



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: SEPTEMBER 7, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ERICA L. GREEN, COMMUNITY SERVICES DIRECTOR

SUBJECT: AUTHORIZATION TO AWARD A CONTRACT TO FS CONTRACTORS, INC., UNDER CIP NO. 23-24-01 FOR WILD WALNUT PARK IMPROVEMENTS AND APPROVE ADDITIONAL FUNDING ALLOCATION

MEETING DATE: SEPTEMBER 27, 2023

SUMMARY RECOMMENDATION:

That the City Council authorizes to award a contract to FS Contractors, Inc., under CIP No. 23-24-01 for Wild Walnut Park Improvements and approve an additional funding allocation for a 15% contingency and choice of temporary or permanent restroom option.

BACKGROUND:

In April 2019, the City Council approved the Wild Walnut Master Plan, which included a dog park, play area, parking lot, and portable restrooms. In June 2020, City Council rejected all bids related to the project. Council gave direction to install a temporary dog park, value engineer the Wild Walnut Master Plan and determine other funding sources for a permanent park. In August 2020, the temporary dog park installation began and opened in September 2020. In July 2022, staff presented the value-engineered plans to the Parks, Recreation and Education Commission and then to City Council in August 2022, who approved the funding for the project; however, directed staff to move the playground area near Mulholland Hwy. In November 2022, staff presented two schematic options to the community at a public engagement workshop and received feedback on the schematics. Based on the feedback and the

overall function of the park pivoting from the previous engagement feedback, the Landscape Architect had to discard the previous plans and create new plan options. These two additional options were presented to the public at a December 5 and December 13 workshop.

DISCUSSION/ANALYSIS:

Staff distributed a survey to the Calabasas community to determine their schematic preference of the two options. Based on the feedback, JMD Landscape Architecture finalized construction plans and assisted in the compilation of the Public Works Bid Packet for distribution. The Bid Packet included two bid options, one for a temporary restroom (option A) and one for a permanent restroom (option B).

In 2022, staff learned the previous LA County RPOSD Measure A grant request was started by former staff but not submitted; therefore, staff submitted for grant funding and received notice of approval in June 2023. As part of the grant agreement, no purchases or progress could be made on the project until the grant agreement was executed. The grant agreement was executed on August 24, 2023 and the bid was distributed and posted the same day.

The Notice for Invitation to Bid was advertised in three editions of The Acorn (Calabasas, Thousand Oaks and Camarillo), emailed to vendors via the City’s Constant Contact list, and sent to Ventura and LA County plan rooms and construction bid boards. The City received three bids, of which all were responsive.

CONTRACTOR	AMOUNT (OPTION A)	AMOUNT (OPTION B)
FS Contractors, Inc.	\$1,099,767	\$1,340,531
Optima RPM, Inc.	\$1,386,724	\$1,611,121
C.S. Legacy Construction, Inc.	\$1,397,840.95	\$1,692,434.32

Staff has determined from the submitted bid packet that FS Contractors, Inc. is a responsive and lowest bidder.

FISCAL IMPACT/SOURCE OF FUNDING:

\$800,00 was approved by the City Council in the current Capital Improvement Projects budget. In addition to the \$315,000 RPOSD grant funding for a total of \$1,115,000 for the project. An additional General Fund allocation is required for a 15% contingency and choice of temporary (\$149,732.05) or permanent restroom (\$426,610.65) option.

APPROVED BUDGET	AMOUNT		TEMP RESTROOMS	PERMANENT RESTROOMS
		FS CONTRACTORS, INC.		
ARPA FUNDS	\$800,000.00	BID AMOUNT	\$1,099,767.00	\$1,340,531.00
RPOSD GRANT FUNDS	\$315,000.00	CONTINGENCY 15%	\$164,965.05	\$201,079.65
TOTAL	\$1,115,000.00	TOTAL	\$1,264,732.05	\$1,541,610.65
		ADD'L ALLOCATION	\$149,732.05	\$426,610.65

REQUESTED ACTION:

That the City Council authorizes to award a contract to FS Contractors, Inc., under CIP No. 23-24-01 for Wild Walnut Park Improvements and approve an additional funding allocation for a 15% contingency and choice of temporary or permanent restroom option.

ATTACHMENTS:

- A. Agreement with FS Contractors, Inc.
- B. Wild Walnut Park Improvements Contract Award Presentation