



CITY *of* CALABASAS

**MINUTES OF THE
PARKS, RECREATION & EDUCATION COMMISSION MEETING OF
THE CITY OF CALABASAS, CALIFORNIA
MONDAY, APRIL 10, 2023, 6:00 P.M.**

OPENING MATTERS

CALL TO ORDER/ROLLCALL:

Commissioners Present: Chair Williams
Vice Chair Elginer
Commissioner Ghaffari
Commissioner Klein
Commissioner McQuillan
Commissioner Meyer
Student Member Wiesner

Commissioners Absent: None

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Commissioner Meyer.

APPROVAL OF AGENDA:

APPROVAL OF MINUTES:

Vice Chair Elginer moved, seconded by Commissioner McQuillan, to approve the December 8, 2023 and February 9, 2023 minutes.

Motion carried unanimously 6- 0.

ANNOUNCEMENTS & INTRODUCTIONS:

1. Chair Williams presented the awards to four winners of the Capture Calabasas photo contest. A fifth winner, Hilary Chute, was not present.
2. Mr. Cooper Galassi gave a presentation regarding the need for skate parks in Calabasas.

ORAL COMMUNICATIONS - PUBLIC COMMENT

None

NEW BUSINESS

1. APPOINTMENT OF STUDENT MEMBER

Davis Wiesner was interviewed by then Chair Meyer, Vice Chair Williams, Director Green and Facility Supervisor Aimee Haber. Director Green recommended that Mr. Wiesner be approved as the Student Commission Member. Chair Williams motioned and Commissioner McQuillan seconded to appoint Mr. Wiesner as the Commission's student member.

Motion passed unanimously 6-0

Commissioner Meyer pointed out the volunteer opportunity in the Premiere Recreation Brochure and suggested that this is a way Mr. Wiesner could get involved. Commissioner Meyer also made Mr. Wiesner aware of the Mayor's Youth Council.

Chair Williams suggested Mr. Galassi consider applying to the Youth Council as well.

2. Director Green provided a background and an update on the Calabasas Community Foundation.

The Calabasas Community Foundation allows City departments to secure sponsorships and donations.

Calabasas Community Foundation Board:

Chairperson	Kindon Meik
Secretary	Erica Green
Treasurer	Ron Ahlers
2 resident board members	Dustin Baker & Guy Cohen

The Board will meet quarterly the 1st Monday of every month at 6:00pm. No meetings have been held yet.

The City Clerk is currently working on getting the Foundation filed as a non-profit with the state, which should be completed soon. When this is complete the Board will hold its first meeting.

Chair Williams asked if this is somewhere the skate park group could go to for funding and Director Green confirmed that yes, the group would be able to request funding through an application process.

Vice Chair Elginer was happy that the Foundation was formed and wanted to know if there will be a published rubric on the distribution of funds and how it will be disseminated to which Director Green replied that all revenue stream documents will be public. It is possible for funds to be allocated to a specific line item.

Director Green will include a report for the Calabasas Community Foundation with her monthly update.

Director Green let Commissioner Ghaffari know that the City is not a non-profit.

CONTINUED BUSINESS

None

COMMITTEE REPORTS:

3. ARTS COUNCIL

Commissioner Ghaffari and Director Green met to discuss ideas, but that was there was nothing further to report.

4. COMMUNITY CENTER ALLIANCE/JOINT POWERS AUTHORITY

Director Green will be giving the reports for the JPA moving forward. The roof project will be underway May 1, 2023. There will be an event to celebrate the beginning of the roof project.

Staff is working to move operations to the Community Center and Agoura Hills is moving forward on the federal earmark funding to do maintenance in the interior of the building.

Director Green said that the Community Center is estimated to re-open in the fall of 2023.

Director Green will propose the operating budget to the City Council, most likely in May.

5. SENIOR CENTER

Commissioner Meyer presented a comprehensive report. She shared a copy of the re-branded Premiere Recreation Brochure in circulation and made people aware of the Senior Center Newsletter.

Caring Calabasas is collecting gently used shoes this month. They can be dropped off at the Senior Center where they will be given to homeless shelters.

Commissioner Meyer encouraged people to get a tour of the Senior Center.

DIRECTOR'S REPORT:

Director Green gave an update on Wild Walnut Park. The landscape architect is finalizing plans, including permanent restrooms as an add alternative in the plans. The bid packet will be going out to bid in the next week or two and will most likely go to the City Council in June to award the contract.

Director Green gave an update on the Gates Canyon Park / Brandon's Village playground. Director Green presented to City Council on March 29, 2023 for additional funding for enhancements to the park. The City Council approved some of the enhancements with the exclusion of the hawk climber. The approved equipment is being ordered. Michael Kaplan will be spearheading a fundraising campaign for the hawk climber. The playground is estimated to be completed at the end of the year.

Director Green gave the background and an update on Freedom Park. She proposed an entrance off of Mulholland and is meeting with the Braewood HOA president to finalize moving forward with replacing the equipment.

COMMISSIONER COMMENTS

Chair Williams wanted to know if the equipment would be replaced without the access off of Mulholland at Freedom Park and Director Green informed her that it could not. There must be access to the public per the deed.

City will be funding the Mulholland access if it is decided to move forward.

Director Green told Vice Chair Elginer that funding the new playground equipment jointly with Braewood could be a possibility.

FUTURE AGENDA ITEM REQUESTS

Chair Williams would like a standing update on Calabasas Community Foundation. It was decided to have that be part of the monthly e-mail.

Chair Williams would like a skatepark update.

Chair Williams would like the Commission to take a tour of the park facilities. Director Green explained that it would need to be done in twos and Melissa Sundwick would schedule those tours.

Vice Chair Elginer suggested having publicly noticed best practice sessions during the summer.

Vice Chair Elginer suggested that she would like to have a community-based award given by the PRE.

Vice Chair Elginer recommended Parliament Procedure training around Robert's Rule of Order.

Commissioner Ghaffari met with Director Green and they discussed an "Art-In" where people of the community would come together to paint.

Commissioner Ghaffari would like to collaborate with the school district to recognize student artwork.

Director Green told Commissioner Ghaffari they could work on both together and ask for input from the Commission instead of making them an agenda item.

In response to Director Green, Vice Chair Elginer volunteered to form a sub-committee for the community-based award to develop a criteria.

Chair Williams inquired about the state community-based award which goes in conjunction with the California Parks & Recreation Conference which will happen again in March of 2024.

Director Green requested that the best practices / Brown Act training be held after the

programming consultant is finished with their work so the Commission can better plan for the future.

Commissioner Ghaffari moved to adjourn and was seconded by Commissioner Meyer

Motioned passed 6 - 0

ADJOURN to Monday, July 10, 2023