDGET | | Proposed Use |
|------------------------|-----------------|---------------------------------|
| Personnel | \$ 640,446.67 | \$115,000 in part-time Salaries |
| Non-Personnel | \$ 705,275.25 | \$250,000 in Non-personnel |
| Total Expenses | \$ 1,345,721.92 | \$365,000 |

FISCAL IMPACT/SOURCE OF FUNDING:

Funding has been approved in the Calabasas Community Center FY23-24 annual budget. No additional funding is being requested.

REQUESTED ACTION:

Staff recommends the City Council approve reallocating \$365K of the Calabasas Community Center annual operating budget to complete unfunded projects intended to be completed with the City of Agoura Hills Federal Earmark Grant.

ATTACHMENTS:

Community Center Budget Reallocation Presentation

Calabasas
Community Center

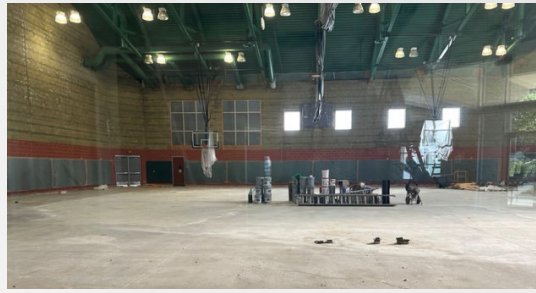
Funding Reallocation

Community Services Department



CITY of CALABASAS

SUMMARY



The City of Calabasas has taken the lead on the reopening of the Calabasas Community Center. Staff has managed the \$1.3M roof project which will be completed this month. The City of Agoura Hills received a \$1M Federal Earmark grant to complete infrastructure projects within the facility. Both cities worked together to compile a list of projects to be completed with the Earmark Funds.

- Due to the stringent federal grant guidelines, which includes tracking of certified payroll for contractors, the City of Agoura Hills decided to procure a General Contractor to manage their subcontractors, certified payroll and other required documents.
- The procurement of a General Contractor raises costs by 20%-25% due to the management of the subcontractors and overall project.
- The procurement of the General Contractor and increased costs due to inflation reduced our ability to fund the list of projects compiled for the Federal Earmark funding.

Original \$1M Federal Earmark Funding Allocation



03



| Item |
|--|
| ADA accessible entry doors |
| Add shades to all Ballroom windows and doors |
| Paint interior and exterior walls |
| Replace and restripe gymnasium floor |
| Resurface dance room floor |
| Removal and replacement of cabinets, fixtures, and countertops throughout facility |
| Replace flooring throughout entire facility (excluding kitchen and restrooms) |
| Replace and upgrade security cameras/system |
| Replace and upgrade fixed AV and sound equipment |

Bid Results/Actual Allocation

| FEDERAL COMMUNITY PROJECT FUNDING (AGOURA HILLS) | Cost |
|---|----------------------|
| Facility Painting | \$ 483,000.00 |
| Facility Flooring | \$ 484,000.00 |
| Project Mobilization | \$ 30,500.00 |
| | \$ 997,500.00 |

WHAT WAS FUNDED (HIGHLIGHTED) FROM ORIGINAL ALLOCATION

| Item |
|--|
| ADA accessible entry doors |
| Add shades to all Ballroom windows and doors |
| Complete mandated ADA interior and exterior requirements |
| Paint interior and exterior walls |
| Replace and restripe gymnasium floor |
| Resurface dance room floor |
| Removal and replacement of cabinets, fixtures, and countertops throughout facility |
| Replace flooring throughout entire facility (excluding kitchen and restrooms) |
| Replace and upgrade security cameras/system |
| Replace and upgrade fixed AV and sound equipment |

Reallocation of Annual Operating Budget

05

| | | |
|---|-----------|-------------------|
| ADA accessible entry doors | \$ | 20,000.00 |
| ADA interior and exterior updates | \$ | 30,000.00 |
| Window shades | \$ | 25,000.00 |
| Removal and replacement of cabinets, fixtures, and countertops and other general contractor items as needed | \$ | 100,000.00 |
| Upgrade fixed AV and sound equipment, replace security cameras/system | \$ | 130,000.00 |
| | \$ | 305,000.00 |
| Calabasas' Federal Earmark Project Contingency | \$ | 60,000.00 |
| TOTAL | \$ | 365,000.00 |

- Tentative reopening date early 2024, utilizing about half of the operating budget
- Utilize operating budget to complete unfunded Earmark projects

| APPROVED BUDGET | | Proposed Use |
|-----------------|----------------|---------------------------------|
| Personnel | \$ 640,446.67 | \$115,000 in Part-time Salaries |
| Non-Personnel | \$ 705,275.25 | \$250,000 in Non-personnel |
| Total Expenses | \$1,345,721.92 | \$365,000 |



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 13, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ERICA L. GREEN, COMMUNITY SERVICES DIRECTOR

SUBJECT: AUTHORIZATION TO APPROVE AMENDMENT #1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH NOHO CONSTRUCTORS INCREASING THE NOT TO EXCEED AMOUNT TO \$470,000 TO PROVIDE CONSTRUCTION SERVICES FOR THE CALABASAS COMMUNITY CENTER

MEETING OCTOBER 25, 2023
DATE:

SUMMARY RECOMMENDATION:

That the City Council authorize to approve amendment #1 to the professional services agreement with NoHo Constructors, increasing the not to exceed amount to \$470,000. Funding will be used to provide construction services for the Calabasas Community Center.

BACKGROUND:

The City of Calabasas is currently undertaking a complete renovation of the Calabasas Community Center in preparation to reopen the facility early 2024. The project to install a new roof on the entire facility has just been completed providing a beautiful facelift to the upper exterior of the facility. The City is working in cooperation with the City of Agoura Hills to utilize the \$1,000,000 Federal Earmark Grant that the City of Agoura Hills has received to paint the entire interior and exterior of the facility as well as provide a new gymnasium floor and interior flooring for the remainder of the facility. Unfortunately, the \$1,000,000 grant is not enough to fund all of the needed improvements, of which general contractor items are included (such

as, removal, replacement and installation of sinks, countertops, fixtures, cabinets, bleachers, t-bar, ceiling tiles and mandated ADA building updates).

The Calabasas Community Center's equipment, fixtures, and fixed furniture are over 20 years old. Replacing and upgrading the equipment is imperative to reopen the Community Center and maximize its safety, visitation, participation, rentals, membership and generate revenue.

DISCUSSION/ANALYSIS:

The \$1,000,000 Federal Earmark Grant was given to the City of Agoura Hills to completely renovate the building in preparation to reopen the facility. With all of the numerous reporting requirements associated with the grant, the City of Agoura Hills felt that it was best to formally bid for a General Contractor to oversee the entire project which included hiring the needed subcontractors to complete the work. By doing this, the General Contractor would be required to meet all of the reporting and diversity of labor requirements, then send the needed reports to the City of Agoura Hills who will in turn send them to the Federal Grant Administrators, ensuring federal compliance.

Unfortunately, there is a cost for hiring a General Contractor which increased the project's total cost by 20-25% leaving many required renovation items unfunded.

NOHO Constructors is currently contracted to complete the City's pool deck repairs and other general contractor items, the amendment will allow for the contractor to complete essential updates and repairs at the Community Center to meet the reopening date in early 2024.

FISCAL IMPACT/SOURCE OF FUNDING:

No additional funding is requested. The funding will be fully absorbed in the City Council approved operational budget for the Calabasas Community Center. The funding will come from a variety of line accounts including Contractual Services.

REQUESTED ACTION:

Staff request that City Council authorize and approve amendment #1 to the professional services agreement with NoHo Constructors to provide additional demolition and construction services for the Calabasas Community Center.

ATTACHMENTS:

Amendment #1 to Professional Services Agreement with NoHo Constructors

AMENDMENT No. 1 TO PROFESSIONAL SERVICES AGREEMENT
City of Calabasas and NoHo Constructors

This Amendment No. 1 (“Amendment”) to Professional Services Agreement (“Agreement”) is made on this 25th day of October, 2023 at Calabasas, California, by and between the City of Calabasas, a municipal corporation, 100 Civic Center Way, Calabasas, California 91302 (“City”) and NoHo Constructors 11012 Ventura Blvd, Ste 1259, Studio City, CA 91604 (“Contractor/Consultant”).

This “Amendment” modifies the original Agreement between the “City” and the “Contractor/Consultant” dated May 31, 2021 in the following fashion:

- A. City and Contractor/Consultant desire to amend the Agreement by modifying section 3.1 – Scope of Services as set forth in Contractor/Consultant’s October 13, 2023 proposal to City attached hereto as Exhibit [A-1] and incorporated herein by this reference.
- B. City and Contractor/Consultant desire to amend the Agreement by modifying section 3.2 – Approved Fee Schedule as set forth in Contractor/Consultant’s [Month, Day, Year] fee schedule to City attached hereto as Exhibit [B-1] and incorporated herein by this reference.
- C. City and Contractor/Consultant desire to amend the Agreement by modifying section 3.4 – Expiration Date of the Agreement to read as follows:

3.4 “Expiration Date”: _____.

Section 4 of the Agreement is also amended to incorporate the new Expiration Date.
- D. City and Contractor/Consultant desire to amend the Agreement by modifying Section 6 so that the total compensation and costs payable to Contractor/Consultant under this Agreement is a not-to-exceed sum of **\$470,000**.
- E. City and Contractor/Consultant desire to amend the Agreement by modifying Section 5 – Consultant/Contractor’s Services to include those additional services as set forth in Contractor/Consultant’s [Month, Day, Year] proposal to City attached hereto as Exhibit [C-1] and incorporated herein by this reference.

Initials: (City) _____ (Contractor/Consultant) _____
Page 1 of 3

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“City”
City of Calabasas

“Consultant/Contractor”
NoHo Constructors

By: _____
David Shapiro, Mayor

By: _____
Bryce Greenstein, President

Date: _____

Date: _____

By: _____
Kindon Meik, City Manager

Date: _____

By: _____
Erica Green, Community Services Director

Date: _____

Attest:

By: _____
Maricela Hernandez, MMC
City Clerk

Date: _____

Approved as to form:

By: _____
Matthew T. Summers, City Attorney

Date: _____

Exhibit A-1

Scope of Services as set forth in Contractor/Consultant's October 13, 2023 proposal to City attached.

Additional projects approved by the Community Services Director adhering to prevailing wages and classification.

NoHo Constructors

11012 Ventura Blvd. Suite 1259
Studio City, CA 91604
CA License# 1028269
DIR Registration# 1000050650

10/13/2023

Jeffrey Campbell
City of Calabasas
100 Civic Center Way
Calabasas, CA 91302

Please see our proposal below for the Calabasas Community Center renovations:

- Patch, repair and paint damaged drywall. Replace if needed.
- Plumbing removal and patching as needed.
- Installation of a new ADA compliant reception desk and new ADA compliant sinks throughout.
- Repairs to kitchen equipment such as refrigerator, freezer, ice machine and food warmer.
- Upgrade all light switches throughout the building.
- Replace countertops and sinks in bathrooms.
- Replace cabinets and sinks throughout facility.
- Electrical panel upgrades and repairs as needed.
- Installation of scoreboards.
- Replacement and installation of damaged ceiling tiles.
- Installation of ADA Truncated Domes according to the layout from Building and Safety.
- Installation of an ADA safety bar under the drinking fountain
- Construction of casing for fire extinguisher to meet ADA compliance.

Total cost, including prevailing wages: \$110,000



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 13, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ERICA L. GREEN, COMMUNITY SERVICES DIRECTOR

SUBJECT: AUTHORIZATION TO APPROVE AMENDMENT #1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH COA ASSOCIATES INCREASING THE NOT TO EXCEED AMOUNT TO \$220,000 TO PROVIDE NEW AND UPGRADED AUDIO/VIDEO EQUIPMENT TO THE CALABASAS COMMUNITY CENTER INCLUDING A NEW SECURITY SYSTEM FEATURING A STATE-OF-THE-ART CAMERA SYSTEM

MEETING OCTOBER 25, 2023
DATE:

SUMMARY RECOMMENDATION:

That the City Council authorize to approve amendment #1 to the professional services agreement with COA Associates, increasing the not to exceed amount to \$220,000. Funding will be used to provide new and upgraded audio/video equipment to the Calabasas Community Center including a new security system featuring a state-of-the-art camera system.

BACKGROUND:

The City of Calabasas is currently undertaking a complete renovation of the Calabasas Community Center in preparation to reopen the facility early 2024. The project to install a new roof on the entire facility has just been completed. The City is working in cooperation with the City of Agoura Hills to utilize the \$1,000,000 Federal Earmark Grant that the City of Agoura Hills has received to paint the entire interior and exterior of the facility as well as provide a new gymnasium floor and interior flooring for the remainder of the facility.

Unfortunately, the \$1,000,000 grant is not enough to fund all of the identified improvements, of which audio/visual is included.

The Calabasas Community Center's equipment, fixtures, and fixed furniture are over 20 years old. Replacing and upgrading the equipment is imperative to reopen the Community Center and maximize its safety, visitation, participation, rentals, membership and generate revenue. Additionally, the upgrades will strengthen safety inside and outside of the facility for the participants and staff as well as provide upgrades that will enhance the attractiveness for large ballroom event rentals.

DISCUSSION/ANALYSIS:

The \$1,000,000 Federal Earmark Grant was given to the City of Agoura Hills to renovate the building which was to include all new audio/video equipment as well as a new security system including a modern camera system. With all of the numerous reporting requirements associated with the grant, the City of Agoura Hills felt that it was best to formally bid for a General Contractor to oversee the entire project which included hiring the needed subcontractors to complete the work. By doing this, the General Contractor would be required to meet all of the reporting and diversity of labor requirements, then send the needed reports to the City of Agoura Hills who will in turn send them to the Federal Grant Administrators, ensuring federal compliance.

Unfortunately, there is a cost for hiring a General Contractor which increased the project's total cost by 20-25% leaving required renovation items unfunded.

COA Associates is currently contracted to provide A/V services and the amendment will allow the essential audio/visual upgrades to be completed and maintained at the Community Center to meet the reopening date in early 2024.

FISCAL IMPACT/SOURCE OF FUNDING:

No additional funding is requested. The funding will be fully absorbed in the City Council approved operational budget for the Calabasas Community Center. The funding will come from a variety of line accounts including Contractual Services.

REQUESTED ACTION:

Staff request that City Council authorize and approve amendment #1 to the professional services agreement with COA Associates to provide the new audio/video and security equipment for the Calabasas Community Center.

ATTACHMENTS:

Amendment #1 to Professional Services

AMENDMENT No. 1 TO PROFESSIONAL SERVICES AGREEMENT

City of Calabasas and COA Associates

This Amendment No. 1 (“Amendment”) to Professional Services Agreement (“Agreement”) is made on this 25th day of October, 2023 at Calabasas, California, by and between the City of Calabasas, a municipal corporation, 100 Civic Center Way, Calabasas, California 91302 (“City”) and COA Associates 430 W. J Street, Ste D, Tehachapi, CA 93561 (“Contractor/Consultant”).

This “Amendment” modifies the original Agreement between the “City” and the “Contractor/Consultant” dated September 5, 2023 in the following fashion:

- A. City and Contractor/Consultant desire to amend the Agreement by modifying section 3.1 – Scope of Services as set forth in Contractor/Consultant’s [Month, Day, Year] proposal to City attached hereto as Exhibit [A-1] and incorporated herein by this reference.
- B. City and Contractor/Consultant desire to amend the Agreement by modifying section 3.2 – Approved Fee Schedule as set forth in Contractor/Consultant’s [Month, Day, Year] fee schedule to City attached hereto as Exhibit [B-1] and incorporated herein by this reference.
- C. City and Contractor/Consultant desire to amend the Agreement by modifying section 3.4 – Expiration Date of the Agreement to read as follows:
- 3.4 “Expiration Date”: _____.
- Section 4 of the Agreement is also amended to incorporate the new Expiration Date.
- D. City and Contractor/Consultant desire to amend the Agreement by modifying Section 6 so that the total compensation and costs payable to Contractor/Consultant under this Agreement is a not-to-exceed sum of \$ \$220,000 .
- E. City and Contractor/Consultant desire to amend the Agreement by modifying Section 5 – Consultant/Contractor’s Services to include those additional services as set forth in Contractor/Consultant’s [Month, Day, Year] proposal to City attached hereto as Exhibit [C-1] and incorporated herein by this reference.

Initials: (City) _____ (Contractor/Consultant) _____

Page 1 of 3

v. 4.0 (Last Update: 05/04/22)

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“City”
City of Calabasas

“Consultant/Contractor”
COA Associates

By: _____
David Shapiro, Mayor

By: _____
Brian Armstrong, Authorized Signatory

Date: _____

Date: _____

By: _____
Kindon Meik, City Manager

Date: _____

By: _____
Erica Green, Community Services Director

Date: _____

Attest:

By: _____
Maricela Hernandez, MMC
City Clerk

Date: _____

Approved as to form:

By: _____
Matthew T. Summers, City Attorney

Date: _____



COA Associates LLC
 1450 2nd Street #120
 Santa Monica CA 90401
 United States

Estimate
 #EST10182
 10/13/23

Bill To
 City of Calabasas
 100 Civic Center Way
 Calabasas CA 91302
 United States

Ship To
 City of Calabasas
 100 Civic Center Way
 Calabasas CA 91302
 United States

TOTAL
\$129,981.36
 Expires: 10/29/2023

| Expires | Project | Sales Rep | Partner | Shipping Method |
|------------|---------|------------------|---------|-----------------|
| 10/29/2023 | | 0517 Joe Goodman | | |

| Quantity | Item | Manufacturer | Options | Tx | Rate | Amount |
|----------|---------------------|---------------|---------|-----|-------------|-------------|
| 1 | CORE 110f | QSC | | Yes | \$4,795.50 | \$4,795.50 |
| 2 | CT8150 | Crown | | Yes | \$1,817.95 | \$3,635.90 |
| 2 | NXFMR8CH | Crown | | Yes | \$506.06 | \$1,012.12 |
| 1 | Zip4-3G | QSC | | Yes | \$1,152.30 | \$1,152.30 |
| 1 | ACE-247360 | Ace Backstage | | Yes | \$103.50 | \$103.50 |
| 1 | MX418S/C | Shure | | Yes | \$309.35 | \$309.35 |
| 2 | XT1144 | Brightsign | | Yes | \$629.63 | \$1,259.26 |
| 2 | 55VL5FAW-4P | LG | | Yes | \$8,363.95 | \$16,727.90 |
| 2 | QB85R-B | Samsung | | Yes | \$3,593.75 | \$7,187.50 |
| 0 | CX-30 | Barco | | Yes | \$2,220.65 | \$0.00 |
| 0 | XT1144 | Brightsign | | Yes | \$629.63 | \$0.00 |
| 2 | VDLT17 | Sanus | | Yes | \$218.49 | \$436.98 |
| 2 | 55VL5FAW-9P | LG | | Yes | \$18,818.60 | \$37,637.20 |
| 1 | AT-HDR-H2H-88MA | Atlona | | Yes | \$4,821.95 | \$4,821.95 |
| 3 | AT-OME-SW21-TX-WPC | Atlona | | Yes | \$775.10 | \$2,325.30 |
| 3 | AT-OME-EX-RX | Atlona | | Yes | \$554.30 | \$1,662.90 |
| 3 | AT-AVA-EX70C-BP-KIT | Atlona | | Yes | \$1,015.45 | \$3,046.35 |
| 0 | CORE NANO | QSC | | Yes | \$1,511.10 | \$0.00 |
| 1 | VC-4-PC-3 | Crestron | | Yes | \$1,725.00 | \$1,725.00 |
| 3 | TSW-770-B-S | Crestron | | Yes | \$2,277.00 | \$6,831.00 |
| 1 | QB55B | Samsung | | Yes | \$1,021.20 | \$1,021.20 |
| 1 | VDLT17 | Sanus | | Yes | \$218.49 | \$218.49 |
| 2 | QB75B | Samsung | | Yes | \$2,128.65 | \$4,257.30 |





COA Associates LLC
 1450 2nd Street #120
 Santa Monica CA 90401
 United States

Estimate
 #EST10182
 9/29/2023

| Quantity | Item | Manufacturer | Options | Tx | Rate | Amount |
|----------|----------------------|--------------|---------|-----|------------------------|--------------|
| 2 | VDLT17 | Sanus | | Yes | \$218.49 | \$436.98 |
| 0 | XT1144 | Brightsign | | Yes | \$646.05 | \$0.00 |
| 1 | MISC-Hardware | | | No | \$15,000.00 | \$15,000.00 |
| 1 | MISC-Hardware | | | No | \$4,820.00 | \$4,820.00 |
| | | | | | Subtotal | \$120,423.98 |
| | | | | | Tax Total(9.5%) | \$9,557.38 |
| | | | | | Total | \$129,981.36 |

Domestic Orders:

- All quotes are valid for 30 days unless otherwise specified.
- The quoted prices cannot be invoiced without reference to the quote number provided.
- Customers must add sales tax unless an exemption certificate is provided.
- All Custom/Special Order Items cannot be canceled or returned and may require a deposit.
- Shipping estimates are based on UPS ground service unless stated otherwise.
- Shipping costs quoted are an estimation and the actual shipping and handling may vary.





ASSOCIATES LLC

2023 T&M Wage Pricing

| Classification | Rate |
|-------------------------------|----------|
| Journeyman Sound Installer | \$107.00 |
| Foreman | \$112.00 |
| General Foreman | \$119.00 |
| Apprentice | \$85.00 |



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 16, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: TATIANA HOLDEN, P.E., DEPUTY DIRECTOR PUBLIC WORKS
BY: LINDSAY GRANGER, EXECUTIVE ASSISTANT PUBLIC WORKS

SUBJECT: APPROVAL OF THE DESIGN AND PLACEMENT OF STREET LIGHT
BANNERS IN OLD TOWN CALABASAS

MEETING OCTOBER 25, 2023
DATE:

SUMMARY RECOMMENDATION:

Staff recommends City Council review for final approval both permanent and season/event banners to display on the light poles in Old Town Calabasas. Staff requests:

1. Provide final approval of Old Town banners
2. Decide on the deployment of the permanent banners
3. Choose the design or designs and placement of season/event banners options for banner display duration and sequence.

BACKGROUND:

Old Town Calabasas, the primary retail shopping area in the City, brings a taste of the old west to modern Calabasas living. Old Town features the historic Leonis Adobe Museum and a fine selection of shops and restaurants, all within walking distance of the Calabasas Civic Center.

In 1994, City Council adopted the Old Town Calabasas Master Plan and Design Guidelines in order to maintain the historical and cultural values of the City's

“downtown,” with an intent to maintain a general theme of the “Old West.” The guidelines are to be followed and incorporated into future projects in the area.

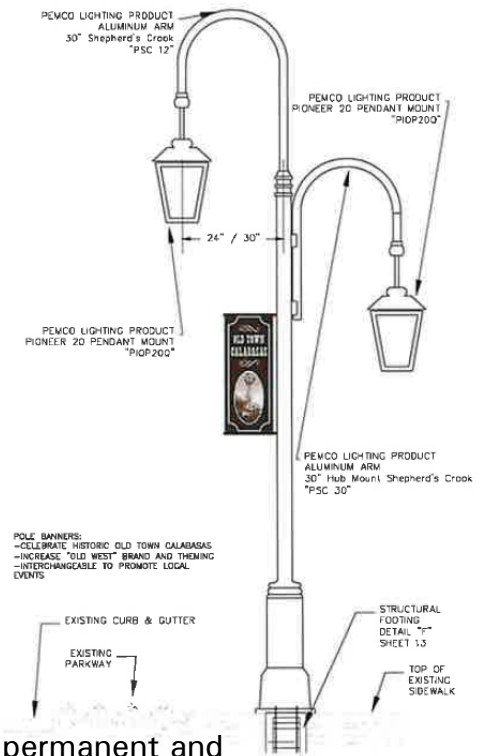
The Old Town Calabasas Sidewalk Replacement project, completed in 2022, installed new street lights with a dedicated space for banners, in compliance with the General Plan, Scenic Corridor Ordinance, and the city’s municipal code. On the north side of Calabasas Road, there is a total of 20 light poles. The south side of Calabasas Road has 19 light poles.

DISCUSSION/ANALYSIS:

The designs for the Old Town theme banners were presented to the Historic Preservation Commission (HPC) on the October 5th 2022. The HPC viewed and approved the banner designs with comments, which were incorporated into the final design. All three design options are presented for your final approval. Banners proposed to be installed will hang permanently with a rotation of seasonal/special event banners mixed in.

The size of the banners hanging on the light poles is 24”x42”.

There are a total of nine banner designs to include both permanent and seasonal/event banners.



1. Permanent Banners:

There are three designs for the permanent banners that will hang year-round. Council can choose one design, two designs, or all three designs, which can be installed per the Council’s discretion.

Permanent Banner Designs Include:

- Welcome to Old Town
- Leonis Adobe
- Kramer Store

2. Seasonal/event Banners:

City Council is presented with a choice of seasonal/event banner designs and the duration those banners should hang. The seasonal/event banners will be interspersed three times a year with the permanent banners. There are two designs for each for the Council to choose among and that will be displayed during each season/event.

Seasonal/Event Banners Choices:

- Pumpkin Festival – two design options
- Fourth of July – two design options
- Happy Holidays – two design options

Below are the staff suggestions for both the permanent banners and the seasonal/event banner dispersed with permanent banners:

- Old Town Calabasas permanent banners hanging on both sides of Calabasas Road. If two designs are chosen, different designs would alternate from side to side.
- Seasonal/event banners will be alternated between the permanent banners. Staff suggests that a total of five seasonal/event banners on each side of the street be installed at the City entrance, in the middle area of Old Town, and near the intersection with Park Granada and alternated with the permanent banners.
- It is recommended that the duration for the seasonal/event banners be one month.

Council may approve the recommendations proposed by staff or differ options from those referenced above.

FISCAL IMPACT/SOURCE OF FUNDING:

Anticipated cost of manufacturing the custom weatherproof banner products is \$20,000-\$25,000 and will be paid from the Ad Valorem fund; this is what funded the initial improvements in the area. The Public Works Maintenance team will handle installation and replacement of banners.

REQUESTED ACTION:

Staff recommends City Council review for final approval both permanent and seasonal/event banners to display on the light poles in Old Town Calabasas. Staff requests:

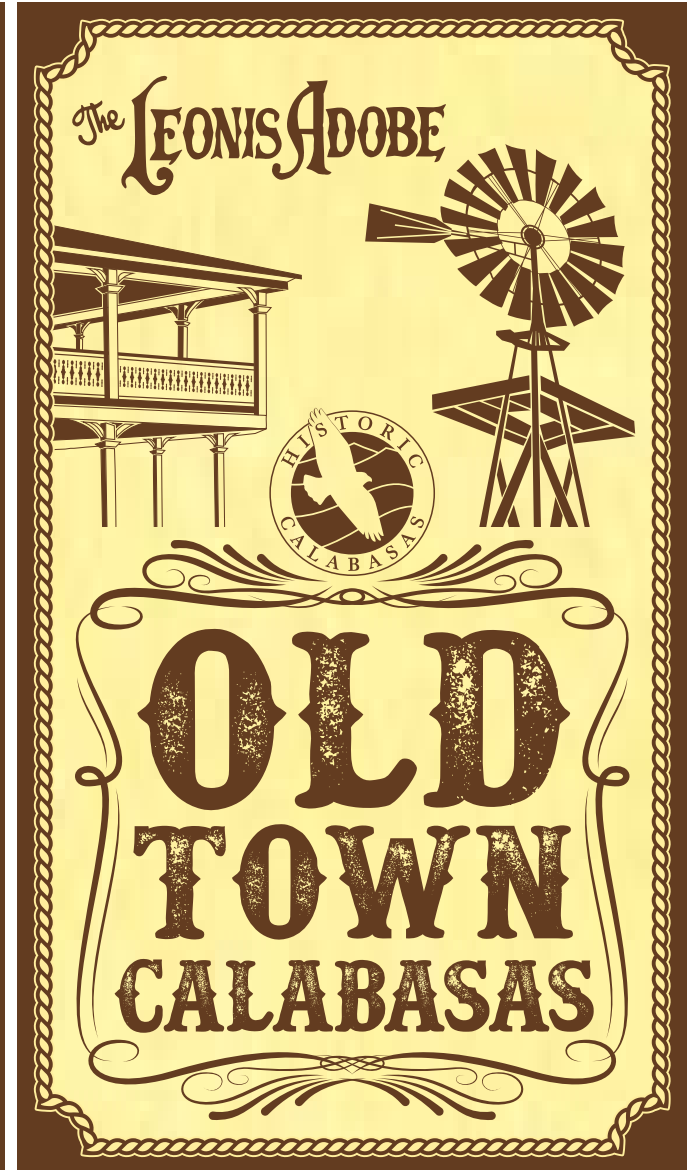
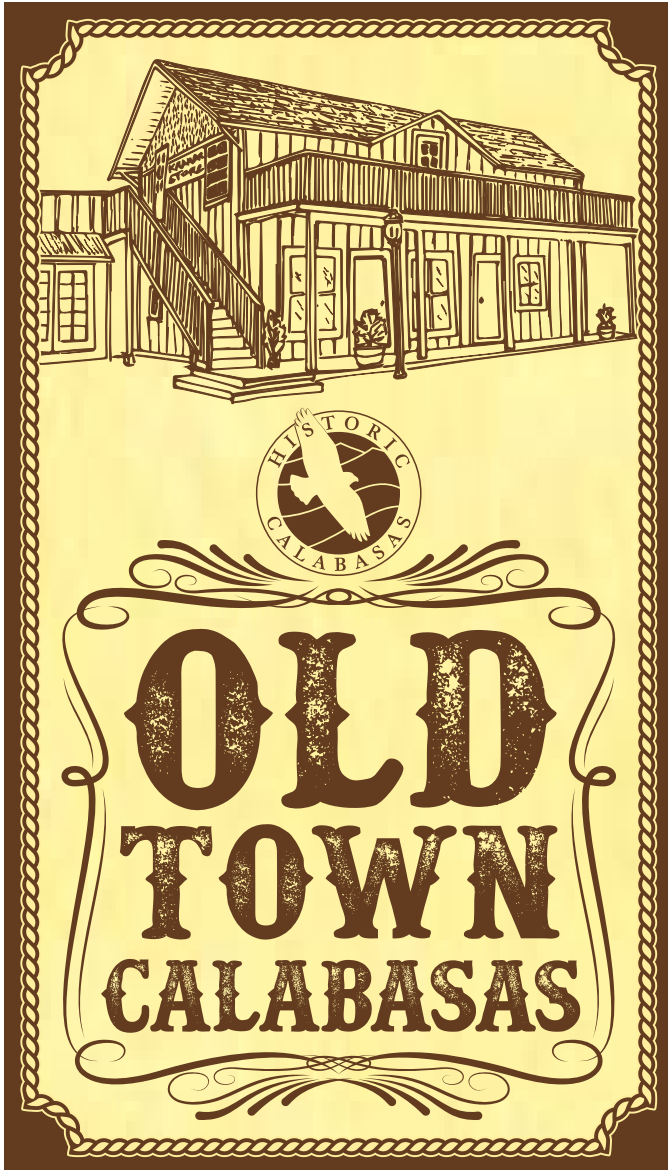
1. Provide final approval of Old Town banners

2. Decide on the deployment of the permanent banners
3. Choose the design or designs and placement of season/event banners options for banner display duration and sequence.

ATTACHMENTS:

Attachment A: Old Town Theme Banner Designs

Attachment B: Season/Event Banner Designs





**CALABASAS
PUMPKIN
FESTIVAL**

AT DE ANZA
PARK

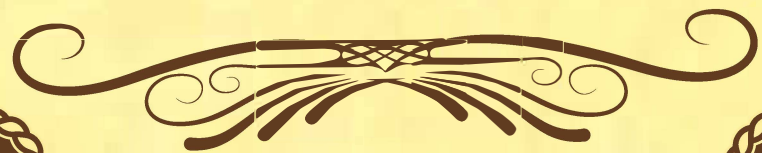
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HAPPY

4TH of July

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4th of July



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CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 15, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KINDON MEIK, CITY MANAGER
PHILIP LANZAFAME, INTERIM PUBLIC WORKS DIRECTOR
RON AHLERS, FINANCE DIRECTOR

SUBJECT: CONSIDER RESOLUTION NO. 2023-1876, ADOPTING POLICIES FOR THE CITY'S LANDSCAPE AND LIGHTING MANAGEMENT DISTRICTS; CONSIDER RESOLUTION 2023-1877, APPROVING THE TRANSFER OF FUNDS FROM LANDSCAPE MAINTENANCE DISTRICT NO. 22 (AD VALOREM) TO ZONE 7 OF LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 22 (ASSESSMENT)

MEETING DATE: OCTOBER 25, 2023

SUMMARY RECOMMENDATION:

Consider approval of Resolution No. 2023-1876, adopting policies for the City's Landscape and Lighting Management Districts and consider approval of Resolution No. 2023-1877, authorizing the transfer of \$381,862 from Landscape Maintenance District No. 22 (ad valorem funds) to Zone 7 of the Landscape and Lighting Assessment District No. 22.

BACKGROUND:

In October 2022, the City of Calabasas was the recipient of America in Bloom's Outstanding Achievement Award for Overall Impression. The prestigious honor is one

of many awards that the City has received over the last decade and is representative of the community's willingness to invest in the beautification of its urban landscape.

The majority of the City's green spaces are landscape and lighting assessment districts (LLAD), many of which were created before the City was incorporated. The districts are funded by the taxes assessed to individual property owners within defined zones. Residents in the districts therefore have a vested interest in the green spaces. The City is the fiduciary steward of the assessed funds and is responsible for the management of revenues and expenditures for each district. City staff work closely with HOAs, neighborhood associations, and property management companies to ensure that the maintenance and aesthetic appearance of the landscaped areas meets the highest standards.

Oversight of the landscape districts is complex and requires the attention of multiple City departments. At any given time, optimal management of the assessments can be affected by changes in landscape contractors, drought conditions, interagency coordination, staff turnover, and other variables. In recent years, several HOAs identified areas of concern for their respective assessment zones and for the landscape maintenance districts in general. Issues brought to the attention of the City are noted below:

- Delays in the monthly reporting to HOAs
- Missing or incorrect information on reports
- Unexplained swings in monthly expenses assigned to assessment districts
- Allocation of charges for landscape services and maintenance of the districts
- Questions about the methodology determining administrative expenses
- Need for increased communication from the City

In summary, HOA representatives and property management companies requested that the City be more transparent, accurate, and timely in its reporting and communication on matters relating to the landscape districts.

Recognizing an opportunity for change and improvement, the City contracted with a third-party consultant, Dan Bergmann with IGService, to interface with the various HOAs and to conduct a thorough review of the financial accounting and management practices associated with the assessment districts. Over the last five months, Mr. Bergmann met with City staff and HOA representatives, reviewed agreements and laws that govern landscape and lighting assessment districts, analyzed financial records, and coordinated with outside stakeholders such as the Las Virgenes Municipal Water District.

As a result of this initiative, procedures outlining the assigned responsibilities of the Public Works Department (Landscape District Division) and the Finance Department have been drafted. The document is intended for internal use and is subject to change

as the City identifies and implements best practices that improve transparency, timeliness, and accuracy.

Beyond the procedures, Mr. Bergmann and the City Manager met early in the review process with each Councilmember in order to solicit their input and thoughts on the assessment districts. Those conversations resulted in overarching policies on the City's administrative role, fiduciary responsibilities, and overall expectations in regards to the landscape and lighting assessment districts. A document outlining these policies was drafted to memorialize the Council's thoughts and expectations. Special attention is given to Landscape Maintenance District No. 22 (LMD 22) in the policies and the intent and use of ad valorem funds. The draft policy document is attached as part of Resolution No. 2023-1876.

Finally, in his presentation to the City Council, Mr. Bergmann will spend time discussing LMD 22 and the ad valorem funds. In 2010, the City entered into an agreement with Calabasas Park Homeowners Association (CPHA) whereby the City agreed to use LMD 22 funds for maintenance costs associated with the lake and park. Resolution No. 2023-1877 authorizes the transfer of funds from LMD 22 to Zone 7 in LLAD 22. This transfer serves as a reimbursement for costs borne by Zone 7 for bird control from 2016 to 2023, which was an eligible use of ad valorem funds and consistent with the 2010 CPHA agreement.

REQUESTED ACTION:

Consider approval of Resolution No. 2023-1876, adopting policies for the City's Landscape and Lighting Management Districts and consider approval of Resolution No. 2023-1877, authorizing the transfer of \$381,862 from Landscape Maintenance District No. 22 (ad valorem funds) to Zone 7 of the Landscape and Lighting Assessment District No. 22 to reimburse funds expended for bird control in and around the lake and park.

FISCAL IMPACT/SOURCE OF FUNDING:

With the adoption of Resolution No. 2023-1877, staff will transfer \$381,862 from LMD 22 to Zone 7 within Landscape and Lighting Assessment District 22. LMD 22 has a positive fund balance and the transfer will not adversely affect operation of the district or potential projects that could be paid for with ad valorem funds.

ATTACHMENTS:

- Attachment A: City of Calabasas Financial Procedures for Landscape Management Districts
- Attachment B: Resolution No. 2023-1876, approving Policies for the City's Landscape and Lighting Management Districts
- Attachment C: Resolution No. 2023-1877, approving a transfer of funds from LMD 22 to Zone 7 within LLAD 22

City of Calabasas

Financial Procedures for Landscape Management

- “Procedures”** These procedures are a practical explanation of tasks performed and assigned responsibilities associated with financial management of the City’s Landscape Management Districts. These procedures are subject to change by city staff as needed to improve service to residents. This document and changes to this document are not intended for approval by the City Council.
- “LLAD Districts”** This document contains procedures that apply to the City’s four landscape districts and all the zones assessed within each district that are governed by The Landscape and Lighting Act of 1972. The Landscape and Lighting Act Districts are:
- No. 22 (Calabasas Park Area)
 - No. 24 (Lost Hills and the Saratogas)
 - No. 27 (Las Virgenes Road)
 - No. 32 (Agoura Rd/Lost Hills Rd Commercial District)
- “LMD 22”** This document further contains procedures that apply to the City’s single, earlier Landscape Maintenance District 22, pursuant to The Improvement Act of 1911. LMD 22 is funded by ad valorem tax from within the one-percent property tax. For clarity, LMD 22 may sometime be referred to as “LMD 22 Ad Valorem.”
- Associated Documents:**
1. Resolution forming LMD 22 in 1968
 2. Resolution forming LLAD 22 in 1979
 3. Resolution forming LLAD 24 in 1984
 4. Resolution forming LLAD 27 in 1984
 5. Agreement between LA County and CPHA in 1987
 6. Resolution forming LLAD 32 in 1989
 7. Resolution transferring LLADs in 1995
 8. Agreement between CPHA and the City in 2010
 9. Resolution adding Mont Calabasas to LLAD 27 in 2016
 10. WillDan Annual Engineer’s Report for Fiscal Year 2023 2024
 11. The Improvement Act of 1911 (Streets and Highways Code, Division 7, Part 3, Chapter 1. Work Which May Be Done (5100 – 5105)
 12. Landscape and Lighting Act of 1972 (Streets and Highways Code, Division 15, Part 2, Chapter 1. Introductory Provisions, Article 2. Definitions,)

Procedures for the Public Works Landscape DivisionOngoing

1. Primary responsibility for HOA communication.
 - a. Designated HOA board representatives up to three per HOA.
 - b. HOA's property management companies.

2. Review and approve within 14 days of receipt all billing statements received.
 - a. Properly code billing statements.
 - b. Maintain documentation of cost allocation (for shared contracts) to landscape districts and zones within each district to support services provided are proportionate to costs. Vendors should be asked to allocate costs on billing statements to individual assessment areas.

Monthly

1. Review and send to each HOA within 45 days* of each month-end updated budget vs actual statements.
 - a. Confirm payments are current and correctly reported.
 - b. Alert HOAs as needed if funds are projected to be inadequate.
 - c. Facilitate adjustments needed to balance revenue with expenses.

* Statements for the month of June will be distributed by October 15th, and statements for the months of July and August will be distributed no later than October 31st because of year-end closeout activities. The August statement will include the year-end carry-over from the previous year.

Annually

1. Prepare and send to each HOA by March 1st of each year preliminary annual budgets for the next fiscal year.
 - a. Show major cost areas.
 - b. Include expected cost increases.
 - c. Anticipate negative or positive fund balance moving forward.
 - d. Include anticipated extraordinary work needed.
 - e. Assure previous year comparative expenses are updated.
 - f. Highlight any issues in a cover letter or email message.
 - g. Verify reports are received.

2. Send to each HOA by October 15th of each year a close-out statement for the previous fiscal year including:
 - a. Carry-forward balance (from Finance)
 - b. Final expenditure amount (from Finance)
 - c. Deviation from budget (from Finance)
 - d. Coordinate with Finance any adjustments needed for the current year.

3. Meet with designated HOA representatives.
 - a. Accommodate ideas and suggestions when reasonably possible.
 - b. Facilitate changes if needed to balance revenue with expenses.

4. The Public Works and Finance Departments shall work cooperatively to complete tasks involving both departments to serve the various Landscape Management zones.

Annual Engineering Analysis

The Landscape Division is responsible for the administration of contracts and all support needed to perform annual engineering analysis, including actions needed for city council approval.

Public Works Director

The Public Works Director is responsible for compliance of these procedures for the Landscape Management Division. The Public Works Director shall facilitate communications with the Finance Division as needed to ensure compliance. Further, to promote accountability and transparency, the Public Works Director shall be responsible to provide a report and presentation on the overall status of the various LLADs and LMD 22 to the City Council once every two years consistent with the City Council approved policy for Landscape Management. The report shall include:

- a. Projects completed and planned for LMD 22
- b. Recommended policy changes, if any
- c. Other relevant reporting of value to City Council and the public

Procedures for the Finance DepartmentOngoing

1. Pay related billing statements within 14 days of receipt from the Landscape Management Division.
2. Coordinate with Landscape Management as needed regarding questions on payment coding.

Monthly

1. Provide updated expense vs actual reports to Landscape Management Division within 30 days of the end of each month, with the exceptions of June, July, and August, as explained above. Reports should include all payments made up to the end of the previous month.

Annual Budgeting

1. To support the preliminary budget for each zone, provide to Landscape Management by February 1st:
 - a. Estimate of CPI for next year.
 - b. Estimates of City Administrative Costs for next year.
2. To support the close-out statement for each zone, provide to Landscape Management by October 1st:
 - a. Final revenue and expenses for the previous fiscal year.
 - b. Final carry-forward balance.
 - c. Final City Administrative Cost for the current year.

Procedures for LMD 22 Ad Valorem

LMD 22 Ad Valorem is not zone or HOA specific, but rather covers the same overall area of LLAD 22. As LMD 22 is not an assessment and is not voted by individual property owners within HOAs, the responsibility for its use goes to the City Council, guided by The Improvement Act of 1911 and subsequent California Law.

Annual budgeting for LMD 22 shall be done with other city budgeting.

Beyond ongoing maintenance, including the Calabasas Lake area pursuant to the 2010 agreement between the City and Calabasas Park Homeowners Association, projects shall be approved pursuant to city policy and applicable law, including project approval by the city council for projects over the City Manager's approval limit.

The City is the sole authority for the use of these funds and, at its discretion, may from time to time solicit input from the CPHA president, CPHA classic commission president, CPHA Lake Committee chairperson, CPHA Landscape Committee chairperson, and the chairpersons from within the various LMD 22 HOA's.

DRAFT

RESOLUTION NO. 2023-1876

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, APPROVING POLICIES FOR THE CITY'S LANDSCAPE AND LIGHTING MANAGEMENT DISTRICTS.

WHEREAS, the City Council of the City of Calabasas recognizes that Calabasas is unique with its extensive public and homeowner association (HOA) common landscape areas; and

WHEREAS, City staff fulfills the important role of managing five different landscape districts containing over 20 different assessment zones, most represented by individual HOAs; and

WHEREAS, City staff has a fiduciary responsibility to utilize fees collected for the purpose intended, and to conduct itself professionally as a service provider to each homeowner association representing an assessment district and the assessment area property owners; and

WHEREAS, City staff shall have written procedures to coordinate activities between Public Works, Finance, HOAs, and property management companies supporting the HOAs; and

WHEREAS, City staff shall further have written policies approved by the City Council, the first version of which is attached and approved hereto.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Calabasas, California, as follows:

1. City landscape management services to the various landscape assessment districts, most represented by HOAs, are deemed to be a primary service of City staff.
2. City staff shall maintain and modify a procedures document as needed to provide timely, transparent, and accurate landscape management services.
3. The attached "Policies for Landscape Management, October 2023" are hereby approved.

PASSED, APPROVED AND ADOPTED this 25th day of October 2023.

Alicia Weintraub, Mayor pro Tem

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

Matthew T. Summers
Colantuono, Highsmith & Whatley, PC
City Attorney

City of Calabasas
Policies for Landscape Management
October 2023

(Approved by City Council Resolution 2023-1876 dated October 25, 2023)

Principles of Service. The City Council of the City of Calabasas recognizes that Calabasas is unique with its extensive public and homeowner association (HOA) common landscape areas. The City's attractive identity is based on its colorful and well-kept medians, entrances, and parks, providing significant aesthetic and environmental benefits to the community.

City staff fulfills the important role of managing five different landscape districts containing over 20 different assessment zones, most represented by an individual HOA. Pursuant to Proposition 218, homeowners can further retain or modify their annual assessment, or even remove their community from the assessment district and its benefits. Accordingly, the City, in its landscape management role for each assessment district, has a fiduciary responsibility to utilize fees collected for the purpose intended, and to conduct itself professionally as a service provider to each homeowner association representing an assessment district and the underlying homeowner assessment payers. Final authority for all decisions regarding expenditures of funds from the landscape districts is held by the City Council, and may be delegated to City staff, in compliance with applicable law, as the landscape district funds are public funds.

Further, the City recognizes that HOA officers are volunteers, seeking to make their respective areas as nice as possible with the available assessment funds.

Accordingly, City landscape management services to the various HOA's are deemed to be a primary service of city staff. HOA officers shall be treated as partners in landscape management of the many assessment districts, in compliance with applicable law. Specifically, consistent with core values of City staff, landscape management services shall be:

- TIMELY
- TRANSPARENT
- ACCURATE

City Staff shall have written procedures to coordinate activities between Public Works, Finance, HOAs, and property management companies supporting the HOAs. Such procedures may be updated as needed to improve landscape management services and shall be made immediately available to HOAs and the public on request. Minimum landscape management service standards to be achieved and covered by written procedures shall include:

- Proactively provide annual budgets to each functioning HOA, soliciting input as needed to assure a high level of service.
- Follow the steps for Negative LMD Assessment Fund Balances when they occur.
- Maintain updated monthly financial accounting for each assessment district, providing monthly reports to HOAs. In addition, such reports shall be available to the HOAs upon request.
- Alert HOAs in a timely manner when financial issues need attention.
- Support HOAs attempting to modify assessment levels through the voter balloting process, subject to applicable laws regarding uses of public funds.

Proposition 218 Compliance (California Constitution Article 13D). Revenue collected from the assessment districts (excluding ad valorem revenue) is regulated under the rules of Proposition 218, as it pertains to property related fees and charges. Accordingly, city staff shall manage the assessment districts in compliance with Article 13D, summarized here.

- Revenue from each assessment district must be kept in that district.
- Revenue shall be used only for landscape-related activities, per each year's approved budget and Engineer's Report.
- Revenue shall not be greater than the amount needed for each assessment district, which can include a carryover amount as defined below.
- Expenses must be assigned to the assessment district in which they occurred.
- Expenses must be in proportion to the services provided.
- Each assessment district must follow the voter approval process to increase assessment levels beyond the annual consumer price index increase, as previously approved via the Proposition 218 ballot process.

Annual Engineering Analysis. The city shall contract for the ongoing annual engineering analysis for each year's budget, including assessing potential increases and assessment changes to the landscape management districts. Pursuant to Proposition 218, this report is required to be done by a licensed professional engineer. The annual report primarily recalculates each assessment level based on the updated consumer price index.

Reports and Presentations to City Council. The Public Works Director shall be responsible for providing a written report and presentation to the City Council once every two years. The first report shall be done in November or December 2024, following close-out reporting to the Assessment Districts for the fiscal year just completed in June 2024. The report shall cover the overall status of the various LLADs and LMD 22, and include:

- Projects completed and planned for LMD 22
- Recommended policy changes, if any
- Other relevant reporting of value to City Council and the public

The Landscape Management Division shall notify HOA's in Assessment Districts of the bi-annual meetings to invite comments and attendance at the meetings.

Positive LMD Assessment Fund Balances. Each assessment area shall maintain a positive fund balance. Accordingly, each budget must be prepared to maintain a positive fund balance. At the end of each fiscal year, if any assessment area has accumulated a fund balance that is greater than three year's expenses, the HOA associated with that assessment area shall be given the opportunity to forego the annual inflationary increase. Each subsequent year, the need for resumption of the inflationary increase shall be reviewed by city staff and communicated to the HOA.

Negative LMD Assessment Fund Balances. When an assessment area has a negative fund balance at the end of a fiscal year, the following shall happen. The City's General Fund shall not be used to make up any budget shortfalls.

1. City staff shall monitor ongoing expenses versus budget by assessment district to anticipate negative fund balances.
2. Based on next year's budget, the city staff shall determine if the negative balance can be eliminated while maintaining satisfactory services to the HOA.
3. If the negative balance is projected to continue, city staff shall coordinate with HOA representatives to determine:
 - a. Opportunities to increase efficiency.
 - b. Willingness for services to be reduced.
 - c. HOA's interest in pursuing an increase in assessment through the Proposition 218 balloting process.
4. If city staff and the HOA are unable to reach agreement, HOA representatives may contact the city manager, and may also bring concerns directly to the City Council following procedures for public comment.
5. The City has ultimate responsibility to manage these funds. If agreement cannot be reached, city staff shall take steps unilaterally to eliminate the negative fund balance moving forward through establishment of a balanced budget.

LMD 22 Ad Valorem Tax Revenue. This revenue is collected from all parcel owners within the defined LMD 22 boundary. It is not an assessment but rather collected from within the one percent general property tax, as this ad valorem tax originated in 1968 prior to the implementation of Proposition 13 limitations. The City has full authority for the use of these ad valorem funds consistent with The Improvement

Act of 1911. The City may from time to time solicit input from the CPHA president, CPHA classic commission president, CPHA Lake Committee chairperson, CPHA Landscape Committee chairperson, and the chairpersons from within the various LMD 22 HOA's.

Whereas the ad valorem funds can be used for landscape-related services in common areas throughout LMD 22, explicit language exists for CPHA. Per the September 25, 2010, agreement between the city and CPHA, ad valorem funds are to be used:

1. For the common areas in Calabasas Park, defined as Calabasas Lake, CPHA Park, and McCoy Creek (Recital #2).
2. To maintain area to the City's normal park maintenance standards (Section 3).
3. To pay for insurance associated with Calabasas Park (Section 9).
4. To offset CPHA's cost for security (Section 11).
5. To follow the scope of services entitled "Calabasas Lake Scope of Services" (Exhibit F).

Additional ad valorem funds may be used, as available, in compliance with the Improvement Act of 1911. Use of additional ad valorem funds shall be authorized by the City Council.

RESOLUTION NO. 2023-1877

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, APPROVING A TRANSFER OF TAX FUNDS FROM LANDSCAPE MANAGEMENT DISTRICT NO. 22 (AD VALOREM) TO ZONE 7 OF LIGHTING AND LANDSCAPE ASSESSMENT DISTRICT NO. 22 (ASSESSMENT).

WHEREAS, Landscape Management District No. 22 (LMD 22) was established in 1968 under the Improvement Act of 1911, which general purpose is for the construction, improvement, and maintenance of infrastructure for the public interest; and

WHEREAS, LMD 22 is managed by the City of Calabasas for the benefit of property owners living within the LMD 22 defined boundary; and

WHEREAS, LMD 22 was formed at approximately the same time Calabasas Lake and CPHA Park were constructed for the primary purpose of maintaining these facilities, and qualifying facilities and improvements in surrounding areas within the LMD 22 district; and

WHEREAS, in 2010 the City of Calabasas entered into an agreement with the Calabasas Park Homeowners Association (CPHA) whereby the City agreed to maintain the lake and park using LMD 22 funds; and

WHEREAS, Calabasas Lake and CPHA park are open to all property owners within the LMD 22 district; and

WHEREAS, from 2016 to 2023, the City contracted with a company to conduct bird patrol to reasonably limit the geese population in and around Calabasas Lake; and

WHEREAS, all payments for bird control came from Zone 7 of Landscape and Lighting District No. 22; and

WHEREAS, consistent with The Improvement Act of 1911, and specifically the 2010 Agreement between the City and CPHA, LMD 22 funds could have been used for bird control; and

WHEREAS, the board of directors of Zone 7 of LLAD 22 have requested in writing reimbursement to Zone 7 for the cost of the bird control; and

WHEREAS, the board of directors of Zone 7 have further identified projects for the replaced funds that will add to the beauty of the Calabasas Park area.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Calabasas, California, as follows:

1. Bird control in and around Calabasas Lake within the LMD 22 district is eligible for payment from LMD 22 funds.
2. The amount of \$381,862.00 as reimbursement for bird control from 2016 to 2022 shall be transferred from LMD 22 (City Fund 21) to Zone 7 (City Fund 22-322) of LLAD 22.
3. The Landscape Management Division shall be available to meet with designated representatives for Zone 7 to reasonably amend the Zone 7 budget for FY23/24 for the purpose of introducing special projects within Zone 7 that are enabled as a result of transferred funds and otherwise eligible for expenditures out of LLAD 22, Zone 7 funding under applicable law.

PASSED, APPROVED AND ADOPTED this 25th day of October 2023.

Alicia Weintraub, Mayor pro Tem

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

Matthew T. Summers
Colantuono, Highsmith & Whatley, PC
City Attorney



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 12, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KINDON MEIK, CITY MANAGER
MARICELA HERNANDEZ, CITY CLERK

SUBJECT: REVIEW AND PROVIDE DIRECTION ON THE PRIORITIZATION OF FUTURE AGENDA ITEMS. PROVIDE DIRECTION ON FUTURE AGENDA ITEMS TO BE REFERED TO COUNCIL COMMITTEES OR CITY COMMISSIONS

MEETING DATE: OCTOBER 25, 2023

SUMMARY RECOMMENDATION:

Staff requests direction from the Council on the prioritization of Future Agenda Items. Additionally, staff requests direction on which Future Agenda Items should be referred first to Council Committees or City Commissions.

BACKGROUND:

The city council agenda regularly includes the section "Future Information/Agenda Items". This placeholder allows for two or more council members to request that information brought forward for further discussion, consideration, or action at an upcoming council meeting.

The current list includes recently requested items as well as items that have been pending for over a year. Staff is ready to move these items forward and is requesting direction from the Council on how to prioritize the future agenda topics. Additionally, staff will be soliciting input from the Council on which topics should be referred to a Council Committee or to one of the Commissions.

REQUESTED ACTION:

That the City Council review and provide direction to staff on the prioritization of future agenda items.

ATTACHMENTS:

Attachment A: Future agenda listing

Attachment B: Future agenda Council priorities

Future Information/Agenda Items

| No. | 8-Nov-23 | Agenda Section | Department |
|-----|--|----------------|------------|
| 1 | HASA Agreement Amendment | Consent | CS |
| 2 | Recommendation to approve Amendment No. 3 to the Professional Services Agreement with SCA of CA, LLC (DBA Cleanstreet) for Citywide street sweeping services which will extend the contract duration until February 12, 2024, and increase the not to exceed amount to \$537,950 | Consent | PW |
| 3 | Recommendation to approve a five-year Professional Services Agreement with Mesa Energy Systems, Inc., DBA EMCOR Services Mesa Energy for heating, ventilation, and air conditioning systems maintenance in an amount not to exceed \$256,480 | Consent | PW |
| 4 | Freedom Park Playground Replacement Contract Award | New Business | CS |

| No. | 6-Dec-23-Special | Agenda Section | Department |
|-----|--|--------------------|------------|
| 1 | 2024 Council meeting calendar | Consent | CC |
| 2 | Planning and Library Commission appointments | New Business | CC |
| 3 | Recreation Needs Assessment | Continued Business | CS |
| 4 | Caruso Project | New Business | CD |

| No. | 13-Dec-23 | Agenda Section | Department |
|-----|-----------------------------|----------------|------------|
| 1 | City Council reorganization | Special | CC |

| No. | Pending | Requested by | Date Requested |
|-----|---|----------------------------|----------------|
| 1 | Earthquake insurance | Council | 9/27/2023 |
| 2 | Cannabis survey results | Council | |
| 3 | Roundabout at the intersection of Las Virgenes Road and Thousand Oaks Blvd. | Council | |
| 4 | City Legislative Platform | Weintraub/Shapiro/Kraut | 1/25/2023 |
| 5 | Update on film permit process | Staff | |
| 6 | Overview of a fee study | Staff | |
| 7 | Introduction of Ordinance No. 2023-403, adding Chapter 5.22 – Provision of Security by Commercial Retailers to the Calabasas Municipal Code | Public Safety Committee | |
| 8 | Adoption of Resolution No. ____ to establish transportation impact thresholds | Staff | |
| 9 | Discussion about having a full-time security guard stationed at the Calabasas Civic Center | Bozajian/Weintraub | 9/12/2023 |
| 10 | Report on options for the City to assess increasing enforcement of the CMC, including options for the City to prosecute violations of the law to include use of | Weintraub/Shapiro/Bozajian | 9/13/2023 |
| 11 | Wireless telecommunications lease agreement | Staff/CD | |
| 12 | Authorization to award contract for elevator replacement at Civic Complex | Staff/PW | |
| 13 | Council review/discussion of current Reso. No. 2003-946 regarding discretionary accounts | Bozajian/Kraut | 6/26/2023 |
| 14 | Council discussion of a potential tax | Bozajian/Weintraub | 6/21/2023 |
| 15 | Discussion regarding a lobbyist/grant writer | Council | 5/31/2023 |
| 16 | Calendar of special events (teen activities/ciclovía) | Council | 5/31/2023 |
| 17 | Introduction of Ordinance No. _____, regarding emergency services organization | Staff | |
| 18 | Environmental Commission recommendation regarding recognition program for sustainable properties and Green Business Program | Weintraub/Shapiro | 8/9/2023 |
| 19 | Public Safety evacuation routes and HOA gates review/analysis/coordination | Weintraub/Shapiro | 2/8/2023 |
| 20 | Council position on California Business Roundtable on November 2024 ballot | Bozajian/Kraut | 2/14/2023 |
| 21 | Tennis & Swim Center operations update | | |
| 22 | Business license discussion | | |
| 23 | Catalytic converter ordinance discussion and direction | Weintraub | |
| 24 | Development Code update regarding green LEED standards | Kraut | 10/26/2022 |
| 25 | Issues impacting other communities regarding illegal exhaust on vehicles | Weintraub | |
| 26 | Solar panel and battery backup assessment at City facilities | | |
| 27 | Formation of a water taskforce on equitable access to water | Kraut/Weintraub | 5/10/2022 |
| 28 | Discussion regarding gun violence prevention | Weintraub | 5/25/2022 |
| 29 | Green Procurement Policy recommendation from Planning/Environmental Commissions | Council | 11/9/2022 |

Future Information/Agenda Items

| No. | Strategic Priorities' Status | |
|-----|---|-------------|
| 1 | Identify potential real property acquisitions for the purposes of future parkland or open space designation. | In progress |
| 2 | Develop a Water Resilience Plan outlining strategies to increase the City's drought preparedness, local water self-reliance, and planting of native vegetation (including milkweed for Monarch Butterfly habitats). | Complete |
| 3 | Create an economic development plan to attract businesses, fill vacant properties, and promote advantages of conducting business in Calabasas. | In progress |
| 4 | Conduct a feasibility study regarding the stationing of cell towers on publicly owned sites to expand coverage areas. | In progress |
| 5 | Review Los Angeles Sheriff Departments services and consider opportunities to realign funding and services, with specific focus on open space break-ins, HOA/neighborhood watch coordination, and remediation of street racing. | Complete |
| 6 | Develop a City Readiness & Education Initiative for Earthquake and Fire emergencies. Support home hardening programs, fire safe councils, and emergency equipment procurement. | In progress |
| 7 | Reopen the Agoura Hills Calabasas Community Center. | In progress |
| 8 | Conduct feasibility study of adding basketball courts, soccer fields, or skate parks to improve recreation programs and opportunities for teenagers. | In progress |
| 9 | Upgrade playground equipment, trails, and pathways at City parks. | In progress |
| 10 | Complete a full and permanent build out of Wild Walnut Park to include a dog and children's park. | In progress |
| 11 | Complete annexation of Craftsman's Corner. Develop a plan to annex other properties within the City's sphere of influence. | In progress |
| 12 | Provide options that allow for the relief of traffic congestion within the City. | In progress |

| 2023 Meeting Dates | |
|--------------------|--|
| 27-Dec-Canceled | |

Future Agenda Items - Council Priorities

| Future Agenda Items | Albrecht | Bozajian | Kraut | Shapiro | Weintraub | Total |
|--|----------|----------|-------|---------|-----------|-------|
| Earthquake insurance | 1 | 5 | 2 | 4 | 6 | 18 |
| Public Safety evacuation routes and HOA gates review/analysis/coordination | 3 | 11 | 1 | 9 | 2 | 26 |
| Ordinance adding Chapter 5.22 – Provision of Security by Commercial Retailers to the Calabasas Municipal Code | 6 | 4 | 10 | 2 | 7 | 29 |
| Discussion about having a full-time security guard stationed at the Calabasas Civic Center | 16 | 1 | 11 | 1 | 1 | 30 |
| Discussion regarding a lobbyist/grant writer | 5 | 2 | 4 | 16 | 5 | 32 |
| Calendar of special events (teen activities/CicLAvia) | 8 | 18 | 6 | 7 | 4 | 43 |
| Solar panel and battery backup assessment at City facilities | 9 | 6 | 5 | 8 | 17 | 45 |
| Tennis & Swim Center operations update | 12 | 7 | 16 | 5 | 9 | 49 |
| Report on options on of increasing enforcement of the CMC, including City to prosecute violations of the law to include use of the City Prosecutor | 13 | 9 | 12 | 15 | 3 | 52 |
| Discussion regarding gun violence prevention | 4 | 23 | 15 | 3 | 8 | 53 |
| City Legislative Platform | 14 | 3 | 8 | 17 | 12 | 54 |
| Environmental Commission recommendation recognition program for sustainable properties and Green Business Program | 11 | 13 | 21 | 6 | 13 | 64 |

| Future Agenda Items | Albrecht | Bozajian | Kraut | Shapiro | Weintraub | Total |
|--|-----------------|-----------------|--------------|----------------|------------------|--------------|
| Business license/registry discussion | 10 | 14 | 20 | 11 | 10 | 65 |
| Council discussion of a potential transaction and use (sales) tax | 2 | 12 | 19 | 12 | 22 | 67 |
| Cannabis survey results | 7 | 24 | 7 | 13 | 19 | 70 |
| Council position on California Business Roundtable on November 2024 ballot | 15 | 10 | 17 | 10 | 23 | 75 |
| Issues impacting other communities regarding illegal exhaust on vehicles | 17 | 16 | 14 | 22 | 14 | 83 |
| Catalytic converter ordinance discussion and direction | 21 | 17 | 13 | 23 | 11 | 85 |
| Development Code update regarding green LEED standards | 18 | 15 | 18 | 18 | 18 | 87 |
| Roundabout at the intersection of Las Virgenes Road and Thousand Oaks Blvd. | 23 | 22 | 9 | 14 | 20 | 88 |
| Formation of a water taskforce on equitable access to water | 22 | 19 | 3 | 21 | 24 | 89 |
| Request for information from utility providers on anticipated price increases. | 24 | 8 | 23 | 20 | 16 | 91 |
| Green Procurement Policy recommendation from Planning/Environmental Commissions | 19 | 20 | 24 | 19 | 15 | 97 |
| Council review/discussion of current Reso. No. 2003-946 regarding discretionary accounts | 20 | 21 | 22 | 24 | 21 | 108 |



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| Administrative Services | | | | | |
| 117474 | 10/4/2023 | APPLE ONE | TEMP STAFFING-RECEPTIONIST | 1,178.00 | Administrative Services |
| 117532 | 10/11/2023 | APPLE ONE | TEMP STAFFING-RECEPTIONIST | 1,178.00 | Administrative Services |
| 117532 | 10/11/2023 | APPLE ONE | TEMP STAFFING RECEPTIONIST | 1,170.64 | Administrative Services |
| 117508 | 10/4/2023 | MENDOZA/ANALUZ// | TRAVEL REIMB-CITY CLERKS ASSOC | 993.31 | Administrative Services |
| 117485 | 10/4/2023 | CRISP IMAGING | PRINTING/SCANNING | 907.83 | Administrative Services |
| 117563 | 10/11/2023 | MUNICIPAL RESOURCE GROUP, LLC | HR SERVICES CONSULTING | 787.50 | Administrative Services |
| 117475 | 10/4/2023 | ARAMARK UNIFORMS & CAREER | CONTRACTUAL SERVICES | 254.96 | Administrative Services |
| 117475 | 10/4/2023 | ARAMARK UNIFORMS & CAREER | CONTRACTUAL SERVICES | 215.10 | Administrative Services |
| 117475 | 10/4/2023 | ARAMARK UNIFORMS & CAREER | CONTRACTUAL SERVICES | 77.52 | Administrative Services |
| 117475 | 10/4/2023 | ARAMARK UNIFORMS & CAREER | CONTRACTUAL SERVICES | 77.52 | Administrative Services |
| 117533 | 10/11/2023 | ARAMARK UNIFORMS & CAREER | CONTRACTUAL SERVICES | 77.52 | Administrative Services |
| 117475 | 10/4/2023 | ARAMARK UNIFORMS & CAREER | CONTRACTUAL SERVICES | 74.42 | Administrative Services |
| 117475 | 10/4/2023 | ARAMARK UNIFORMS & CAREER | CONTRACTUAL SERVICES | 74.42 | Administrative Services |
| 117475 | 10/4/2023 | ARAMARK UNIFORMS & CAREER | CONTRACTUAL SERVICES | 74.42 | Administrative Services |
| 117475 | 10/4/2023 | ARAMARK UNIFORMS & CAREER | CONTRACTUAL SERVICES | 74.42 | Administrative Services |
| 117475 | 10/4/2023 | ARAMARK UNIFORMS & CAREER | CONTRACTUAL SERVICES | 68.84 | Administrative Services |
| 117475 | 10/4/2023 | ARAMARK UNIFORMS & CAREER | CONTRACTUAL SERVICES | 65.74 | Administrative Services |
| Total Amount for 16 Line Item(s) from Administrative Services | | | | \$7,275.74 | |
| City Attorney | | | | | |
| 117495 | 10/4/2023 | HOPKINS & CARLEY | HR LEGAL SERVICES | 3,816.00 | City Attorney |
| Total Amount for 1 Line Item(s) from City Attorney | | | | \$3,816.00 | |
| City Council | | | | | |
| 117583 | 10/11/2023 | WEINTRAUB/ALICIA// | REIMBUR-CELL PHONE 10/23 | 60.00 | City Council |
| 117528 | 10/11/2023 | ALBRECHT/EDWARD// | PARKING REIMBURSEMENT | 20.00 | City Council |
| Total Amount for 2 Line Item(s) from City Council | | | | \$80.00 | |
| City Management | | | | | |
| 117546 | 10/11/2023 | CRISCOM PUBLIC RELATIONS INC | CONSULTING SERVICES | 5,000.00 | City Management |
| 117572 | 10/11/2023 | STAPLES | OFFICE SUPPLIES | 184.74 | City Management |
| 117572 | 10/11/2023 | STAPLES | OFFICE SUPPLIES | 70.28 | City Management |
| 117572 | 10/11/2023 | STAPLES | OFFICE SUPPLIES | 27.36 | City Management |



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| Total Amount for 4 Line Item(s) from City Management | | | | \$5,282.38 | |
| <u>Civic Center O&M</u> | | | | | |
| 117562 | 10/11/2023 | MESA ENERGY SYSTEMS INC | HVAC REPAIR | 8,627.00 | Civic Center O&M |
| 117562 | 10/11/2023 | MESA ENERGY SYSTEMS INC | HVAC REPAIR | 8,627.00 | Civic Center O&M |
| 117562 | 10/11/2023 | MESA ENERGY SYSTEMS INC | HVAC CHILLER REPAIR | 8,618.50 | Civic Center O&M |
| 117562 | 10/11/2023 | MESA ENERGY SYSTEMS INC | HVAC CHILLER REPAIR | 8,618.50 | Civic Center O&M |
| 117521 | 10/4/2023 | TUTTLE FAMILY ENTERPRISES, INC | JANITORIAL SERVICES 09/23 | 5,051.98 | Civic Center O&M |
| 117577 | 10/11/2023 | TUTTLE FAMILY ENTERPRISES, INC | JANITORIAL SERVICE 07/23 | 5,051.98 | Civic Center O&M |
| 117568 | 10/11/2023 | SECURAL SECURITY CORP | SECURITY 10/23 | 3,961.04 | Civic Center O&M |
| 117568 | 10/11/2023 | SECURAL SECURITY CORP | SECURITY 10/23 | 1,980.52 | Civic Center O&M |
| 117582 | 10/11/2023 | WAXIE SANITARY SUPPLY | CLEANING SUPPLIES | 1,933.36 | Civic Center O&M |
| 117562 | 10/11/2023 | MESA ENERGY SYSTEMS INC | HVAC REPAIR CHILLER | 1,848.00 | Civic Center O&M |
| 117562 | 10/11/2023 | MESA ENERGY SYSTEMS INC | HVAC REPAIR CHILLER | 1,848.00 | Civic Center O&M |
| 117525 | 10/4/2023 | WAXIE SANITARY SUPPLY | JANITORIAL SERVICES | 1,363.09 | Civic Center O&M |
| 117553 | 10/11/2023 | GROWING ROOTS | PLANT CARE CH | 525.00 | Civic Center O&M |
| 117568 | 10/11/2023 | SECURAL SECURITY CORP | SECURITY 10/23 | 322.52 | Civic Center O&M |
| 117568 | 10/11/2023 | SECURAL SECURITY CORP | SECURITY 10/23 | 294.43 | Civic Center O&M |
| 117568 | 10/11/2023 | SECURAL SECURITY CORP | SECURITY 10/23 | 273.22 | Civic Center O&M |
| 117553 | 10/11/2023 | GROWING ROOTS | PLANT CARE LIBRARY 10/23 | 265.00 | Civic Center O&M |
| 117568 | 10/11/2023 | SECURAL SECURITY CORP | SECURITY 10/23 | 204.73 | Civic Center O&M |
| 117500 | 10/4/2023 | INNER-I ...SECURITY IN FOCUS | MONTHLY MONITORING | 120.00 | Civic Center O&M |
| 117525 | 10/4/2023 | WAXIE SANITARY SUPPLY | JANITORIAL SUPPLIES | 84.97 | Civic Center O&M |
| 117568 | 10/11/2023 | SECURAL SECURITY CORP | SECURITY 10/23 | 40.00 | Civic Center O&M |
| Total Amount for 21 Line Item(s) from Civic Center O&M | | | | \$59,658.84 | |
| <u>Community Development</u> | | | | | |
| 117561 | 10/11/2023 | LIGHTBOX PARENT LP | GOV CLARITY 08/23-08/24 | 29,795.00 | Community Development |
| 117506 | 10/4/2023 | M6 CONSULTING, INC. | INSPECTORS | 16,100.62 | Community Development |
| 117486 | 10/4/2023 | DAPEER, ROSENBLIT & LITVAK | PROSECUTOR | 5,044.13 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 4,715.00 | Community Development |
| 117488 | 10/4/2023 | ENVICOM CORPORATION | KIA DEALERSHIP 07/23-08/23 | 4,494.95 | Community Development |
| 117486 | 10/4/2023 | DAPEER, ROSENBLIT & LITVAK | PROSECUTOR | 3,236.41 | Community Development |
| 117487 | 10/4/2023 | DUDEK | EIR PEER REVIEW | 3,186.25 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 768.75 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 767.16 | Community Development |



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| 117486 | 10/4/2023 | DAPEER, ROSENBLIT & LITVAK | PROSECUTOR | 652.50 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 647.16 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 613.23 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 573.28 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 570.13 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 543.93 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 534.89 | Community Development |
| 117491 | 10/4/2023 | GEORGEFF/ANGELA// | TRAVEL REIMB-APA CONFERENCE | 526.75 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 526.38 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 504.24 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 503.58 | Community Development |
| 117502 | 10/4/2023 | KLEIN/MICHAEL// | TRAVEL EXPENSE REIMBURSEMENT | 479.55 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 467.82 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 436.37 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 408.47 | Community Development |
| 117523 | 10/4/2023 | VENTURA REGION ICC | MEMBERSHIP DUES | 400.00 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 346.38 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 310.00 | Community Development |
| 117487 | 10/4/2023 | DUDEK | OAK TREES | 300.00 | Community Development |
| 117519 | 10/4/2023 | STAPLES | OFFICE SUPPLIES | 220.47 | Community Development |
| 117515 | 10/4/2023 | RACKERBY/JACLYN// | TRAVEL REIMB-APA CONFERENCE | 163.00 | Community Development |
| 117486 | 10/4/2023 | DAPEER, ROSENBLIT & LITVAK | PROSECUTOR | 157.50 | Community Development |
| 117519 | 10/4/2023 | STAPLES | OFFICE SUPPLIES | 92.57 | Community Development |
| 117519 | 10/4/2023 | STAPLES | OFFICE SUPPLIES | 80.01 | Community Development |
| 117519 | 10/4/2023 | STAPLES | 10-311-5220-00 | 25.17 | Community Development |
| 117519 | 10/4/2023 | STAPLES | OFFICE SUPPLIES | 25.08 | Community Development |
| 117519 | 10/4/2023 | STAPLES | OFFICE SUPPLIES | 16.87 | Community Development |
| 117519 | 10/4/2023 | STAPLES | OFFICE SUPPLIES | -92.57 | Community Development |
| Total Amount for 37 Line Item(s) from Community Development | | | | \$78,141.03 | |

Community Services

| | | | | | |
|--------|------------|--------------------------------|--------------------------------|-----------|--------------------|
| 117482 | 10/4/2023 | COA ASSOCIATES LLC | COMMUNICATIONS CABLING | 34,527.00 | Community Services |
| 117541 | 10/11/2023 | CALABASAS FILM FEST, INC. | FILM FESTIVAL CONTRIBUTION | 30,000.00 | Community Services |
| 117565 | 10/11/2023 | NOHO CONSTRUCTORS | CREEKSIDE GUTTER RENO/RETNTION | 29,970.00 | Community Services |
| 117529 | 10/11/2023 | ALLIANT INSURANCE SERVICES INC | EVENT INSURANCE FACILITY RENTA | 7,327.00 | Community Services |
| 117573 | 10/11/2023 | SUPERIOR AWNING INC | DE ANZA AWNING REPLACEMENT | 7,149.41 | Community Services |
| 117562 | 10/11/2023 | MESA ENERGY SYSTEMS INC | WALK-IN REFRIGERATOR REPAIR | 3,945.15 | Community Services |



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| 117570 | 10/11/2023 | SOUTHERN CALIFORNIA EDISON | ELECTRIC-08/23-09/23 | 3,083.53 | Community Services |
| 117575 | 10/11/2023 | TKE ENGINEERING, INC | AHCCC ROOF PAYMENT | 2,660.00 | Community Services |
| 117474 | 10/4/2023 | APPLE ONE | TEMP STAFFING- EXEC ASST | 1,472.00 | Community Services |
| 117532 | 10/11/2023 | APPLE ONE | TEMP STAFIFNG-EXEC ASST | 1,472.00 | Community Services |
| 117532 | 10/11/2023 | APPLE ONE | TEMP STAFFING EXEC ASST | 1,472.00 | Community Services |
| 117509 | 10/4/2023 | MESA ENERGY SYSTEMS INC | FRONT OFFICE HVAC REPAIR | 1,465.00 | Community Services |
| 117474 | 10/4/2023 | APPLE ONE | TEMP STAFFING-EXEC ASST | 1,232.80 | Community Services |
| 117530 | 10/11/2023 | AMERIGAS - TOPANGA | CREEKSIDE PROPANE REFILL | 1,044.86 | Community Services |
| 117493 | 10/4/2023 | GUDIS/MATTHEW// | PUMPKIN FESTIVAL DEPOSIT | 900.00 | Community Services |
| 117476 | 10/4/2023 | AT&T | PHONE BILL 02/23 | 784.03 | Community Services |
| 117505 | 10/4/2023 | LAS VIRGENES MUNICIPAL WATER | WATER 08/23 | 655.05 | Community Services |
| 117535 | 10/11/2023 | AT&T | INTERNET 9391081396 | 605.95 | Community Services |
| 117580 | 10/11/2023 | VERGUN/SHANNON JANNETTE// | INSTRUCTOR-ZUMBA | 483.00 | Community Services |
| 117476 | 10/4/2023 | AT&T | PHONE BILL 08/23 | 403.58 | Community Services |
| 117476 | 10/4/2023 | AT&T | PHONE BILL 03/23 | 391.25 | Community Services |
| 117476 | 10/4/2023 | AT&T | PHONE BILL 07/23 | 390.54 | Community Services |
| 117476 | 10/4/2023 | AT&T | PHONE BILL 05/23 | 388.94 | Community Services |
| 117476 | 10/4/2023 | AT&T | PHONE BILL 06/23 | 388.94 | Community Services |
| 117476 | 10/4/2023 | AT&T | PHONE BILL 04/23 | 378.70 | Community Services |
| 117579 | 10/11/2023 | VALLEY NEWS GROUP | WILD WALNUT AD | 360.00 | Community Services |
| 117568 | 10/11/2023 | SECURAL SECURITY CORP | SECURITY 10/23 | 294.43 | Community Services |
| 117568 | 10/11/2023 | SECURAL SECURITY CORP | SECURITY 10/23 | 294.43 | Community Services |
| 117568 | 10/11/2023 | SECURAL SECURITY CORP | SECURITY 10/23 | 294.43 | Community Services |
| 117519 | 10/4/2023 | STAPLES | OFFICE SUPPLIES | 290.52 | Community Services |
| 117531 | 10/11/2023 | ANIMAL & INSECT PEST MGMT INC | PEST CONTROL | 268.92 | Community Services |
| 117568 | 10/11/2023 | SECURAL SECURITY CORP | SECURITY -POPOP EVENT 8/19/23 | 263.52 | Community Services |
| 117553 | 10/11/2023 | GROWING ROOTS | PLANT CARE | 195.00 | Community Services |
| 117578 | 10/11/2023 | UNITED SITE SERVICES OF CA INC | REMOVAL OF GATES CYN FENCING | 192.00 | Community Services |
| 117517 | 10/4/2023 | SCHRADER KOJELIS/ELEANOR// | INSTRUCTOR-ARCHITECTURAL TREAS | 183.75 | Community Services |
| 117568 | 10/11/2023 | SECURAL SECURITY CORP | SECURITY 10/23 | 170.63 | Community Services |
| 117555 | 10/11/2023 | INNER-I ...SECURITY IN FOCUS | ALARMS MONITORING-DEANZA | 162.00 | Community Services |
| 117577 | 10/11/2023 | TUTTLE FAMILY ENTERPRISES, INC | RENTAL EVENT-FOUNDERS 9/18/23 | 150.00 | Community Services |
| 117543 | 10/11/2023 | CHARTER COMMUNICATIONS | BROADBAND 170265901AHCCC | 149.98 | Community Services |
| 117569 | 10/11/2023 | SHIFREN/ESTELLE R.// | INSTRUCTOR-SOUTH AFRICA PRESEN | 147.00 | Community Services |
| 117519 | 10/4/2023 | STAPLES | KITCHEN SUPPLIES | 131.09 | Community Services |
| 117544 | 10/11/2023 | CLARK PEST CONTROL | PEST SERVICES-DEANZA | 117.00 | Community Services |
| 117585 | 10/11/2023 | ZEE MEDICAL SERVICE CO. | FIRST AID REPLENISHMENT | 112.02 | Community Services |
| 117551 | 10/11/2023 | GLOBAL CUSTOM SECURITY INC | SECURITY ALARM | 105.00 | Community Services |



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| 117555 | 10/11/2023 | INNER-I ...SECURITY IN FOCUS | CONTRACTUAL SERVICES | 96.00 | Community Services |
| 117568 | 10/11/2023 | SECURAL SECURITY CORP | SECURITY 10/23 | 90.41 | Community Services |
| 117555 | 10/11/2023 | INNER-I ...SECURITY IN FOCUS | ALARM MONITORING-CREEKSIDE | 81.00 | Community Services |
| 117552 | 10/11/2023 | GRAINGER | SENIOR CENTER CABINET LOCKS | 15.13 | Community Services |
| 117505 | 10/4/2023 | LAS VIRGENES MUNICIPAL WATER | WATER-08/23 | 7.50 | Community Services |
| 117565 | 10/11/2023 | NOHO CONSTRUCTORS | CREEKSIDE GUTTER RENO/RETNTION | -1,000.00 | Community Services |
| Total Amount for 50 Line Item(s) from Community Services | | | | \$135,762.49 | |

Finance

| | | | | | |
|---|-----------|----------|--------------------|-------------------|---------|
| 117472 | 10/4/2023 | ADP, INC | PAYROLL PRECESSING | 5,160.71 | Finance |
| Total Amount for 1 Line Item(s) from Finance | | | | \$5,160.71 | |

Library

| | | | | | |
|--------|------------|--------------------------------|-------------------------------|----------|---------|
| 117490 | 10/4/2023 | GALE CENGAGE LEARNING INC | RESOURCE DATABASE 09/23-09/24 | 2,913.32 | Library |
| 117498 | 10/4/2023 | INFO USA MARKETING, INC | DATA AXLE LICENSING | 2,500.00 | Library |
| 117483 | 10/4/2023 | COLUMBIA TELECOMMUNICATIONS CO | BROADBAND 04/23-06/23 | 2,328.40 | Library |
| 117499 | 10/4/2023 | INGRAM LIBRARY SERVICES | BOOKS | 588.95 | Library |
| 117542 | 10/11/2023 | CANON FINANCIAL SERVICES INC | PROMNTER LEASE 09/23-10/23 | 486.33 | Library |
| 117539 | 10/11/2023 | BOOKPAGE | MAGAZINE SUBSCRIPTION | 402.00 | Library |
| 117477 | 10/4/2023 | BAKER & TAYLOR, LLC | BOOKS | 308.50 | Library |
| 117477 | 10/4/2023 | BAKER & TAYLOR, LLC | BOOKS | 302.81 | Library |
| 117476 | 10/4/2023 | AT&T | PHONE 08/23 | 272.27 | Library |
| 117477 | 10/4/2023 | BAKER & TAYLOR, LLC | BOOKS | 264.37 | Library |
| 117574 | 10/11/2023 | THE PIN CENTER | 25TH ANNIVERSARY PINS | 223.00 | Library |
| 117477 | 10/4/2023 | BAKER & TAYLOR, LLC | BOOKS | 197.51 | Library |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 195.76 | Library |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 138.48 | Library |
| 117554 | 10/11/2023 | INGRAM LIBRARY SERVICES | BOOKS | 132.44 | Library |
| 117477 | 10/4/2023 | BAKER & TAYLOR, LLC | BOOKS | 132.16 | Library |
| 117500 | 10/4/2023 | INNER-I ...SECURITY IN FOCUS | ALARM MONITORING 10/23-12/23 | 96.00 | Library |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 94.40 | Library |
| 117477 | 10/4/2023 | BAKER & TAYLOR, LLC | BOOKS | 72.38 | Library |
| 117477 | 10/4/2023 | BAKER & TAYLOR, LLC | BOOKS | 62.77 | Library |
| 117480 | 10/4/2023 | CANON SOLUTIONS AMERICA, INC | PRINTER USAGE | 54.84 | Library |
| 117478 | 10/4/2023 | BLACKSTONE PUBLISHING | AUDIOBOOK | 48.20 | Library |
| 117499 | 10/4/2023 | INGRAM LIBRARY SERVICES | BOOKS | 46.07 | Library |



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| 117538 | 10/11/2023 | BLACKSTONE PUBLISHING | DVD | 44.60 | Library |
| 117499 | 10/4/2023 | INGRAM LIBRARY SERVICES | BOOKS | 43.13 | Library |
| 117499 | 10/4/2023 | INGRAM LIBRARY SERVICES | BOOKS | 33.63 | Library |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 33.31 | Library |
| 117480 | 10/4/2023 | CANON SOLUTIONS AMERICA, INC | PRINTER USAGE | 29.87 | Library |
| 117499 | 10/4/2023 | INGRAM LIBRARY SERVICES | BOOKS | 23.09 | Library |
| 117499 | 10/4/2023 | INGRAM LIBRARY SERVICES | BOOKS | 20.21 | Library |
| 117499 | 10/4/2023 | INGRAM LIBRARY SERVICES | BOOKS | 19.55 | Library |
| 117477 | 10/4/2023 | BAKER & TAYLOR, LLC | BOOKS | 17.96 | Library |
| 117499 | 10/4/2023 | INGRAM LIBRARY SERVICES | BOOKS | 15.95 | Library |
| 117499 | 10/4/2023 | INGRAM LIBRARY SERVICES | BOOKS | 15.88 | Library |
| 117477 | 10/4/2023 | BAKER & TAYLOR, LLC | BOOKS | 14.81 | Library |
| Total Amount for 35 Line Item(s) from Library | | | | \$12,172.95 | |

LMD #22

| | | | | | |
|--|------------|--------------------------------|-------------------------------|--------------------|---------|
| 117522 | 10/4/2023 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE | 10,707.35 | LMD #22 |
| 117526 | 10/4/2023 | WESTRIDGE CALABASAS HOA | MONTHLY LANDSCAPE MAINTENANCE | 6,675.00 | LMD #22 |
| 117479 | 10/4/2023 | CALABASAS HILLS HOA | IRRIGATION REPAIR | 5,550.00 | LMD #22 |
| 117512 | 10/4/2023 | NEWBURY PARK TREE SERVICE INC | BRUSH CLEARANCE 2ND CUT | 5,160.00 | LMD #22 |
| 117522 | 10/4/2023 | VENCO WESTERN, INC. | IRRIGATION REPAIR | 1,428.16 | LMD #22 |
| 117505 | 10/4/2023 | LAS VIRGENES MUNICIPAL WATER | WATER-08/23 | 932.00 | LMD #22 |
| 117473 | 10/4/2023 | AMERICAN HERITAGE LANDSCAPE LP | IRRIGATION REPAIR | 812.82 | LMD #22 |
| 117522 | 10/4/2023 | VENCO WESTERN, INC. | PEST ABATEMENT | 589.00 | LMD #22 |
| 117526 | 10/4/2023 | WESTRIDGE CALABASAS HOA | IRRIGATION REPAIR | 586.11 | LMD #22 |
| 117570 | 10/11/2023 | SOUTHERN CALIFORNIA EDISON | ELECTRIC-08/23-09/23 | 426.97 | LMD #22 |
| 117570 | 10/11/2023 | SOUTHERN CALIFORNIA EDISON | ELECTRIC-08/23-09/23 | 226.65 | LMD #22 |
| 117570 | 10/11/2023 | SOUTHERN CALIFORNIA EDISON | ELECTRIC-08/23-09/23 | 212.53 | LMD #22 |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 35.89 | LMD #22 |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 23.67 | LMD #22 |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 17.31 | LMD #22 |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 5.70 | LMD #22 |
| Total Amount for 16 Line Item(s) from LMD #22 | | | | \$33,389.16 | |

LMD #24

| | | | | | |
|--------|------------|-----|-----------------------------|-------|---------|
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 10.77 | LMD #24 |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 7.10 | LMD #24 |



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| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 5.19 | LMD #24 |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 1.71 | LMD #24 |
| Total Amount for 4 Line Item(s) from LMD #24 | | | | \$24.77 | |
| <u>LMD #27</u> | | | | | |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 3.59 | LMD #27 |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 2.36 | LMD #27 |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 1.73 | LMD #27 |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 0.57 | LMD #27 |
| Total Amount for 4 Line Item(s) from LMD #27 | | | | \$8.25 | |
| <u>LMD 22 - Common Benefit Area</u> | | | | | |
| 117570 | 10/11/2023 | SOUTHERN CALIFORNIA EDISON | ELECTRIC-08/23-09/23 | 2,098.42 | LMD 22 - Common Benefit Area |
| 117570 | 10/11/2023 | SOUTHERN CALIFORNIA EDISON | ELECTRIC-08/23-09/23 | 269.30 | LMD 22 - Common Benefit Area |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 29.51 | LMD 22 - Common Benefit Area |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 21.27 | LMD 22 - Common Benefit Area |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 14.23 | LMD 22 - Common Benefit Area |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 5.12 | LMD 22 - Common Benefit Area |
| Total Amount for 6 Line Item(s) from LMD 22 - Common Benefit Area | | | | \$2,437.85 | |
| <u>Media Operations</u> | | | | | |
| 117543 | 10/11/2023 | CHARTER COMMUNICATIONS | INTERNET 09/23-10/23 - 0149686 | 1,615.00 | Media Operations |
| 117535 | 10/11/2023 | AT&T | PHONE-08/23-09/23 | 1,214.74 | Media Operations |
| 117540 | 10/11/2023 | BURRIS/ROBERT// | TIMESHEET BOB BURRIS | 975.00 | Media Operations |
| 117543 | 10/11/2023 | CHARTER COMMUNICATIONS | TV/CABLE MOD 8448208990016562 | 746.13 | Media Operations |
| 117534 | 10/11/2023 | AT&T | PHONE SERVICES | 594.52 | Media Operations |
| 117556 | 10/11/2023 | INSIGHT PUBLIC SECTOR, INC. | ADOBE ACROBAT SUBS 09/23-03/24 | 244.30 | Media Operations |
| 117535 | 10/11/2023 | AT&T | CITY HALL PHONES 08/23-09/23 | 154.88 | Media Operations |
| 117519 | 10/4/2023 | STAPLES | OFFICE SUPPLIES | 117.46 | Media Operations |
| 117504 | 10/4/2023 | LANDS' END BUSINESS OUTFITTERS | STAFF SHIRTS | 103.91 | Media Operations |
| 117519 | 10/4/2023 | STAPLES | OFFICE SUPPLIES | 42.88 | Media Operations |
| 117519 | 10/4/2023 | STAPLES | OFFICE SUPPLIES | 39.31 | Media Operations |
| 117519 | 10/4/2023 | STAPLES | OFFICE SUPPLIES | 16.10 | Media Operations |
| 117519 | 10/4/2023 | STAPLES | OFFICE SUPPLIES | 14.88 | Media Operations |
| 117519 | 10/4/2023 | STAPLES | OFFICE SUPPLIES | 14.86 | Media Operations |



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| 117481 | 10/4/2023 | CHARTER COMMUNICATIONS | CHARTER-NEW #170267101 | 4.99 | Media Operations |
| Total Amount for 15 Line Item(s) from Media Operations | | | | \$5,898.96 | |
| <u>Non-Departmental - Finance</u> | | | | | |
| 117516 | 10/4/2023 | SAN FERNANDO VALLEY COMMUNITY | INT HOUSING/SUP SVC 05-08/23 | 12,000.00 | Non-Departmental - Finance |
| 117510 | 10/4/2023 | MICHAEL BAKER INTERNATIONAL | CDBG RES REHAB CONSULTING | 5,319.50 | Non-Departmental - Finance |
| 117568 | 10/11/2023 | SECURAL SECURITY CORP | PARKING ENFORCEMENT | 3,890.57 | Non-Departmental - Finance |
| 117542 | 10/11/2023 | CANON FINANCIAL SERVICES INC | PROMNTER LEASE 09/23-10/23 | 1,678.04 | Non-Departmental - Finance |
| 117559 | 10/11/2023 | L.A. CO. FIRE DEPARTMENT | CITY HALL HAZMAT INVOICE/CUPA | 620.00 | Non-Departmental - Finance |
| 117480 | 10/4/2023 | CANON SOLUTIONS AMERICA, INC | PRINTER USAGE | 282.80 | Non-Departmental - Finance |
| 117480 | 10/4/2023 | CANON SOLUTIONS AMERICA, INC | PRINTER USAGE | 277.96 | Non-Departmental - Finance |
| 117480 | 10/4/2023 | CANON SOLUTIONS AMERICA, INC | PRINTER USAGE | 273.46 | Non-Departmental - Finance |
| 117480 | 10/4/2023 | CANON SOLUTIONS AMERICA, INC | PRINTER USAGE | 157.89 | Non-Departmental - Finance |
| 117567 | 10/11/2023 | PAPER RECYCLING & SHREDDING | ON SITE SHREDDING | 155.00 | Non-Departmental - Finance |
| 117480 | 10/4/2023 | CANON SOLUTIONS AMERICA, INC | PRINTER USAGE | 128.93 | Non-Departmental - Finance |
| 117519 | 10/4/2023 | STAPLES | KITCHEN SUPPLIES | 113.29 | Non-Departmental - Finance |
| 117519 | 10/4/2023 | STAPLES | KITCHEN SUPPLIES | 89.92 | Non-Departmental - Finance |
| 117519 | 10/4/2023 | STAPLES | KITCHEN SUPPLIES | 89.92 | Non-Departmental - Finance |
| 117519 | 10/4/2023 | STAPLES | KITCHEN SUPPLIES | 45.17 | Non-Departmental - Finance |
| 117480 | 10/4/2023 | CANON SOLUTIONS AMERICA, INC | PRINTER USAGE | 37.56 | Non-Departmental - Finance |
| Total Amount for 16 Line Item(s) from Non-Departmental - Finance | | | | \$25,160.01 | |
| <u>Payroll</u> | | | | | |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 1,814.29 | Payroll |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 1,244.78 | Payroll |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 875.19 | Payroll |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 299.34 | Payroll |
| Total Amount for 4 Line Item(s) from Payroll | | | | \$4,233.60 | |
| <u>Public Safety & Emergency Preparedness</u> | | | | | |
| 117558 | 10/11/2023 | KR NIDA CORPORATION | MOBILE EOC TRAILER (50% PAY) | 59,300.82 | Public Safety & Emergency Preparedness |
| 117564 | 10/11/2023 | NEWBURY PARK TREE SERVICE INC | WOOLSEY FIRE BURNED TREE REM | 27,644.00 | Public Safety & Emergency Preparedness |
| 117558 | 10/11/2023 | KR NIDA CORPORATION | KENWOOD HANDHELD RADIOS | 15,114.88 | Public Safety & Emergency Preparedness |
| 117558 | 10/11/2023 | KR NIDA CORPORATION | INSTALL VEHICLE MOBILE RADIOS | 14,690.81 | Public Safety & Emergency Preparedness |
| 117558 | 10/11/2023 | KR NIDA CORPORATION | CITY VEHICLE MOBILE RADIOS | 5,092.62 | Public Safety & Emergency Preparedness |



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| 117558 | 10/11/2023 | KR NIDA CORPORATION | KENWOOD HANDHELD RADIOS | 4,740.65 | Public Safety & Emergency Preparedness |
| 117548 | 10/11/2023 | DG INVEST. INTERM. HOLDINGS 2 | DOOR LOCK REPAIR | 1,415.00 | Public Safety & Emergency Preparedness |
| 117572 | 10/11/2023 | STAPLES | OFFICE SUPPLIES | 175.18 | Public Safety & Emergency Preparedness |
| 117572 | 10/11/2023 | STAPLES | OFFICE SUPPLIES | 79.40 | Public Safety & Emergency Preparedness |
| 117572 | 10/11/2023 | STAPLES | OFFICE SUPPLIES | 79.40 | Public Safety & Emergency Preparedness |
| 117572 | 10/11/2023 | STAPLES | OFFICE SUPPLIES | 66.77 | Public Safety & Emergency Preparedness |
| 117572 | 10/11/2023 | STAPLES | OFFICE SUPPLIES | -79.40 | Public Safety & Emergency Preparedness |
| Total Amount for 12 Line Item(s) from Public Safety & Emergency Preparedness | | | | \$128,320.13 | |

Public Works

| | | | | | |
|--------|------------|-------------------------------|-------------------------------|-----------|--------------|
| 117514 | 10/4/2023 | ONYX PAVING COMPANY INC. | 2023 ST RESURFACE OVERLAY/RET | 83,891.00 | Public Works |
| 117511 | 10/4/2023 | MNS ENGINEERS INC | WEST CALABASAS ROAD | 38,398.50 | Public Works |
| 117484 | 10/4/2023 | COUNTY OF LOS ANGELES | INDUSTRIAL WASTE INSPECTIONS | 6,229.43 | Public Works |
| 117505 | 10/4/2023 | LAS VIRGENES MUNICIPAL WATER | WATER-08/23 | 3,767.18 | Public Works |
| 117557 | 10/11/2023 | ISSAKHANI/MARINA// | CONTRACTUAL SERVICES | 2,400.00 | Public Works |
| 117532 | 10/11/2023 | APPLE ONE | TEMP STAFFING ADMIN | 2,061.20 | Public Works |
| 117532 | 10/11/2023 | APPLE ONE | TEMP STAFFING ADMIN | 1,913.60 | Public Works |
| 117532 | 10/11/2023 | APPLE ONE | TEMP STAFFING ADMIN | 1,472.00 | Public Works |
| 117532 | 10/11/2023 | APPLE ONE | TEMP STAFFING ADMIN | 1,472.00 | Public Works |
| 117532 | 10/11/2023 | APPLE ONE | TEMP STAFFING ADMIN | 1,456.67 | Public Works |
| 117532 | 10/11/2023 | APPLE ONE | TEMP STAFFING ADMIN | 1,438.08 | Public Works |
| 117532 | 10/11/2023 | APPLE ONE | TEMP STAFFING ADMIN | 1,379.28 | Public Works |
| 117532 | 10/11/2023 | APPLE ONE | TEMP STAFFING ADMIN | 1,177.60 | Public Works |
| 117532 | 10/11/2023 | APPLE ONE | TEMP STAFFING ADMIN | 1,177.60 | Public Works |
| 117512 | 10/4/2023 | NEWBURY PARK TREE SERVICE INC | TREE TRIMMING | 974.00 | Public Works |
| 117512 | 10/4/2023 | NEWBURY PARK TREE SERVICE INC | TREE REMOVAL | 970.00 | Public Works |
| 117512 | 10/4/2023 | NEWBURY PARK TREE SERVICE INC | TREE TRIMMING | 795.00 | Public Works |
| 117532 | 10/11/2023 | APPLE ONE | TEMP STAFFING ADMIN | 537.60 | Public Works |
| 117505 | 10/4/2023 | LAS VIRGENES MUNICIPAL WATER | WATER-08/23 | 493.10 | Public Works |
| 117519 | 10/4/2023 | STAPLES | OFFICE SUPPLIES | 247.90 | Public Works |
| 117570 | 10/11/2023 | SOUTHERN CALIFORNIA EDISON | ELECTRIC-08/23-09/23 | 177.64 | Public Works |
| 117527 | 10/4/2023 | WILLDAN ASSOCIATES INC. | CONTRACTUAL SERVICES | 72.50 | Public Works |
| 117549 | 10/11/2023 | DIGGS/MALIK// | MILEAGE REIMBURSEMENT | 47.68 | Public Works |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 9.24 | Public Works |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 6.01 | Public Works |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 4.46 | Public Works |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 4.06 | Public Works |



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| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 2.69 | Public Works |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 2.58 | Public Works |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 1.96 | Public Works |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 1.90 | Public Works |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 1.81 | Public Works |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 1.45 | Public Works |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 1.37 | Public Works |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 1.24 | Public Works |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 0.91 | Public Works |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 0.65 | Public Works |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 0.44 | Public Works |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 0.33 | Public Works |
| Total Amount for 39 Line Item(s) from Public Works | | | | \$152,590.66 | |

Recoverable / Refund / Liability

| | | | | | |
|---|------------|-----------------------------|--------------------------------|---------------------|----------------------------------|
| 117566 | 10/11/2023 | P&A ADMINISTRATIVE SVCS INC | FSA HEALTH CARE | 1,102.81 | Recoverable / Refund / Liability |
| 117547 | 10/11/2023 | DEPARTMENT OF CONSERVATION | 07/23-09/23 SMIP FEES | 814.87 | Recoverable / Refund / Liability |
| 117520 | 10/4/2023 | THE PRODUCTION FACTORY | REFUNDABLE BOND-FILM PERMIT | 634.00 | Recoverable / Refund / Liability |
| 117566 | 10/11/2023 | P&A ADMINISTRATIVE SVCS INC | FSA MEDICAL | 118.84 | Recoverable / Refund / Liability |
| 117550 | 10/11/2023 | DIV. OF STATE ARCHITECT | 07/23-09/23 DSA QTR FEE | 96.00 | Recoverable / Refund / Liability |
| 117507 | 10/4/2023 | MCHUGH/GREGORY// | REFUND-PERMIT ERROR BS2301277 | 67.95 | Recoverable / Refund / Liability |
| 117547 | 10/11/2023 | DEPARTMENT OF CONSERVATION | 07/23-09/23 SMIP FEES | -40.74 | Recoverable / Refund / Liability |
| 117550 | 10/11/2023 | DIV. OF STATE ARCHITECT | 07/23-09/23 DSA QTR FEE | -86.40 | Recoverable / Refund / Liability |
| 117565 | 10/11/2023 | NOHO CONSTRUCTORS | CREEKSIDE GUTTER RENO/RETNTION | -1,448.50 | Recoverable / Refund / Liability |
| 117514 | 10/4/2023 | ONYX PAVING COMPANY INC. | 2023 ST RESURFACE OVERLAY/RET | -4,194.55 | Recoverable / Refund / Liability |
| 117492 | 10/4/2023 | GMZ ENGINEERING, INC. | OLD TOP/MULH-PROGRESS/RETENTIO | -10,758.43 | Recoverable / Refund / Liability |
| Total Amount for 11 Line Item(s) from Recoverable / Refund / Liability | | | | \$-13,694.15 | |

Tennis & Swim Center

| | | | | | |
|--------|------------|--------------------------------|-------------------------------|----------|----------------------|
| 117518 | 10/4/2023 | SOUTHERN CALIFORNIA EDISON | ELECTRIC-08/23-09/23 | 7,325.33 | Tennis & Swim Center |
| 117545 | 10/11/2023 | COOKSEY'S LIFEGUARD & SWIM LLC | LIFEGUARD PAYROLL | 6,893.85 | Tennis & Swim Center |
| 117545 | 10/11/2023 | COOKSEY'S LIFEGUARD & SWIM LLC | LIFEGUARD PAYROLL | 5,937.16 | Tennis & Swim Center |
| 117571 | 10/11/2023 | SOUTHERN CALIFORNIA GAS CO | GAS 09/23 | 2,272.22 | Tennis & Swim Center |
| 117494 | 10/4/2023 | GUREL/BATUHAN// | INSTRUCTOR-ADULT DANCE | 1,318.10 | Tennis & Swim Center |
| 117568 | 10/11/2023 | SECURAL SECURITY CORP | SECURITY FOR EVENTS | 856.44 | Tennis & Swim Center |
| 117481 | 10/4/2023 | CHARTER COMMUNICATIONS | CABLE 09/23 -8448208990012421 | 799.60 | Tennis & Swim Center |



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| 117524 | 10/4/2023 | WATERLINE TECHNOLOGIES INC | POOL CHEMICALS | 698.74 | Tennis & Swim Center |
| 117503 | 10/4/2023 | L.A. CO. FIRE DEPARTMENT | YEARLY FEE-HAZ MATERIALS | 620.00 | Tennis & Swim Center |
| 117513 | 10/4/2023 | ONTARIO REFRIGERATION SVC INC | HVAC SERVICE | 595.43 | Tennis & Swim Center |
| 117581 | 10/11/2023 | WATERLINE TECHNOLOGIES INC | POOL CHEMICALS | 469.92 | Tennis & Swim Center |
| 117581 | 10/11/2023 | WATERLINE TECHNOLOGIES INC | POOL CHEMICALS | 454.84 | Tennis & Swim Center |
| 117524 | 10/4/2023 | WATERLINE TECHNOLOGIES INC | POOL CHEMICALS | 440.06 | Tennis & Swim Center |
| 117496 | 10/4/2023 | IAM PACIFIC WELLNESS | FITNESS REPAIRS | 337.53 | Tennis & Swim Center |
| 117560 | 10/11/2023 | LAS VIRGENES MUNICIPAL WATER | WATER- 08/23-09/23 | 295.87 | Tennis & Swim Center |
| 117519 | 10/4/2023 | STAPLES | OFFICE SUPPLIES | 163.19 | Tennis & Swim Center |
| 117581 | 10/11/2023 | WATERLINE TECHNOLOGIES INC | POOL CHEMICALS | 81.51 | Tennis & Swim Center |
| 117500 | 10/4/2023 | INNER-I ...SECURITY IN FOCUS | ALARM MONITORING 10/23-12/23 | 81.00 | Tennis & Swim Center |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 66.55 | Tennis & Swim Center |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 46.00 | Tennis & Swim Center |
| 117519 | 10/4/2023 | STAPLES | OFFICE SUPPLIES | 45.43 | Tennis & Swim Center |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 32.09 | Tennis & Swim Center |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 11.07 | Tennis & Swim Center |
| Total Amount for 23 Line Item(s) from Tennis & Swim Center | | | | \$29,841.93 | |

Transportation

| | | | | | |
|--------|------------|------------------------------|--------------------------------|------------|----------------|
| 117492 | 10/4/2023 | GMZ ENGINEERING, INC. | OLD TOP/MULH-PROGRESS/RETENTIO | 215,168.65 | Transportation |
| 117489 | 10/4/2023 | FEHR & PEERS | SB 743 | 9,261.00 | Transportation |
| 117501 | 10/4/2023 | KIMLEY-HORN AND ASSOCIATES | CONTRACTUAL SERVICES | 5,858.41 | Transportation |
| 117497 | 10/4/2023 | IDEAL GENERAL SERVICES, INC. | DEMAND RESPONSE 09/23 | 5,820.00 | Transportation |
| 117576 | 10/11/2023 | TKM ENGINEERING | CONTRACTUAL SERVICES | 5,070.00 | Transportation |
| 117518 | 10/4/2023 | SOUTHERN CALIFORNIA EDISON | EV STATION DESIGN CLAWBACK | 4,312.00 | Transportation |
| 117511 | 10/4/2023 | MNS ENGINEERS INC | OLD TOP/MULHOLLAND HWY | 1,765.25 | Transportation |
| 117584 | 10/11/2023 | YUNEX LLC | TRAFFIC SIGNAL MAINT 08/23 | 1,066.00 | Transportation |
| 117537 | 10/11/2023 | BEZDECNY/TRA'A// | REIMBURS-HIDDEN HILLS FIESTA | 164.94 | Transportation |
| 117576 | 10/11/2023 | TKM ENGINEERING | WEST CALABASAS RD | 97.50 | Transportation |
| 117570 | 10/11/2023 | SOUTHERN CALIFORNIA EDISON | ELECTRIC-08/23-09/23 | 27.69 | Transportation |
| 117484 | 10/4/2023 | COUNTY OF LOS ANGELES | TRAFFIC SIGNAL MAINTENANCE | 22.46 | Transportation |
| 117537 | 10/11/2023 | BEZDECNY/TRA'A// | REIMBURS-HIDDEN HILLS FIESTA | 17.50 | Transportation |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 13.50 | Transportation |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 13.50 | Transportation |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 10.07 | Transportation |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 10.07 | Transportation |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 6.51 | Transportation |



CITY of CALABASAS

Check Register Report

Bank: BANK OF AMERICA - CITY OPERATING

Reporting Period: 9/30/2023 to 10/13/2023

Date: 10/13/2023

Time: 2:52:33PM

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| Check No. | Check Date | Vendor Name | Check Description | Amount | Department |
|---|------------|-------------|-----------------------------|---------------------|----------------|
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 6.51 | Transportation |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 2.42 | Transportation |
| 117536 | 10/11/2023 | BCC | LIFE & DISABILITY INS 09/23 | 2.42 | Transportation |
| Total Amount for 21 Line Item(s) from Transportation | | | | \$248,716.40 | |
| GRAND TOTAL for 338 Line Items | | | | \$924,277.71 | |



Check Register Report

Bank: BANK OF AMERICA - TENNIS & SWIM CENTER

Reporting Period: 9/30/2023 to 10/13/2023

Date: 10/13/2023

Time: 2:54:07PM

Page 1 of 1

| Check No. | Check Date | Vendor Name | Check Description | Amount | Department |
|---|------------|------------------------------|--------------------------------|--------------------|----------------------|
| Tennis & Swim Center | | | | | |
| 14696 | 10/4/2023 | SOUTHERN CALIFORNIA EDISON | ELECTRIC-08/23-09/23 | 7,325.33 | Tennis & Swim Center |
| 14702 | 10/11/2023 | WILSON SPORTING GOODS | TENNIS BALLS | 2,386.01 | Tennis & Swim Center |
| 14695 | 10/4/2023 | MCCALLA COMPANY | JANITORIAL SUPPLIES | 1,833.09 | Tennis & Swim Center |
| 14694 | 10/4/2023 | ICW GROUP | T.S. W/C INSURANCE 09/23-10/23 | 1,064.33 | Tennis & Swim Center |
| 14701 | 10/11/2023 | PITNEY BOWES | POSTAGE RENTAL 09/23-12/23 | 829.79 | Tennis & Swim Center |
| 14700 | 10/11/2023 | MCCALLA COMPANY | JANITORIAL SUPPLIES | 590.76 | Tennis & Swim Center |
| 14699 | 10/11/2023 | LAS VIRGENES MUNICIPAL WATER | WATER-08/23-9/23 | 295.87 | Tennis & Swim Center |
| 14693 | 10/4/2023 | CANON SOLUTIONS AMERICA, INC | PRINTER LEASE | 266.94 | Tennis & Swim Center |
| 14698 | 10/11/2023 | CANON FINANCIAL SERVICES INC | PRINTER LEASE 09/23 | 215.31 | Tennis & Swim Center |
| 14695 | 10/4/2023 | MCCALLA COMPANY | JANITORIAL SUPPLIES | 158.76 | Tennis & Swim Center |
| 14692 | 10/4/2023 | ADP, INC | TS TIMECLOCK M,ONITORING | 99.37 | Tennis & Swim Center |
| 14697 | 10/11/2023 | BCC | LIFE & DISABILITY INS-09/23 | 10.92 | Tennis & Swim Center |
| 14697 | 10/11/2023 | BCC | LIFE & DISABILITY INS-09/23 | 8.15 | Tennis & Swim Center |
| 14697 | 10/11/2023 | BCC | LIFE & DISABILITY INS-09/23 | 5.27 | Tennis & Swim Center |
| 14697 | 10/11/2023 | BCC | LIFE & DISABILITY INS-09/23 | 1.96 | Tennis & Swim Center |
| Total Amount for 15 Line Item(s) from Tennis & Swim Center | | | | \$15,091.86 | |
| GRAND TOTAL for 15 Line Items | | | | \$15,091.86 | |

Future Information/Agenda Items

| No. | 8-Nov-23 | Agenda Section | Department |
|-----|--|----------------|------------|
| 1 | HASA Agreement Amendment | Consent | CS |
| 2 | Recommendation to approve Amendment No. 3 to the Professional Services Agreement with SCA of CA, LLC (DBA Cleanstreet) for Citywide street sweeping services which will extend the contract duration until February 12, 2024, and increase the not to exceed amount to \$537,950 | Consent | PW |
| 3 | Recommendation to approve a five-year Professional Services Agreement with Mesa Energy Systems, Inc., DBA EMCOR Services Mesa Energy for heating, ventilation, and air conditioning systems maintenance in an amount not to exceed \$256,480 | Consent | PW |
| 4 | Freedom Park Playground Replacement Contract Award | New Business | CS |

| No. | 6-Dec-23-Special | Agenda Section | Department |
|-----|--|--------------------|------------|
| 1 | 2024 Council meeting calendar | Consent | CC |
| 2 | Planning and Library Commission appointments | New Business | CC |
| 3 | Recreation Needs Assessment | Continued Business | CS |
| 4 | Caruso Project | New Business | CD |

| No. | 13-Dec-23 | Agenda Section | Department |
|-----|-----------------------------|----------------|------------|
| 1 | City Council reorganization | Special | CC |

| No. | Pending | Requested by | Date Requested |
|-----|---|----------------------------|----------------|
| 1 | Earthquake insurance | Council | 9/27/2023 |
| 2 | Cannabis survey results | Council | |
| 3 | Roundabout at the intersection of Las Virgenes Road and Thousand Oaks Blvd. | Council | |
| 4 | City Legislative Platform | Weintraub/Shapiro/Kraut | 1/25/2023 |
| 5 | Update on film permit process | Staff | |
| 6 | Overview of a fee study | Staff | |
| 7 | Introduction of Ordinance No. 2023-403, adding Chapter 5.22 – Provision of Security by Commercial Retailers to the Calabasas Municipal Code | Public Safety Committee | |
| 8 | Adoption of Resolution No. ____ to establish transportation impact thresholds | Staff | |
| 9 | Discussion about having a full-time security guard stationed at the Calabasas Civic Center | Bozajian/Weintraub | 9/12/2023 |
| 10 | Report on options for the City to assess increasing enforcement of the CMC, including options for the City to prosecute violations of the law to include use of | Weintraub/Shapiro/Bozajian | 9/13/2023 |
| 11 | Wireless telecommunications lease agreement | Staff/CD | |
| 12 | Authorization to award contract for elevator replacement at Civic Complex | Staff/PW | |
| 13 | Council review/discussion of current Reso. No. 2003-946 regarding discretionary accounts | Bozajian/Kraut | 6/26/2023 |
| 14 | Council discussion of a potential tax | Bozajian/Weintraub | 6/21/2023 |
| 15 | Discussion regarding a lobbyist/grant writer | Council | 5/31/2023 |
| 16 | Calendar of special events (teen activities/ciclovía) | Council | 5/31/2023 |
| 17 | Introduction of Ordinance No. _____, regarding emergency services organization | Staff | |
| 18 | Environmental Commission recommendation regarding recognition program for sustainable properties and Green Business Program | Weintraub/Shapiro | 8/9/2023 |
| 19 | Public Safety evacuation routes and HOA gates review/analysis/coordination | Weintraub/Shapiro | 2/8/2023 |
| 20 | Council position on California Business Roundtable on November 2024 ballot | Bozajian/Kraut | 2/14/2023 |
| 21 | Tennis & Swim Center operations update | | |
| 22 | Business license discussion | | |
| 23 | Catalytic converter ordinance discussion and direction | Weintraub | |
| 24 | Development Code update regarding green LEED standards | Kraut | 10/26/2022 |
| 25 | Issues impacting other communities regarding illegal exhaust on vehicles | Weintraub | |
| 26 | Solar panel and battery backup assessment at City facilities | | |
| 27 | Formation of a water taskforce on equitable access to water | Kraut/Weintraub | 5/10/2022 |
| 28 | Discussion regarding gun violence prevention | Weintraub | 5/25/2022 |
| 29 | Green Procurement Policy recommendation from Planning/Environmental Commissions | Council | 11/9/2022 |

Future Information/Agenda Items

| No. | Strategic Priorities' Status | |
|-----|---|-------------|
| 1 | Identify potential real property acquisitions for the purposes of future parkland or open space designation. | In progress |
| 2 | Develop a Water Resilience Plan outlining strategies to increase the City's drought preparedness, local water self-reliance, and planting of native vegetation (including milkweed for Monarch Butterfly habitats). | Complete |
| 3 | Create an economic development plan to attract businesses, fill vacant properties, and promote advantages of conducting business in Calabasas. | In progress |
| 4 | Conduct a feasibility study regarding the stationing of cell towers on publicly owned sites to expand coverage areas. | In progress |
| 5 | Review Los Angeles Sheriff Departments services and consider opportunities to realign funding and services, with specific focus on open space break-ins, HOA/neighborhood watch coordination, and remediation of street racing. | Complete |
| 6 | Develop a City Readiness & Education Initiative for Earthquake and Fire emergencies. Support home hardening programs, fire safe councils, and emergency equipment procurement. | In progress |
| 7 | Reopen the Agoura Hills Calabasas Community Center. | In progress |
| 8 | Conduct feasibility study of adding basketball courts, soccer fields, or skate parks to improve recreation programs and opportunities for teenagers. | In progress |
| 9 | Upgrade playground equipment, trails, and pathways at City parks. | In progress |
| 10 | Complete a full and permanent build out of Wild Walnut Park to include a dog and children's park. | In progress |
| 11 | Complete annexation of Craftsman's Corner. Develop a plan to annex other properties within the City's sphere of influence. | In progress |
| 12 | Provide options that allow for the relief of traffic congestion within the City. | In progress |

| 2023 Meeting Dates | |
|--------------------|--|
| 27-Dec-Canceled | |