MINUTES OF A REGULAR MEETING OF THE LIBRARY COMMISSION OF THE CITY OF CALABASAS, CALIFORNIA HELD MONDAY, JUNE 5, 2023

Vice President Shy-Sobol called the meeting to order at 6:32 p.m. in the Council Chambers, 100 Civic Center Way, Calabasas, California.

ROLL CALL Present: Commissioners Bumgarner, Gold, Park, Parmar

and Vice President Shy-Sobol

Absent: President Shear

Staff: Abdali, Ahlers and Lockwood

City Librarian Lockwood led the Pledge of Allegiance

APPROVAL OF AGENDA

Commissioner Parmar moved, seconded by Commissioner Bumgarner to approve the agenda. MOTION CARRIED 4/0 as follows:

AYES: Bumgarner, Park, Parmar and Shy-Sobol

APPROVAL OF MINUTES

Commissioner Parmar moved, seconded by Commissioner Park to approve the minutes of the October 17, 2022 and March 20, 2023 meetings. MOTION CARRIED 4/0 as follows:

AYES: Bumgarner, Park, Parmar and Shy-Sobol

ANNOUNCEMENTS

Commissioner Parmar welcomed Commissioner Gold to her first in-person Library Commission meeting. Vice President Shy-Sobol congratulated Commissioner Parmar for the success of her event to raise money for LVUSD schools.

ORAL COMMUNICATIONS - PUBLIC COMMENT

None.

PRESENTATIONS

City Librarian Lockwood recognized and thanked the eight outgoing 2023 Teen Library Volunteer graduating seniors: Bella Astin, Sofia Bronshteyn, Nicholas Deelman, Drake Ekholm, Daniel Fotovat, Astha Israni, Avni Israni, and Cayden Reich. She also thanked the Student Library Commissioner Bronshteyn for her service on the Commission and her contribution at the Library. Vice President Shy-Sobol thanked the volunteers for their service.

NEW BUSINESS

- Chief Financial Officer Ahlers presented the financial history of the Library Fund and Library Replacement Fund. He reported on the 2022-23 fiscal year budget and yearto-date actuals.
- 2. City Librarian Lockwood presented a report on the status of the Calabasas Library and an examination of the Library fees. She requested that the Library Commission increase non-resident fees and add a fee for use of the Multipurpose Room. She also asked the Commission to make a recommendation to City Council to institute a library card fee for non-residents in jurisdictions without free reciprocal library borrowing privileges.

Commissioner Parmar moved, seconded by Commissioner Bumgarner to increase non-resident fees for study rooms to \$25 an hour, proctoring fees to \$40 per test, add a \$150 fee for use of the Multipurpose Room and recommend that City Council institute a \$100 library card fee for non-residents in jurisdictions without free reciprocal library borrowing privileges. MOTION CARRIED 4/0 as follows:

AYES: Bumgarner, Park, Parmar and Shy-Sobol

3. The Library Commission formed a subcommittee consisting of Commissioner Park, Commissioner Bumgarner and the City Librarian Lockwood to interview and recommend the appointment of a new Student Library Commissioner.

Vice President Shy-Sobol moved, seconded by Commissioner Parmar to approve a motion to form the subcommittee. MOTION CARRIED 4/0 as follows:

AYES: Bumgarner, Park, Parmer, and Shy-Sobol

CITY LIBRARIAN'S REPORT

City Librarian Lockwood talked about the upcoming online and in-person Summer Reading programs for all ages.

FUTURE AGENDA ITEMS

- Feedback from LVUSD About Digital Materials
- Programming Flyers in LVUSD Online Newsletters

ADJOURN

Commissioner Parmar moved, seconded by Commissioner Bumgarner to cancel the July meeting and adjourn at 7:42 p.m. to a special meeting on Monday, August 7, 2023 at 6:30 p.m. MOTIONS CARRIED 4/0 as follow:

AYES: Bumgarner, Park, Parmar, and Shy-Sobol