



**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

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**DATE:           OCTOBER 13, 2023**

**TO:             HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM:         ERICA L. GREEN, COMMUNITY SERVICES DIRECTOR**

**SUBJECT:      AUTHORIZATION TO APPROVE AMENDMENT #1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH NOHO CONSTRUCTORS INCREASING THE NOT TO EXCEED AMOUNT TO \$470,000 TO PROVIDE CONSTRUCTION SERVICES FOR THE CALABASAS COMMUNITY CENTER**

**MEETING      OCTOBER 25, 2023**  
**DATE:**

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**SUMMARY RECOMMENDATION:**

That the City Council authorize to approve amendment #1 to the professional services agreement with NoHo Constructors, increasing the not to exceed amount to \$470,000. Funding will be used to provide construction services for the Calabasas Community Center.

**BACKGROUND:**

The City of Calabasas is currently undertaking a complete renovation of the Calabasas Community Center in preparation to reopen the facility early 2024. The project to install a new roof on the entire facility has just been completed providing a beautiful facelift to the upper exterior of the facility. The City is working in cooperation with the City of Agoura Hills to utilize the \$1,000,000 Federal Earmark Grant that the City of Agoura Hills has received to paint the entire interior and exterior of the facility as well as provide a new gymnasium floor and interior flooring for the remainder of the facility. Unfortunately, the \$1,000,000 grant is not enough to fund all of the needed improvements, of which general contractor items are included (such

as, removal, replacement and installation of sinks, countertops, fixtures, cabinets, bleachers, t-bar, ceiling tiles and mandated ADA building updates).

The Calabasas Community Center's equipment, fixtures, and fixed furniture are over 20 years old. Replacing and upgrading the equipment is imperative to reopen the Community Center and maximize its safety, visitation, participation, rentals, membership and generate revenue.

**DISCUSSION/ANALYSIS:**

The \$1,000,000 Federal Earmark Grant was given to the City of Agoura Hills to completely renovate the building in preparation to reopen the facility. With all of the numerous reporting requirements associated with the grant, the City of Agoura Hills felt that it was best to formally bid for a General Contractor to oversee the entire project which included hiring the needed subcontractors to complete the work. By doing this, the General Contractor would be required to meet all of the reporting and diversity of labor requirements, then send the needed reports to the City of Agoura Hills who will in turn send them to the Federal Grant Administrators, ensuring federal compliance.

Unfortunately, there is a cost for hiring a General Contractor which increased the project's total cost by 20-25% leaving many required renovation items unfunded.

NOHO Constructors is currently contracted to complete the City's pool deck repairs and other general contractor items, the amendment will allow for the contractor to complete essential updates and repairs at the Community Center to meet the reopening date in early 2024.

**FISCAL IMPACT/SOURCE OF FUNDING:**

No additional funding is requested. The funding will be fully absorbed in the City Council approved operational budget for the Calabasas Community Center. The funding will come from a variety of line accounts including Contractual Services.

**REQUESTED ACTION:**

Staff request that City Council authorize and approve amendment #1 to the professional services agreement with NoHo Constructors to provide additional demolition and construction services for the Calabasas Community Center.

**ATTACHMENTS:**

Amendment #1 to Professional Services Agreement with NoHo Constructors