



**CITY *of* CALABASAS**

**MINUTES OF THE  
COMMUNICATIONS AND TECHNOLOGY COMMISSION MEETING  
OF THE CITY OF CALABASAS, CALIFORNIA  
TUESDAY, JUNE 20, 2023**

**OPENING MATTERS**

Chair Sherman called the meeting to order at 6:01 p.m.

**CALL TO ORDER/ROLL CALL**

Commissioners Present:      Chair Sherman  
   Vice Chair Melcher  
   Commissioner Goldwater  
   Commissioner Brockman  
   Commissioner Goldwater  
   Commissioner Weber  
   Student Member Isabella Epperson

Staff Present:                      Arvin Petros, Media Operations Supervisor

Staff Absent:                      Michael Russo, Communications Director

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Student Commissioner Epperson.

**APPROVAL OF AGENDA**

Commissioner Weber moved, seconded by Commissioner Brockman to approve the agenda.

Vote: Motion carried 5-0

Yes: Chair Sherman, Vice Chair Melcher, Commissioner Brockman, Commissioner Weber,  
and Commissioner Goldsmith

**APPROVAL OF MINUTES**

Commissioner Brockman moved, seconded by Commissioner Weber to approve the minutes of the May 16, 2023 meeting.

Vote: Motion carried 5-0

Yes: Chair Sherman, Vice Chair Melcher, Commissioner Brockman, Commissioner Weber,  
and Commissioner Goldsmith

Approve with the following change: Commissioner Goldwater was absent for the May 16 Meeting.

## **ANNOUNCEMENTS & INTRODUCTIONS**

No one expressed a desire to speak.

## **ORAL COMMUNICATION – PUBLIC COMMENT**

No one expressed a desire to speak.

## **PRESENTATIONS**

- Recognition of outgoing Student Commissioner Isabella Epperson

Student Commissioner Epperson received a Certificate of Recognition for her work with the Communications & Technology Commission.

## **NEW BUSINESS**

### **1. Multi City Fiber Project Update**

Director Russo provided a brief update of the Multi City Fiber Project.

### **2. Appointment of Student Commissioner**

Commissioner Weber moved, seconded by Vice Chair Melcher to approve the appointment of Dylan Rothman as the Communications & Technology Student Commissioner.

Vote: Motion carried 5-0

Yes: Chair Sherman, Vice Chair Melcher, Commissioner Brockman, Commissioner Goldwater and Commissioner Weber.

## **MONTHLY REPORTS**

### **3. Wireless Facility Minor Modification Permits**

Director Russo presented the report.

### **4. Franchise Fees Report**

Director Russo reported that all the 2023 cable franchise fees are current and paid.

### **5. Cable Complaints Review**

Director Russo reported there are no complaints at this time.

### **6. Cable Company Report**

Director Russo reported there is nothing new at this time.

## **SUB-COMMITTEE REPORTS**

### **7. Wireless Subcommittee (Mobile Phone/ Wireless Technologies) – Brockman/Melcher**

There was nothing new to report at this time.

### **8. Programming Subcommittee (CTV Programming/Video Services) - Weber/Sherman/Student Commissioner Epperson**

There was nothing new to report at this time.

### **9. Broadband Subcommittee (Broadband/Internet/Fiber Technologies) - Melcher/Goldwater**

There was nothing new to report at this time.

### **10. Community Engagement Subcommittee (Community Updates/Emergency Response) - Sherman/Brockman/Epperson**

There was nothing new to report at this time.

## **DIRECTOR'S REPORT**

Director Russo reported the City Smart Phone App, Granicus and YouTube Usage by the Public, which were included in the Commissioner packets. Additionally, Director Russo provided an update on the new Connect with Calabasas App.

## **STAFF UPDATE**

Director Russo provided the CTV Programming Report.

## **STUDENT COMMISSIONER REPORT**

Student Commissioner Epperson expressed her gratitude to the Commission for the opportunity to participate in the Commission.

## **FUTURE AGENDA ITEMS**

The Commissioners requested to include in a future meeting an update on broadband, the impact the COG will have on the community, and a report on cell phone carriers.

## **ADJOURN**

Commissioner Brockman moved, seconded by Commissioner Weber to adjourn the Communications and Technology Commission meeting at 6:46 p.m. to the meeting on August 15, 2023 at 6:00 p.m.

Vote: Motion carried 5-0

Yes: Chair Sherman, Vice Chair Melcher, Commissioner Brockman, Commissioner Weber, and Commissioner Goldsmith