



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 2, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: PHILIP LANZAFAME, INTERIM PUBLIC WORKS DIRECTOR
TATIANA HOLDEN, DEPUTY PUBLIC WORKS DIRECTOR
TRA'A BEZDECNY, ASSISTANT ENGINEER**

SUBJECT: ADOPTION OF RESOLUTION 2023-1870 APPROVING THE MASTER COOPERATIVE AGREEMENT AND SUPPLEMENTAL AGREEMENT WITH THE DEPARTMENT OF TRANSPORTATION TO FUND THE CITYWIDE TRAFFIC SIGNAL SAFETY IMPROVEMENTS PROJECT AND ADOPTION OF RESOLUTION 2023-1873 TO APPROPRIATE FUNDS FOR THE PROJECT.

**MEETING OCTOBER 11, 2023
DATE:**

SUMMARY RECOMMENDATION:

Staff recommends that City Council adopt Resolution No. 2023-1870 (Attachment A) approving the Master Cooperative Agreement (Attachment B) and Supplemental Agreement (Attachment C) with the California Department of Transportation to fund the Citywide Traffic Signal Safety Improvements Project and adopt Resolution No. 2023-1873 (Attachment D) to appropriate funds for the project in the City's Budget.

BACKGROUND:

In 2021 Staff consulted with KOA Corporation to develop a Local Roadway Safety Plan (LRSP). The goal of this plan was to identify opportunities to improve traffic safety on

roadways in the City using solutions from the development of an engineering, education, enforcement, and emergency services toolbox. In August 2022, Council received and filed the final LRSP (Attachment E) and directed staff to seek out and prepare traffic safety grant funding applications.

In September 2022, Staff completed and submitted a grant application, requesting funding from the Local Highway Safety Improvement Program (HSIP). In March 2023, it was announced that Calabasas had successfully secured the requested funding in the amount of \$169,300 for various improvements included in the LRSP.

DISCUSSION/ANALYSIS:

The Highway Safety Improvement Program (HSIP) is a Federal-aid program under the Infrastructure Investment and Jobs Act (IIJA) with the purpose to achieve a significant reduction in traffic fatalities and serious injuries on all public roads. The HSIP requires a data-driven, strategic approach to improving highway safety on all public roads with a focus on performance. The City's LRSP was used to show that the improvements included in the grant will do the most to increase traffic safety in the City.

The funding requested will go towards the preliminary engineering of final design and the construction of the project; the design will be done in-house and plan-checked by City Traffic Consultants. The proposed improvements will be at 12 signalized intersections:

1. Agoura Hills Road and Lost Hills Road
 - a. Retroreflective backplates
 - b. New near-side signal
2. Las Virgenes Road and Lost Hills Road
 - a. Retroreflective backplates
 - b. New striping
3. Las Virgenes Road and Canwood Street
 - a. Retroreflective backplates
4. Las Virgenes Road and Meadow Creek Lane
 - a. Retroreflective backplates
5. Las Virgenes Road and AE Wright Middle School
 - a. Retroreflective backplates
6. Las Virgenes Road and Willow Glen Street
 - a. Retroreflective backplates
7. Las Virgenes Road and Oak Glen Street/Paxton Place
 - a. Retroreflective backplates
8. Las Virgenes Road and Agoura Hills Road
 - a. Retroreflective backplates
 - b. New striping, including modifications to turn lanes

- c. Advanced warning signs
- 9. Las Virgenes Road and Mureau Road
 - a. Retroreflective backplates
 - b. New striping
 - c. New near-side signal
- 10. Parkway Calabasas and Calabasas Road
 - a. Retroreflective backplates
 - b. New striping
 - c. Additional signal indication
- 11. Parkway Calabasas and Park Granada
 - a. New striping
 - b. Additional intersection lighting
- 12. Calabasas Road and Park Granada
 - a. New striping
 - b. New near-side signals

To initiate funding for this project, the City and Caltrans are authorized to enter into the Master Cooperative Agreement for administration of the project and a Supplemental Agreement to receive the funds for the preliminary engineering phase (\$20,250). The Agreements consist of and define a number of project obligations that must be performed during the course of the preliminary engineering and construction phases of this project, by both Caltrans and the City, in accordance with federal and California laws, regulations, and standards. The proposed obligations and language are considered to be standard and appropriate for a project of this scope and size.

The two agreements must be completed at this time to begin work on the preliminary engineering phase of the project. Both agreements can be adopted through resolution jointly. The resolutions must be adopted by Council first, and then the agreements must be fully executed by Caltrans prior to beginning work. There will be an additional Supplemental Agreement for funding of the construction phase once design is completed. This agreement will be covered under this resolution and will allow Staff to begin the bidding process.

FISCAL IMPACT/SOURCE OF FUNDING:

Federal funding has been issued through the Local Highway Safety Improvement Program grant (HSIP) for this project. These funds will cover eligible costs up to \$152,370. The remaining project costs of \$16,930 will be covered by Measure R Local Return.

An account will be set up to track direct costs on this project and Resolution No. 2023-1873 will appropriate funds for the project in the City's Budget.

Budget	Preliminary Engineering	Construction	Total
HSIP Grant	\$20,250	\$132,120	\$152,370
Measure R Local Return	\$2,250	\$14,930	\$16,930
Total	\$22,250	\$147,050	\$169,300

REQUESTED ACTION:

Staff recommends that City Council adopt Resolution No. 2023-1870 approving the Master Cooperative Agreement and Supplement with the California Department of Transportation to fund the Citywide Traffic Signal Safety Improvements Project and adopt Resolution No. 2023-1873 to appropriate funds for the project in the City’s Budget.

ATTACHMENTS:

- Attachment A: Resolution No. 2023-1870 (Master)
- Attachment B: Master Cooperative Agreement No. 07-5463S21
- Attachment C: Program Supplement No. 00000A275
- Attachment D: Resolution No. 2023-1873 (Budget Appropriation)
- Attachment E: Calabasas Local Road Safety Plan (LRSP)