



CITY of CALABASAS

**MINUTES OF A REGULAR MEETING OF THE
PLANNING COMMISSION OF THE CITY OF CALABASAS
CALIFORNIA, HELD THURSDAY SEPTEMBER 21, 2023 AT 6:00PM**

Opening Matters:

Call to Order/Roll Call of the Commissioners

Chair Harrison called the meeting to order at 6: 03 PM in the City Council Chambers, 100 Civic Center Way, Calabasas, CA.

Present: Chair Harrison, Vice Chair Lia, Commissioners Washburn, Mueller and Fassberg.

Absent: None

Staff: Tom Bartlett, City Planner; Jaclyn Rackerby, Planner; Angela Georgeff, Associate Planner; Andrew Jared, Deputy City Attorney (Via Zoom) and Noah Weintraub, Mayor's Youth Council Liaison to the Planning Commission.

Pledge of Allegiance

The Pledge of Allegiance was led by Noah Weintraub, Mayor's Youth Liaison to the Planning Commission.

Approval of Agenda

Vice Chair Lia moved, seconded by Commissioner Fassberg, to approve the meeting agenda of September 21, 2023.

Ayes: Chair Harrison, Vice Chair Lia, Commissioners Fassberg, Mueller and Washburn.

Noes: None

Absent: None

Abstained: None

Motion Carried: 5/0

Announcements and Introductions:

City Planner Bartlett announced that Deputy City Attorney, Andrew Jared, is participating via Zoom. Mr. Bartlett introduced Noah Weintraub, one of the Mayor's Youth Council Liaisons to the Planning Commission. City Planner Bartlett mentioned that a second Mayor's Youth Council Liaison, Madeline Strauss, has also been appointed to the Planning Commission, but she was unable to attend the meeting.

Chair Harrison announced that Arnold Sank had passed away. Mr. Sank was active in the Calabasas Park Homeowners Association and was a member of the Cityhood Committee. Chair Harrison suggested that the meeting be adjourned in his memory.

Further, Chair Harrison wished Vice Chair Lia, and Commissioners Mueller and Washburn a happy birthday.

Commissioner Mueller spoke about an NPR report which highlights a new proposed project between the Las Virgenes Municipal Water District and Ocean Well, to increase water supply through desalination.

Lastly, Commissioner Washburn announced that Robby Krieger, former band member of the Doors, is performing at the Sagebrush Cantina on October 7th.

Oral Communications Public Comment:

For persons wishing to address the Planning Commission on matters applicable to the Commission but not on the agenda.

No one expressed a desire to speak.

Consent Items:

1. Approval of meeting minutes: September 7, 2023

Commissioner Washburn moved, seconded by Commissioner Fassberg, to approve minutes of the September 7, 2023 Planning Commission meeting, as revised.

Ayes: Chair Harrison, Vice Chair Lia, Commissioners Mueller, Fassberg,

and Washburn
Noes: None
Absent: None
Abstained: None
Motion Carried: 5/0

2. Adoption of Resolution 2023-757, approving File No. SPR No. 2022-013; SCP 2022-002; OTP 2023-009, consistent with the Commission's direction on September 7, 2023.

Vice Chair Lia moved, seconded by Commissioner Washburn, to approve Resolution 2023-757, with correction of a typo on page seven of the resolution.

Ayes: Chair Harrison, Vice Chair Lia, Commissioners Washburn, Mueller, and Fassberg
Noes: None
Absent: None
Abstained: None
Motion Carried: 5/0

Public Hearing Item(s):

3. **File No. CUP-2023-006:** Request for a CUP to expand alcohol sales at an existing gas station/convenience store to include distilled spirits. This will upgrade the existing ABC Type 20 license (beer and wine only) to an ABC Type 21 license for the off-site consumption of beer, wine, and distilled spirits at the convenience store located at 4807 Las Virgenes (APN: 2064002-048), within the Commercial Retail (CR) zoning district and Scenic Corridor (SC) Overlay Zone.

Planner Georgeff made a presentation regarding the project and applicable zoning standards.

The Commission directed questions to Associate Planner Georgeff.

At 6:22 PM Chair Harrison opened the public hearing.

Speakers: Steve Rawlings, Applicant's representative.

The public hearing was closed at 6:31 PM.

Following further discussion, Commissioner Fassberg motioned for staff to return to the Commission with a resolution of approval for File No. CUP-2023-006. Commissioner Washburn seconded the motion.

Ayes: Chair Harrison, Vice Chair Lia, Commissioners Mueller, Fassberg and Washburn.

Noes: None
Absent: None
Abstained: None
Motion Carried: 5/0

Reports by the Director and Planning Commission:

5. Director's Report:

City Planner Bartlett announced the October 5th Planning Commission meeting will likely be cancelled. He also announced that the Caruso Project at the Calabasas Commons is set to go before the Commission on October 19th. Additionally, on the agenda at the November 2nd Commission meeting, will be a new single-family residence on a vacant lot in the Calabasas Highlands.

6. Reports from Members of the Planning Commission:

Commissioner Washburn spoke briefly regarding the story poles for the new Caruso project located at the Commons.

Adjournment:

Vice Chair Lia moved to adjourn and Commissioner Washburn seconded the motion.

Ayes: Chair Harrison, Vice Chair Lia, Commissioners Fassberg, Mueller, and Washburn.
Noes: None
Absent: None
Abstained: None
Motion Carried: 5/0

At 6:40 PM, Chair Harrison adjourned, in memory of Arnold Sank, to the next regularly scheduled meeting of the Planning Commission.