



*CITY of CALABASAS*

CITY COUNCIL AGENDA REPORT

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**DATE:** JUNE 14, 2023

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** PHILIP LANZAFAME, INTERIM PUBLIC WORKS DIRECTOR  
TATIANA HOLDEN, P.E., DEPUTY PUBLIC WORKS DIRECTOR

**SUBJECT:** APPROVAL OF THE SECOND AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING FOR A COORDINATED INTEGRATED MONITORING PROGRAM AND NUTRIENTS SPECIAL STUDY IN THE MALIBU CREEK WATERSHED MANAGEMENT AREA

**MEETING**

**DATE:** JUNE 28, 2023

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**SUMMARY RECOMMENDATION:**

That the City Council approve the Second Amendment to the Memorandum of Understanding (MOU) for a Coordinated Integrated Monitoring Program (CIMP) and Nutrient Special Study in the Malibu Creek Watershed Management Area.

**BACKGROUND:**

On May 14, 2020, the Cities of Agoura Hills, Westlake Village, Hidden Hills, Calabasas, and the Los Angeles County Flood Control District (LACFCD) and County of Los Angeles entered into the MOU for cost sharing associated with the CIMP and Nutrient Special Study. The CIMP cost share is based on a land area cost sharing formula that has been used to conduct CIMP monitoring since 2016. The Nutrient Special Study cost-share was based upon land use, rather than land area, to target high, medium, low nutrient contribution areas, which are then applied to a weighted formula and flat fee. The first amendment to the MOU corrected an error in the calculation of open space land under the jurisdiction of state parks that was mistakenly assigned to the parties in the analysis. The first amendment was approved by City Council on May 26, 2021.

This agenda item addresses a recommendation to approve the Second Amendment to the Memorandum of Understanding (MOU) with members of the Malibu Creek Watershed (MCW) for the sharing of the cost and management of the Coordinate Integrated Monitoring Program (CIMP) and continued management of the Nutrient Special Study.

**DISCUSSION:**

The MCW agencies propose to enter into a second amendment to the MOU. The second amendment extends the term of the MOU for an additional four fiscal years, and shares the cost for implementation of the CIMP as set forth in Exhibit B-1, Table A2 of Attachment A.

**FISCAL IMPACT/SOURCE OF FUNDING:**

The total to implement the CIMP will be approximately \$459,130.90 for the four-year term of the agreement. The below table demonstrates the fiscal year budget impact.

<b>Fiscal Year</b>	<b>Second Amendment MOU Cost Share</b>
FY 23/24	\$126,532.03
FY 24/25	\$121,558.04
FY 25/26	\$199,807.13
FY 26/27	\$11,233.70
<b>TOTAL</b>	<b>\$459,130.90</b>

The City receives an estimated \$390,000 annually of Measure W municipal funding. Measure W guidelines allow the City to use as much as 30% of its municipal return monies on existing water quality projects or programs. The City’s annual cost to implement the subject MOA could be paid in whole, or in part, by the municipal return. The City General Funds Account No. 10-313-5252-00 shall be adjusted accordingly.

**REQUESTED ACTION:**

That the City Council approve the Second Amendment to the Memorandum of Understanding (MOU) for a Coordinated Integrated Monitoring Program (CIMP) and Nutrient Special Study in the Malibu Creek Watershed Management Area.

**ATTACHMENTS:**

Attachment A: Second Amendment to the Memorandum of Understanding between the members of the Malibu Creek Watershed and City of Calabasas for Cost Sharing of the Coordinated Integrated Monitoring Program