



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JUNE 19, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ERICA L. GREEN, COMMUNITY SERVICES DIRECTOR

SUBJECT: AUTHORIZATION TO APPROVE AND ADD AMENDMENT No. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH COOKSEY'S LIFEGUARD AND SWIM ACADEMY LLC., WHICH WILL EXTEND THE DURATION OF THE CONTRACT UNTIL NOVEMBER 15, 2023 AND INCREASE THE NOT TO EXCEED AMOUNT TO \$280,000

MEETING DATE: JUNE 28, 2023

SUMMARY RECOMMENDATION:

That the City Council authorizes to approve Amendment Number 2 to allow for the extension of the professional services agreement with Cooksey's Lifeguard and Swim Academy, LLC. until November 15, 2023, and increase the not to exceed amount \$80,000 for a total of \$280,000. This amendment will allow the Calabasas Tennis and Swim Center to remain fully open for swim classes, lessons, swim team, family swim and lap swim.

BACKGROUND:

Due to the fact that the Community Services Department has been experiencing a staffing shortage, specifically with the Lifeguard position, on April 27, 2022 a Professional Services Agreement for \$110,000 with Cooksey's Lifeguard and Swim Academy, LLC. was approved by the City Council for a (1) one-year term for lifeguard services at the Calabasas Tennis and Swim Center. While the Community Services Department has made great strides through a variety of creative efforts to attract and hire new staff, the Department still does not have

enough City Lifeguards to handle a full schedule of aquatics programming at the Calabasas Tennis and Swim Center, and because of this, the agreement was amended in January of this year. So far in 2023, the Community Services Department has hired 12 new lifeguards, however most of them are high school students with limited experience. The City trains the new Lifeguards through a certified Red Cross Lifeguard Training Course, which prepares them to be entry level Lifeguards, but the City has not been able to attract the experienced Lifeguards needed to serve in the Senior Guard, Head Guard and Water Safety Instructor positions. These guards are needed to teach swim lessons to the public and oversee the Junior Guards.

DISCUSSION/ANALYSIS:

As we experienced last Summer, there is once again a nation-wide shortage of Lifeguards that is affecting cities, counties and public beaches across the country. Where many other agencies have dealt with this shortage by reducing or even eliminating pool services, or posting “No Lifeguard on Duty” signs and advising the public to swim at their own risk and closely monitor their children, The City of Calabasas is continuing to provide full programming, lessons and special events to our residents while taking every needed precaution to keep our patrons safe.

Cooksey’s Lifeguard and Swim Academy, LLC. will continue to provide Senior Lifeguards, Head Lifeguards and Water Safety Instructors to supplement the City Lifeguards for swim lessons (our swim lessons offering has doubled from last summer), camps, events, swim team, Aqua Fit, family swim, masters swim, and open swim until November of 2023. City staff will supervise the contracted Lifeguards and contract.

Staff will continue to recruit Lifeguards and, if successful, place them on the schedule as required. The pool will close for 3-4 months beginning November 1, 2023 to complete the approved Capital Improvement Program pool renovations. During that time, the Community Services Department will conduct a formal bid process for additional lifeguard services, if needed for the upcoming year.

FISCAL IMPACT/SOURCE OF FUNDING:

An additional \$80,000 spent from the Contractual Services account, which will be offset with savings in Hourly Salaries account.

REQUESTED ACTION:

That the City Council authorizes to approve Amendment Number 2 to allow for the extension of the professional services agreement with Cooksey’s Lifeguard and

Swim Academy, LLC. until November 15, 2023, and increase the not to exceed amount \$80,000 for a total of \$280,000.

ATTACHMENTS:

Amendment No. 2 to Professional Services Agreement