



CITY of CALABASAS  
**Historic Preservation Commission  
Meeting Minutes**

Wednesday, May 17, 2023 6:00 P.M.  
[www.cityofcalabasas.com](http://www.cityofcalabasas.com)

**MEETING MINUTES**

**Opening Matters:**

- Call to Order / Roll Call of Commission Members  
*HPC members present: Chair Silverman, Vice Chair Heumann, Commissioners Steffan, Ford and Huzaineh.*  
*Staff Present: City Planner Bartlett and Assistant Planner Johal*
- Pledge of Allegiance: *Commissioner Ford led commission members and staff in reciting the pledge*
- Approval of Agenda: *Commissioner Heumann moved, seconded by Commissioner Ford, to approve the agenda.*  
*Motion Carried: 5/0*
- Announcements and Introductions from Commissioners: *None*

**Oral Communications – Public Comment:**

For citizens wishing to address the Commission on matters not on the agenda.  
*None.*

**Consent Items:**

1. Approval of Minutes: May 17, 2023

*Commissioner Huemann motioned to approve the minutes and Commissioner Ford seconded the motion. The meeting minutes were approved by unanimous vote.*

**New Business:**

2. Investigation of Oak Tree in Old Town for eligibility consideration

*City Planner Bartlett presented to the Commission information about the Heritage Oak Tree located at 23556 Calabasas Rd, including its physical characteristics and an estimate of its age.*

*The Commission asked questions of Staff, and expressed a desire to explore options for installing informational signage in front of the Oak Tree. Staff informed the Commission members that additional information would be provided at the next Commission meeting.*

*(No actions were required of the Commission).*

3. Discussion on potential survey of eligible historic properties

*City Planner Bartlett presented to the Commission an update to the City's ongoing effort to potentially re-survey eligible historic properties. The presentation included information provided to the City on the scope and cost of the re-survey.*

*The Commission asked questions of Staff, and discussed the potential re-survey. The Commission expressed interest in reaching a "middle ground" on the scope of the re-survey due to cost and resource investment. Staff informed the Commission members that they would review and discuss options with the consultant and bring additional information to the Commission at the next meeting.*

*(No actions were required of the Commission).*

4. Resolution No. 2023-013 setting the regular meeting dates for the Commission

*Assistant Planner Johal presented Resolution No. 2023-013 to the Commission, which would set the regular meeting times of the HPC to the third Wednesday of January, April, July and October to avoid conflicts with City Council meetings and major holidays.*

*Commissioner Huzaineh moved to approve the Resolution and Commissioner Steffan seconded the motion. Motion carried 5/0 and the Resolution was adopted.*

### **Future Agenda Items and Report from the Historic Preservation Officer**

#### 5. Potential Future Agenda Items.

*Commissioner Heumann discussed the potential to place 3 placards on the sidewalk in front of the Oak Tree in Old Town Calabasas. The Commission asked Staff to investigate what potential signage could possibly look like.*

*Commissioner Huzaineh discussed an idea for a memorial to Kobe Bryant, and there was interest in the idea among the other Commissioners.*

*Commissioners discussed re-visiting the topic of the Masson House and the potential for using graduate students to assist with cataloguing the contents of the house.*

### **Adjournment:**

Adjournment to the regular Historic Preservation Commission meeting of Wednesday, July 19, 2023 at 6:00 P.M.