



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 16, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: PHILIP LANZAFAME, INTERIM PUBLIC WORKS DIRECTOR
 TATIANA HOLDEN, P.E., DEPUTY DIRECTOR PUBLIC WORKS
 TRA’A BEZDECNY, ASSISTANT ENGINEER**

**SUBJECT: ADOPTION OF RESOLUTION NO. 2023-1875, AUTHORIZING THE
 CITY MANAGER TO EXECUTE MEMORANDUMS OF
 UNDERSTANDING FOR BUDGETED PROJECTS AND MODIFY THOSE
 WITH NONSUBSTANTIVE AMENDMENTS WITH LOS ANGELES
 COUNTY METROPOLITAN TRANSIT AUTHORITY**

**MEETING OCTOBER 25, 2023
DATE:**

SUMMARY RECOMMENDATION:

Staff recommends City Council approve Resolution No. 2023-1875. This Resolution authorizes the City Manager to execute Memorandums of Understanding with Los Angeles County Metropolitan Transit Authority for budgeted projects and modify those with non-substantive amendments thereto.

BACKGROUND:

The City holds numerous Memorandums of Understanding (MOUs) with Los Angeles County Metropolitan Transit Authority (LACMTA) for various transportation funds. Some funds, such as Proposition A funding, must be renewed on a regular basis for a change in amount and date modification.

DISCUSSION/ANALYSIS:

LACMTA provides transportation funding for various projects the City completes. These projects include the City's Transit Program, Transportation-related Capital Improvement Projects, and maintenance for Transportation facilities. Funds include, but are not limited to, Propositions A & C, Measures M & R, and Transportation Development Article 3 (TDA3). Staff also applies for new funding opportunities with LACMTA and each new fund has an MOU that requires execution and potential renewal or amendment.

LACMTA MOUs are considered standard and have minimal differences between different funding sources. Staff reviews the MOUs at multiple levels to ensure the obligations set forth are appropriate for the project of the scope and size. Public Works Staff review the MOU regarding project requirements and obligations, Finance reviews the agreement from a Contract perspective, and finally the City Clerk reviews the agreement before receiving necessary signatures, after appropriate approvals.

By giving authorization to the City Manager to execute MOUs for projects that have already been approved by Council and must be renewed or have a non-substantive amendment with LACMTA, Staff can more efficiently process administrative activities and focus work on the related project avoiding delays in funding and project completion.

FISCAL IMPACT/SOURCE OF FUNDING:

This resolution does not have a direct fiscal impact, but would allow for entering, renewing or non-substantively modifying funding agreements with LACMTA in a more efficient manner and allowing a project to be started and completed sooner.

REQUESTED ACTION:

Staff requests City Council to approve Resolution No. 2023-1875 authorizing the City Manager to enter into Memorandums of Understanding with Los Angeles County Metropolitan Transit Authority for budgeted projects and modify those with non-substantive amendments thereto.

ATTACHMENTS:

Attachment A: Resolution 2023-1875