



CITY of CALABASAS

**CITY COUNCIL AGENDA
SPECIAL MEETING**

WEDNESDAY, JUNE 21, 2023, 7:00 P.M.

100 CIVIC CENTER WAY

CALABASAS, CA 91302

HYBRID/ZOOM TELECONFERENCE

www.cityofcalabasas.com

The meeting will be broadcast on CTV Channel 3 and the live stream of the meeting may be viewed online at www.cityofcalabasas.com/ctvlive.

Members of the public may join the meeting via Zoom teleconference using steps listed below:

From a PC, Mac, iPhone or Android device please go to:

<https://cityofcalabasas.zoom.us/j/88619471246?pwd=bFBQktlUEtrcFZwVG5hVFM1UDVYZz09>

Passcode: 566008

Webinar ID: 886 1947 1246

Or iPhone one-tap:

US: +16694449171, 886 1947 1246# or +16699009128, 886 1947 1246#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

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Please access a [Guide to Virtual Meeting Participation](#) for more information on how to join City Council or Commission meetings.

The City Council reserves the right to alter the order of the agenda to allow for an effective meeting. Attendance at the entire meeting may be necessary to ensure interested parties hear a particular item. The public may speak on a closed session item prior to Council's discussion. To do so, a speaker card must be submitted to the City Clerk at least five minutes prior to the start of closed session. The City values and invites written comments from residents on matters set for Council consideration. **In order to provide councilmembers ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Monday prior to the meeting. Note: Any written materials submitted to the City Council are public record under the Public Records Act.**

Any legal action by an applicant, appellant, or other person, seeking to obtain judicial review of any City Council decisions may be subject to the 90-day filing period of, and governed by, Code of Civil Procedure sections 1094.5 and 1094.6.

CLOSED SESSION - 5:00 P.M.

1. Threat to Public Services or Facilities
(Gov. Code § 54957, subd. (a).)
Consultation with: Agency Counsel
2. Conference with Legal Counsel; Initiation of Litigation
(Gov. Code § 54956.9(d)(4))
Number of Potential Cases: 1
3. Conference with Legal Counsel; Anticipated Litigation
Pursuant to Government Code Section 54956.9(d)(2) & (e)(1)
A point has been reached where, in the opinion of the City Council, on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the City. Facts and circumstances that might result in litigation but which the City believes are not yet known to potential plaintiff or plaintiffs. (Gov. Code § 54956.9(e)(1))
Number of Potential Cases: [1]
4. Conference with Legal Counsel; Existing Litigation
(Gov. Code Section 54956.9(d)(1))
Case Names: THNC Canyon Oaks LLC v. City of Calabasas, et al., Los Angeles County Superior Court Case No. 21STCP01819; related to Building Industry Association of Southern California v. City of Calabasas, et al., Los Angeles County Superior Court Case No. 21STCP02726

OPENING MATTERS

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance by Bill Davis Sr.
Approval of Agenda
Report on Closed Session

PRESENTATIONS

- Fire Department update
- [Sheriff's Crime Report - April 2023](#)

ANNOUNCEMENTS/INTRODUCTIONS

ORAL COMMUNICATION – PUBLIC COMMENT

CONSENT ITEMS

1. [Approval of May 24, 26, and 31, 2023, meeting minutes](#)
2. [Adoption of Resolution No. 2023-1856, levying special taxes within the City of Calabasas Community Facilities District No. 98-1, Special Tax Refunding Bonds, Series 2018; and Adoption of Resolution No. 2023-1857, levying special taxes within the City of Calabasas Community Facilities District No. 2001-1, Special Tax Refunding Bonds, Series 2017](#)
3. [Consider Engagement Letter with Rogers, Anderson, Malody & Scott LLP \(RAMS\) for the annual audit to the Financial Statements for June 30, 2023](#)

PUBLIC HEARING

4. [Regarding Landscape Lighting Act District Nos. 22, 24, 27 and 32 Levy of Assessments, adoption of Resolution 2023-1861, approving a Final Engineer's Report in Connection with Landscape Lighting Act District Nos. 22, 24, 27 and 32, and Confirming Diagrams and Assessments for such Districts for Fiscal Year 2023-2024](#)
5. [Adoption of Resolution No. 2023-1858, approving the operating and capital improvement budgets for July 1, 2023 through June 30, 2024, providing for the appropriations and expenditures for all sums set forth in said budget; adoption of Resolution No. 2023-1859, establishing the appropriations limit for Fiscal Year 2023-2024; adoption of Resolution No. 2023-1860, approving a Salary Schedule for permanent employees and rescinding Resolution No. 2023-1839](#)

NEW BUSINESS

6. [Approve the purchase and placement of additional Safety Speed Message Signs in the City of Calabasas](#)
7. [Recommendation to adopt Resolution No. 2023-1849, approving Calabasas Zero-Emission Bus Rollout Plan](#)
8. [Introduction of Ordinance No. 2023-402, amending Chapter 2.04 of the Calabasas Municipal Code relating to City Councilmember salaries](#)

TASK FORCE REPORTS

CITY MANAGER'S REPORT

FUTURE INFORMATION/AGENDA ITEMS

ADJOURN

The City Council will adjourn to a regular meeting on Wednesday, June 28, 2023, at 7:00 p.m.



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ROBERT G. LUNA, SHERIFF



May 9, 2023

(818) 878-1808

Kindon Meik, City Manager
City of Calabasas
100 Civic Center Way
Calabasas, CA 91302

Dear Mr. Meik:

Listed below are the year-to-date statistic comparisons for the City of Calabasas for the month of April 2023.

I. CRIME STATISTICS

CRIME	CURRENT MTH	YTD 2023	YTD 2022	CHANGE
Homicide	0	0	0	0
Rape	0	1	2	-1
Robbery				
Armed	0	2	1	1
Strong-Arm	0	0	1	-1
Assault	2	6	4	2
Burglary				
Residential	1	11	17	-6
Business	7	11	5	6
Garage/Out-Building	0	2	4	-2
Vehicle (locked)	0	14	22	-8
Theft				
Grand (\$950 +)	6	16	19	-3
Petty	4	18	21	-3
Vehicle (unlocked)	2	20	18	2
Grand Theft Vehicle	1	1	11	-10
Arson	0	0	1	-1
Domestic Violence Felony	0	2	1	1
Total Part I Crimes	23	104	127	-23
Percent Change				-18.1%
Domestic Violence Misdemeanor	3	7	15	-8
Swatting	0	0	1	-1

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

A Tradition of Service
— Since 1850 —

CRIME	YTD 2020	YTD 2021	YTD 2022	YTD 2023
Homicide	0	0	0	0
Rape	3	4	2	1
Robbery				
Armed	1	1	1	2
Strong-Arm	3	5	1	0
Assault	2	3	4	6
Burglary				
Residential	9	6	17	11
Business	1	4	5	11
Garage/Out-Building	3	0	4	2
Vehicle (locked)	14	14	22	14
Theft				
Grand (\$950 +)	7	15	19	16
Petty	15	27	21	18
Vehicle (unlocked)	14	18	18	20
Grand Theft Vehicle	8	8	11	1
Arson	1	0	1	0
Domestic Violence Felony	4	1	1	2
Total Part I Crimes	85	106	127	104
Percent Change		+24.7%	+19.8%	-18.1%
Domestic Violence Misdemeanor	14	16	15	7
Swatting	2	0	1	0

YTD = January 1 to April 30

Percent Change = comparison of current YTD Part I Crime total to previous YTD Part I Crime total,

example: YTD 2021 Part I Crime total (106) compared to YTD 2020 Part I Crime total (85) is an increase of 24.7%.

II. NOTEWORTHY INCIDENTS

Seven incidents of burglary were reported on Commons Way. The unknown suspects broke the front window to the businesses/restaurants. They used tools to get into the safe or cash registers inside each business. In one incident, one suspect pointed a black handgun at the cleaning crew who were inside. (23-01577, 01578, 01579, 01581, 01583, 01584, 01612)

A Woodland Hills resident was arrested for placing a false registration tab on a vehicle parked on Agoura Road. The subject was also charged with possession of pepper spray by a convicted felon, possession of a stun gun and narcotics. (23-01569)

A Los Angeles Transient was arrested for an attempt theft of a vehicle and trespassing on Agoura Road. (23-01795)

III. TRAFFIC

See attached.

IV. AGENDIZED CAR

See attached.

V. CRIME PREVENTION

See attached.

VI. JUVENILE INTERVENTION TEAM

See attached.

VII. ARREST STATISTICS

The numbers of arrests listed below are the most current available.

	YEAR TO DATE 2023		CURRENT MONTH APRIL	
	ADULT	JUVENILE	ADULT	JUVENILE
Criminal Homicide	0	0	0	0
Forcible Rape	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	3	0	0	0
Burglary	2	0	0	0
Larceny Theft	3	0	0	0
Grand Theft Auto	2	0	1	0
Arson	0	0	0	0
Forgery	0	0	0	0
Fraud and NSF checks	3	0	0	0
Sex Offenses, Felonies	0	0	0	0
Sex Offenses, Misdemeanors	0	0	0	0
Non-Aggravated Assaults	1	2	1	0
Domestic Violence, Felony	0	0	0	0
Domestic Violence, Misd.	2	0	1	0
Weapon Laws	6	0	2	0
Offenses Against Family	0	0	0	0
Narcotics	19	0	3	0
Liquor Laws	0	0	0	0
Drunk/Alcohol/Drugs	2	0	0	0
Disorderly Conduct	0	0	0	0
Vagrancy	0	0	0	0
Gambling	0	0	0	0
Drunk Driving Vehicle/Boat	5	0	2	0
Vehicle/Boating Laws	12	1	4	0
Vandalism	1	0	0	0
Warrants	23	0	6	0
Receiving Stolen Property	0	0	0	0
Federal Offenses W/O Money	0	0	0	0
Federal Offenses With Money	0	0	0	0
Felonies, Miscellaneous	1	0	1	0
Misdemeanors, Miscellaneous	3	1	0	0
ARREST TOTALS	88	4	21	0

Sincerely,

ROBERT G. LUNA, SHERIFF



Jennifer L. Seetoo, Captain
Malibu/Lost Hills Station



COLLISION SUMMARY*	This Month	Month Year Prior	Total YTD	Total Prior YTD	Change +/-
Total Collisions - Excluding Private Property	15	13	56	60	-4
Fatal Collisions	1	0	1	0	+1
Injury Collisions	3	2	14	22	-8
Property Collisions	10	11	40	38	+2
Private Property Collisions	2	3	9	13	-4
DUI Collisions with Injuries	0	0	0	2	-2
DUI Collisions with Property Damage	0	1	0	3	-3
Total Pedestrian Collisions	1	0	2	2	0
Pedestrians Killed	0	0	0	0	0
Pedestrians Injured	1	0	3	2	-1
Total Hit & Run Collisions	7	5	17	13	+4
Hit & Run Fatalities	0	0	0	0	0
Hit & Run Injuries	0	0	1	0	+1
Hit & Run Property Only	7	5	16	13	+3
CITATION SUMMARY*	This Month	Month Year Prior	Total YTD	Total Prior YTD	Change +/-
Traffic Total	281	126	883	753	+130
Hazardous Violations	154	49	512	424	+88
Non-Hazardous Violations	32	27	128	190	-62
Parking Violations	92	50	237	130	+107
DUI Arrests	3	0	6	9	-3

*Collision Summary and Citation Summary does not reflect all collisions and citations which were not entered into the database.

**L.A. County Sheriff's Department
Lost Hills & Malibu Station**

Traffic Analysis Report

5/9/2023 City of CALABASAS

Date Range Reported: 4/1/2023 to 4/30/2023

	This Period	Year-to-Date
Total Collisions	15	57
Total Collisions Involving Fatality	1	1
Total Collisions Involving Injury	3	14
Total Collisions Involving Property Damage	11	42
Total Fatalities	1	1
Total Injuries	5	21
Total DUI Collisions	0	0
DUI Collisions Involving Fatality	0	0
DUI Collisions Involving Injury	0	0
DUI Collisions Involving Property Damage	0	0
Total DUI Fatalities	0	0
Total DUI Injuries	0	0
DUI Arrests	3	6
Total Non-DUI Collisions	15	57
Non-DUI Collisions Involving Fatalities	1	1
Non-DUI Collisions Involving Injuries	3	14
Non-DUI Collisions Involving Property Damage	11	42
Total Non-DUI Fatalities	1	1
Total Non-DUI Injuries	5	21
Private Property Collisions	2	10
Total Bicycle Collisions	0	0
Total Pedestrian Collisions	1	2
Total Citations	143	600
Hazardous Citations	113	498
Non-Hazardous Citations	30	102
Seat Belt Citations	0	0
Child Restraint Citations	0	1
Traffic Enforcement Index	28.3	33.2
Traffic Collision Index	2.8	2.8
DUI Index	0	0
Safety Restraint Index	0	0.00
Most Frequent Primary Collision Factor	Unknown	Unknown
Most Frequently Cited Violation	22350: UNSAFE SPEED	22350: UNSAFE SPEED

Footnotes:

Traffic Enforcement Index	Haz Citations + DUI Arrests / Fatal & Injury Collisions (20:1)
Traffic Collision Index	Non-Injury Collisions / Fatal + Injury Collisions (2.5:1)
DUI Index	DUI Arrests / DUI Fatal + Injury Collisions (10:1)
Safety Restraint Index	Seat Belt + Child Restraint Citations / Haz + Non-Haz Citations

**L.A. County Sheriff's Department
Lost Hills & Malibu Station
Monthly Traffic Safety Management Report**

*City of CALABASAS
Date Range Reported: 4/1/2023 to 4/30/2023*

Total No. of Collisions: 15 Injury: 3 Non-Injury: 10 Fatal: 1 Private Property: 2

Total No. of Citations: 186 Hazardous Cites: 154 Non-Hazardous Cites: 32

Collisions by Reporting Districts

<u>Reporting District</u>	<u>No.</u>	<u>Location</u>
2240	1	at Agoura Rd and Las Virgenes Rd
2242	1	at Las Virgenes Rd and Lost Hills Rd
2243	1	at Alizia Canyon Dr and Ruthwood Dr
2244	1	at Agoura Rd and Las Virgenes Rd
2245	3	at Separate Locations
2246	2	at Separate Locations
2248	5	at Separate Locations
2249	1	at Dardenne St and Via Del Prado

Collision Occurred Most Frequently On:

<u>Street Name</u>	<u>Number of Collisions</u>
Las Virgenes Rd	3
2 at Agoura Rd	
1 at Lost Hills Rd	
Calabasas Rd	2
2 at El Canon Av	
Park Sorrento	2
2 at at Separate Locations	
Parkway Calabasas	2
2 at at Separate Locations	
Alizia Canyon Dr	1
1 at Ruthwood Dr	

Dardenne St		1
	1 at Via Del Prado	
Park Granada		1
	1 at Park Sorrento	
Prado De Las Frustas		1
	1 at Prado De Las Bellotas	

Primary Collision Factors:

<u>Violations</u>	<u>Description</u>	<u>Number of Collisions</u>
		6
22350	Unsafe Speed	2
22107	Unsafe Turning Movement	2
22106	Unsafe Start Or Backing	2
22109	Stopping Suddenly Without Signaling	1
21950(a)	Yield To Pedestrian In Crosswalk	1
20002(a)	Hit-Run Property Damage	1

Violations Most Frequently Cited:

<u>Violations</u>	<u>Description</u>	<u>Number of Citations</u>
22350	Unsafe Speed	36
23123.5A		25
38300	Off-Highway Vehicle, Disobey Signs	25
4000(a)(1)	Vehicle Registration Required	13
22349A		12
16028A		10
21655.5B		8
23123A		7
12500(a)	Unlicensed Driver	6
22450A		6
4000A1		6
5200A		5
5204A		5
22100A		4
22101D		4
14601.1(a)	Driving With Suspended License	3
23123.5(a)	Texting While Driving	3
23152(a)	Dui; Alcohol	3
26708(a)(3
26708.5A		3
12500A		2
12951A		2
21461(a)	Obey Traffic Control Sign	2
21461A		2

21651A1		2
21655.8A		2
26708A1		2
5200(a)	License Plates, Two On A Vehicle Front/Rear	2
12505C		1
14601.5	Suspended Or Revoked License	1
148.9(a)	Falsely Id Oneself As Another Person	1
16028(a)	Proof Of Financial Liability-Traffic Accident	1
21453(a)	Red Signal; Failure To Stop	1
21453A		1
21458(a)	Parking Beside Red Curb	1
21460(a)	Double Yellow Lines; Drive To The Left Of	1
21801A		1
22100.5	U-Turn From Left Lane	1
22101(d)	Req'd Or Prohibited Turn; Fail To Obey Sign	1
22349(a)	Speeding, Excess Of 65 Mph	1
22450(a)	Failure To Stop For Posted Stop Sign	1
23111	Lighted Substances On;through On Highway	1
23123(a)	Using Wireless Hand Held Phone While Driving	1
23152(b)	Dui, .08 Bac Or Greater	1
23222(a)	Possess Open Container While Driving	1
23247(e)	Ignition Interlock Device Required To Oper. Veh.	1
24250	No Headlight During Dark	1
24252A1		1
24400(a)	Equipped With Headlamps, Height 22" To 54"	1
25850		1
26708.5	Application Of Transparent Material To Windows	1
27315D1		1
27450A		1
27803(a)	Safety Helmets, Required Driver And Passenger	1
4462.5	Evidence Of Registration, Intent To Avoid Fees	1
4464	Altered License Plates	1

Collisions Involving Pedestrians: 1

Most Frequent Violations

Collisions Involving Bicyclists: 0

Most Frequent Violations

**L.A. County Sheriff's Department
Lost Hills & Malibu Station**

Monthly Traffic Collision Report

5/9/2023 *City of CALABASAS*

Date Range Reported: 4/1/2023 to 4/30/2023

Collisions

Total Non-Injury Collisions	11
Total Injury and Fatal Collisions	4
Total Collisions (Injury + Non-Injury)	15

DUI Collisions

Number of DUI Collisions with Fatalities	0
Number of DUI Collisions with Injuries	0
Number of DUI Collisions Involving Property Damage	0
Total Number of DUI Collision Deaths	0
Total Number of DUI Collision injuries	0
Total Number of DUI Collisions	0
Total Actual Number of DUI Arrests	3

Non-DUI Collisions

Number of Non-DUI Collisions with Fatalities	1
Number of Non-DUI Collisions with Injuries	3
Number of Non-DUI Collisions Involving Property Damage	11
Total Number of Non-DUI Collision Deaths	1
Total Number of Non-DUI Collision injuries	5

Vehicle/Pedestrian Collisions

Number of Vehicle/Pedestrian Collisions with Fatalities	0
Number of Vehicle/Pedestrian Collisions with Injuries	1
Total Number of Pedestrian Fatalities	0
Total Number of Pedestrian Injuries	1

Vehicle/Bicycle Collisions

Number of Vehicle/Bicycle Collisions with Fatalities	0
Number of Vehicle/Bicycle Collisions with Injuries	0
Total Number of Vehicle/Bicycle Collision Fatalities	0
Total Number of Vehicle/Bicycle Collision Injuries	0

Hit & Run Collisions

Total Number of Hit & Run Fatalities	0
Total Number of Hit & Run Injuries	0
Total Number of PDO Hit & Run Collisions	7

Traffic Citations

Total Number of Radar Citations Issued	58
Total Number of Bicycle Citations Issued	0
Total Number of Pedestrian Citations Issued	0
Total Number of Safety Belt Citations Issued	0
Total Number of Child Restraint Citations Issued	0
Total Number of Financial Responsibility Citations Issued	6
Total Number of Hazardous Citations Issued	113
Total Number of Non-Hazardous Citations Issued	30
Total Number of Citations Issued	143

Parking Citations

Total Number of Parking Citations Issued	0
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Miscellaneous

- Child in Passenger Seat or Belts, Number of Fatalities
- Child in Passenger Seat or Belts, Number of Injuries
- Child Not in Passenger Seat or Belts, Number of Fatalities
- Child Not in Passenger Seat or Belts, Number of Injuries
- Number of Code 3 or Pursuit Collision Fatalities
- Number of Code 3 or Pursuit Collision Injuries
- Number of Patrol Vehicle Rear-End Collisions with Amber On

Enforcement Index

Enforcement Index	28.3
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**LOST HILLS JUVENILE INTERVENTION UNIT
ACTIVITY REPORT FOR APRIL 2023
CALABASAS**

SCHOOL ISSUES

LVUSD on Spring Break 04/01/2023 -04/09/2023

- Follow-up investigation was done regarding an anonymous tip received thru department resources on cannabis and psilocybin sales to Calabasas High School students. Investigations include warrant service preparation for criminal cannabis sales to minors.
- J Team responded to Viewpoint school regarding possible threats by a 9-year-old student toward another student.
- J Team responded to AC Stelle Middle school regarding IEP student assaulting another IEP student.
- Assisted Calabasas High School regarding possible distribution of child pornography across state lines by Calabasas HS student resulting with an uncooperative informant and parent. Suspicious Circumstance report has been generated and notifications to SVB and DCFS conducted.
- Assisted Calabasas High School regarding allegations of rape by a student. The statements are unverified, as the student refuses to talk to school and law enforcement officials. Parents are unable to provide any details regarding the allegations, there is an ongoing investigation.

INTERVENTIONS

A Viewpoint student and family were counseled regarding inappropriate statements. A safety plan is in place, the residence has been checked and a DMH START (School Threat Assessment Response Team) has been initiated.

Parent and IEP student interviewed and counseled regarding a mutual incident at AC Stelle MS

COMMUNITY / CRIMINAL ISSUES

1. We spoke with numerous citizens and parents who questioned various juvenile concerns and issues in the community. Additionally, we provided parents with resource programs within our community.
2. Inquiries were made with the Sylmar Juvenile Court District Attorney, regarding the investigation and filing of criminal charges against juvenile offenders.

3. Met frequently with Captain Seetoo throughout the month regarding our unit investigations and current juvenile issues within our city.
4. Entered juveniles into the Youth Diversion Program for various violations.
5. Investigated, prepared, and filed cases with the District Attorney's office. In addition, assistance was given to other investigators in the preparation of court cases.
6. Meetings were conducted with narcotic detectives with the purpose of exchanging information regarding juvenile and drug related issues.
7. Handled the processing and follow-up of various juvenile referrals. Referrals were brought to the attention of this unit, involving juvenile contact with uniform personnel.
8. Conducted our normal checks of juvenile problem areas in the city during weekend and evening hours, in addition to responding to juvenile related calls for service.
9. Assisted Patrol regarding CARP's, patrol/shortages, and mandatory overtime.
10. Conducted annual sex registrations and residence verifications for 290's in the city of Calabasas.
11. Conducted a Tobacco Sting Operation in the city of Calabasas to confirm merchants are complying with state laws.
12. Attended SARB meeting via zoom with LVUSD.

**MINUTES OF A REGULAR MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, MAY 24, 2023**

Mayor Shapiro called the Closed Session to order at 6:00 p.m. in the Council Conference Room, 100 Civic Center Way, Calabasas, CA.

Present: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht, Bozajian and Kraut

Absent: None

1. Conference with Legal Counsel; Anticipated Litigation
Pursuant to Government Code Section 54956.9(d)(2) & (e)(1)
A point has been reached where, in the opinion of the City Council, on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the City. Facts and circumstances that might result in litigation but which the City believes are not yet known to potential plaintiff or plaintiffs. (Gov. Code § 54956.9(e)(1))
Number of Potential Cases: [1]
2. Conference with Legal Counsel; Existing Litigation
(Gov. Code Section 54956.9(d)(1))
Case Names: THNC Canyon Oaks LLC v. City of Calabasas, et al., Los Angeles County Superior Court Case No. 21STCP01819; related to Building Industry Association of Southern California v. City of Calabasas, et al., Los Angeles County Superior Court Case No. 21STCP02726
3. Conference with Labor Negotiator (Gov. Code § 54957.6)
City Negotiator: Kindon Meik, City Manager
Employees: All Unrepresented Employees

Mayor Shapiro called the Open Session to order at 7:08 p.m. in the Council Chambers, 100 Civic Center Way, Calabasas, CA.

Present: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht, Bozajian and Kraut

Absent: None

Staff: Dyer, Hernandez, Holden, Lockwood, Meik, Mendoza, Russo and Summers

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Girl Scout Troop 3256.

APPROVAL OF AGENDA

Mayor Shapiro stated that the Fire Department update would be considered at a future meeting.

Councilmember Kraut moved, seconded by Mayor pro Tem Weintraub to approve the agenda with modifications. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht, Bozajian and Kraut

CITY ATTORNEY REPORT ON CLOSED SESSION

Mr. Summers reported that the City Council met in Closed Session and addressed Item Nos. 2-3, and there were no reportable actions. He stated that Item No. 1 was deferred to the May 26 Special meeting.

PRESENTATIONS

- Recognition of Robert Yalda for his services as Public Works Director/City Engineer

The City Council expressed appreciation to Mr. Yalda for his service and dedication to the City.

Marcey Verity-Viner, Terry Dipple, Maureen Tamuri and Dennis Washburn spoke on this presentation.

Mr. Yalda expressed his joy and thankfulness to have served the City.

- Recognition of Calabasas High School student, Aryan Jain for winning a Southern California Edison scholarship

The City Council congratulated Aryan Jain for winning the SCE scholarship.

Andrew Thomas spoke on this presentation.

Aryan Jain expressed appreciation to SCE, the City Council and his family for their support.

- Recognition of recent graduates from the Community Emergency Response Team (CERT) Program

Mayor Shapiro congratulated Viviana Calderon, Mike Schrage, Patti Mardell, Javin Reed, Steve Sokol, Scott Wimmer, Brad and Dolly Wiseman.

- Proclamation recognizing ALS Awareness Month

Mayor Shapiro read Proclamation in recognition of ALS Awareness Month.

Sheri Strahl spoke on this presentation.

ANNOUNCEMENTS/INTRODUCTIONS

Members of the Council made the following announcements:

Mayor pro Tem Weintraub:

- Shared that the Fentanyl, Drug and Overdose Reversal Awareness event hosted by the MYC had an amazing turnout and expressed appreciation to Mari Hernandez for working with the MYC to coordinate this event together.
- Congratulated graduating class of 2023.

Councilmember Albrecht:

- Expressed how valuable the MYC is for the community and praised them for doing a great job organizing the Fentanyl, Drug and Overdose Reversal Awareness event.
- Reported his attendance to the CCCA Annual Municipal Seminar along with Mr. Meik and Councilmember Bozajian.
- Congratulated Steve Bravadero for his hard work and dedication at the annual Wine Festival.

Councilmember Kraut:

- Thanked Mayor Shapiro and Mayor pro Tem Weintraub for the Naloxone kit.
- Extended an invitation to Rock the District Fundraiser hosted by THE Foundation at Sagebrush Cantina on June 3 and encouraged everyone to visit rockthedistrict.org for sponsorship information.

Mayor Shapiro:

- Extended an invitation to the CHS Choir grand finale concert on May 25.
- Shared that tickets are now on sale for the 4th of July Fireworks Spectacular.
- Extended an invitation to the Memorial Day event at the Veterans Garden on May 26 and wished everyone a wonderful Memorial Day weekend.

ORAL COMMUNICATIONS – PUBLIC COMMENT

Mark Levinson, Maxine Strauss, Dennis Washburn, Priscilla Lee, Asha Patel and John Suwara spoke during public comment.

CONSENT ITEMS

1. Approval of May 10, 2023 meeting minutes
2. Adoption of Resolution No. 2023-1853 to establish transportation impact thresholds
3. Consider a letter opposing SB 423, a modification and expansion of SB 35 provisions that allow certain multifamily housing development to take advantage of a streamlined, ministerial approval process.
4. Adoption of Resolution No. 2023-1848 to include a list of projects funded by Senate Bill 1 (The Road Repair Accountability Act) to the Fiscal Year 2023-24 budget for the Capital Improvement Program

Councilmember Kraut requested Item No. 2 be pulled from Consent.

Councilmember Bozajian requested Item No. 3 be pulled from Consent.

Mayor Shapiro requested Item No. 4 be pulled from Consent.

Ms. Holden addressed the City Council regarding Consent Item Nos. 2 and 4.

Mr. Meik addressed the City Council regarding Consent Item No. 4.

Councilmember Kraut moved, seconded by Mayor pro Tem Weintraub to approve Consent Item Nos. 1, 3 and 4 further noting that the letter opposing SB 423 be reviewed for the latest information from California Contract Cities Association as of May 24. Consent Item No. 2 was tabled to a future meeting as a non-consent item. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht, Bozajian and Kraut

NEW BUSINESS

5. Public meeting regarding Landscape Maintenance District No. 22 and Landscape Lighting Act District Nos. 22, 24, 27 and 32 Assessment Proceedings

No action taken on this item.

The meeting recessed at 8:40 p.m.

The meeting reconvened at 8:51 p.m.

6. Approve updated City of Calabasas Emergency Operations Plan

Mr. Dyer presented the report.

Norm Goodkin, Joe Chilco, Kim Egerstrom, Brian Cameron and John Suwara spoke during public comment.

Mayor Shapiro moved, seconded by Mayor pro Tem Weintraub to approve the Calabasas Emergency Operations Plan. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht, Bozajian and Kraut

7. Library report and Council direction on library operations

Ms. Lockwood presented the report.

The City Council provided direction to staff.

INFORMATIONAL REPORTS

8. Check Register for the period of April 29-May 12, 2023

No action taken on this item.

TASK FORCE REPORTS

Councilmember Albrecht reported his upcoming attendance to a CPA meeting. Additionally, he reported he met with Mayor pro Tem Weintraub and staff as part of the Economic Development Committee to discuss cannabis.

Councilmember Kraut reported he attended the Wildlife Crossing tour with the Santa Monica Mountains Conservancy and Supervisor Lindsey P. Horvath. Additionally, he reported he attended a North Santa Monica Watershed presentation at the LVMWD, the Calabasas Chamber of Commerce annual Wine Festival, a Santa Monica Mountains Conservancy meeting and a Budget Committee meeting. Lastly, he reported that Councilmember Bozajian and he conducted a walk-thru of the AHCCC to review the condition of the facility and its assets.

Councilmember Bozajian reported he visited the AHCCC to determine what needs to be kept and what needs to be discarded. Additionally, he reported that Councilmember Albrecht, Mr. Meik and he attended the California Contract Cities Association Annual Municipal Seminar.

Mayor pro Tem Weintraub reported that she attended a COG meeting and an Economic Development Committee meeting.

Mayor Shapiro reported he attended a SCAG Legislative Committee meeting and will be attending a Valley Economic Alliance Board meeting. He also reported that Mayor pro Tem Weintraub and he attended a PFC meeting. Additionally, he reported he attended an assembly at Chaparral Elementary School for a performance by Cupbellas. Moreover, he acknowledged the MYC, Mayor pro Tem Weintraub, Mari Hernandez and guest speakers for doing an outstanding job at the Fentanyl, Drug and Overdose Reversal Awareness event. Lastly, he acknowledged the Calabasas Chamber of Commerce for doing a great job hosting the Annual Attorneys Forum.

CITY MANGER'S REPORT

Mr. Meik expressed appreciation to the school district for allowing the City use of the CHS stadium for the annual 4th of July Fireworks Spectacular. Additionally, he reported that the consultant hired by the City to work with the Landscape Maintenance District has begun reaching out to residents and HOAs. Lastly, the assessment of the recreational programming study is set to begin May 29.

FUTURE AGENDA ITEMS

Councilmember Bozajian requested that the Records Retention Policy be reviewed. Mayor Shapiro seconded the request.

Mayor pro Tem Weintraub requested an update regarding the use of the Demand-Response Program. Additionally, she reiterated her request for an update from Spectrum, AT&T and SCE regarding their infrastructure improvements and investments. Councilmember Kraut is in support of obtaining the information via staff and/or City Manager.

ADJOURN

The City Council adjourned at 10:26 p.m. to a special meeting scheduled on Friday, May 26, 2023, at 10:30 a.m.

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

**MINUTES OF A SPECIAL MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD FRIDAY, MAY 26, 2023**

Mayor Shapiro called the meeting to order at 10:30 a.m.

ROLL CALL

Present: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht, Bozajian and Kraut

Absent: None

There were no public comments.

CLOSED SESSION

1. Threat to Public Services or Facilities
(Gov. Code § 54957, subd. (a).)
Consultation with: Los Angeles County Sheriffs' Department, Captain and Deputies

2. Conference with Legal Counsel; Anticipated Litigation
Pursuant to Government Code Section 54956.9(d)(2) & (e)(1)
A point has been reached where, in the opinion of the City Council, on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the City. Facts and circumstances that might result in litigation but which the City believes are not yet known to potential plaintiff or plaintiffs. (Gov. Code § 54956.9(e)(1))
Number of Potential Cases: [1]

The City Council considered both matters and took no reportable action.

ADJOURN

The meeting adjourned at 1:25 p.m. to a special meeting scheduled on Wednesday, May 31, 2023, at 7:00 p.m.

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

**MINUTES OF A SPECIAL MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, MAY 31, 2023**

Mayor Shapiro called the meeting to order at 7:01 p.m. in the Council Chambers, 100 Civic Center Way, Calabasas, CA.

Present: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht, Bozajian and Kraut

Absent: None

Staff: Ahlers, Dyer, Green, Hernandez, Holden, Klein, McConville, Meik, Mendoza, Russo and Summers

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Public Safety Manager Michael Dyer.

APPROVAL OF AGENDA

Mayor pro Tem Weintraub moved, seconded by Councilmember Kraut to approve the agenda. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht, Bozajian and Kraut

PRESENTATIONS

- To Calabasas High School Boys' Tennis Team for going undefeated in Marmonte League

Mayor Shapiro presented the CHS Boys' Tennis Team with certificates for their outstanding achievements.

Coach Josh Wiseman and Steve McAvoy spoke on this presentation.

ANNOUNCEMENTS/INTRODUCTIONS

Members of the Council made the following announcements:

Mayor pro Tem Weintraub:

- Extended an invitation to the annual 4th of July Fireworks Spectacular. Tickets to be available June 1.

Councilmember Albrecht:

- Shared that the Memorial Day ceremony was a great service and that he participated in a successful Community Services programming needs meeting.

Councilmember Kraut:

- Extended an invitation to Rock the District Fundraiser hosted by THE Foundation at Sagebrush Cantina on June 3.

Mayor Shapiro:

- Thanked staff for a wonderful Memorial Day event.
- Extended an invitation to the first SunSets Summer Concert Series at the Calabasas Lake on June 11.
- Congratulated graduating class of 2023 and their families.
- Recognized May as Mental Health Awareness month on behalf of the Mayor's Youth Council.

ORAL COMMUNICATIONS – PUBLIC COMMENT

Mark Levinson spoke during public comment.

CONSENT ITEMS

1. Adoption of Resolution No. 2023-1853, appointment an interim Public Works Director
2. Adoption of Resolution No. 2023-1851, authorizing and approving the execution of a Cooperation Agreement with the Los Angeles Urban County Community Development Block Grant Program for Fiscal Years 2024-2026

Councilmembers Bozajian requested Item No. 1 be pulled from Consent.

Mr. Meik addressed the City Council regarding Consent Item No. 1.

Councilmember Kraut moved, seconded by Mayor pro Tem Weintraub to approve Consent Item No. 1. MOTION CARRIED 4/1 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht and Kraut

NOES: Councilmember Bozajian

Councilmember Kraut moved, seconded by Mayor pro Tem Weintraub to approve Consent Item No. 2. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht,

Bozajian and Kraut

NEW BUSINESS

3. Consider adoption of the Expenditure Plan for Woolsey Fire settlement funds.

Mr. Dyer presented the report.

Mayor pro Tem Weintraub moved, seconded by Mayor Shapiro to approve the Expenditure Plan for Woolsey Fire settlement funds. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Albrecht, Bozajian and Kraut

CONTINUED BUSINESS

4. Presentation and review of the City Manager’s recommended budget for FY 2023-2024

Mr. Ahlers presented the report.

Kelley and Joe Fries, Michael Harrison and Joe Chilco spoke on Item No. 4.

The City Council provided direction to staff.

TASK FORCE REPORTS

Councilmember Albrecht reported he will be attending a CPA meeting on June 1. Additionally, he reported that the Headwaters Corner agreement is moving along and that terms are being discussed with the TreePeople.

Councilmember Bozajian reported that Councilmember Kraut and he met with staff to discuss Council Protocols. Additionally, he reported he attended various meetings for the League of California Cities and California Contract Cities Association and has been reappointed to the CCCA Board of Directors. Lastly, he reported he conducted an interior walk-thru at the AHCCC.

Councilmember Kraut reiterated his participation in a Protocols Committee meeting. Additionally, he reported that Councilmember Bozajian and he will be attending the League of California Cities general membership meeting.

Mayor pro Tem Weintraub reported that Mayor Shapiro and she have attended various school meetings and met with school district representatives. Additionally, she reported her upcoming attendance to a COG meeting.

Mayor Shapiro thanked the LVUSD for allowing the City to host the 4th of July Spectacular at CHS. Additionally, he reported he attended various SCAG meetings. Lastly, he reported he will be attending a CPA meeting, an MYC meeting and a Calabasas Chamber of Commerce meeting.

CITY MANGER’S REPORT

None.

FUTURE AGENDA ITEMS

Councilmember Albrecht would like to consider Sideshow laws such as those implemented by the City of Paramount. Mayor pro Tem Weintraub stated street racing would be discussed at their next Public Safety Committee meeting.

Councilmember Bozajian requested that staff review the current Records Retention schedule.

Mayor pro Tem Weintraub requested a status updated on the ordinance that would require businesses to report crime. Mr. Summers reported that an ordinance would be scheduled at a future Council meeting.

ADJOURN

The City Council adjourned at 9:25 p.m. to a special meeting scheduled on Wednesday, June 21, 2023, at 7:00 p.m.

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: MAY 25, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: RON AHLERS, CHIEF FINANCIAL OFFICER *RA*

SUBJECT: ADOPTION OF RESOLUTION NO. 2023-1856, LEVYING SPECIAL TAXES WITHIN THE CITY OF CALABASAS COMMUNITY FACILITIES DISTRICT NO. 98-1, SPECIAL TAX REFUNDING BONDS, SERIES 2018; AND ADOPTION OF RESOLUTION NO. 2023-1857, LEVYING SPECIAL TAXES WITHIN THE CITY OF CALABASAS COMMUNITY FACILITIES DISTRICT NO. 2001-1, SPECIAL TAX REFUNDING BONDS, SERIES 2017

MEETING

DATE: JUNE 21, 2023

SUMMARY RECOMMENDATION:

Staff recommends the City Council approve the attached Resolutions levying special taxes for the City of Calabasas Community Facilities Districts (CFD) 98-1, Special Tax Refunding Bonds 2018 and CFD2001-1, Special Tax Refunding Bonds 2017 for Fiscal Year (FY) 2023-24.

BACKGROUND:

1. The City of Calabasas (City) formed the City of Calabasas Community Facilities District No. 98-1, Special Tax Refunding Bonds 2018 which authorized the levy of special taxes for specified parcels within the District (Calabasas Park Centre) in accordance with the Mello-Roos Community Facilities Act of 1982. The District was formed to refinance facilities located in and previously financed by Community Facilities District 98-1. The 98-1 bond issue was

refunded on January 16, 2018 under Special Tax Refunding Bonds, Series 2018 and the principal amount financed was \$3,476,055. The District is in the 6th year of a 12-year term. CFD payments are **NOT** debts of the City.

2. The City also formed the City of Calabasas Community Facilities District No. 2001-1, Special Tax Refunding Bonds 2017 which authorized the levy of special taxes for specified parcels within the District (New Millennium Homes/Baldwin). The District was formed to refinance bonds previously issued in 2001 (CFD 2001-1 – The Oaks Mello-Roos) to finance a portion of the cost of construction and acquisition of public facilities of benefit to the property. The 2001-1 bond issue was refunded on December 5, 2017 under Special Tax Refunding Bonds, Series 2017 and the principal amount financed was \$18,062,930. The District is in the 6th year of a 15-year term. CFD payments are **NOT** debts of the City.

DISCUSSION/ANALYSIS:

The attached resolutions will authorize the levy of the special taxes within the two CFDs for FY 2023-24. The list of parcels subject to the special tax needs to be filed with the County of Los Angeles for placement on the tax roll.

FISCAL IMPACT/SOURCE OF FUNDING:

None

REQUESTED ACTION:

Staff requests that the City Council approve Resolution Nos. 2023-1856 and 2023-1857, levying special taxes for the City of Calabasas Community Facilities Districts 98-1, Special Tax Refunding Bonds 2018 and CFD 2001-1, Special Tax Refunding Bonds 2017, respectively for fiscal year 2022-23.

ATTACHMENTS:

- A. Resolution No. 2023-1856
- B. Resolution No. 2023-1857

ITEM 2 ATTACHMENT A

RESOLUTION NO. 2023-1856

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, LEVYING SPECIAL TAXES WITHIN CITY OF CALABASAS COMMUNITY FACILITIES DISTRICT NO. 98-1. SPECIAL TAX REFUNDING BONDS, SERIES 2018.

WHEREAS, the City Council (the "City Council") of the City of Calabasas, California (the "City"), has formed City of Calabasas Community Facilities District No. 98-1, Special Tax Refunding Bonds, Series 2018 (the "Community Facilities District"), under and pursuant to the Mello-Roos Community Facilities Act of 1982 (the "Act"; and

WHEREAS, the City Council, as the legislative body of the Community Facilities District, is authorized under the Act to levy special taxes (the "Special Taxes") to pay for the costs of certain facilities and to authorize the issuance of bonds secured by the Special Taxes under the Act; and

WHEREAS, the City Council, pursuant to Ordinance No. 99-138 adopted by the City Council of the City on January 20, 1999, as amended by Ordinance No. 99-139, adopted by the City Council of the City on February 3, 1999, authorized and levied the Special Taxes within the Community Facilities District; and

WHEREAS, Section 53340 of the Act provides that the legislative body of a community facilities district may provide, by resolution, for the levy of the special tax in the current year or future tax years at the same rate or at a lower rate than the rate provided by ordinance, if the resolution is adopted and a certified list of all parcel subject to the special tax levy including the amount of the tax to be levied on each parcel for the applicable tax year, is filed by the clerk or other official designated by the legislative body with the county auditor; and

WHEREAS, the City Council desires to levy the Special Taxes within the Community Facilities District for Fiscal Year 2023-24.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Calabasas, California, as follows:

Section 1. All of the above recitals are true and correct.

Section 2. The City Council hereby levies the Special Taxes for the Fiscal Year 2023/24 as outlined and set forth in Attachment hereto. The City Clerk of the

City is hereby authorized and directed to file with the Los Angeles County Auditor/Controller, a certified list of all parcels subject to the Special Tax levy including the amount of the Special Tax to be levied on each parcel for Fiscal Year 2023/24.

Section 3. The officers and agents of the City are, and each of them hereby is authorized and directed to execute and deliver any and all documents and instruments and to do and cause to be done any and all acts and things necessary or proper for carrying out the levy of the Special Taxes for Fiscal Year 2023/24 as provided in this Resolution.

Section 4. All actions heretofore taken by the officers and agents of the City with respect to the levy of the Special Taxes for Fiscal Year 2023/24 are hereby approved, confirmed and ratified.

Section 5. This Resolution shall take effect immediately upon its adoption. The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 21st day of June 2023.

David J. Shapiro, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

Matthew T. Summers
Colantuono, Highsmith & Whatley, PC
City Attorney

CITY OF CALABASAS
Community Facilities District No. 98-1
Special Tax Refunding Bonds - Series 2018
Fiscal Year 2023/2024 - Levy Worksheet

Description	2023/24	2022/23	Increase/(Decrease)
Principal	\$305,879.00	\$298,210.00	\$7,669.00
Interest	45,391.66	53,741.54	(8,349.88)
<i>Subtotal</i>	\$351,270.66	\$351,951.54	(\$680.88)
Agency administrative costs	\$19,041.12	\$17,470.00	\$1,571.12
Trustee/Paying Agent costs	4,000.00	4,000.00	0.00
County collection fees ⁽¹⁾	51.00	51.00	0.00
Arbitrage calculation costs ⁽²⁾	0.00	2,250.00	(2,250.00)
Continuing disclosure costs	3,753.05	3,483.95	269.10
Bond Administration	8,047.12	7,424.49	622.63
Administration expenses	70.34	272.89	(202.55)
Other costs / Rounding	0.00	0.00	0.00
<i>Subtotal</i>	\$34,962.63	\$34,952.33	\$10.30
Del. management charges	\$0.00	\$0.00	\$0.00
Manual adjustments	0.00	0.00	0.00
Reserve Fund credit	0.00	0.00	0.00
Special Tax Fund credit	0.00	0.00	0.00
<i>Subtotal</i>	\$0.00	\$0.00	\$0.00
Total Annual Levy	\$386,233.29	\$386,903.87	(\$670.58)
County Apportionment ⁽³⁾	\$386,182.29	\$386,852.87	(\$670.58)
No. of Parcels Levied	4	4	0

(1) The Los Angeles County collection charge for Fiscal Year 2023/24 is \$0.25 per parcel, plus \$50 per District.

(2) No arbitrage calculation for Current Year.

(3) Amount to be disbursed by Tax Collector if 100% collection is made.

Fund/Account	6/30/2023	6/30/2022	Notes
Special Tax Fund - City held		\$353,462.69	
Special Tax Fund - Bank held		7,617.52	
Bond Fund		17.48	
Administrative Expense Fund		0.00	
Reserve Fund		347,611.22	
Cost of Issuance Fund		0.00	
Total	\$0.00	\$708,708.91	

Levy Approval

Signature

Date

ITEM 2 ATTACHMENT B

RESOLUTION NO. 2023-1857

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, LEVYING SPECIAL TAXES WITHIN CITY OF CALABASAS COMMUNITY FACILITIES DISTRICT NO. 2001-1. SPECIAL TAX REFUNDING BONDS, SERIES 2017.

WHEREAS, the City Council (the "City Council") of the City of Calabasas, California (the "City"), has formed City of Calabasas Community Facilities District No. 2001-1, Special Tax Refunding Bonds, Series 2017 (the "Community Facilities District"), under and pursuant to the Mello-Roos Community Facilities Act of 1982 (the "Act"); and

WHEREAS, the City Council, as the legislative body of the Community Facilities District, is authorized under the Act to levy special taxes (the "Special Taxes") to pay for the costs of certain facilities and to authorize the issuance of bonds secured by the Special Taxes under the Act; and

WHEREAS, the City Council, pursuant to Ordinance No. 2001-165 adopted by the City Council of the City on July 18, 2001, authorized and levied the Special Taxes within the Community Facilities District; and

WHEREAS, Section 53340 of the Act provides that the legislative body of a community facilities district may provide, by resolution, for the levy of the special tax in the current year or future tax years at the same rate or at a lower rate than the rate provided by ordinance, if the resolution is adopted and a certified list of all parcel subject to the special tax levy including the amount of the tax to be levied on each parcel for the applicable tax year, is filed by the clerk or other official designated by the legislative body with the county auditor; and

WHEREAS, the City Council desires to levy the Special Taxes within the Community Facilities District for Fiscal Year 2023-24.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Calabasas, California, as follows:

Section 1. All of the above recitals are true and correct.

Section 2. The City Council hereby levies the Special Taxes for the Fiscal Year 2023/24 as outlined and set forth in Attachment hereto. The City Clerk of the City is hereby authorized and directed to file with the Los Angeles County

Auditor/Controller, a certified list of all parcels subject to the Special Tax levy including the amount of the Special Tax to be levied on each parcel for Fiscal Year 2023/24.

Section 3. The officers and agents of the City are, and each of them hereby is authorized and directed to execute and deliver any and all documents and instruments and to do and cause to be done any and all acts and things necessary or proper for carrying out the levy of the Special Taxes for Fiscal Year 2023/24 as provided in this Resolution.

Section 4. All actions heretofore taken by the officers and agents of the City with respect to the levy of the Special Taxes for Fiscal Year 2023/24 are hereby approved, confirmed and ratified.

Section 5. This Resolution shall take effect immediately upon its adoption. The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 21st day of June 2023.

David J. Shapiro, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

Matthew T. Summers
Colantuono, Highsmith & Whatley, PC
City Attorney

CITY OF CALABASAS
Community Facilities District No. 2001-1
Special Tax Refunding Bonds - Series 2017
Fiscal Year 2023/2024 - Levy Worksheet

Description	2023/24 Amount	2022/23 Amount	Increase/(Decrease)
Principal	\$1,239,520.00	\$1,210,480.00	\$29,040.00
Interest	<u>288,846.82</u>	<u>320,924.54</u>	<u>(32,077.72)</u>
<i>Subtotal</i>	\$1,528,366.82	\$1,531,404.54	(\$3,037.72)
Agency administrative costs	\$45,000.00	\$45,000.00	\$0.00
Trustee/Paying Agent costs	3,000.00	3,000.00	0.00
County collection fees (1)	182.75	182.75	0.00
Arbitrage calculation costs	0.00	0.00	0.00
Continuing disclosure costs	3,780.09	3,509.24	270.85
Administration costs	14,237.19	13,135.64	1,101.55
Administration expenses	<u>134.81</u>	<u>482.81</u>	<u>(348.00)</u>
<i>Subtotal</i>	\$66,334.84	\$65,310.44	\$1,024.40
Special Tax B	\$67,649.29	\$67,738.48	(\$89.19)
Special Tax B Reimbursement	(67,738.48)	(67,705.24)	(33.24)
Delinquency Management Charges	496.96	496.96	0.00
Reserve Fund credit	0.00	0.00	0.00
Special Tax Fund credit	0.00	0.00	0.00
Installment Rounding	<u>1.55</u>	<u>(0.63)</u>	<u>2.18</u>
<i>Subtotal</i>	\$409.32	\$530.20	(\$120.25)
Total Annual Levy	\$1,595,110.98	\$1,597,245.18	(\$2,133.57)
County Apportionment (2)	\$1,594,928.23	\$1,597,062.43	(\$2,133.57)
Parcels	531	531	0

(1) The Los Angeles County collection charge for Fiscal Year 2023/24 is \$0.25 per parcel, plus \$50 per District.

(2) Amount to be disbursed by Tax Collector if 100% collection is made.

Fund/Account	6/30/2023	6/30/2022	Notes
Special Tax Fund - City Held		\$2,216,575.99	
Special Tax Fund - Trustee Held		153,986.28	
Bond Fund		78.87	
Reserve Fund		306,063.76	
Administrative Expense Fund		0.00	
Cost of Issuance Fund		0.00	
Total	\$0.00	\$2,676,704.90	

Levy Approval

Approved by: _____

_____ Date



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JUNE 12, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: RON AHLERS, CHIEF FINANCIAL OFFICER *RA*

SUBJECT: CONSIDER ENGAGEMENT LETTER WITH ROGERS, ANDERSON, MALODY & SCOTT LLP (RAMS) FOR THE ANNUAL AUDIT OF THE FINANCIAL STATEMENTS FOR JUNE 30, 2023

MEETING DATE: JUNE 21, 2023

SUMMARY RECOMMENDATION:

Staff recommends the City Council authorize the City Manager or the Chief Financial Officer to sign the engagement letter with the City's independent auditors, Rogers, Anderson Malody & Scott LLP (RAMS) to perform the annual audit of the City's financial statements for the period ending June 30, 2023. This year's cost is \$35,600. This amount agrees with the five-year contract with RAMS.

BACKGROUND:

The City of Calabasas (City) is in the fourth year of a five-year agreement with RAMS to conduct the City's annual audit and produce the Annual Comprehensive Financial Report (ACFR).

DISCUSSION/ANALYSIS:

This engagement letter puts forth the duties RAMS will perform along with the responsibilities of the City for this year's audit.

FISCAL IMPACT/SOURCE OF FUNDING:

The amount of \$35,600 is appropriated in this year's annual budget.

REQUESTED ACTION:

The City Council authorizes the City Manager or the Chief Financial Officer to approve and sign the engagement letter from RAMS dated April 24, 2023.

ATTACHMENTS:

1. RAMS Engagement Letter, dated April 24, 2023
2. RAMS letter regarding financial statement audit, compliance audit and planned scope and timing of the audit, dated April 24, 2023



June 5, 2023

735 E. Carnegie Dr. Suite 100
San Bernardino, CA 92408
909 889 0871 T
909 889 5361 F
ramscpa.net

To Management, the Honorable Mayor, and City Council
City of Calabasas
Calabasas, California

PARTNERS

Terry P. Shea, CPA
Scott W. Manno, CPA, CGMA
Leena Shanbhag, CPA, MST, CGMA
Bradferd A. Welebir, CPA, MBA, CGMA
Jenny W. Liu, CPA, MST
Gardenya Duran, CPA, CGMA
Brianna Schultz, CPA, CGMA
Brenda L. Odle, CPA, MST (Partner Emeritus)

MANAGERS / STAFF

Seong-Hyea Lee, CPA, MBA
Evelyn Morentin-Barcena, CPA
Veronica Hernandez, CPA
Laura Arvizu, CPA
Xinlu Zoe Zhang, CPA, MSA
John Maldonado, CPA, MSA
Julia Rodriguez Fuentes, CPA, MSA
Demi Hite, CPA
Jeffrey McKennan, CPA
Alan D. Garcia, CPA, MSA

MEMBERS

American Institute of
Certified Public Accountants

*PCPS The AICPA Alliance
for CPA Firms*

*Governmental Audit
Quality Center*

California Society of
Certified Public Accountants

This letter is provided in connection with our engagement to audit the financial statements of the City of Calabasas (the City) as of and for the year ended June 30, 2023. Professional standards require that we communicate with you certain items including our responsibilities with regard to the financial statement audit and the planned scope and timing of our audit, including significant risks we have identified.

Our Responsibilities

As stated in our engagement letter dated April 24, 2023, we are responsible for conducting our audit in accordance with auditing standards generally accepted in the United States of America, and in accordance with *Government Auditing Standards* of the Comptroller General of the United States of America, for the purpose of forming and expressing an opinion about whether the financial statements that have been prepared by management, with your oversight, are prepared, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit does not relieve you or management of your respective responsibilities.

Our responsibility relating to other information, whether financial or nonfinancial information (other than financial statements and the auditor's report thereon), included in the entity's annual report includes only the information identified in our report. We have no responsibility for determining whether the introductory or statistical information is properly stated. We require that we receive the final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report, or if that is not possible, as soon as practicable and, in any case, prior to the entity's issuance of such information.

Planned Scope of the Audit

Our audit will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Our audit is designed to provide reasonable, but not absolute, assurance about whether the financial statements as a whole are free of material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations. Because of this concept of reasonable assurance and because we will not examine all transactions, there is a risk that material misstatements may exist and not be detected by us.



Management, the Honorable Mayor, and City Council
City of Calabasas

Our audit will include obtaining an understanding of the entity and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements and as a basis for designing the nature, timing, and extent of further audit procedures, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. However, we will communicate to you at the conclusion of our audit any material weaknesses or significant deficiencies identified. We will also communicate to you:

- Any violation of laws or regulations that come to our attention;
- Our views relating to qualitative aspects of the entity's significant accounting practices, including accounting policies, accounting estimates, and financial statement disclosures;
- Significant difficulties, if any, encountered during the audit;
- Disagreements with management, if any, encountered during the audit;
- Significant unusual transactions, if any;
- The potential effects of uncorrected misstatements on future-period financial statements; and
- Other significant matters that are relevant to your responsibilities in overseeing the financial reporting process.

Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

Certain significant risks are presumptive in most audits and merit attention by the auditors due to the direct impact over financial reporting and internal control processes. Although we are currently in the planning stage of our audit, the following presumptive significant risks are applicable to our audit and require special audit considerations:

- *Management's override of internal controls over financial reporting:* Auditors must consider and respond to the risk of management override of internal controls, which is the intervention by management in handling financial information and making decisions contrary to internal control policy.
- *Revenue recognition:* Auditors must consider and respond to the risk of management subversion of generally accepted accounting principles in determining how and when revenue is recognized.

We expect to begin our audit on approximately June 26, 2023. Terry Shea, CPA, is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the information and use of the City Council and management of the City and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully,

Rogers, Anderson, Malody & Scott, LLP.



ROGERS, ANDERSON, MALODY & SCOTT, LLP
CERTIFIED PUBLIC ACCOUNTANTS, SINCE 1948

June 5, 2023

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To Management, the Honorable Mayor, and City Council
City of Calabasas
Calabasas, California

PARTNERS

Terry P. Shea, CPA
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The following represents our understanding of the services we will provide the City of Calabasas.

You have requested that we audit the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information (or basic financial statements) of the City of Calabasas (the City), as of June 30, 2023, and for the year then ended and the related notes, which collectively comprise the City's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

MANAGERS / STAFF

Seong-Hyea Lee, CPA, MBA
Evelyn Morentin-Barcena, CPA
Veronica Hernandez, CPA
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Jeffrey McKennan, CPA
Alan D. Garcia, CPA, MSA

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

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Accounting principles generally accepted in the United States of America (U.S. GAAP), as promulgated by the Governmental Accounting Standards Board (GASB) require that supplementary information, such as management's discussion and analysis (MD&A) and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America, (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI.



The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

1. Management's Discussion and Analysis
2. General and Major Fund Budgetary Comparison Schedules
3. Pension Related Schedules
4. OPEB Related Schedules

Supplementary information other than RSI will accompany the City's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and additional procedures in accordance with U.S. GAAS. We intend to provide an opinion on the following supplementary information in relation to the basic financial statements as a whole:

1. Other Major Funds and Non-major Budgetary Comparison Schedules
2. Combining Statements/Schedules

Also, the document we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the basic financial statements:

1. Introductory Section
2. Statistical Section

Auditor Responsibilities

We will conduct our audit in accordance with U.S. GAAS and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. As part of an audit in accordance with GAAS in accordance with *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

Compliance with Laws and Regulations

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the City's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

Management's Responsibilities

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility:

- For the preparation and fair presentation of the basic financial statements in accordance with accounting principles generally accepted in the United States of America;
- For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements;
- To provide us with:
 - Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters;
 - Additional information that we may request from management for the purpose of the audit;
 - Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
 - A written acknowledgement of all the documents that management expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report; and
 - A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.
- For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by us;
- For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole; and
- For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials; and
- For the accuracy and completeness of all information provided.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

Nonattest Services

With respect to any nonattest services, we agree to perform the following:

- To propose adjusting or correcting journal entries to be reviewed and approved by management,
- To assist management with drafting the financial statements based on the entity's trial balances,

We will not assume management responsibilities on behalf of the City. However, we will provide advice and recommendations to assist management of the City in performing its responsibilities.

The City's management is responsible for: (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards and
- The nonattest services are limited to the services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

Reporting

We will issue a written report upon completion of our audit of the City's basic financial statements. Our report will be addressed to the City Council. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We also will issue a written report on the Appropriations Limit upon completion of our audit.

Management, the Honorable Mayor, and City Council
City of Calabasas

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the basic financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

In addition, we will perform an agreed upon procedures engagement related to City's Appropriations Limit. The procedures have been agreed to by the City and the League of California Cities (as presented in the publication entitled *Agreed-upon Procedures Applied to the Appropriations Limitation Prescribed by Article XIII B of the California Constitution*) and will be performed solely to assist the City in meeting the requirements of Section 1.5 of Article XIII B of the California Constitution. The City's management will be responsible for the Appropriations Limit worksheet.

If it is determined a Single Audit is needed subsequent to this engagement letter, we will provide the City with another engagement letter covering the terms and conditions related to a Single Audit and the Uniform Guidance.

Government Auditing Standards require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

Provisions of Engagement Administration, Timing, and Fees

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Our firm may transmit confidential information that you provided us to third parties in order to facilitate delivering our services to you. We have obtained confidentiality agreements with all our service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain responsible for the work provided by any third-party service providers used under this agreement. By your signature below, you consent to having confidential information transmitted to entities outside the firm. Please feel free to inquire if you would like additional information regarding the transmission of confidential information to entities outside the firm.

Management, the Honorable Mayor, and City Council
City of Calabasas

Terry Shea, CPA, is the engagement partner for the audit services specified in this letter. His responsibilities include supervising our firm's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fee for the audit will be detailed in Attachment B. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the City's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

Our fee for this engagement assumes the following: the City will be adequately prepared for the audit and the City's financial operations and working trial balance will be consistent from year to year. If, after we receive the working trial balances, we notice there are excessive new accounts over the prior year; or if there are excessive subsequent journal entries; prepared by client workpapers that do not agree to the working trial balances, there are new funds/functions within the City, or other changes that necessitate a significant amount of time to address, we will need to come to an agreed upon change order to address any possible additional costs incurred by the firm. If the need for additional work does come to our attention, we will immediately notify City staff. If you choose to have us perform the additional work, then such work will be performed at the same hourly rates applicable to the audit work and set forth in an addendum to the contract between the City and our firm.

Management is also responsible for the implementation of new standards issued by the Governmental Accounting Standards Board. We will provide reasonable assistance in the preparation of the items noted herein, but any significant time needed to complete the financial statements will be billed separately.

Our proposed fee is also dependent on all items requested being completed in the format requested or in a mutually agreed upon format and uploaded to the Engagement Organizer hosted by our firm in a timely manner in accordance with the agree-upon audit timeline.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the basic financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

We agree to retain our audit documentation or work papers for a period of at least seven years from the date of our report. Upon expiration of this period, we will be free to destroy our records related to the engagement. However, we do not keep original client documents, so we will return those as they are used during each engagement. It is management's responsibility to retain and protect the records for possible future use, including examination by regulators and federal agencies.

We require that a copy of the final trial balance (i.e., a trial balance ready to audit) be delivered to us at least 10 business days prior to the start of the audit, otherwise we may reschedule the start of the audit.

At the conclusion of our audit engagement, we will communicate to the City Council the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of our firm and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators, federal agencies, and to the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Rogers, Anderson, Malody & Scott, LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the regulators. The regulators may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

International Alliance Membership

Our firm is an independent member firm of Alliot Global Alliance, which is an international alliance of independent accounting, law, and specialist firms. Alliot Global Alliance and its member firms are legally distinct and separate entities. These entities are not and shall not be construed to be in the relationship of a parent firm, subsidiary, partner, joint venture, agent, or a network. No Alliot Global Alliance member firm has any authority (actual, apparent, implied, or otherwise) to obligate or bind Alliot Global Alliance or any other Alliot Global Alliance member firm in any manner whatsoever. Equally, neither Alliot Global Alliance nor any other member firm has any authority to obligate or bind us or any other member firm. All Alliot Global Alliance members are independent firms, and as such, they each render their services entirely on their own account (including benefit and risk). In connection with the engagement contemplated by this letter or any other services from time to time provided by us, we may seek advice from or may recommend the retention of an Alliot Global Alliance member firm. Alliot Global Alliance and its other member firms shall have no liability for advice rendered by us or such consulted or retained Alliot Global Alliance member firm. Nor shall we have liability for advice rendered by any of the other Alliot Global Alliance member firms, even if consulted or recommended to you by our firm.

Management, the Honorable Mayor, and City Council
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Please electronically sign this letter to indicate your acknowledgement of, and agreement with, the arrangements for our audit of the financial statements, including our respective responsibilities. Please download a copy of the letter for your records once you have completed the signature process.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

Rogers, Anderson, Malody & Scott, LLP.

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of City of Calabasas by:

Name: _____

Title: _____

Date: _____

Report on the Firm's System of Quality Control

June 4, 2021

To the Partners of Rogers, Anderson, Malody & Scott, LLP, and the Peer Review Committee of the California Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Rogers, Anderson, Malody & Scott, LLP (the firm) in effect for the year ended November 30, 2020. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act, and an audit of an employee benefit plan.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Rogers, Anderson, Malody & Scott, LLP in effect for the year ended November 30, 2020, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Rogers, Anderson, Malody & Scott, LLP has received a peer review rating of *pass*.



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**CITY OF CALABASAS
SCHEDULE OF PROFESSIONAL FEES AND EXPENSES
FOR THE AUDIT OF THE JUNE 30, 2023 FINANCIAL STATEMENTS**

<u>Nature of Service to be Provided</u>	<u>Total Price</u>
City Audit and Related Reports	\$ 32,000
Single Audit* and Related Reports	3,600
City State Controller's Report**	2,500
City Annual Street Report**	<u>2,500</u>
Total Annual Financial Audit Engagements	<u><u>\$ 40,600</u></u>

*= Fee for first major program, each additional major program is \$3,000.

**=Optional



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JUNE 14, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: PHILIP LANZAFAME, INTERIM PUBLIC WORKS DIRECTOR
HEATHER MELTON, LANDSCAPE DISTRICT MAINTENANCE MANAGER**

**SUBJECT: PUBLIC HEARING REGARDING LANDSCAPE LIGHTING ACT DISTRICT
NOS. 22, 24, 27, & 32 LEVY OF ASSESSMENTS**

**MEETING
DATE: JUNE 21, 2023**

SUMMARY RECOMMENDATION:

Continue Public Hearing regarding Landscape Lighting Act District nos. 22, 24, 27 and 32 levy of assessments, adoption of Resolution 2023-1861, approving a Final Engineer's Report in connection with Landscape and Lighting District Nos. 22, 24, 27 and 32, and confirming diagrams and assessments for such Districts for Fiscal Year 2023-2024 to June 28, 2023 at 7:00 p.m. or until such time thereafter as the matter may be heard without further notice.

BACKGROUND:

The Landscape and Lighting Act of 1972 regulates the annual administration of special assessment districts. The City of Calabasas administers four Landscape Lighting Act Districts, as follows:

- Landscape Lighting Act District No. 22 – Calabasas Park Area (LLAD 22)
- Landscape Lighting Act District No. 24 – Lost Hills Road & The Saratogas (LLAD 24)
- Landscape Lighting Act District No. 27 – Las Virgenes Road (LLAD 27)
- Landscape Lighting Act District No. 32 – Agoura Road/Lost Hills Road Commercial District (LLAD 32)

On May 24, 2023, the City Council held a public meeting for comments in connection with these districts and declaring the council's intention to impose assessments for Fiscal Year 2023-2024.

The Engineer's Report for Landscaping Lighting Act District Nos. 22, 24, 27 and 32 includes Assessment Units that are assigned to each parcel and are used in the assessment formula to compute the assessment amount. If the zone has one single land use, then each parcel is assigned one assessment unit. Where more than one land use exists within a zone, traffic generation factors are used as a means to define the benefit a single-family residence receives as compared to an apartment or a commercial property.

DISCUSSION/ANALYSIS:

Continuation of the hearing is requested to update the Engineer's Report consistent with current data and trends, including current trip generation. The trip generation rates being used were first provided by the City in the late 90's. The appropriate trip generation rates should be updated per the current edition of the ITE Trip Generation Manual.

Staff recommends continuance of public hearing to June 28, 2023 when an updated Engineer's Report can be presented. While the Engineer's Report is being revised to include updated data, the final assessment will be based on the criteria as approved through the District formation and Prop. 218 process. Per the approved formula, a Consumer Price Index (CPI) inflation adjustment will be applied to Landscape Maintenance District No. 22 (LMD 22) and all Landscape Lighting Act Districts 22, 24, 27, and 32.

FISCAL IMPACT/SOURCE OF FUNDING:

The Landscape Lighting Act District Program is funded through dedicated special assessment funds.

Funding Sources:

- Division: 322 – LLAD 22
- Division: 323 – LLAD 24
- Division: 324 – LLAD 27
- Division: 325 – LLAD 32

REQUESTED ACTION:

Continue Public Hearing regarding Landscape Lighting Act District nos. 22, 24, 27 and 32 levy of assessments, adoption of Resolution 2023-1861, approving a Final Engineer's Report in connection with Landscape and Lighting District Nos. 22, 24, 27 and 32, and confirming diagrams and assessments for such Districts for Fiscal Year 2023-2024 to June 28, 2023 at 7:00 p.m. or until such time thereafter as the matter may be heard without further notice.



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JUNE 12, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: KINDON MEIK, CITY MANAGER
RON AHLERS, CHIEF FINANCIAL OFFICER**



SUBJECT: ADOPTION OF RESOLUTION NO. 2023-1858, APPROVING THE OPERATING AND CAPITAL IMPROVEMENT BUDGETS FOR JULY 1, 2023 THROUGH JUNE 30, 2024, PROVIDING FOR THE APPROPRIATIONS AND EXPENDITURES FOR ALL SUMS SET FORTH IN SAID BUDGET; ADOPTION OF RESOLUTION NO. 2023-1859, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-2024; ADOPTION OF RESOLUTION NO. 2023-1860, APPROVING A SALARY SCHEDULE FOR PERMANENT EMPLOYEES AND RESCINDING RESOLUTION NO. 2023-1839.

MEETING DATE: JUNE 21, 2023

SUMMARY RECOMMENDATION:

Staff recommends the City Council adopt Resolution No. 2023-1858, approving the fiscal year (FY) 2023-24 and FY 2024-25 budgets; Resolution No. 2023-1859, establishing the Appropriations Limit for FY 2023-24, and Resolution No. 2023-1860 approving a salary schedule for full-time employees.

BACKGROUND:

The annual budget serves as a major policy document and describes how the City intends to finance its services and infrastructure. The budget reflects the City's policies, goals, and priorities for the upcoming fiscal year (July 1 thru June 30). The

annual budget is a planning tool that assists the City Council and staff in planning for the future and learning from the past.

The City of Calabasas (City) budget has two primary components: the Operating Budget and the Capital Budget. The Operating Budget includes personnel costs, program costs and facility operating costs. It is funded primarily through a variety of taxes: property, sales, utility users and franchise. Other sources of revenue include permit fees such as building and development fees; charges for services; fines and other smaller sources of revenue such as interest on investments.

The 5-year Capital Improvement Budget funds major improvements to City facilities and infrastructure and is an annually revised document. It is supported through multiple funding sources: Gas Taxes, Prop A & C, Measures R & M, grants, America Rescue Plan Act (ARPA) and the Deferred Maintenance Fund as well as other smaller sources of funding.

City Council holds a public hearing on the proposed operating and capital budgets and then approves the budget at the last Council meeting in June.

DISCUSSION/ANALYSIS:

The FY 2023-24 and 2024-25 budgets are presented to the City Council for consideration. The total budget is approximately \$83.7 million. As is typical, this report shall focus on the City's General Fund.

GENERAL FUND REVENUES

CITY of CALABASAS
GENERAL FUND
CITY MANAGER RECOMMENDED BUDGET
FY 2023-24

	Actuals 2019-20	Actuals 2020-21	Actuals 2021-22	Adopted Budget 2022-23	Revised Estimate 2022-23	<i>City Manager Budget 2023-24</i>
Property Tax	3,839,932	4,010,560	4,224,154	4,400,000	4,450,000	4,605,000
Sales Tax	5,979,032	6,885,572	8,447,615	7,400,000	8,200,000	8,200,000
Franchise TV	307,865	310,706	294,970	300,000	300,000	300,000
Franchise Edison	372,844	417,091	436,104	450,000	485,000	500,000
TOT	1,571,867	983,758	2,108,153	2,000,000	2,200,000	2,500,000
UUT Electric	1,691,338	1,841,004	2,161,900	1,975,000	2,200,000	2,300,000
UUT Gas	483,986	526,393	556,773	500,000	600,000	650,000
UUT Phone	678,819	634,119	645,256	575,000	600,000	600,000
Building Fees	1,776,011	1,465,771	1,819,350	1,495,000	1,700,000	1,905,000
Damage Reimburs	19,977	445,605	8,558			
VLF	2,619,375	2,724,328	2,786,733	2,900,000	2,931,000	3,075,000
Cost Plan		335,000	335,000	335,000	335,000	335,000
Other	3,330,439	2,249,404	1,188,103	2,930,707	2,451,000	2,249,000
	22,671,485	22,829,311	25,012,669	25,260,707	26,452,000	27,219,000

Property Taxes are increasing \$155,000 next fiscal year. This is attributable to sales prices increasing as well as the annual Prop 13 adjustment to assessed values of 2%. Next year's estimate is \$4.6 million. Traditionally, a stable source of revenue for the City; not dependent on the condition of the economy.

Sales Tax has been the surprise these past two+ years. Calabasas is one of about eight cities in LA County that experienced increases in sales taxes during the shutdown. Next year, the projection is for it to remain stable at \$8,200,000. This source of revenue can be volatile since it is wholly dependent on the sale of taxable goods.

Franchise Fees are derived from electricity, natural gas and cable television (TV). This is a stable source of revenue with electricity and natural gas usually increasing while cable tv franchise fees are to remain constant.

Transient Occupancy Tax decreased from \$1.6 million in FY 2019-20 to \$1 million in FY 2020-21 and \$2.1 million in FY 2021-22. Next year's estimate is \$2.5 million. The year prior to the shutdown was about \$2.2 million. Staff is projecting a steady increase in this revenue but not yet a full recovery from the economic shutdown. This revenue source can vary significantly depending on economic conditions. The

Cambria Hotel has been operation for over a year and the City has received checks from the hotel since December 2021.

Utility Users Tax (UUT) of \$3.55 million for next year is an increase of \$155,000 from the current year. The UUT is applied to electricity, natural gas, phone and cell phone. This is also a stable, increasing source of income since generally electricity and natural gas and cell phone usage are increasing, even during economic slowdowns.

Vehicle License Fees are distributed by the State twice yearly in January and May. This revenue is a calculation based on the growth in real property assessed value. Therefore, the growth rate is similar to the growth in property taxes. Staff estimates this revenue to increase to \$3,075,000 million next year.

Building Fees are estimated at \$1,905,000 for next year, FY 2023-24.

The last category is for all the other revenues in the General Fund and is shown as remaining stable from this current fiscal year.

GENERAL FUND EXPENSES

	2020-21	2021-22	FY 2022-23		FY 2023-24
	ACTUALS	ACTUALS	Current BUDGET	Revised Estimate	Proposed BUDGET
Legislative & Policy	70,936	99,296	124,000	129,494	134,000
Boards & Commissions	4,653	3,198	14,000	14,000	12,000
Legal	401,505	355,863	313,000	316,000	313,000
City Clerk	81,103	102,581	139,200	141,200	76,700
Admin Services	68,370	59,007	34,000	52,030	49,600
Non Departmental	3,584,674	3,661,853	3,715,907	3,720,962	5,045,463
Personnel Services	8,332,225	8,325,414	9,715,809	9,723,050	9,681,099
Civic Center O & M	228,410	296,013	262,000	261,524	291,000
City Management	10,173	33,324	12,900	37,900	36,900
Financial Management	98,977	96,697	471,800	176,200	370,700
Payroll & Revenue	65,145	59,316	0	0	0
Public Information	128,330	149,645	147,350	185,565	239,350
Information Technology	105,157	169,053	287,300	303,707	252,300
Telecom Regulation	7,374	512	0	0	0
LA Sheriff	4,848,335	4,980,484	5,107,100	5,107,100	5,617,100
LA Fire District	20,810	20,810	20,900	20,900	20,810
Public Safety & Emerg	37,885	40,899	71,100	122,989	66,100
LA Animal Services	41,496	51,032	50,000	67,170	80,000
PW Admin/Engineer	166,121	109,620	180,600	183,096	108,600
Street Maintenance	702,902	893,148	606,200	606,200	664,000
Water Quality	284,960	160,218	270,900	275,770	155,900
General Landscape	573,981	748,278	639,500	770,677	658,500
Transportation Planning	607	1,445	4,500	9,011	2,600
Transport Eng/Operations	277,026	473,469	331,800	375,352	320,400
Intergovernment Reltaions	30,141	145,708	116,150	181,150	212,041
Comm Dev Admin	135,266	172,378	167,300	167,400	153,300
Planning Projects & Studies	368,401	446,563	417,500	422,100	357,000
Building Inspection	776,202	899,161	638,500	641,597	638,500
Code Enforcement	202,575	95,531	52,000	52,100	52,100
Comm Serv Management	428	17,848	56,700	83,335	106,700
Creekside Park	6,777	3,006	11,800	13,456	11,800
De Anza Park	86,229	201,046	288,000	291,571	543,900
Park Maintenance	156,561	165,178	142,600	240,625	77,600
School Joint Use	176,296	171,673	182,100	190,732	0
Special Events	83,356	298,392	359,200	385,973	379,200
Klubhouse Preschool	6,617	3,439	5,000	9,500	0
Senior Center	220,540	257,993	290,800	317,672	311,600
Total Expenditure	22,390,544	23,769,091	25,247,516	25,597,108	27,039,863

The table above summarizes the General Fund budget expenditures by department. Please note the department labeled, "Non-Departmental", for FY 2023-24 shows expenses of \$5 million. The majority of which is composed of the following:

- \$1,839,000 Debt Service payment
- \$1.2 million for insurance premiums to California Joint Powers Insurance Authority (CJPIA)
- \$1.1 million transfer to Agoura Hills Calabasas Community Center (AHCCC)
- \$250,000 Contribution to Parent Faculty Clubs (PFC) at the local schools

The department labeled, "Personnel Services" consolidates all the General Fund wages, salary, health insurance, CalPERS payments, etc. for all full-time and part-time staff supported by the General Fund. As noted earlier, staff has estimated a COLA of 3% and other increases for CalPERS retirement contributions and medical insurance premiums. The City continues to experience employee turnover the last three years. This turnover has limited the dollar impact of the 3% COLA; because the employees who left were paid at Step 10 while the new employees are generally starting at the lower steps (1,2 or 3). This has created "salary savings" for the budget.

There were two modifications to the General Fund from the budget meeting of May 31st. The first was an increase in the City contribution to the Film Festival from \$15,000 to \$30,000. The second was an increase for the Flock Cameras of \$35,000.

GENERAL FUND BUDGET OVERVIEW

The table below depicts the General Fund revenue, expenses and fund balance for the past two fiscal years actuals, this current year budget and estimate along with next year's proposed budget.

	2020-21 ACTUALS	2021-22 ACTUALS	FY 2022-23		FY 2023-24
			Current BUDGET	Revised Estimate	Proposed BUDGET
Revenues	22,410,195	24,667,198	26,336,500	26,105,000	26,884,000
Transfers In	369,361	348,476	355,000	347,000	335,000
Total Revenues	22,779,556	25,015,674	26,691,500	26,452,000	27,219,000
Expenditures	20,547,893	21,879,158	23,379,516	23,729,108	24,073,215
Transfers Out	1,842,651	1,889,933	1,868,000	1,868,000	2,966,648
Total Expenditures	22,390,544	23,769,091	25,247,516	25,597,108	27,039,863
Surplus / (Deficit)	389,012	1,246,583	1,443,984	854,892	179,137
Fund Balance, Begin	12,281,586	12,670,598	13,917,181	13,917,181	14,772,073
Fund Balance, End	12,670,598	13,917,181	15,361,165	14,772,073	14,951,210

FY 2023-24 revised estimated revenues of \$26,452,000 and expenses of \$25,597,108 net an estimated surplus of \$854,892. This surplus could be higher due to full-time employees retiring or leaving. In addition, Sales Tax and TOT are forecasted to be higher than their estimates for FY 2023-24.

The FY 2023-24 budget as presented to the Council at the June 21, 2023, meeting has estimated revenues of \$27,219,000 and expenditures of \$27,039,863, thereby showing a positive surplus of \$179,137.

CITY-WIDE BUDGET OVERVIEW

The table below depicts the entire City for the past two fiscal years actuals, this current year budget and estimate along with next year’s proposed budget. The FY 2023-24 proposed budget city-wide shows a deficit of \$12.5 million. This decrease in fund balance is due to the proposed capital infrastructure investment for next year. This is using money received in prior fiscal years from the American Rescue Plan Act (ARPA), Gas Tax and RMRA funds for street improvements and the Woolsey Fire settlement funds for capital projects as outlined in the five-year CIP. Money will also be received in the future due to grant reimbursables and Measure R & M funds, Prop 1 funds for transportation and street projects. In the case of capital investments at the Tennis & Swim Center, future fee increases will be used.

	2020-21 ACTUALS	2021-22 ACTUALS	FY 2022-23		FY 2022-23
			Current BUDGET	Revised Estimate	Proposed BUDGET
Revenues	41,681,655	52,962,184	52,572,713	50,661,865	54,575,735
Transfers In	9,366,664	11,101,242	17,279,500	12,227,500	16,614,606
Total Revenues	51,048,319	64,063,426	69,852,213	62,889,365	71,190,341
Expenditures	41,564,690	47,706,046	57,274,428	51,121,147	67,114,212
Transfers Out	9,366,664	11,101,242	17,518,707	12,227,500	16,614,606
Total Expenditures	50,931,354	58,807,288	74,793,135	63,348,647	83,728,818
Surplus / (Deficit)	116,965	5,256,138	(4,940,922)	(459,282)	(12,538,477)

Per the Council direction received at the meeting on May 31, 2023, City staff added approximately \$1 million in spending from the Woolsey Fire settlement funds. In addition, the Capital Project to paint the Civic Center of \$100,000 was moved from FY 2023-24 to FY 2027-28; thus saving \$100,000 in next year’s budget.

INVESTMENT IN CAPITAL PROJECTS

Attachment A lists 32 capital projects the City is investing \$20.3 million. These projects impact City Hall, Founders Hall, Tennis & Swim Center and various parks with the total investment over \$20.2 million. This \$20.2 million is responsible for the city-wide deficit of \$12.5 million noted above. Recall that the majority of these projects were reviewed and approved by the City Council during last year’s budget adoption for FY 2023-24. The City Council annually approves a five-year Capital plan and the projects roll forward each year as we progress in the five-year plan. If need be, the City can move out certain projects another year or two years in to the future in order to reduce this year’s capital investment of \$20.2 million.

This \$20.3 million capital investment is comprised into three categories. The first category is "Cash on hand" of \$6.3 million (General Fund, ARPA, Gas Tax, Road Maintenance & Rehabilitation Account (RMRA) and Deferred Maintenance Funds). "Future reimbursement" of \$11.4 million (Measure R, Measure M, Grants Funds). "Future fees" increases of \$2.6 million for the Tennis & Swim Center. If the City did not invest in capital next year then the deficit of \$12.5 million would be a positive surplus of \$7.7 million (difference between \$20.2 million capital projects and \$12.5 million deficit).

CALABASAS TENNIS & SWIM CENTER REVENUE

The Calabasas Tennis and Swim Center is also reviewing their fee structure in the coming fiscal year and will present the findings to the City Council. As noted previously, the Tennis and Swim Center needs major capital investment and this will require new and increased fees in order to pay for their capital projects. The new and increased fees are not included in this budget as they are unknown at this time.

GANN APPROPRIATIONS LIMIT

In November 1979, the California voters passed Proposition 4 (Article XIII B – "Gann Appropriations Limit"), which places a ceiling on the amount a local government can spend from "the proceeds of taxation." This limit is known as "the Gann Limit" and for Calabasas, is based on 1992-93 tax expenditures and was adjusted annually for inflation and population growth. According to the Revenue and Taxation Code, Section 7910, local governments must establish its appropriations limit by resolution each year at a regularly scheduled meeting or a noticed special meeting.

Because of Proposition 111, the City chooses between two annual inflation factors and two population growth factors for the establishment of the Gann Limit.

The choice offered for the annual inflation factor is the greater of (1) the growth in California per capita income, positive 4.44%, or (2) the growth in non-residential assessed valuation due to new construction within the City, positive 0.01% . FY 2023-24, the calculation was based on the growth in California per capita income of positive 4.44%.

The choice offered for the annual population growth factor is the greater of the growth in City or County population. Based on growth rates for both the City of Calabasas, which was a **negative (0.99%)**, and the County of Los Angeles, which was a **negative (0.75%)**, provided by the California Department of Finance. FY 2023-24, the Gann Appropriation limit was calculated using the County of Los Angeles population growth factor of **negative (0.75%)**.

The application of the annual growth factors to the FY 2022-23 Gann Appropriations Limit resulted in a FY 2023-24 Gann Appropriations Limit of \$39,889,670.

CITY of CALABASAS
GANN APPROPRIATIONS LIMIT CALCULATION
 FY 2023-2024

(A)	PRIOR YEAR'S GANN LIMIT 2022-23	\$ 38,481,256
(B)	PRICE FACTOR	1.0444
(C)	POPULATION FACTOR	0.9925
(D) = (B) X (C)	ANNUAL COMBINED FACTOR	1.0366
(E) = (A) X [(D)-1]	ANNUAL ADJUSTMENT	\$ 1,408,414
(F) = (A) + (E)	CURRENT YEAR GANN LIMIT 2021-22	\$ 39,889,670

The amount in the City's 2023-24 budget subject to the Gann Appropriations Limit (net proceeds of taxes, including interest earnings) totals \$34,029,830. This amount is well within the required limit:

2023-24 Appropriation Limit	\$ 39,889,670
2023-24 Appropriations Subject to Limit	\$ 34,029,830
Amount Under Limit:	\$ 5,859,840

Resolution No. 2023-1859 (Attachment 3) sets forth the Gann Appropriations Limit for the City of Calabasas for FY 2023-24.

SALARY RESOLUTION

The Salary Resolution lists the full-time position title and the salary schedule number along with the complete Salary Schedule for the City. The salary schedule details the bi-weekly pay by salary schedule number and each of the ten steps. On an annual basis, the City Council adopts a new salary resolution for permanent full-time employees for the upcoming fiscal year. This resolution approves employee position titles and salary ranges. Resolution No. 2023-1860 provides for the salary range schedule incorporated in this resolution. The City has added three full-time Recreation Coordinator positions in the Community Services department and deleted one Executive Assistant I position in the Finance department. Total full-time position count is 81 for FY 2023-24.

Beginning with the paycheck of July 14, 2023, the salary schedule provides a 3.0% Cost Of Living Adjustment (COLA) for all permanent full-time employee positions (with the exception of the City Council and City Manager).

BENEFITS RESOLUTION

The Benefits Resolution will be presented to City Council in late August or early September 2023 after CalPERS finalizes the medical insurance plan premiums for calendar year 2024.

FISCAL IMPACT/SOURCE OF FUNDING:

The Detailed Budget FY 2023-24 and 2024-25 as presented.

REQUESTED ACTION:

- Adopt Resolution No. 2023-1858 approving the Operating and Capital Improvement Budget from July 1, 2023 through June 30, 2024, providing for the appropriations and expenditures for all sums set forth in said budget and repealing all resolutions in conflict herewith.
- Adopt Resolution No. 2023-1859 establishing the appropriations limit for FY 2023-24.
- Adopt Resolution No. 2023-1860, Approving a salary schedule for permanent employees and rescinding Resolution No. 2023-1839.

ATTACHMENTS:

1. Detailed Budget FY 2023-24 and 2024-25
2. Resolution No. 2023-1858
3. Resolution No. 2023-1859
4. Resolution No. 2023-1860

FISCAL YEAR 2023 - 2024

ANNUAL BUDGET

CITY OF CALABASAS, CALIFORNIA

FINAL - JUNE 2023





Budget in Brief

Fiscal Year 2023/2024

BUDGET SYNOPSIS

The budget for Fiscal Year 2023/24 includes reopening of Agoura Hills Calabasas Community Center. As proposed, the General Fund is balanced with revenues of \$27.2 million and expenses of \$27.0 million; thereby leaving a projected surplus of \$0.2 million.

BUDGET REVENUES & EXPENDITURES

The FY 2023-24 proposed budget city-wide shows revenues of \$71.2 million with expenses of \$83.7 million. This results in a deficit of \$12.5 million. This decrease in fund balance is due to the proposed capital infrastructure investment for next year. This is using money received in prior fiscal years from the American Rescue Plan Act (ARPA), Gas Tax and RMRA funds for street improvements and the Woolsey Fire settlement funds for capital projects as outlined in the five-year CIP. Money will also be received in the future due to grant reimbursables and Measure R & M funds, Prop 1 funds for transportation and street projects. In the case of capital investments at the Tennis & Swim Center, future fee increases will be used.



**Agoura Hills -
Calabasas
Community Center
Reopening
Fall 2023**





INVESTMENT IN CAPITAL PROJECTS

The City is investing \$20.2 million in Capital Improvement projects. These projects impact City Hall, Founders Hall, Tennis & Swim Center and various parks. The City Council annually approves a five-year Capital plan and the projects roll forward each year as we progress in the five-year plan.

This \$20.2 million capital investment is comprised into three categories. The first category is “Cash on hand” of \$6.3 million (General Fund, ARPA, Gas Tax, Road Maintenance & Rehabilitation Account (RMRA) and Deferred Maintenance Funds). “Future reimbursement” of \$11.4 million (Measure R, Measure M, Grants Funds). “Future fees” increases of \$2.6 million for the Tennis & Swim Center. If the City did not invest in capital next year then the deficit of \$12.5 million would be a positive surplus of \$7.7 million (difference between \$20.2 million capital projects and \$12.5 million deficit).

Capital Improvement Projects

MAJOR PROJECTS FUNDING SOURCES

Cash on Hand

- ◆ American Rescue Plan Act (ARPA)
- ◆ Deferred Maintenance
- ◆ Gas Tax
- ◆ General Fund

Future Reimbursement

- ◆ Grants
- ◆ Measure M Local
- ◆ Measure M Traffic
- ◆ Measure R Local
- ◆ Park & Recreation Improvement Fund

Future Fees

- ◆ Tennis & Swim Center

MAJOR PROJECTS BY DEPARTMENT

Public Works

- ◇ Mulholland Highway Improve Phase I & II
- ◇ State “Green” Street Project
- ◇ Calabasas Road Improvement

Community Services

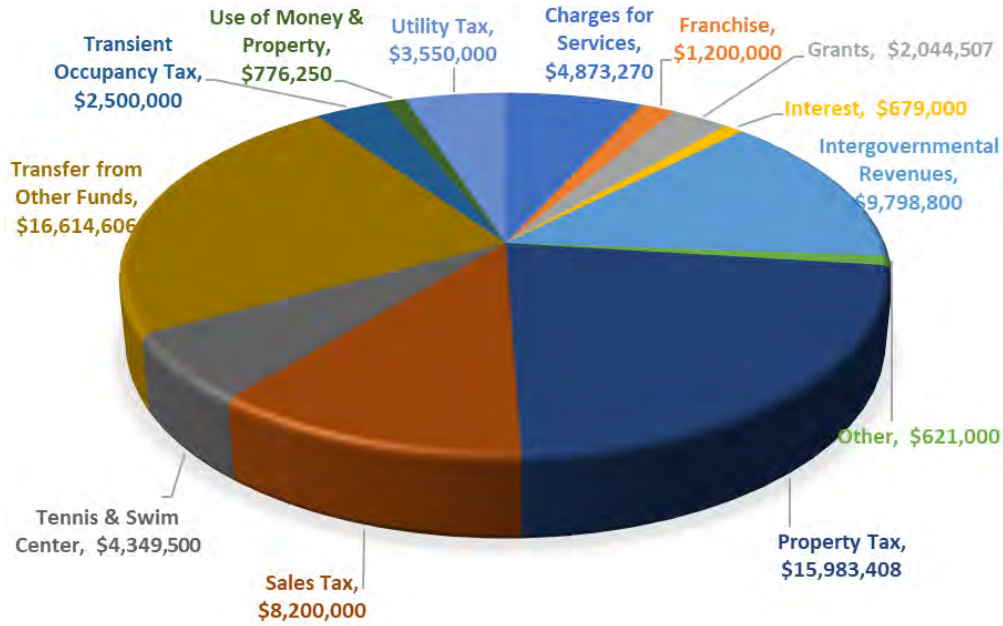
- ◇ Agoura Hills Calabasas Community Center
- ◇ Calabasas Tennis & Swim Center Roof Repair
- ◇ Calabasas Tennis & Swim Center Pool & Deck Repair
- ◇ Wild Walnut Park
- ◇ Playground Updates & Replacements

Communications

- ◇ Chambers Master Control Media & A/V

Revenues

TOTAL REVENUES—\$71,190,341



GENERAL FUND REVENUE—\$27,219,000

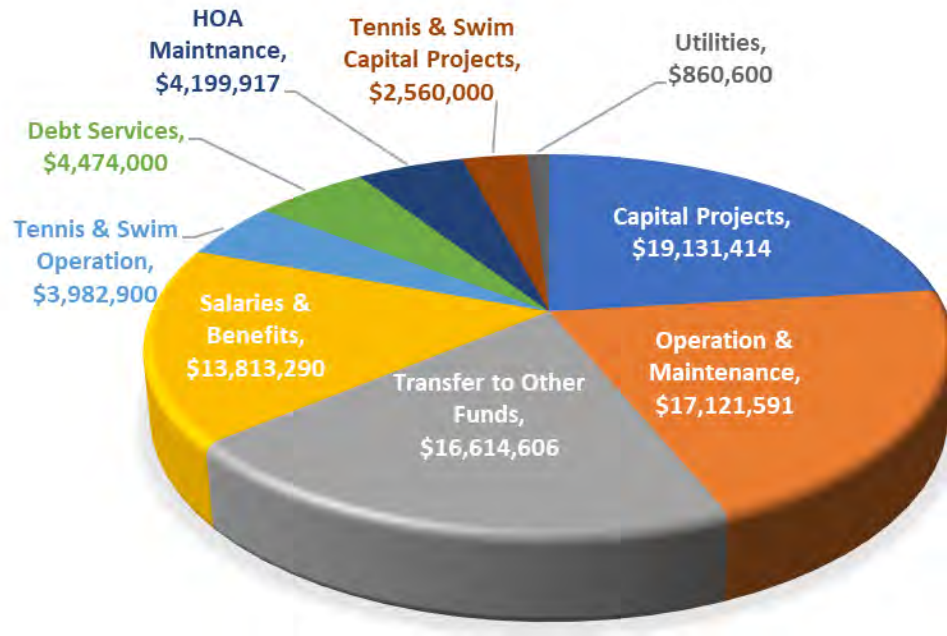


General Fund	FY 23/24 Revenue
Property Tax	\$ 4,930,000
Sales Tax	\$ 8,200,000
Utility User Tax	\$ 3,550,000
Intergovernmental-VLF	\$ 3,075,000
Transient Occupancy Tax	\$ 2,500,000
Building Permits	\$ 1,905,000
Other Revenue	\$ 1,799,000
Franchise Tax	\$ 925,000
Transfer from other Funds	\$ 335,000
Total	\$ 27,219,000

Other Revenue, 6.6%
Transfer from other Funds, 1.2%

Expenditures

TOTAL EXPENDITURES—\$83,728,818



GENERAL FUND EXPENDITURES—\$27,039,863



General Fund	Amount
Salaries & Benefits	\$ 9,681,099
Operation & Maintenance	\$ 7,824,616
Police Services	\$ 5,532,100
Transfer to Other Funds	\$ 2,966,648
Utilities	\$ 560,400
Capital Projects	\$ 475,000
Total	\$ 27,039,863



Budget Summary by Fund

**CITY OF CALABASAS
BUDGET SUMMARY BY FUND
Fiscal Years 2023/24 and 2024/25**

5/31/2023
version

FUND	DESCRIPTION	Proposed Activity					Proposed Activity					
		Estimated Beginning Fund Balance 7/1/2023	FY 2023/24 - Recommended		Estimated Fund Balance 6/30/2024	FY 2024/25 - Recommended		Estimated Fund Balance 6/30/2025				
			REVENUES	EXPENSES		INTERFUND TRANSFERS			REVENUES	EXPENSES	INTERFUND TRANSFERS	
						IN	OUT				IN	OUT
				179,137				756,445				
	GENERAL FUND											
10	GENERAL FUND	14,772,073	26,884,000	24,073,215	335,000	2,966,648	14,951,210	27,582,760	24,868,019	335,000	1,958,296	16,042,655
	SPECIAL REVENUE FUNDS											
11	RECOVERABLE PROJECTS	0	700,000	700,000	0	0	0	520,000	520,000	0	0	0
12	SOUTH COAST AIR QLTY MGMT DIST	231,844	35,000	140,000	0	0	126,844	36,400	0	0	0	163,244
13	PARK & RECREATION IMPROVEMENT	(34,305)	187,000	298,000	0	0	(145,305)	194,480	0	0	0	49,175
14	AB 939	1,739,691	292,000	171,933	0	0	1,859,758	303,680	178,810	0	0	1,984,628
15	GAS TAX	1,248,656	670,000	39,381	0	674,000	1,205,275	696,800	40,956	0	674,000	1,187,119
16	TRAFFIC MITIGATION FEES	1,652,886	27,000	0	0	0	1,679,886	28,080	0	0	0	1,707,966
18	AFFORDABLE HOUSING	1,689,877	25,000	0	0	0	1,714,877	25,000	0	0	0	1,739,877
19	LAS VIRGENES/LOST HILLS B & T	1,831,348	30,000	0	0	0	1,861,348	31,200	0	0	0	1,892,548
20	PROP A	1,322,612	655,000	66,652	0	411,200	1,499,760	681,200	69,318	0	411,200	1,700,442
21	LMD 22 - AD VALORUM	5,146,196	2,567,000	1,779,749	0	0	5,933,447	2,669,680	1,773,189	0	0	6,829,938
22	LLAD 22 - HOA	555,208	3,415,000	3,465,236	0	0	504,972	3,551,600	3,539,681	0	0	516,891
24	LLAD 24	(175,616)	230,100	324,652	0	0	(270,168)	239,304	332,958	0	0	(363,822)
25	PROP C	699,544	515,000	60,685	0	419,300	734,559	535,600	63,113	0	419,300	787,746
26	TDA-TRANSP DEVELOP ACT	(30,824)	4,900	0	0	0	(25,924)	5,096	0	0	0	(20,828)
27	LLAD 27	185,688	404,000	312,586	0	0	277,102	420,160	317,090	0	0	380,173
28	LIBRARY	2,717,068	2,558,000	1,864,160	3,000	776,000	2,637,908	2,659,720	2,157,928	3,000	776,000	2,366,701
29	TRANSIT	(216,145)	19,000	1,117,800	803,500	33,000	(544,445)	19,760	1,166,262	803,500	33,000	(920,447)
30	STORM DAMAGE	0	0	0	0	0	0	0	0	0	0	0
32	LLAD 32	(149,486)	36,408	64,685	0	0	(177,763)	37,864	65,712	0	0	(205,611)
33	USED OIL GRANT	(21,064)	10,900	7,000	0	0	(17,164)	11,336	7,280	0	0	(13,108)
34	MEASURE R - MTA LOCAL RETURN	(300,870)	349,000	35,804	0	132,000	(119,674)	362,960	37,236	0	132,000	74,050
35	COMM DEVELOP BLOCK GRANT	(48,729)	75,100	85,000	0	0	(58,629)	78,104	88,400	0	0	(68,925)
36	GRANTS	2,079,680	1,041,507	0	0	2,453,000	668,187	1,083,167	0	0	75,000	1,676,354
37	LOCAL LAW ENFORCE BLOCK GRANT	0	0	0	0	0	0	0	0	0	0	0
38	COPS - AB3229 GRANT	214,261	151,000	100,000	0	0	265,261	151,000	100,000	0	0	316,261
45	American Rescue Plan Act	6,777,456	75,000	4,585,000	0	0	2,267,456	78,000	1,262,400	0	0	1,083,056
46	DISASTER RECOVERY	3,651,143	60,000	1,015,500	0	0	2,695,643	62,400	1,056,120	0	0	1,701,923
47	MEASURE M - MTA LOCAL RETURN	(78,361)	401,000	603,559	0	25,000	(305,920)	417,040	205,701	0	25,000	(119,581)
49	MEASURE M - TRAFFIC IMPROVEMENT	(6,558,538)	3,385,800	0	0	8,220,458	(11,393,196)	3,521,232	0	0	3,500,000	(11,371,964)
55	AHCCC - COMMUNITY CENTER	(799,500)	2,275,520	2,575,668	1,099,648	0	(0)	1,316,141	1,407,436	91,296	0	0
60	MANAGEMENT RESERVE	4,900,817	125,000	0	0	0	5,025,817	130,000	0	0	0	5,155,817
61	CALABASAS PARK IMPROVEMENTS	0	0	0	0	0	0	0	0	0	0	0
62	MEASURE W - SAFE CLEAN WATER	781,748	397,000	0	0	54,000	1,124,748	412,880	0	0	54,000	1,483,628
63	ROAD MAINT & REHAB (RMRA-SB1)	914,597	589,000	47,700	0	350,000	1,105,897	612,560	49,608	0	350,000	1,318,849
64	QUIMBY ACT	4,597	0	0	0	0	4,597	0	0	0	0	4,597
65	OAK TREE MITIGATION	(69,777)	0	0	0	0	(69,777)	0	0	0	0	(69,777)
67	EMERGENCY COVID19	(122,905)	0	0	0	0	(122,905)	0	0	0	0	(122,905)
75	BRANDON'S VILLAGE	10,000	0	0	0	0	10,000	0	0	0	0	10,000
	Special Revenue Total	29,748,796	21,306,235	19,460,750	1,906,148	13,547,958	19,952,471	20,892,444	14,439,199	897,796	6,449,500	20,854,012

CITY OF CALABASAS
BUDGET SUMMARY BY FUND
Fiscal Years 2023/24 and 2024/25

5/31/2023
version

FUND	DESCRIPTION	Estimated Beginning Fund Balance 7/1/2023	Proposed Activity FY 2023/24 - Recommended					179,137	Proposed Activity FY 2024/25 - Recommended					756,445
			REVENUES	EXPENSES	INTERFUND TRANSFERS		Fund Balance 6/30/2024		REVENUES	EXPENSES	INTERFUND TRANSFERS		Fund Balance 6/30/2025	
					IN	OUT					IN	OUT		
<u>CAPITAL PROJECT FUNDS</u>														
39	MEASURE R - MTA TRANS PROJECTS	931,760	(5,000)	0	0	0	926,760	(5,000)	0	0	0	921,760		
40	CAPITAL IMPROVEMENT	(44,354)	0	11,568,700	11,758,458	0	145,404	0	4,660,000	4,660,000	0	145,404		
41	CIVIC CENTER CONSTRUCTION	0	0	0	0	0	0	0	0	0	0	0		
42	CITY HALL CAPITAL	1,098,256	20,000	0	0	0	1,118,256	20,800	0	0	0	1,139,056		
48	LIBRARY CAPITAL REPLACEMENT	1,576,984	30,000	100,000	0	0	1,506,984	31,500	200,000	0	0	1,338,484		
	Capital Project Fund Total	3,562,647	45,000	11,668,700	11,758,458	0	3,697,405	47,300	4,860,000	4,660,000	0	3,544,705		
<u>RESERVE FUND</u>														
70	DEFERRED MAINTENANCE	1,955,000	0	90,000	0	0	1,865,000	0	0	0	0	1,865,000		
<u>DEBT SERVICE FUNDS</u>														
80	CFD2018 (CFD98-1Com MelloRoos)	736,709	391,000	363,000	0	0	764,709	391,040	377,520	0	0	778,229		
81	1999 COP (Creekside,Civic Ctr)	0	0	0	0	0	0	0	0	0	0	0		
82	CFD 2001-1 (TheOaksMello-Roos)	0	0	0	0	0	0	0	0	0	0	0		
83	2005 COP (Refunding 1999 COP)	0	0	0	0	0	0	0	0	0	0	0		
84	CFD2017 (2006 Oaks Mello-Roos)	2,808,874	1,600,000	1,537,000	0	0	2,871,874	1,600,000	1,532,000	0	0	2,939,874		
85	2006 COP Civic CenterFinancing	0	0	0	0	0	0	0	0	0	0	0		
87	2015 COP (Civic Center Proj)	15,503	0	2,614,000	2,615,000	0	16,503	0	2,613,000	2,615,000	0	18,503		
	Debt Service Total	3,561,086	1,991,000	4,514,000	2,615,000	0	3,653,086	1,991,040	4,522,520	2,615,000	0	3,736,606		
CITY TOTALS		53,599,601	50,226,235	59,806,665	16,614,606	16,614,606	44,119,171	50,513,544	48,689,737	8,507,796	8,407,796	46,042,978		
<u>PROPRIETARY FUND</u>														
50	TENNIS & SWIM CENTER	615,045	4,349,500	7,307,547	0	100,000	(2,443,002)	4,523,480	4,976,749	0	100,000	(2,996,271)		
	PROPRIETARY FUND TOTAL	615,045	4,349,500	7,307,547	0	100,000	(2,443,002)	4,523,480	4,976,749	0	100,000	(2,996,271)		
<u>AUTHORITIES</u>														
86	Las Virgenes Parking Authority	28,574	0	0	0	0	28,574	0	0	0	0	28,574		
	AUTHORITIES TOTAL	28,574	0	0	0	0	28,574	0	0	0	0	28,574		
GRAND TOTALS 1		54,214,647	54,575,735	67,114,212	16,614,606	16,614,606	41,676,170	55,037,024	53,666,487	8,507,796	8,507,796	43,046,707		

CITY OF CALABASAS
EXPLANATION of NEGATIVE FUND BALANCES
Fiscal Years 2023/24 and 2024/25

Fund Description

13 PARK & RECREATION IMPROVEMENT

Grant money from LA County for developing or rebuilding parks. These are reimbursable; therefore City spends money first.

24 LLAD 24

Staff is addressing the deficit in the fund by reducing expenses, working with property owners to increase assessments and by proposing a 7.46% increase in the engineers report.

26 TDA-TRANSP DEVELOP ACT

These funds come from the State of CA and are specifically for bicycle transportation within the City. Usually, the projects are funded by the City and then a reimbursement request is sent to LA MTA.

29 TRANSIT

These funds come from Prop A, Prop C, Measure R & Measure M. This is 2% added on Sales Tax to fund transportation within LA County. These funds are disbursed by LA County based on population of the City of Calabasas. The City generally runs a deficit and then the cash arrives from LA County to pay the City back.

32 LLAD 32

Staff is addressing the deficit in the fund by reducing expenses, working with property owners to increase assessments and by proposing a 7.46% increase in the engineers report.

33 USED OIL GRANT

These are grant funds from the State of CA. The City spends money first on a project and then requests reimbursement from the State. This fund usually runs a small deficit until we receive the cash from the State.

34 MEASURE R - MTA LOCAL RETURN

This a 0.50% Sales Tax measure LA County for transportation. This fund is specifically for recording the cash received by the City and then it is disbursed. It usually runs a deficit.

35 COMM DEVELOP BLOCK GRANT

These are grant funds from the U.S. Federal Government. The City spends money first on a project and then requests reimbursement from LA County who manages the Federal grant. This fund usually runs a small deficit until we receive the cash from LA County.

47 MEASURE M - MTA LOCAL RETURN

This a 0.50% Sales Tax measure LA County for transportation. This fund is specifically for recording the cash received by the City and then it is disbursed. It usually runs a deficit.

49 MEASURE M -TRAFFIC IMPROVEMENT

This a 0.50% Sales Tax measure LA County for transportation. This fund is for the large transportation projects within the City and it operates like a grant whereby the City received specific funding for a specific project with cash allocations by fiscal year. The fund is usually in a deficit

65 OAK TREE MITIGATION

Developer Fees to provide landscaping and trees in public areas resulting from the increase in demand from additional development. Deficit will be reduced as new development occurs within the City.

67 EMERGENCY COVID19

This fund was established in March 2020 to account for the extra expenses the City was incurring to deal with the declared emergency. No revenue was recognized in this fund. Since the emergency is now over, Finance shall transfer these expenses to the General Fund by June 30, 2023 and zero out this fund.

50 TENNIS & SWIM CENTER

The large deficit is due to the large capital investment at the Tennis & Swim Center in the amount of \$2,560,000.

Fiscal Year 2023/24



CITY *of* CALABASAS

Detailed Budget

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 10 - General Fund						
Revenue						
<u>Division: 000 - Revenue</u>						
10-000-4010-00	Property Tax Secured	3,900,126	4,150,000	4,150,000	4,300,000	4,525,000
10-000-4010-01	Property Tax UnSecured	143,765	125,000	125,000	125,000	130,000
10-000-4010-02	Property Tax Unitary	89	-	-	-	-
10-000-4010-03	Property Tax Supplemental	127,210	100,000	100,000	100,000	105,000
10-000-4010-04	Property Tax Redemption	60,388	70,000	70,000	70,000	75,000
10-000-4010-05	Property Tax Refunds	(41,369)	(30,000)	(30,000)	(25,000)	(25,000)
10-000-4010-06	Property Tax Home Owner Exempt	18,030	20,000	20,000	20,000	20,000
10-000-4010-07	Property Tax Penalty	15,915	15,000	15,000	15,000	15,000
10-000-4010-10	Unsecured Prop Tax (not used)	-	-	-	-	-
10-000-4020-00	Sales and Use Tax	8,447,615	8,200,000	8,200,000	8,200,000	8,200,000
10-000-4030-00	Franchise Fee - Cable TV	294,970	300,000	300,000	300,000	310,000
10-000-4030-01	Franchise Fee Time Warner CP	-	-	-	-	-
10-000-4030-02	Franchise Fee TimeWarnSaratoga	-	-	-	-	-
10-000-4030-03	Franchise Fee Charter	-	-	-	-	-
10-000-4030-10	Franchise Fee - Edison	436,104	450,000	485,000	500,000	520,000
10-000-4030-20	Franchise Fee - Gas	103,557	105,000	121,000	125,000	130,000
10-000-4040-00	Transfer Tax	428,673	525,000	325,000	325,000	340,000
10-000-4050-00	Transient Occupancy Tax	2,108,153	2,200,000	2,200,000	2,500,000	2,650,000
10-000-4060-01	Utility Tax - Electric	2,161,900	2,200,000	2,200,000	2,300,000	2,390,000
10-000-4060-02	Utility Tax - Gas	556,773	600,000	600,000	650,000	675,000
10-000-4060-03	Utility Tax-Telecommunications	645,256	600,000	600,000	600,000	625,000
10-000-4140-00	Misc Permits & Fees	73,825	50,000	50,000	50,000	52,000
10-000-4140-01	Film Permits	41,648	30,000	30,000	30,000	31,200
10-000-4142-00	Rental Registration Fees	-	-	-	-	-
10-000-4160-00	Payroll Reimb-Little Learners	-	-	-	-	-
10-000-4163-00	Property Damage/Loss Reimburse	8,558	10,000	70,000	10,000	10,400
10-000-4163-10	Damage Reimb Woolsey Fire	-	-	-	-	-
10-000-4110-30	Investigative Fines	70,695	50,000	50,000	50,000	50,000
10-000-4110-40	Permit Technology Fees	-	-	55,000	-	-
10-000-4110-50	Recoverable Admin Fee	-	20,000	20,000	20,000	20,800
10-000-4210-00	Traffic Fines	34,147	30,000	30,000	40,000	40,000
10-000-4220-00	False Alarm Fines	1,900	10,000	10,000	10,000	10,400
10-000-4310-00	Vehicle License Fee	2,786,733	2,931,000	2,931,000	3,075,000	3,200,000
10-000-4314-00	FED - CARES Act Funding(COVID)	-	-	-	-	-
10-000-4496-01	EG Access Fee Time Warner CP	-	-	-	-	-
10-000-4496-02	EG Access Fee TimeWarnSaratg	-	-	-	-	-
10-000-4496-03	EG Access Fee Charter	-	-	-	-	-
10-000-4420-00	Miscellaneous	45,714	15,000	15,000	15,000	15,600
10-000-4420-01	Misc-Fingerprinting Reimb	-	-	-	-	-
10-000-4420-02	Misc-IT Staff Reimbursement	-	-	-	-	-
10-000-4420-03	Misc - Cash Recon & Adj	-	-	174	-	-
10-000-4420-04	Misc - CFD Admin Fees	65,000	65,000	65,000	65,000	67,600
10-000-4420-05	Misc - Unrecognized Revenue	-	10,000	10,000	-	-
10-000-4420-06	Misc - ReimburseRetireeMedical	-	-	-	-	-
10-000-4457-00	Candidate/Election Fees	-	-	-	-	-
10-000-4466-00	Donations	500	-	550	-	-
10-000-4491-00	Code Enforcement Reimbursement	1,000	5,000	-	1,000	1,040
10-000-4496-00	EG Access Fee	108,406	110,000	110,000	110,000	114,400
10-000-4110-00	Building Fees	1,108,981	1,100,000	1,100,000	1,200,000	1,170,000
10-000-4110-01	Building Fees - Electrical	329,397	250,000	250,000	300,000	260,000

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
10-000-4110-02	Building Fees - Mechanical	71,810	75,000	75,000	90,000	80,000
10-000-4110-03	Building Fees - Plumbing	101,448	100,000	100,000	100,000	105,000
10-000-4110-04	Building Fees - Technology	-	-	-	-	-
10-000-4110-10	Planning Fees	168,458	125,000	125,000	150,000	155,000
10-000-4110-20	Engineering Fees	39,256	50,000	50,000	65,000	65,000
10-000-4141-00	Bid & Plan	-	-	-	-	-
10-000-4311-00	Las Virgenes Parking Admin	61,354	60,000	130,000	75,000	78,000
10-000-4400-06	De Anza / LH After-School Camp	-	-	-	-	-
10-000-4415-06	AC Stelle Sports Leagues	-	35,000	35,000	35,000	36,400
10-000-4421-00	Reimbursement for Sheriff Svc	67,386	60,000	60,000	60,000	62,400
10-000-4421-02	Rebates & Refunds	-	5,000	5,000	5,000	5,200
10-000-4421-03	Copy Fees	1,988	5,000	5,000	5,000	5,200
10-000-4421-04	Charging Station Fees	11,424	10,000	10,000	10,000	10,400
10-000-4421-10	De Anza Event Insurance	21,761	15,000	16,000	15,000	15,600
10-000-4440-00	Landfill - Road Maintenance	-	-	-	-	-
10-000-4450-01	Creekside PreSchool Registrati	-	-	-	-	-
10-000-4450-03	Creekside Holiday Camp	-	-	-	-	-
10-000-4450-04	Creekside Classes	130	-	-	-	-
10-000-4450-06	Creekside PR Reimbursement	110,770	94,000	94,000	95,000	98,800
10-000-4460-00	De Anza Recreation ProgramFees	74,540	65,000	71,200	80,000	80,000
10-000-4460-01	De Anza Youth Sport Leagues	147,753	100,000	100,000	100,000	104,000
10-000-4460-05	4th of July Revenue	2,931	36,000	36,040	35,000	35,000
10-000-4460-06	Facility Rental - AE Wright	-	-	-	-	-
10-000-4460-07	AE Wright Sport Leagues	19,230	33,000	30,000	30,000	31,200
10-000-4460-09	Pumpkin Festival	72,268	85,000	80,000	85,000	88,400
10-000-4460-11	Recreation Processing Fees	1,440	20,000	17,607	10,000	10,400
10-000-4460-20	Orchestra Ticket	-	-	-	-	-
10-000-4460-25	Special Events	1,795	8,000	5,000	5,000	5,200
10-000-4460-29	Spring Eggstreme	-	-	-	-	-
10-000-4460-30	Calabasas Fine Arts Festival	-	-	-	-	-
10-000-4460-60	Teen Events	-	-	-	-	-
10-000-4462-00	Senior Center Membership	11,892	50,000	50,000	50,000	52,000
10-000-4462-01	Senior Center Rentals	496	4,000	4,000	5,000	5,200
10-000-4462-02	Senior Center Daily Fees	2,638	18,000	18,000	15,000	15,600
10-000-4462-03	Senior Center Program Fees	236,650	210,000	210,000	210,000	218,400
10-000-4467-00	Videotape/DVD Sales	-	-	-	-	-
10-000-4467-02	Scanning Fees	15,121	20,000	20,000	15,000	15,600
10-000-4620-11	Transit Fares	-	-	-	-	-
10-000-4840-03	Refunds - De Anza Park	(432)	-	-	-	-
10-000-4840-06	Refunds - Special Events	-	-	-	-	-
10-000-4840-07	Refunds - Youth Sports Leagues	-	-	-	-	-
10-000-4840-08	Refunds - ACStelle Youth Sport	-	-	-	-	-
10-000-4840-09	Refunds - Senior Center	(298)	-	-	-	-
10-000-4840-10	Refunds - Fees	-	-	-	-	-
10-000-4161-00	Sale/Disposal of Asset	-	-	-	-	-
10-000-4325-00	Consolidated Election	-	10,000	8,930	-	-
10-000-4400-01	De Anza Court Rental	-	5,000	5,000	5,000	5,200
10-000-4400-02	De Anza Picnic Rental	17,351	6,500	6,500	7,000	7,280
10-000-4400-03	Facility Rental - De Anza	6,630	15,000	14,247	10,000	10,400
10-000-4400-05	De Anza Vending Machine	397	1,000	1,000	1,000	1,040
10-000-4400-10	Facility Rental - Lupin Hill	-	90,000	90,000	90,000	93,600
10-000-4409-00	Loan Receipt	4,530	5,000	5,000	5,000	5,200
10-000-4410-00	Interest Income	347,379	350,000	100,000	100,000	104,000

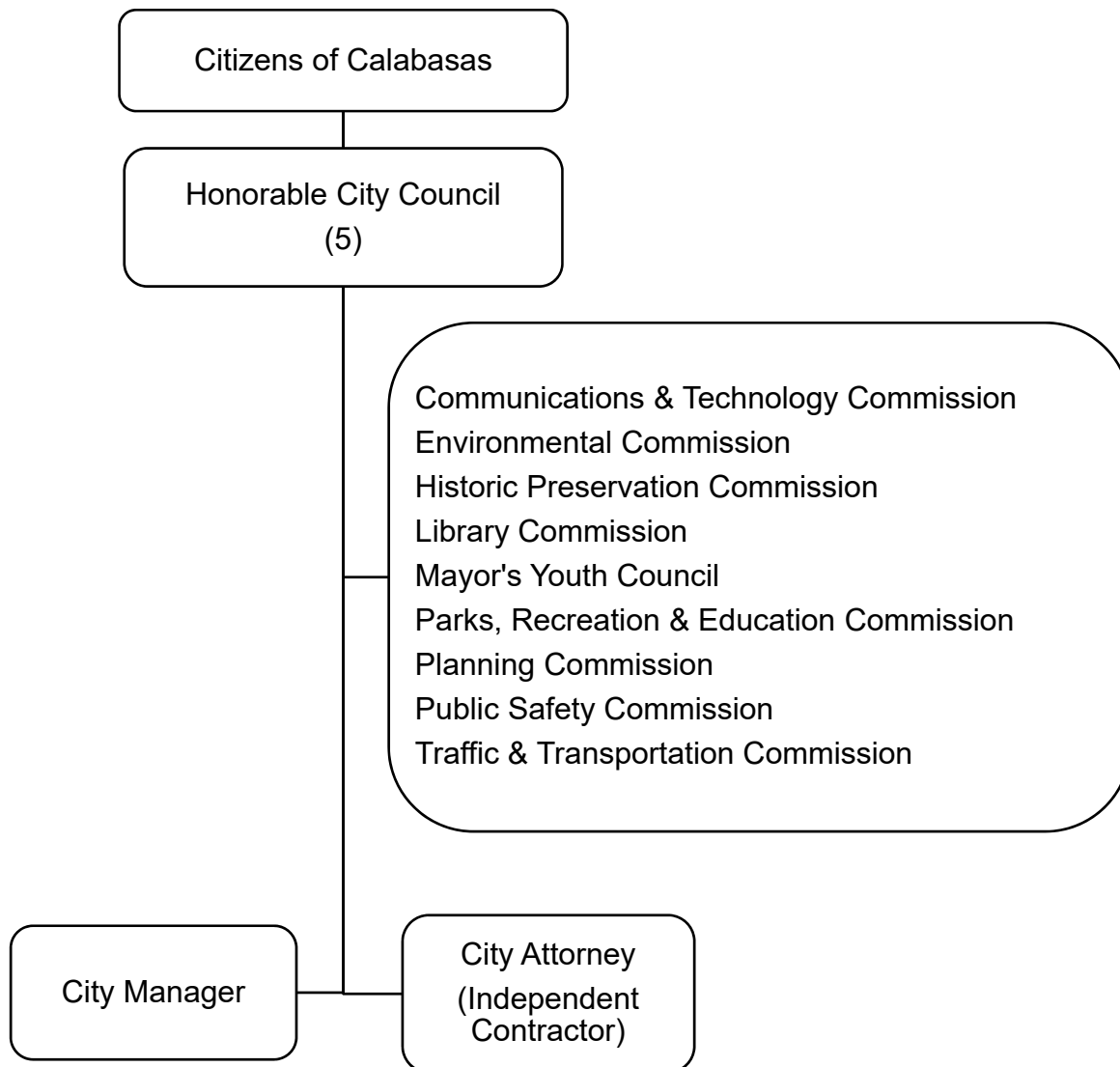
DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
10-000-4411-00	Fair Market Value Investments	(1,347,652)	-	-	-	-
10-000-4415-03	Facility Rental - AC Stelle	37,659	35,000	35,000	35,000	36,400
10-000-4450-05	Facility Rental - Creekside	157,398	100,000	100,000	100,000	104,000
10-000-4451-00	Facility Rental - Gates Cyn	7,456	5,000	5,000	5,000	5,200
10-000-4452-00	Facility Rental - Grape Arbor	20,031	20,000	14,752	5,000	5,200
10-000-4453-00	Facility Rental - Civic Center	2,004	10,000	10,000	10,000	10,400
10-000-4454-00	Facility Rental Deposits	-	-	-	-	-
10-000-4464-00	Lease Income	85,547	85,000	85,000	85,000	88,400
10-000-4621-00	Malibu Creek Watershed EWMP	-	-	-	-	-
10-000-4900-00	Indirect Cost Plan	335,000	335,000	335,000	335,000	335,000
10-000-4900-14	Transfer in AB 939	-	-	-	-	-
10-000-4900-16	Transfer in Developr ImpactFee	-	-	-	-	-
10-000-4900-20	Transfer in Prop A	-	-	-	-	-
10-000-4900-25	Transfer in Prop C	-	-	-	-	-
10-000-4900-29	Transfer in Transit	-	-	-	-	-
10-000-4900-33	Transfer in Used Oil Grant	-	-	-	-	-
10-000-4900-36	Transfer in Grant Fund	-	10,000	-	-	-
10-000-4900-39	Transfer in Measure R Trans	-	10,000	-	-	-
10-000-4900-49	Transfer in Measure M	13,476	-	12,000	-	-
10-000-4900-87	Transfer in 2015 COP	-	-	-	-	-
10-518-4462-04	Senior Center Donation/Sponsor	-	-	-	-	-
		<u>25,012,674</u>	<u>26,691,500</u>	<u>26,452,000</u>	<u>27,219,000</u>	<u>27,917,760</u>
Total Fund 10 Revenue		25,012,674	26,691,500	26,452,000	27,219,000	27,917,760



City Council (Division 111,112)

The City of Calabasas operates under a Council/Manager form of government. The five City Councilmembers are elected at-large to serve four-year staggered terms. The Mayor is selected by the Council to serve a one-year term. The City Council sets the policy direction for City operations and programs, approves the annual budget and provides direction for the City's interaction with other governmental jurisdictions. The City Council appoints the City Manager to implement and administer Council decisions and policy directives. The City Council appoints the City Attorney. The City Council serves as the governing body of the Public Finance Authority.



DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Expenditure						
<u>Division: 111 - Legislation & Policy</u>						
10-111-5221-00	Special Dept. Supplies	5,066	5,000	5,000	6,000	6,000
10-111-5221-13	Special Dept Sup- J Bozajian	5,309	5,000	5,000	6,000	6,000
10-111-5221-14	Special Dept Sup- MS Maurer	1,295	5,000	4,494	-	-
10-111-5221-16	Special Dept Sup- F Gaines	-	-	-	-	-
10-111-5221-17	Special Dept Sup- L Martin	-	-	-	-	-
10-111-5221-18	Special Dept Sup- D Shapiro	5,352	5,000	5,000	6,000	6,000
10-111-5221-19	Special Dept Sup- A Weintraub	1,436	5,000	5,000	6,000	6,000
10-111-5221-20	Special Dept Sup- P Kraut	478	5,000	5,000	6,000	6,000
10-111-5221-21	Special Dept Sup- E Albrecht	-	-	5,000	6,000	6,000
10-111-5226-00	Dues and Memberships	47,989	48,000	48,000	50,000	52,000
10-111-5235-00	Computer Hardware	-	-	-	-	-
10-111-5252-06	Special Events	12,158	15,000	16,000	15,000	15,600
10-111-5270-00	Business Meeting & Conference	20,213	31,000	31,000	33,000	34,320
		<u>99,296</u>	<u>124,000</u>	<u>129,494</u>	<u>134,000</u>	<u>137,920</u>



Boards & Commissions (Department 112)

Commissions:

- Architectural Review Panel (ARP)
 - Meet with applicants and provides design critiques, encouraging individual building scale and character consistent with the existing community. Includes review of commercial projects with signage, as well residential projects with scenic corridors.
- Art in Public Places Advisory Commission
 - Provides general overview of the art in public places program to foster the creation and placement of enduring original artwork throughout the City.
- Development Review Committee (DRC)
 - Provide applicants with review comments and coordination of responses when there are overlapping jurisdictional requirements required.
- Library Commission
 - Act in an advisory capacity to the City Council in matters pertaining to the management, administration, operation, development, improvement and maintenance of the municipal libraries
- Communications and Technology Commission (CTC)
 - Dedicated to ensuring that the City of Calabasas is up to date with technologies that will enhance the quality of life for residents at home, school, work and recreation. Advise City Council on matters relating to the City's cable television franchises, video services, telecommunications issues, communication technology, and other relevant technologies. The commission acts as a planning commission when reviewing and approving wireless telecommunications facilities.
- Community Development Director's Hearing (CDDH)
 - Under the City's Development Code, small projects (minor development permits) in designated scenic corridors and special overlay zones of the City are reviewed at a public hearing where the Community Development Director serves as the hearing officer. Minor development permits are required for residential accessory structures, including decks, fences, walls, gazebos and patio covers, ground floor additions to single-family homes, additions above the ground floor not exceeding two hundred (200) square feet, certain signs and tennis courts. Additionally, the keeping of large farm animals (cows, horses, etc.), and hobby farms anywhere in the City require a minor development permit as well.
- Environmental Commission
 - Team continuously monitor and improve the quality of life for all species and quality of resources by providing ideas and information which advocate for the community's vision. Commission aids the Planning Department and City Council by reviewing City ordinances and state mandates, identifying environmental goals.

- Historic Preservation Commission
 - Primarily serves as a citizen oversight body for the City's historic preservation policies and programs. Secondly, serves as a review body for development projects proposed within the Old Town Calabasas area.
- Mayor's Youth Council
 - Provides recommendations to the City Council on matters of interest to the young people in the City of Calabasas community.
- Parks, Recreation and Education
 - Act in an advisory capacity to the City Council for matters pertaining to park recreation and programs. Also serve as educational advocates and advisors to the Calabasas community
- Planning Commission
 - Prepares and recommends a comprehensive long-term General Plan and amendments. Makes recommendations to the City Council on proposed zoning ordinances, conditional use permits/exceptions.
- Public Safety Commission
 - Advise the City Council on matters related to public safety, crime/fire prevention, emergency preparedness/response, service contracts with public safety agencies, and other related matters. Makes recommendations regarding budgets within their prevue.
- Traffic & Transportation Commission (TTC)
 - Act in an advisory capacity to the City Council, assisting with determination of overall traffic and circulation goals of the community. May make recommendation to the City Council regarding traffic control devices.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 112 - Boards & Commissions</u>						
10-112-5221-00	Special Dept. Supplies	87	1,000	1,000	1,000	1,040
10-112-5222-00	Printing	69	1,000	1,000	1,000	1,040
10-112-5226-00	Dues and Memberships	-	-	-	-	-
10-112-5252-00	Contractual Services	3,000	5,000	5,000	4,000	5,200
10-112-5262-01	Mayor's Youth Council	42	5,000	5,000	4,000	5,200
10-112-5270-00	Business Meeting & Conference	-	2,000	2,000	2,000	2,080
10-112-5553-00	Sister City	-	-	-	-	-
		3,198	14,000	14,000	12,000	14,560



City Attorney (Department 121)

City Attorney services are provided by a law firm approved by the Council. The City Attorney is appointed by the Council on a contract basis and is responsible for administration of the legal affairs of the City and represents the City in litigation and hearings. The City Attorney prepares or reviews all ordinances, resolutions, contracts, and other legal instruments and renders legal advice and opinions to City Council, City Manager, and other departments.

City Attorney services are provided by Colantuono, Highsmith & Whatley, PC.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 121 - Legal</u>						
10-121-5250-10	Contractual Svcs-Gen'l Matter	345,362	300,000	300,000	300,000	312,000
10-121-5250-11	Contractual Svcs-HR Matters	7,356	10,000	10,000	10,000	10,400
10-121-5250-15	Contractual Svcs-Spl.Counsel	-	-	-	-	-
10-121-5250-20	Contractual Svcs-Litigation	1,958	3,000	3,000	3,000	3,120
10-121-5250-26	Settlement Payment	-	-	-	-	-
10-121-5250-78	West Village Lawsuit	1,187	-	3,000	-	-
10-121-5416-02	Settlement Payment	-	-	-	-	-
		<u>355,863</u>	<u>313,000</u>	<u>316,000</u>	<u>313,000</u>	<u>325,520</u>



City Clerk (Division 131)

The City Clerk oversees the Department and performs a wide variety of duties, many of which are mandated by law.

The City Clerk provides internal support services for the operation of the City:

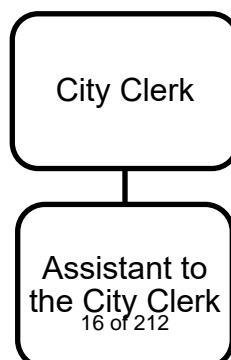
- Prepares and distributes [City Council agendas](#) and attends City Council meetings
- Records and communicates all Council legislative actions and proceedings in meetings, ordinances, resolutions and [minutes](#)
- Assures publication and posting of legal notices as mandated by State law
- Coordinates the execution of ordinances, resolutions, contracts, agreements, and other official documents approved by the City Council
- Conducts bid openings
- Accepts service of summons, subpoenas, and other legal documents on behalf of the City and its officials
- Coordinates recruitments for [Commission](#) appointments
- Staffs the main reception area for City Hall
- Coordinates the continuous codification of the [Calabasas Municipal Code](#)
- Administers the City's records management program
- Maintains and preserves official City documents and records in accordance with Federal, State legal mandates and local policies
- Provides access to information and public records in compliance with the [Public Records Act](#)
- Publishes the annual update of the Local Appointments List ([Maddy Act](#))
- Maintains and updates the City's Conflict of Interest Code
- Attests, seals, and/or certifies official documents

In compliance with the [Political Reform Act](#), the City Clerk serves as the Local Filing Officer for the [Fair Political Practices Commission \(FPPC\)](#) and coordinates the filing of all campaign disclosure statements for all local candidates and campaign committees and Statements of Economic Interest (Form 700) for members of the City Council, designated employees, and Commissioners per the City's Conflict of Interest Code. The City Clerk also facilitates biennial Ethics Training in compliance with [AB 1234](#) and Sexual Harassment Prevention Training, in compliance with [AB 1661](#).

The City Clerk serves as the City's Election Official and, in compliance with the [California Elections Code](#), administers all [municipal elections](#) and performs oaths of office for elected and appointed officials.

The City Clerk manages the Passport Acceptance Facility.

The City Clerk serves as staff liaison to the [Mayor's Youth Council](#).



DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 131 - City Clerk</u>						
10-131-5220-00	Office Supplies	1,115	1,500	1,500	1,500	1,560
10-131-5221-00	Special Dept. Supplies	77	700	700	700	728
10-131-5222-00	Printing	4,499	3,000	3,000	3,000	3,120
10-131-5226-00	Dues and Memberships	1,448	1,000	1,000	1,000	1,000
10-131-5228-00	Publications	4,792	5,000	5,000	5,000	5,200
10-131-5235-01	Computer Software	42,025	-	-	-	-
10-131-5252-00	Contractual Services	43,310	57,000	57,000	54,000	55,000
10-131-5257-00	Elections	572	65,000	65,000	5,000	5,200
10-131-5265-00	Advertising	3,033	3,000	3,000	3,000	3,120
10-131-5270-00	Business Meeting & Conference	-	500	2,000	1,000	1,040
10-131-5285-00	Training	1,637	2,000	2,500	2,000	2,080
10-131-5416-00	Miscellaneous Expenditure	59	100	100	100	104
10-131-5430-00	Mileage Reimbursement	14	400	400	400	416
		<u>102,581</u>	<u>139,200</u>	<u>141,200</u>	<u>76,700</u>	<u>78,568</u>



Administrative Services Department (Department 132, 133)

The Administrative Services Department includes Administrative Services and Human Resources/Risk Management and oversees the following internal programs and operations:

Workers' Compensation & Risk Management - The California JPIA provides workers' compensation coverage that includes benefits to employees who are injured or become ill as a result of work-related activities. The CAJPIA also provides risk management services to the City.

Community Development Block Grant (CDBG) Program - The City of Calabasas utilizes Federal Community Development Block Grant (CDBG) funding to provide housing rehabilitation and public service programs to serve the needs of its low- and moderate-income residents.

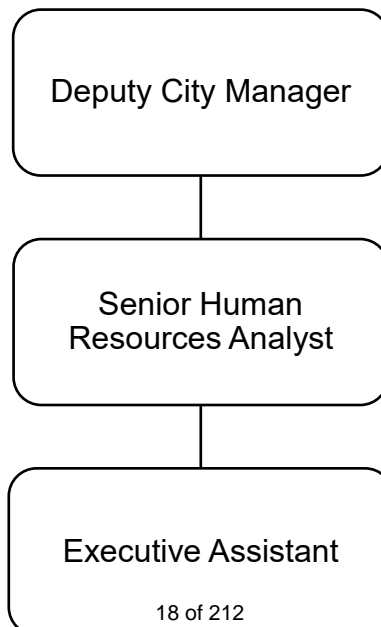
Las Virgenes Parking Administration - The City of Calabasas is the lead agency for the Las Virgenes Parking Administration (LVPA).

Homelessness - The City of Calabasas has partnered with County of Los Angeles and other regional non-profit providers to offer a multi-disciplinary and collaborative response to homelessness.

Clean Power Alliance - Clean Power Alliance (CPA) is a community choice energy (CCE) program composed of 32 communities across Los Angeles and Ventura Counties.

Los Angeles County Sheriff's Department - Law enforcement services are provided to residents through a contract with the Los Angeles County Sheriff's Department.

The Human Resources Division serves the City's seven departments and its employees by overseeing the City's recruitment and selection process, employee relations, compensation, health plan administration, files and records, workers' compensation and personnel administration.



DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 132 - Administrative Services</u>						
10-132-5220-00	Office Supplies	567	1,100	1,100	1,100	1,144
10-132-5221-00	Special Dept. Supplies	-	-	-	-	-
10-132-5222-00	Printing	140	-	449	-	-
10-132-5226-00	Dues and Memberships	444	1,000	1,200	1,200	1,200
10-132-5228-00	Publications	-	-	-	-	-
10-132-5229-00	State Required Fingerprinting	-	-	1,000	1,000	1,040
10-132-5235-00	Computer Hardware	-	-	-	-	-
10-132-5252-00	Contractual Services	44,393	2,000	15,000	15,000	15,600
10-132-5257-00	Elections	-	-	-	-	-
10-132-5265-00	Advertising	3,229	2,000	2,000	2,000	2,080
10-132-5270-00	Business Meeting & Conference	888	800	3,000	2,000	2,080
10-132-5280-00	Tuition Reimbursement	-	25,000	25,000	23,500	23,500
10-132-5285-00	Training	764	1,500	1,700	1,500	1,560
10-132-5416-00	Miscellaneous Expenditure	8,344	300	1,281	2,000	2,080
10-132-5430-00	Mileage Reimbursement	238	300	300	300	312
		<u>59,007</u>	<u>34,000</u>	<u>52,030</u>	<u>49,600</u>	<u>50,596</u>



Non-Departmental (Department 134)

The Non-Departmental Division consists of those shared costs commonly referred to as the “General Overhead”. These are shared expenses related to City Hall operations, (e.g., CJPIA insurance, common office supplies, copiers, and utilities).

These costs cannot easily be associated with any particular department and thus cannot be directly charged to department budgets.

These costs are different than the Cost Allocation Plan which includes allocating costs associated with certain departments in the General Fund out to other departments and funds. The theory, as defined in OMB circular A87, is that the costs associated with certain “overhead” functions in the General Fund (including salaries, services, facility usage, etc.) can be appropriately charged to “user” departments, such as streets/roads, parks, utilities, community development, etc. The document takes all costs charged to the “overhead” departments (City Manager, Administrative Services, City Clerk, City Attorney, Finance, Parks and Recreation (Administration), and Public Works (Administration)), determines how much effort in each function is spent on each “user” department, and spreads the costs accordingly.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 134 - Non-Departmental</u>						
10-134-5163-00	Reimbursable Loss Exp	-	-	-	-	-
10-134-5200-00	Liability Insurance	638,953	788,930	788,930	895,755	931,585
10-134-5200-01	Unemployment Insurance	40,352	15,000	15,000	15,000	15,600
10-134-5200-02	Workers Compensation Insurance	230,627	127,253	127,253	192,566	200,269
10-134-5200-03	Property Insurance	116,005	122,091	122,091	150,377	156,392
10-134-5200-04	Crime Insurance	1,612	1,741	1,741	1,778	1,849
10-134-5200-05	Pollution Insurance	5,456	5,892	5,892	5,339	5,553
10-134-5201-00	State Administrative Cost	61,799	50,000	50,000	50,000	52,000
10-134-5201-01	County Administrative Fee	52,782	50,000	53,703	50,000	52,000
10-134-5220-00	Office Supplies	2,309	7,000	7,000	7,000	7,280
10-134-5221-00	Special Dept. Supplies	2,207	6,000	5,000	5,000	5,200
10-134-5221-09	Facility Repairs	-	5,000	5,000	5,000	5,200
10-134-5221-10	Emergency Services	-	5,000	5,000	5,000	5,200
10-134-5222-00	Printing	8,978	26,000	26,000	26,000	27,040
10-134-5223-00	Kitchen Supplies	15,417	11,000	12,328	15,000	15,600
10-134-5224-00	Furniture & Fixtures	18	1,000	1,000	1,000	1,040
10-134-5226-00	Dues and Memberships	3,405	2,000	5,864	5,000	5,200
10-134-5227-00	Storage Rental	7,214	7,000	7,000	7,000	7,280
10-134-5230-00	Postage / Courier Service	10,287	15,000	15,000	15,000	15,600
10-134-5231-00	Bank & Merchant Fees	147,457	100,000	100,000	125,000	130,000
10-134-5231-11	Recreation Processing Fees	-	-	-	-	-
10-134-5233-00	Contribution to Others	250,000	255,000	255,000	255,000	265,200
10-134-5233-01	Contribution to Chamber of Com	40,000	40,000	40,000	40,000	41,600
10-134-5233-03	Humanitarian Aid	-	25,000	25,000	25,000	26,000
10-134-5233-04	Contribution to Rotary Club	-	-	-	-	-
10-134-5233-06	Relay for Life	-	5,000	-	5,000	5,200
10-134-5233-07	California Theater Festival	-	-	-	-	-
10-134-5234-01	Art Rental	-	-	-	-	-
10-134-5235-00	Computer Hardware	-	-	-	-	-
10-134-5236-01	California Contract Cities	-	-	-	-	-
10-134-5238-00	Rent Equipment	-	-	-	-	-
10-134-5239-00	Equipment Maintenance	3,065	10,000	10,000	10,000	10,400
10-134-5240-00	Utilities - Electric	-	-	-	-	-
10-134-5252-00	Contractual Services	30,000	20,000	20,000	20,000	1,000
10-134-5252-24	Property Damage & Repairs	-	-	-	-	-
10-134-5252-57	Mass Notification System	29,344	30,000	30,000	30,000	31,200
10-134-5252-84	Parking Enforcement	52,038	45,000	65,000	65,000	67,600
10-134-5253-17	Film Festival	-	-	-	-	-
10-134-5270-00	Business Meeting & Conference	1,025	-	-	-	-
10-134-5416-00	Miscellaneous Expenditure	3,112	1,000	2,000	2,000	2,080
10-134-5416-10	Cash Over/Short	-	-	-	-	-
10-134-5419-01	Reimbursable Expense	-	-	-	-	-
10-134-5500-01	Security	-	-	1,160	-	-
10-134-6503-78	Capital Needs Assessment	18,458	51,000	51,000	50,000	-
10-134-6550-00	Open Space	-	20,000	-	-	-
10-134-9900-24	Transfer to LMD 24	-	-	-	-	-
10-134-9900-26	Transfer to TDA-Trans Dev Act	-	-	-	-	-
10-134-9900-28	Transfer to Library Fund	-	3,000	3,000	3,000	3,000
10-134-9900-30	Transfer to Storm Damage	-	-	-	-	-
10-134-9900-32	Transfer to LMD 32	-	-	-	-	-
10-134-9900-33	Transfer to Used Oil Grant	-	-	-	-	-
10-134-9900-36	Transfer to Grants	-	-	-	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
10-134-9900-38	Transfer to COPS Grant	-	-	-	-	-
10-134-9900-39	Transfer to Measure R CIP	-	-	-	-	-
10-134-9900-40	Transfer to Capital	46,171	25,000	25,000	25,000	25,000
10-134-9900-55	Transfer to AHCCC	-	-	-	1,099,648	91,296
10-134-9900-60	Transfer to Management Reserve	-	-	-	-	-
10-134-9900-83	Transfer to 2005 COP	-	-	-	-	-
10-134-9900-85	Transfer to 2006 COP	-	-	-	-	-
10-134-9900-86	Transfer to LVPA	-	-	-	-	-
10-134-9900-87	Transfer to 2015 COP	1,843,762	1,840,000	1,840,000	1,839,000	1,839,000
		<u>3,661,853</u>	<u>3,715,907</u>	<u>3,720,962</u>	<u>5,045,463</u>	<u>4,048,464</u>

Fiscal Year 2023/24



CITY of CALABASAS

Personnel Services

(Department 135)

The Personnel Services Division consolidates the General Fund full-time and part-time staff salary and benefit costs into one central division. The costs are delineated by direct salary and wage costs and all the associated benefits provided by the City. For example: CalPERS Retirement, Medical Insurance, Dental Insurance, Vision Insurance, Life Insurance, etc.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 135 - Payroll</u>						
10-135-5100-00	Full Time Salaries	4,997,094	5,589,101	5,589,101	5,820,167	6,052,974
10-135-5100-02	Full Time Employee Overtime	28,020	30,000	37,190	30,000	31,200
10-135-5103-01	CalPERS City Paid EmployeeCost	260,410	324,758	324,758	294,752	306,542
10-135-5103-02	CalPERS Employer Cost	468,640	574,415	574,415	622,159	647,045
10-135-5103-03	CalPERS Unfunded Liability	461,983	572,367	572,367	514,283	534,854
10-135-5103-04	CalPERS Survivor Benefit	1,281	1,456	1,456	1,378	1,433
10-135-5104-00	Benefits	158,134	229,515	229,515	285,780	297,211
10-135-5104-01	Retiree Medical Benefits	153,040	138,804	138,804	156,384	162,639
10-135-5104-02	Medical Insurance	925,290	1,147,963	1,147,963	946,870	984,745
10-135-5104-03	Dental Insurance	58,243	68,614	68,614	63,605	66,149
10-135-5104-04	Vision Insurance	11,680	13,930	13,930	12,747	13,257
10-135-5104-05	Short Term Disability	18,034	30,362	30,362	29,800	30,992
10-135-5104-06	Long Term Disability	8,700	10,508	10,508	10,419	10,836
10-135-5104-07	Life Insurance	12,666	15,015	15,015	14,752	15,342
10-135-5104-08	Accidental Death & Dismember	3,047	3,804	3,804	3,733	3,882
10-135-5104-09	Employee Assistance Program	2,427	2,830	2,830	2,468	2,567
10-135-5106-00	Employer Taxes	11,347	-	51	-	-
10-135-5106-01	Medicare	88,390	97,669	97,669	86,714	90,183
10-135-5106-02	Social Security	6,402	5,986	5,986	-	-
10-135-5109-00	Hourly Employees	539,748	700,000	700,000	625,000	625,000
10-135-5109-02	Hourly Employee Overtime	-	-	-	-	-
10-135-5110-00	Auto Allowance	48,140	43,200	43,200	45,090	46,894
10-135-5110-01	457 Match	62,698	115,512	115,512	114,998	119,598
10-135-5252-00	Contractual Services	-	-	-	-	-
		8,325,414	9,715,809	9,723,050	9,681,099	10,043,343

Fiscal Year 2023/24



CITY of CALABASAS

Civic Center O&M

(Department 136)

The Administrative Services Department includes Civic Center Operations and Maintenance. Facilities engineering is in charge of and responsible for the care and maintenance of the Civic Center. Duties include: HVAC, lighting controls and fixtures, plumbing (except irrigation), fire/life/safety systems, standby emergency power, elevators, and janitorial services.

DETAILED BUDGET FY 2023-24 FY 2024-25

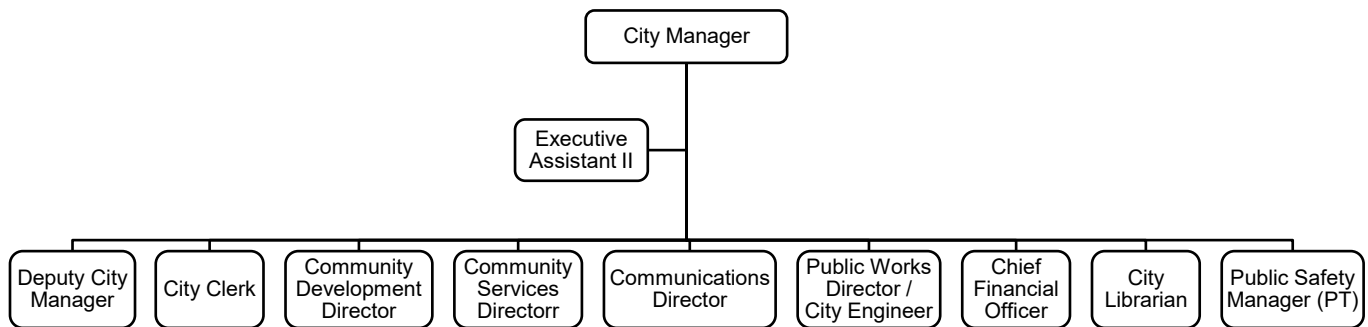
Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 136 - Civic Center O&M</u>						
10-136-5221-00	Special Dept. Supplies	5,327	10,000	10,000	10,000	10,000
10-136-5221-03	Facility Maintenance	77,223	65,000	65,000	65,000	67,600
10-136-5238-00	Rent Equipment	155	1,000	1,524	1,000	1,040
10-136-5239-00	Equipment Maintenance	50,234	27,000	10,000	25,000	26,000
10-136-5240-00	Utilities - Electric	109,901	85,000	85,000	100,000	104,000
10-136-5240-01	Utilities - Water	9,435	6,000	10,000	10,000	10,400
10-136-5240-02	Utilities - Gas	10,213	8,000	15,000	15,000	15,600
10-136-5252-00	Contractual Services	-	-	-	-	-
10-136-5416-00	Miscellaneous Expenditure	4,548	5,000	5,000	5,000	5,200
10-136-5500-01	Security	28,977	30,000	60,000	60,000	62,400
10-136-6500-00	Capital Outlay	-	25,000	-	-	-
		<u>296,013</u>	<u>262,000</u>	<u>261,524</u>	<u>291,000</u>	<u>302,240</u>



City Manager (Department 141)

The City Manager is appointed by the City Council to implement and administer the City Council's decisions and policy directives. The City Manager has significant responsibility for the operation of the City including: assisting the City Council on policy matters, establishing procedures for policy/program implementation, maintaining the delivery of established services within the community, hiring and assigning employees, regulating and allocating the use of resources, and implementation of federal and state mandates as appropriate.

Additionally, the City Manager directs and coordinates the activities of various City departments, Department Heads and a contract with Los Angeles County Sheriff for public safety services. The City Manager helps the organization anticipate and adapt to change, and represents the organization within the community and with other government agencies.



DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 141 - City Management</u>						
10-141-5220-00	Office Supplies	1,308	1,000	1,000	1,000	1,040
10-141-5221-00	Special Dept. Supplies	529	1,000	1,000	1,000	1,040
10-141-5226-00	Dues and Memberships	413	900	900	900	936
10-141-5228-00	Publications	-	-	-	-	-
10-141-5252-00	Contractual Services	15,341	-	25,000	25,000	26,000
10-141-5270-00	Business Meeting & Conference	15,733	10,000	10,000	9,000	10,400
10-141-5416-00	Miscellaneous Expenditure	-	-	-	-	-
10-141-5430-00	Mileage Reimbursement	-	-	-	-	-
		<u>33,324</u>	<u>12,900</u>	<u>37,900</u>	<u>36,900</u>	<u>39,416</u>



Finance

(Department 151, 152)

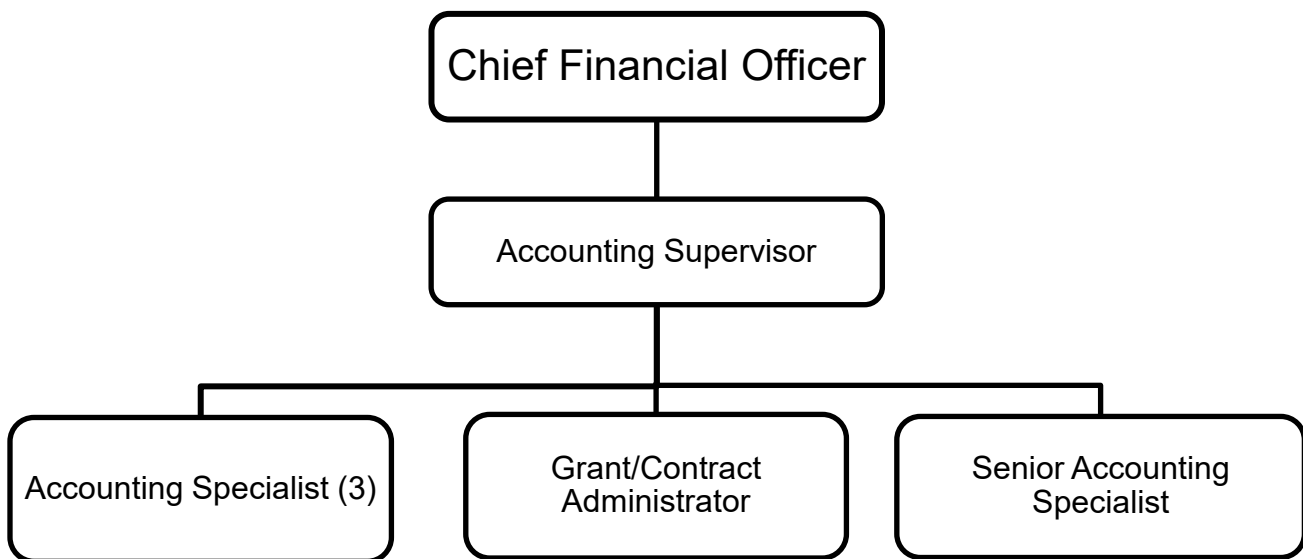
The Finance Department is charged with providing financial management, budgeting, accounting, cash management, billing, revenue collection, payroll, fixed assets management, purchasing and general administrative support services for the City and Las Virgenes Parking Authority.

Services provided through the finance and accounting functions include the maintenance of reliable accounting records, payment of approved demands against the City treasury, financial statement reporting, and preparation of the annual budget with the City Manager, prudent fiscal planning, payroll and payroll reporting, debt and franchise administration.

Internal controls are established and maintained to ensure that the assets of the City are protected from loss, theft or misuse and to ensure that adequate accounting data allows for the preparation of financial statements in conformity with generally accepted accounting principles. Internal controls are evaluated to determine that the cost does not exceed the benefits likely to be derived.

The cash management function is responsible for the prudent investment of surplus funds. The City's Investment Policy directs the investment of City monies with the following priorities established: preservation and safety of principal, liquidity necessary to meet daily cash flow requirements and maximized yield after the first two priorities are met. The Investment Policy is reviewed annually and is submitted to the City Council for approval.

The administrative support function covers a wide range of activities that include office equipment maintenance, purchasing, mail processing, office supplies procurement and coordinating the City Council Budget sub-Committee meetings.



DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 151 - Financial Management</u>						
10-151-5220-00	Office Supplies	2,168	2,100	2,000	2,000	2,080
10-151-5221-00	Special Dept. Supplies	-	2,700	1,000	1,000	1,000
10-151-5222-00	Printing	128	900	1,500	2,000	-
10-151-5226-00	Dues and Memberships	445	900	500	500	520
10-151-5228-00	Publications	-	-	-	-	-
10-151-5235-00	Computer Hardware	-	-	-	-	-
10-151-5235-01	Computer Software	-	400	400	400	416
10-151-5252-00	Contractual Services	93,067	160,000	166,000	160,000	166,400
10-151-5270-00	Business Meeting & Conference	110	1,400	1,400	1,400	1,456
10-151-5285-00	Training	249	3,000	3,000	3,000	3,000
10-151-5416-00	Miscellaneous Expenditure	530	-	-	-	-
10-151-5430-00	Mileage Reimbursement	-	400	400	400	416
10-151-6500-00	Capital Outlay	-	-	-	-	-
10-151-6503-48	FINANCIAL SOFTWARE	-	300,000	-	200,000	-
		<u>96,697</u>	<u>471,800</u>	<u>176,200</u>	<u>370,700</u>	<u>175,288</u>
<u>Division: 152 - Payroll & Revenue</u>						
10-152-5220-00	Office Supplies	-	-	-	-	-
10-152-5221-00	Special Dept. Supplies	-	-	-	-	-
10-152-5226-00	Dues and Memberships	-	-	-	-	-
10-152-5235-01	Computer Software	-	-	-	-	-
10-152-5252-00	Contractual Services	59,316	-	-	-	-
10-152-5270-00	Business Meeting & Conference	-	-	-	-	-
10-152-5285-00	Training	-	-	-	-	-
10-152-5430-00	Mileage Reimbursement	-	-	-	-	-
		<u>59,316</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>



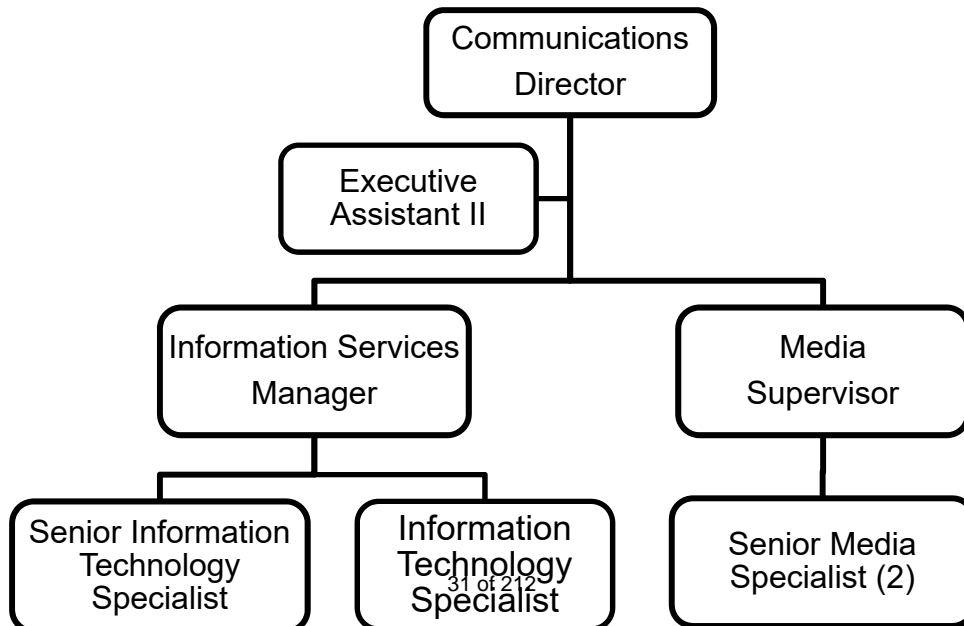
Communications (Department 161, 162, 163)

The Communications Department is responsible for providing timely and accurate information to the public about the City and its departments, its projects, and its leadership. The Communications Department has three main functions: Public information, including its external and internal website content and social media; CTV Channel 3, the City's cable television channel; and overseeing the City's Information Systems (IS).

The Communications Department oversees a large social media presence for a city its size. Calabasas residents are very plugged-in to technology so the City puts out information where residents use technology. The City utilizes Twitter, Facebook, Instagram, YouTube and Nextdoor, on top of its own rich website, to keep residents informed. Web, TV and social media content consists of high-quality videos and graphics to deliver the message.

CTV Channel 3 programming is accessible to all Calabasas residents served by a cable provider. All of the TV channel's content is also viewable by a web stream link on the City's website. CTV Channel 3 produces all meetings of the Calabasas City Council, all City Commissions, as well as meetings of the Las Virgenes Unified School District Board of Education.

The Communications Department's IS Division is responsible for designing, deploying, maintaining and upgrading City's technology infrastructure. It provides technical solutions to meet City's business needs and provides technical support for computer hardware, software, mobile devices and online services. The IS Division is also responsible for providing security and backup-disaster recovery solutions for the City's technology infrastructure and providing cybersecurity and technical trainings to users. The IS Division currently supports over 130 users, 195 desktop and laptop computers, 45 printers/copiers and 30 servers in City Hall, Library, Senior Center, Tennis and Swim Center and De Anza Park; the VoIP phone system in City Hall, Library and Senior Center; and 74 mobile devices for the city users. The IS Division also supports the City's website, web streaming system, email system, financial information system, permit system, geographic information system (GIS), document management system, online class registration system, library system, virtual meeting system, mobile Apps and audio/video systems in City hall and the library. Additionally, The IS Division also supports public Wi-Fi services in multiple city facilities.





Public Information (Department 161)

The Communications Department includes the function of providing Public Information, including its external and internal website content and social media; as well as the CTV Channel 3, the City's cable television channel.

The Communications Department oversees a large social media presence. As Calabasas residents are plugged-in to technology so the City puts the information where residents use technology, through Twitter, Facebook, Instagram, etc. Web, TV and social media content consists of high-quality videos and graphics to deliver the message.

The CTV Channel 3 programming is accessible to all Calabasas residents served by a cable provider. All of the TV channel's content is also viewable by a web stream link on the City's website. CTV Channel 3 produces all meetings of the Calabasas City Council, all City Commissions, as well as meetings of the Las Virgenes Unified School District Board of Education.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 161 - Public Information</u>						
10-161-5208-00	Telephone	65,769	85,000	85,000	80,000	80,000
10-161-5220-00	Office Supplies	759	1,000	1,000	1,000	1,000
10-161-5221-00	Special Dept. Supplies	4,718	5,000	5,000	5,000	5,200
10-161-5222-00	Printing	-	2,000	2,000	-	-
10-161-5226-00	Dues and Memberships	1,726	2,000	2,000	2,000	2,080
10-161-5228-00	Publications	36	500	500	500	520
10-161-5235-00	Computer Hardware	30	4,000	7,718	4,000	4,160
10-161-5238-00	Rent Equipment	5,107	1,500	1,500	1,500	1,560
10-161-5252-00	Contractual Services	67,012	35,000	65,398	35,000	36,400
10-161-5252-17	Film Permit Services	-	-	-	-	-
10-161-5260-00	City Newsletter\Promotions	-	8,000	8,000	-	-
10-161-5270-00	Business Meeting & Conference	4,398	3,000	7,099	10,000	10,400
10-161-5285-00	Training	30	250	250	250	250
10-161-5430-00	Mileage Reimbursement	60	100	100	100	104
10-161-6503-77	Workstation Phone System	-	-	-	100,000	-
		149,645	147,350	185,565	239,350	141,674



Information Technology (Department 162)

The Communication Department's Information Services (IS) Division is responsible for designing, deploying, maintaining, and upgrading the City's technology infrastructure. The Division provides technical solutions to meet the City's business needs.

The IS Division is responsible for providing security and backup-disaster recovery solutions for the City's technology infrastructure and providing cyber security and technical trainings to users. The IS Division currently supports over 130 users, 195 desktop and laptop computers, 45 printers/copiers and 30 servers in multiple city facilities.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 162 - Information Technology</u>						
10-162-5220-00	Office Supplies	305	1,000	1,000	1,000	1,040
10-162-5221-00	Special Dept. Supplies	12,442	12,000	12,000	12,000	12,480
10-162-5226-00	Dues and Memberships	125	300	300	300	312
10-162-5228-00	Publications	-	-	-	-	-
10-162-5235-00	Computer Hardware	51,245	150,000	150,000	125,000	75,000
10-162-5235-01	Computer Software	61,971	60,000	60,000	60,000	62,400
10-162-5252-00	Contractual Services	34,370	30,000	56,407	30,000	31,200
10-162-5270-00	Business Meeting & Conference	-	20,000	20,000	20,000	20,800
10-162-5285-00	Training	8,595	4,000	4,000	4,000	4,160
10-162-5430-00	Mileage Reimbursement	-	-	-	-	-
10-162-6500-00	Capital Outlay	-	10,000	-	-	-
		<u>169,053</u>	<u>287,300</u>	<u>303,707</u>	<u>252,300</u>	<u>207,392</u>

Fiscal Year 2023/24



CITY *of* CALABASAS

Telecom Regulation (Department 163)

The Communications Department is responsible for administering the telecom regulation contract with an outside firm. The City receives updates about pending and future legislation and can provide support or opposition to such actions.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 163 - Telecom Regulation</u>						
10-163-5221-00	Special Dept. Supplies	-	-	-	-	-
10-163-5226-00	Dues and Memberships	-	-	-	-	-
10-163-5252-00	Contractual Services	512	-	-	-	-
		<u>512</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Fiscal Year 2023/24



CITY of CALABASAS

L.A. County Sheriff's Department (Department 211)

The City Manager administers the City's contract with the Los Angeles County Sheriff's Office for law enforcement services, including patrol, traffic, investigative, and crime prevention services. The Police Department, through the efforts of the Sheriff's Office, is responsible for law enforcement services within the City, as well as the protection of all residents, schools, and public education promoting self-protective measures that limit victimization. The Police Department also coordinates all police volunteers and volunteer programs through the Lost Hills Sheriff Station located at 27050 Agoura Road.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 211 - LA Co. Sheriff's Department</u>						
10-211-5221-00	Special Dept. Supplies	12,969	7,100	7,100	42,100	7,384
10-211-5252-00	Contractual Services	4,913,698	5,050,000	5,050,000	5,525,000	5,746,000
10-211-5252-63	LA Co. Sheriff Reimbursable	53,817	50,000	50,000	50,000	52,000
		<u>4,980,484</u>	<u>5,107,100</u>	<u>5,107,100</u>	<u>5,617,100</u>	<u>5,805,384</u>

Fiscal Year 2023/24



CITY of CALABASAS

L.A. County Fire District (Department 221)

All fire services are provided to residents through contract with the Consolidated Fire Protection District of Los Angeles County. The City receives fire protection and paramedic services as well as wildland fire protection and forestry tree service.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 221 - LA Co. Fire District</u>						
10-221-5252-00	Contractual Services	20,810	20,900	20,900	20,810	20,810



Public Safety & Emergency Preparation (Department 222)

When requested by City Council, the commission will advise on matters related to public safety, crime and fire prevention, emergency preparedness and response, and service contracts within their pervue. In it's advisory role, the commission will make recommendations to the City Council regarding budgets pertaining to public safety services.

Provides information to the City of Calabasas residents regarding public safety and emergency preparedness. Information includes personal safety tips, Community Emergency Response Team (CERT), False Alarm Program, Hazard Mittigation Plan (in conjunction with Las Virgenes – Malibu Council of Governments), Public Safety Commission, and shelter sites.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 222 - Public Safety and Emergency Preparedness</u>						
10-222-5220-00	Office Supplies	231	300	1,201	300	312
10-222-5221-00	Special Dept. Supplies	4,872	6,000	6,000	6,000	6,240
10-222-5222-00	Printing	460	3,000	3,000	3,000	3,120
10-222-5226-00	Dues and Memberships	255	500	500	500	520
10-222-5235-00	Computer Hardware	-	-	-	-	-
10-222-5235-01	Computer Software	-	-	-	-	-
10-222-5252-00	Contractual Services	14,788	17,500	68,488	17,500	18,200
10-222-5252-06	Special Events	19,798	21,900	21,900	21,900	22,776
10-222-5270-00	Business Meeting & Conference	495	21,900	21,900	16,900	16,900
10-222-5430-00	Mileage Reimbursement	-	-	-	-	-
		<u>40,899</u>	<u>71,100</u>	<u>122,989</u>	<u>66,100</u>	<u>68,068</u>

Fiscal Year 2023/24



CITY of CALABASAS

L.A. County Animal Services (Department 231)

The Animal/Vector Control Division is responsible for administering the City's Animal/Vector control activities, and the City's contract with Los Angeles County Animal Services Department for animal shelter services, and occasional after hours service, particularly in support of public safety activity.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 231 - LA Co. Animal Care</u>						
10-231-5252-00	Contractual Services	51,032	50,000	67,170	80,000	52,000



Public Works (Department 300s)

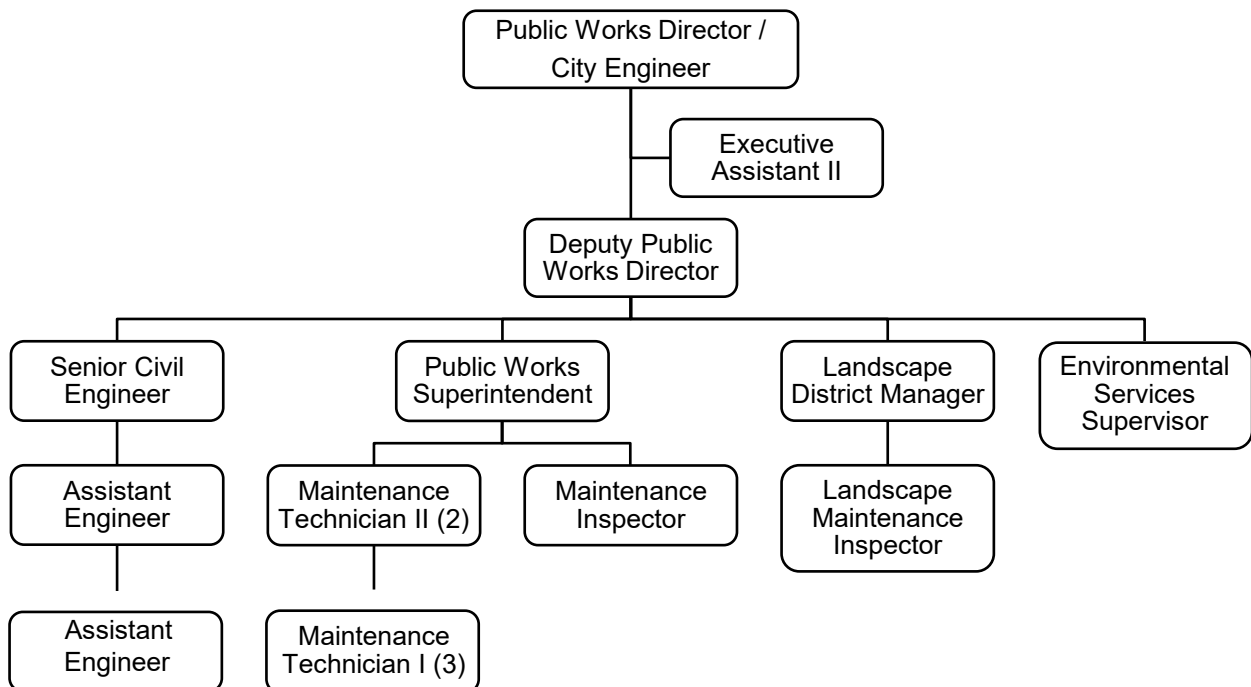
The Public Works Department is responsible for a number of maintenance and service programs, including street maintenance, public transit, storm water, and other utilities. The Department is also responsible for the administration and implementation of the City's Capital Improvement Program as well as plan checking and construction inspections of Private Development Projects. The Department administers contracts for street repairs, street sweeping, traffic signal maintenance and other related maintenance and repairs. Department personnel perform minor street maintenance, stenciling, sign installation, roadside weed and litter abatement, graffiti abatement and fleet maintenance. The Department is also responsible for the formation and administration of the City's Landscape Maintenance Assessment Districts. The Department maintains the public streets parkway trees; landscape maintenance of public medians, city parks and freeway on/off ramps; annual weed abatement for specified city owned open space parcels and city parks. The Environmental Division within the department ensures the City's environmental integrity through water and land program monitoring, management of waste and recycling programs, and city conservation.

The various funding sources for Public Works activities include: General Fund, Road Maintenance and Rehabilitation Account Fund, Gas Tax Fund, Transit and Transportation Funds (Prop A, Prop C, Measure R & Measure M, FHWA - Federal Highway Administration), Five Special Assessment Districts, SB1 and AB 939.

The Public Works Department participates and administers the following City Commissions:

- Environmental Commission
- Traffic and Transportation Commission

The Public Works Department staff is active with and contributes to the Planning Commission and the City Council.





Administration & Engineering (Department 311)

Public Works Engineering is responsible for projects designed and managed with in-house staff as well as by professional consultants. Work includes major project management, drainage and sewer master planning, pavement management, general surveying, engineering, technical oversight and review, construction drawings and contract document preparation, construction quality assurance, contract administration, and inspection related to capital improvement, utility public encroachment, and development entitlement. Typical projects include arterial highway and local roads rehabilitation and reconstruction, drainage, sewer, and water improvement together with various special projects.

Construction Engineering is responsible for construction management of the City's Capital Improvement Program. This unit also provides contract administration and construction inspection to ensure timely and high-quality completion of projects. Field inspectors provide construction inspection services for on-site grading and all work done in the Public right-of-way, including work done under a Public Works Permit.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 311 - Administration & Engineering</u>						
10-311-5220-00	Office Supplies	505	500	847	500	-
10-311-5221-00	Special Dept. Supplies	830	2,500	2,500	1,500	1,500
10-311-5222-00	Printing	480	2,000	2,000	1,000	1,000
10-311-5226-00	Dues and Memberships	1,555	1,500	1,500	1,500	1,560
10-311-5228-00	Publications	223	200	200	200	208
10-311-5235-00	Computer Hardware	-	-	-	-	-
10-311-5235-01	Computer Software	8,108	9,000	9,016	9,000	9,450
10-311-5252-00	Contractual Services	77,157	150,000	150,000	80,000	80,000
10-311-5252-06	Special Events	18,859	12,000	12,000	12,000	12,480
10-311-5270-00	Business Meeting & Conference	1,903	2,900	4,558	2,900	3,016
10-311-5285-00	Training	-	-	475	-	-
10-311-5416-00	Miscellaneous Expenditure	-	-	-	-	-
10-311-5430-00	Mileage Reimbursement	-	-	-	-	-
10-311-6503-80	Vehicle Purchase	-	-	-	-	-
		<u>109,620</u>	<u>180,600</u>	<u>183,096</u>	<u>108,600</u>	<u>109,214</u>



Street Maintenance Services

(Department 312)

Street Maintenance Services is responsible for maintaining all City streets and rights-of-way and for administering related capital improvement projects. Street Maintenance Services personnel perform minor street maintenance, crack sealing, pothole repair, road reflectors, curb painting, curb repair, striping, tree and shrub clearing and trimming, bus stop and bench maintenance/sanitizing, graffiti removal, sidewalk trip hazard inspection and mitigation, homeless debris cleanup, City street light maintenance, City camera cleaning, ADA conformance, vehicle accident cleanup, storm event cleanup, mud and debris clearing during storm and emergency events, minor parking enforcement and removal of unauthorized trash bins, speed feedback sign placement and maintenance, roadside litter and weed removal, storm drain maintenance, and street sign installation and repair. Major street repairs, street sweeping and traffic signal maintenance are contracted along with the design and construction of major street improvement projects.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 312 - Street Maintenance Services</u>						
10-312-5100-00	Full Time Salaries	55,214	-	-	-	-
10-312-5103-01	CalPERS City Paid EmployeeCost	4,838	-	-	-	-
10-312-5103-02	CalPERS Employer Cost	4,838	-	-	-	-
10-312-5104-00	Benefits	-	-	-	-	-
10-312-5104-02	Medical Insurance	9,674	-	-	-	-
10-312-5104-03	Dental Insurance	3,627	-	-	-	-
10-312-5104-04	Vision Insurance	1,210	-	-	-	-
10-312-5106-00	Employer Taxes	-	-	-	-	-
10-312-5220-00	Office Supplies	30	1,000	1,000	800	800
10-312-5221-00	Special Dept. Supplies	5,992	5,000	5,000	5,000	5,200
10-312-5226-00	Dues and Memberships	1,982	1,600	1,600	1,200	1,200
10-312-5240-00	Utilities - Electric	1,986	5,500	5,500	5,500	5,720
10-312-5240-01	Utilities - Water	158,478	145,000	145,000	145,000	145,000
10-312-5252-00	Contractual Services	6,002	10,000	10,000	10,000	10,400
10-312-5252-10	Road safety/Shoulder/Pky maint	163,432	45,000	45,000	45,000	46,800
10-312-5252-12	Drain Maint & Catch Basin Clen	2,854	2,000	2,000	2,000	2,080
10-312-5252-15	Street/Sidewalk Repair	60,486	58,500	58,500	60,000	60,840
10-312-5252-20	Street Sweeping	99,944	93,900	93,900	100,800	100,800
10-312-5252-30	Intersection Light & Maint	-	-	-	-	-
10-312-5252-80	Tree Trimming	27,765	3,000	3,000	3,000	3,120
10-312-5252-81	Graffiti Removal	1,195	700	700	700	728
10-312-5252-83	General Landscape Maintenance	283,156	230,000	230,000	285,000	285,000
10-312-5722-00	Tree Removal	445	5,000	5,000	-	5,200
10-312-6500-00	Capital Outlay	-	-	-	-	-
		893,148	606,200	606,200	664,000	672,888

Fiscal Year 2023/24



CITY of CALABASAS

Water Quality Enhancement (Department 313)

The Environmental Division within the Public Works Department ensure the City's environmental integrity through water and land program monitoring management of waste and recycle programs, as well as city conservation. Environmental Division works with other governmental agencies on various clean water and watershed maintenance programs and initiatives as well as funding opportunities.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 313 - Water Quality Enhancement</u>						
10-313-5221-00	Special Dept. Supplies	53	200	200	200	208
10-313-5226-00	Dues and Memberships	171	300	300	300	312
10-313-5252-00	Contractual Services	45,052	35,000	39,870	35,000	36,400
10-313-5252-27	Compliance Monitoring Program	114,897	200,000	200,000	120,000	120,000
10-313-5252-28	Sewer Infrastructure Managemnt	-	35,000	35,000	-	-
10-313-5270-00	Business Meeting & Conference	45	400	400	400	416
10-313-5430-00	Mileage Reimbursement	-	-	-	-	-
10-313-5543-00	Malibu Creek Watershed EWMP	-	-	-	-	-
10-313-6500-00	Capital Outlay	-	-	-	-	-
		160,218	270,900	275,770	155,900	157,336



General Landscape Maintenance (Department 321)

Within the City, the Public Works Landscape Division is responsible to manage - public streets trees, landscape maintenance of certain specified public sidewalks and medians, city parks, annual weed abatement for fire safety of - open space parcels and city parks, and landscape maintenance within Landscape Maintenance District 22 (LMD 22) and Landscape Lighting Act Districts 22, 24, 27 & 32 (LLAD 22, 24, 27 & 32).

The Division oversees and manages the administration of the City's Landscape Maintenance Assessment Districts. The City of Calabasas receives funding for and maintains five (5) special assessment districts within the city. One district, LMD 22, is funded via an ad valorem tax. The other four districts (LLAD 22, 24, 27 & 32) are funded via special assessments that were voted on by parcel owners of record within those districts.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 321 - General Landscape Maintenance</u>						
10-321-5208-00	Telephone	371	-	187	500	520
10-321-5220-00	Office Supplies	154	200	200	200	208
10-321-5222-00	Printing	-	-	-	-	-
10-321-5226-00	Dues and Memberships	-	-	260	200	208
10-321-5228-00	Publications	-	-	-	-	-
10-321-5240-00	Utilities - Electric	1,276	100	1,029	1,000	1,040
10-321-5240-01	Utilities - Water	123,042	95,800	95,800	95,800	99,632
10-321-5252-00	Contractual Services	49,253	20,000	44,918	20,000	20,800
10-321-5252-21	Arbor Day	-	-	-	-	-
10-321-5252-50	Annual Fuel Reduction	188,027	163,000	163,000	180,000	187,200
10-321-5252-80	Tree Trimming	68,283	44,600	44,600	44,600	46,384
10-321-5252-83	General Landscape Maintenance	250,322	265,400	265,400	265,400	276,016
10-321-5270-00	Business Meeting & Conference	924	200	844	200	208
10-321-5716-00	Pest Abatement	2,129	22,800	22,800	2,800	2,912
10-321-5722-00	Tree Removal	61,134	22,800	36,939	22,800	23,712
10-321-6502-36	Tree Planting	3,363	4,600	4,600	25,000	25,000
10-321-6503-68	Turf Landscape Replacement	-	-	90,100	-	-
		<u>748,278</u>	<u>639,500</u>	<u>770,677</u>	<u>658,500</u>	<u>683,840</u>



Transportation Planning

(Department 331)

The City of Calabasas has adopted new transportation impact thresholds to adhere to CEQA requirements and providing guidance on conducting transportation studies in the City. A new performance metric, new guidelines as they pertain to Vehicle Miles of Travel (VMT) and Level of Service (LOS) has been adopted by the City Council.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 331 Transportation Planning</u>						
10-331-5220-00	Office Supplies	668	2,000	2,000	100	104
10-331-5221-00	Special Dept. Supplies	378	400	400	400	416
10-331-5226-00	Dues and Memberships	-	-	-	-	-
10-331-5235-01	Computer Software	-	100	100	100	104
10-331-5252-00	Contractual Services	399	2,000	6,511	2,000	2,080
10-331-5270-00	Business Meeting & Conference	-	-	-	-	-
10-331-5430-00	Mileage Reimbursement	-	-	-	-	-
		1,445	4,500	9,011	2,600	2,704



Transportation Engineer/Operations (Department 332)

The Transportation Engineering/Operations performs the following functions:

- traffic signal maintenance
- traffic striping, signing and marking
- street lights
- Roadway, parkway and shoulder maintenance

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 332 Transportation Eng/Operations</u>						
10-332-5220-00	Office Supplies	422	1,000	1,000	100	100
10-332-5221-00	Special Dept. Supplies	1,650	1,400	1,400	1,000	1,000
10-332-5226-00	Dues and Memberships	498	2,500	2,500	500	2,600
10-332-5228-00	Publications	-	300	461	300	312
10-332-5235-01	Computer Software	-	-	6,122	1,000	1,000
10-332-5237-00	Vehicle Maintenance	7,244	25,000	25,000	25,000	26,000
10-332-5237-01	Vehicle Gasoline / Oil	12,146	11,800	13,218	11,800	12,272
10-332-5237-02	Vehicle Registration DMV	-	-	-	-	-
10-332-5240-00	Utilities - Electric	98,661	71,100	71,100	100,000	100,000
10-332-5252-00	Contractual Services	29,641	5,000	20,861	20,000	20,000
10-332-5252-10	Road safety/Shoulder/Pky maint	49,726	50,000	50,000	5,000	5,000
10-332-5252-24	Property Damage & Repairs	8,194	20,000	20,000	20,000	20,800
10-332-5252-40	Striping, Signing & Marking	56,198	68,000	68,000	50,000	50,000
10-332-5252-54	Bridges - Inspection & Repair	-	-	-	-	-
10-332-5252-60	Traffic Signal/Lighting	208,249	75,000	75,000	85,000	85,000
10-332-5270-00	Business Meeting & Conference	840	700	700	700	728
10-332-5430-00	Mileage Reimbursement	-	-	-	-	-
10-332-6503-66	Mobile Equipment Purchase	-	-	19,990	-	-
		<u>473,469</u>	<u>331,800</u>	<u>375,352</u>	<u>320,400</u>	<u>324,812</u>



Intergovernmental Relations

(Department 334)

This division administers the citywide crossing guard services for Calabasas area schools during the academic school year. The City contributes funding annually to the Las Virgenes Unified School District for their before and after school program at local area schools within the City to assist with the morning and afternoon Peak hour traffic, in addition to providing support and sponsoring the Annual Walk to School Program for participating elementary and middle schools within the City.

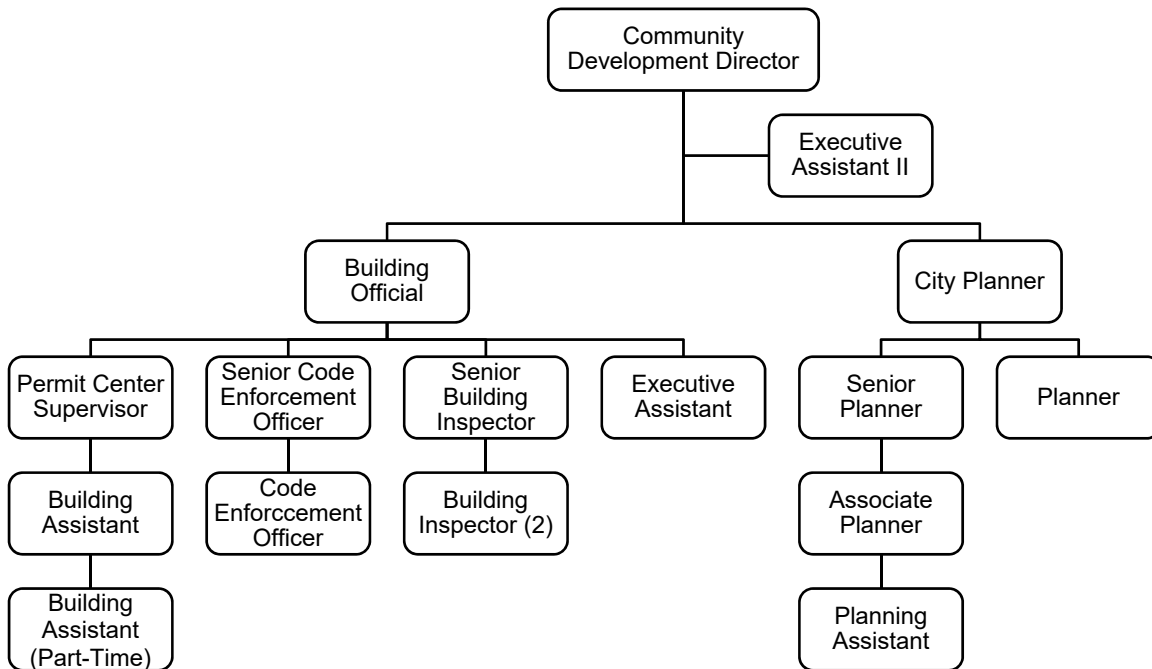
DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 334 - Intergovernmental Relations</u>						
10-334-5220-00	Office Supplies	24	100	100	100	104
10-334-5222-00	Printing	-	-	-	-	-
10-334-5225-03	School Safety	7,375	20,250	20,250	20,250	20,250
10-334-5252-70	Crossing Guard	135,576	90,000	155,000	185,891	190,000
10-334-5252-75	School Programs	2,733	5,800	5,800	5,800	6,032
		<u>145,708</u>	<u>116,150</u>	<u>181,150</u>	<u>212,041</u>	<u>216,386</u>



Community Development (Department 400s)

The Community Development Department is the primary department responsible for oversight of all development in the City. It is also responsible for administering and implementing the City's programs related to long range planning, housing programs and code compliance. As part of its development oversight, the Community Development Department serves the Council, the public and the development community in administration of the General Plan, the Zoning Ordinance, applicable Specific Plans, and applicable State and Federal laws. The Department is comprised of four functional divisions: Administration, Building & Safety, Code Compliance, and Planning. The Department serves as staff to five City Commissions, Panels and Committees: the Planning Commission, the Historic Preservation Commission, the Communications and Technology Commission (when acting as a Planning Commission), the Architectural Review Panel and Development Review Committee. The Department also houses the Office of the City Prosecutor and Code Enforcement. Community Development Department staff is also responsible for monitoring and reviewing projects outside the City that impact Calabasas.





Community Development Administration (Department 411)

Community Development Administration Division provides overall direction for the various divisions and provides support for each of the functions of the Department. The Administration Division also serves as staff to the City Council Community and Economic Development Standing Committee. The Division is responsible for oversight of all development within the City, assisting in the administration of the General Plan, the Zoning Ordinance, applicable Specific Plans, and applicable State and Federal Laws.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: Community Development Admin</u>						
10-411-5220-00	Office Supplies	4,102	4,000	4,000	4,000	4,160
10-411-5221-00	Special Dept. Supplies	1,335	1,300	1,300	1,300	1,352
10-411-5222-00	Printing	1,233	10,000	10,000	6,000	10,400
10-411-5226-00	Dues and Memberships	4,383	4,600	4,600	4,600	4,784
10-411-5228-00	Publications	-	200	200	200	208
10-411-5235-00	Computer Hardware	-	-	-	-	-
10-411-5235-01	Computer Software	85,826	135,000	135,000	125,000	140,400
10-411-5252-00	Contractual Services	71,875	3,000	3,000	3,000	3,120
10-411-5265-00	Advertising	1,894	2,000	2,000	2,000	2,000
10-411-5270-00	Business Meeting & Conference	1,540	4,200	4,200	4,200	4,368
10-411-5285-00	Training	110	3,000	3,000	3,000	3,120
10-411-5416-00	Miscellaneous Expenditure	-	-	-	-	-
10-411-5430-00	Mileage Reimbursement	80	-	100	-	-
		<u>172,378</u>	<u>167,300</u>	<u>167,400</u>	<u>153,300</u>	<u>173,912</u>



Planning Projects & Studies

(Department 412)

The Planning Projects and Studies Division is responsible for the administration of the City's development process including residential, commercial, industrial, and mixed uses. The Planning Department performs current and long range planning, enforces zoning and land use regulations, reviews site and development plans, provides technical support to City officials, including the Planning Commission and City Council, and implements activities relating to the enhancement of the community's economic base.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 412 - Planning Projects & Studies</u>						
10-412-5221-00	Special Dept. Supplies	-	-	100	-	-
10-412-5222-00	Printing	5,662	8,000	8,000	8,000	8,320
10-412-5226-00	Dues and Memberships	-	-	1,000	-	-
10-412-5232-03	Senior Rental Voucher	113,176	113,000	113,000	118,000	117,520
10-412-5250-69	Affordable Housing Exp	-	-	-	-	-
10-412-5252-00	Contractual Services	323,024	295,000	295,000	225,000	306,800
10-412-5252-22	Historic Site Markers	-	-	-	-	-
10-412-5270-00	Business Meeting & Conference	4,489	500	4,000	5,000	5,200
10-412-5285-00	Training	200	1,000	1,000	1,000	1,040
10-412-5416-05	Annexations	-	-	-	-	-
10-412-5419-00	Refunds - Deposits & Overpays	-	-	-	-	-
10-412-5430-00	Mileage Reimbursement	12	-	-	-	-
		<u>446,563</u>	<u>417,500</u>	<u>422,100</u>	<u>357,000</u>	<u>438,880</u>

Fiscal Year 2023/24



CITY of CALABASAS

Building Inspection (Department 415)

Building Inspection division provides permit issuance and building inspection services for all residential, commercial and industrial projects within city limits. Building inspection services are conducted on the project location site either by City staff or through a city contractor.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 415 - Building Inspection</u>						
10-415-5220-00	Office Supplies	30	300	300	300	300
10-415-5221-00	Special Dept. Supplies	2,474	8,200	10,672	8,200	8,528
10-415-5222-00	Printing	-	-	-	-	-
10-415-5226-00	Dues and Memberships	1,038	-	625	-	-
10-415-5232-04	OWTS Inspections	-	-	-	-	-
10-415-5252-00	Contractual Services	894,379	625,000	625,000	625,000	650,000
10-415-5270-00	Business Meeting & Conference	1,169	-	-	-	-
10-415-5285-00	Training	32	5,000	5,000	5,000	5,200
10-415-5430-00	Mileage Reimbursement	39	-	-	-	-
		<u>899,161</u>	<u>638,500</u>	<u>641,597</u>	<u>638,500</u>	<u>664,028</u>



Code Enforcement (Department 416)

The Building and Safety's Code Enforcement Division diligently enforces the City's Municipal Code for all City Departments. The Municipal Code is designed by City Council members to preserve and enhance the community's safety, appearance, economic stability, land use policies, and preservation of the standards for quality of life that residents and businesses expect. The Code Enforcement officers strive to utilize education and outreach to facilitate voluntary compliance with codes and other laws. Code Enforcement's success rate for voluntary compliance is extremely high; however, when we are unable to obtain voluntary compliance, the Code Enforcement team is also the liaison and partner to the City Prosecutor's Office. Advanced enforcement remedies with the City Prosecutor also included both civil and criminal actions.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 416 - Code Compliance</u>						
10-416-5220-00	Office Supplies	121	-	-	-	-
10-416-5226-00	Dues and Memberships	-	-	100	100	-
10-416-5252-00	Contractual Services	32,400	20,000	20,000	20,000	20,000
10-416-5252-16	Code Enforcement Prosecutor	63,010	30,000	30,000	30,000	31,200
10-416-5285-00	Training	-	2,000	2,000	2,000	2,080
		<u>95,531</u>	<u>52,000</u>	<u>52,100</u>	<u>52,100</u>	<u>53,280</u>

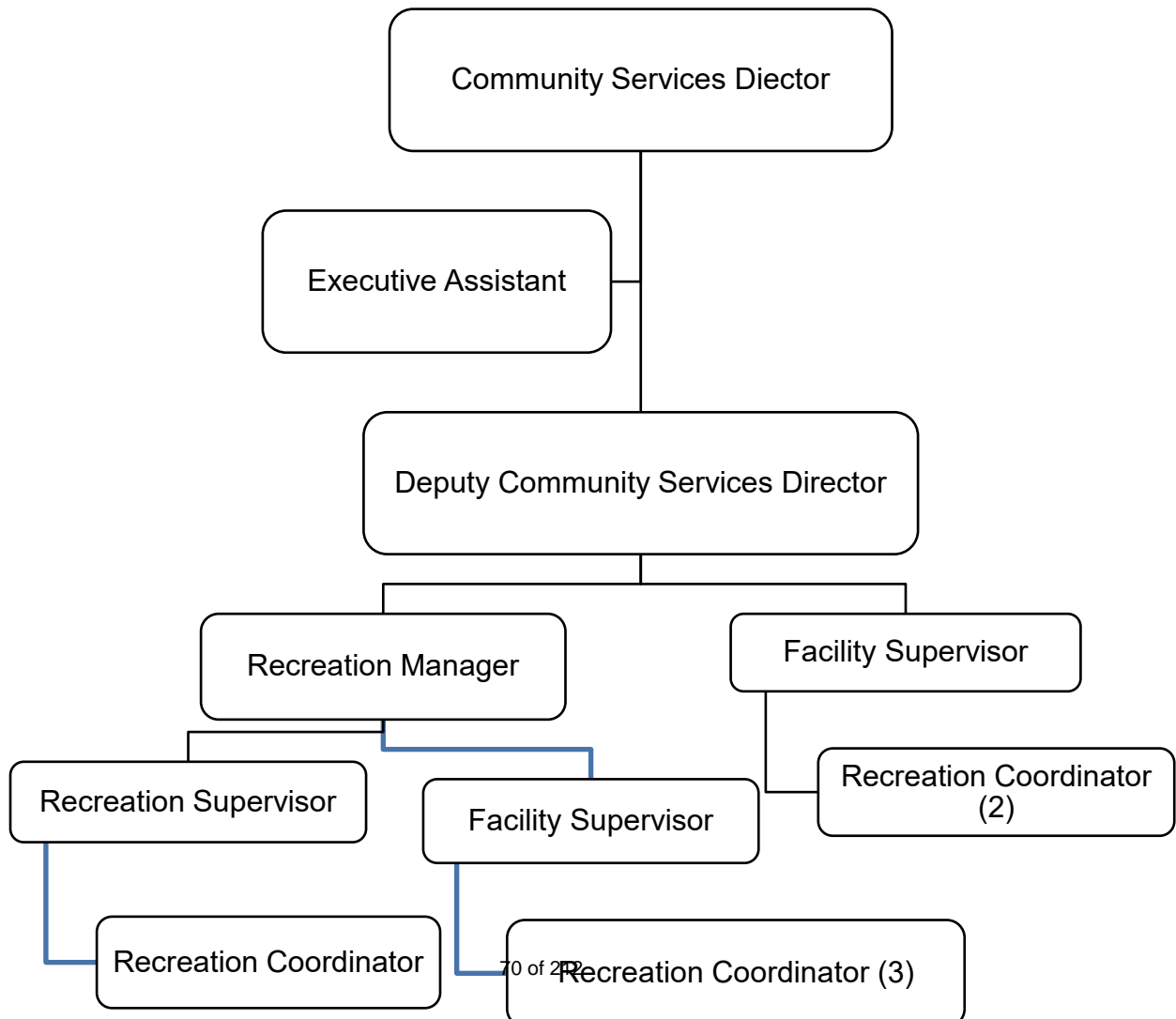


Community Services (Department 500s)

The Community Services Department consists of the following divisions: Tennis & Swim Center, De Anza Park, Creekside Park/Klubhouse Preschool, Senior Center, Special Events, Parks Maintenance and the Agoura Hills Calabasas Community Center.

The Department is responsible for the development, implementation, and promotion of recreation activities and programs offered to the public by the City. A variety of programs and activities are offered throughout the year, including senior programs, teen programs, recreation classes and specialty camps, youth and adult sports leagues, facility rentals, tennis classes and fitness programs, aquatics programs, and community events including the Pumpkin Festival, 4th of July Spectacular events, SunSets Summer Concert Series, Bunny Trail Egg Hunt, movie nights and seasonal holiday events. Marketing and promotion include a tri-annual "Premier" recreation brochure, monthly newsletters, social media, and digital kiosks.

The Department provides administrative support to the Parks, Recreation and Education Commission, the Calabasas Community Foundation, and the Senior Advisory Board. Prepares and compiles Department budget and provides financial oversight; seeks additional funding opportunities and grants.





Community Services Management (Department 511)

The Community Services Management division is responsible for the development, implementation, and the promotion of recreation activities and programs offered to the public. The division is responsible for the management of Tennis & Swim Center, Senior Center and all the recreational activities, park playgrounds within the City.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 511 - Community Services Management</u>						
10-511-5220-00	Office Supplies	1,456	2,200	2,200	2,200	2,288
10-511-5221-00	Special Dept. Supplies	1,316	1,000	1,000	1,000	1,040
10-511-5222-00	Printing	-	-	-	-	-
10-511-5224-00	Furniture & Fixtures	4,207	-	-	-	-
10-511-5226-00	Dues and Memberships	300	400	606	400	416
10-511-5252-00	Contractual Services	119	-	17,195	-	-
10-511-5265-00	Advertising	-	100	100	100	104
10-511-5285-00	Training	-	3,000	4,043	3,000	3,120
10-511-5416-00	Miscellaneous Expenditure	2,650	-	35,191	-	-
10-511-5419-00	Refunds - Deposits & Overpays	-	-	-	-	-
10-511-5430-00	Mileage Reimbursement	70	-	-	-	-
10-511-6500-00	Capital Outlay	7,730	50,000	-	-	-
10-511-6503-49	CIVICPLUS SOFTWARE	-	-	23,000	-	-
10-511-6503-81	Tean Program Study	-	-	-	100,000	-
		<u>17,848</u>	<u>56,700</u>	<u>83,335</u>	<u>106,700</u>	<u>6,968</u>

Fiscal Year 2023/24



CITY of CALABASAS

Creekside Park

(Department 512)

Calabasas Creekside Park is located at 3655 Old Topanga Canyon Road. Park amenities include a t-ball field, basketball court, children's play area/playground, picnic tables, and restrooms. The park houses the Calabasas Klubhouse Preschool on weekdays. Facility rentals and programs are also available evenings and weekends.

The City contracts with Little Learners to operate a State licensed preschool for youth ages 18 months to five years old.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 512 - Creelsode Park</u>						
10-512-5208-00	Telephone	-	200	200	200	208
10-512-5220-00	Office Supplies	-	-	-	-	-
10-512-5221-00	Special Dept. Supplies	-	400	400	400	416
10-512-5221-03	Facility Maintenance	-	-	1,656	-	-
10-512-5251-50	Contract Instructors	-	200	200	200	208
10-512-5252-00	Contractual Services	3,006	10,000	10,000	10,000	10,400
10-512-5418-00	Custodial Supplies	-	1,000	1,000	1,000	1,040
10-512-5430-00	Mileage Reimbursement	-	-	-	-	-
		<u>3,006</u>	<u>11,800</u>	<u>13,456</u>	<u>11,800</u>	<u>12,272</u>



De Anza Park/Recreation Program (Department 513)

Juan Bautista de Anza Park is located at 3701 Lost Hills Road and houses the following amenities: a multi-use sport court for basketball, pickleball, and roller hockey, children's play area/playgrounds, a splash pad, multi-purpose room and conference room, picnic areas, rental facilities, restrooms, and open space area. Juan Bautista de Anza Park serves as the parking and trail entrance to the Las Virgenes hiking trail.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 513 - De Anza Park/recreation Program</u>						
10-513-5200-20	Event Insurance	23,711	16,500	16,500	25,000	25,000
10-513-5208-00	Telephone	4,249	5,000	6,000	11,000	11,440
10-513-5220-00	Office Supplies	1,256	1,200	1,500	1,200	1,248
10-513-5221-00	Special Dept. Supplies	43,069	50,000	50,000	65,100	67,704
10-513-5221-03	Facility Maintenance	-	-	1,949	-	-
10-513-5222-00	Printing	23,023	48,000	48,000	70,000	72,800
10-513-5226-00	Dues and Memberships	342	500	500	500	520
10-513-5229-00	State Required Fingerprinting	2,178	2,000	2,000	2,000	2,080
10-513-5230-00	Postage / Courier Service	-	5,500	5,500	5,500	5,720
10-513-5238-00	Rent Equipment	-	-	-	-	-
10-513-5251-50	Contract Instructors	79,359	100,000	100,000	100,000	104,000
10-513-5252-00	Contractual Services	13,301	10,000	10,000	25,500	26,520
10-513-5252-07	Tickets / Pre-sale	-	15,000	15,000	15,000	15,600
10-513-5252-08	Facility Rental	3,959	25,000	25,000	75,000	75,000
10-513-5252-76	Senior Programs	-	-	-	-	-
10-513-5253-05	School Facility Maintenance	-	-	-	79,000	79,000
10-513-5263-00	Special Community Services	-	200	200	-	-
10-513-5265-00	Advertising	-	-	322	-	-
10-513-5285-00	Training	306	1,000	1,000	1,000	1,040
10-513-5418-00	Custodial Supplies	5,625	7,000	7,000	7,000	7,280
10-513-5420-00	Office Equipment Maintenance	-	-	-	-	-
10-513-5430-00	Mileage Reimbursement	668	1,100	1,100	1,100	1,144
10-513-5536-00	School Joint Use Contract	-	-	-	60,000	62,400
10-513-6500-00	Capital Outlay	-	-	-	-	-
		201,046	288,000	291,571	543,900	558,496

Fiscal Year 2023/24



CITY of CALABASAS

Parks Maintenance (Department 514)

The Parks Maintenance division oversees the general care of city parks, including custodial and maintenance services.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 514 - Parks Maintenance</u>						
10-514-5220-00	Office Supplies	68	2,000	2,000	2,000	2,080
10-514-5221-03	Facility Maintenance	-	-	7,302	-	-
10-514-5237-00	Vehicle Maintenance	5,975	3,500	3,500	3,500	3,640
10-514-5240-00	Utilities - Electric	48,410	37,000	37,000	37,000	38,480
10-514-5240-02	Utilities - Gas	2,720	2,700	2,700	2,700	2,808
10-514-5252-00	Contractual Services	30,535	20,000	20,000	20,000	20,800
10-514-5418-00	Custodial Supplies	10,436	12,400	12,400	12,400	12,896
10-514-5430-00	Mileage Reimbursement	25	-	123	-	-
10-514-5535-00	Cal/Agoura Jt Community Center	59,954	65,000	100,600	-	-
10-514-6500-00	Capital Outlay	7,055	-	30,000	-	-
10-514-6500-03	Parking Lot Improvements	-	-	25,000	-	-
10-514-6503-70	Park Monument Signs	-	-	-	-	150,000
		<u>165,178</u>	<u>142,600</u>	<u>240,625</u>	<u>77,600</u>	<u>230,704</u>

Fiscal Year 2023/24



CITY of CALABASAS

School Joint Use **(Department 515)**

Starting Fiscal Year 2023/24, this function is transferred to the Division 513, De Anza Park/Recreation Program.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 515 - School Joint Use</u>						
10-515-5221-00	Special Dept. Supplies	-	100	100	-	-
10-515-5252-00	Contractual Services	3,451	12,000	12,000	-	-
10-515-5253-05	School Facility Maintenance	64,949	110,000	110,000	-	-
10-515-5430-00	Mileage Reimbursement	-	-	-	-	-
10-515-5536-00	School Joint Use Contract	103,273	60,000	68,632	-	-
		<u>171,673</u>	<u>182,100</u>	<u>190,732</u>	-	-

Fiscal Year 2023/24



CITY of CALABASAS

Special Events

(Department 516)

The City hosts a variety of special events throughout the year. Annual events include the Calabasas Pumpkin Festival, 4th of July Spectacular events, SunSets Summer Concert Series, Bunny Trail Egg Hunt, movie nights and seasonal holiday events. Additional pop-up events and socials are featured.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 516 - Special Events</u>						
10-516-5221-00	Special Dept. Supplies	-	1,400	1,400	1,400	1,456
10-516-5227-00	Storage Rental	9,651	8,500	8,500	8,500	8,840
10-516-5252-00	Contractual Services	-	-	695	-	-
10-516-5252-05	July 4th	85,180	85,000	86,078	85,000	88,400
10-516-5252-06	Special Events	-	-	-	-	-
10-516-5252-13	City Celebrations	-	-	-	-	-
10-516-5252-18	Calabasas Classic	-	-	-	-	-
10-516-5252-23	Veterans Day Celebration	-	-	-	5,000	5,000
10-516-5253-11	Egg Stravaganza	5,965	6,000	6,000	6,000	6,240
10-516-5253-12	Movie Under the Stars	-	-	-	-	-
10-516-5253-15	Teen Events	565	7,500	7,500	7,500	7,800
10-516-5253-16	Holiday Gala Event	13,282	15,000	20,000	20,000	20,000
10-516-5253-17	Film Festival	15,000	15,000	15,000	30,000	30,000
10-516-5253-18	Pumpkin Festival	112,324	125,000	135,000	125,000	75,000
10-516-5253-19	Calabasas Musical Programs	43,651	45,000	45,000	45,000	46,800
10-516-5253-23	Civic Center Art Programs	-	800	800	800	832
10-516-5253-24	Calabasas Fine Arts Festival	695	-	10,000	-	-
10-516-5253-25	Special Programs & Events	12,079	50,000	50,000	45,000	45,000
10-516-5430-00	Mileage Reimbursement	-	-	-	-	-
		<u>298,392</u>	<u>359,200</u>	<u>385,973</u>	<u>379,200</u>	<u>335,368</u>

Fiscal Year 2023/24



CITY of CALABASAS

Klubhouse Preschool (Department 517)

Starting Fiscal Year 2023/24, the Calabasas Klubhouse Preschool is moved to the Division 512, Creekside Park.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 517 - Klubhouse Peschool</u>						
10-517-5208-00	Telephone	-	-	-	-	-
10-517-5220-00	Office Supplies	-	-	-	-	-
10-517-5221-00	Special Dept. Supplies	-	-	-	-	-
10-517-5221-03	Facility Maintenance	-	-	500	-	-
10-517-5222-00	Printing	-	-	-	-	-
10-517-5226-00	Dues and Memberships	-	-	-	-	-
10-517-5252-00	Contractual Services	3,439	5,000	5,000	-	-
10-517-5252-75	School Programs	-	-	-	-	-
10-517-5264-00	State Mandates	-	-	-	-	-
10-517-5265-00	Advertising	-	-	-	-	-
10-517-5417-00	Copier Supplies	-	-	-	-	-
10-517-5418-00	Custodial Supplies	-	-	-	-	-
10-517-5419-00	Refunds - Deposits & Overpays	-	-	-	-	-
10-517-5430-00	Mileage Reimbursement	-	-	-	-	-
10-517-6500-00	Capital Outlay	-	-	4,000	-	-
		<u>3,439</u>	<u>5,000</u>	<u>9,500</u>	<u>-</u>	<u>-</u>

Fiscal Year 2023/24



CITY of CALABASAS

Senior Center (Department 518)

The Calabasas Senior Center provides a lively gathering place for men and women, age 50 years and older. Activities include special interest clubs, bi-monthly events, a variety of classes and lectures, excursions, tech support, and cards and games.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Division: 518 - Senior Center						
10-518-5200-20	Event Insurance	11,078	6,500	9,000	12,000	12,480
10-518-5208-00	Telephone	930	2,000	2,000	2,000	2,000
10-518-5220-00	Office Supplies	1,313	3,800	3,800	3,800	3,952
10-518-5221-00	Special Dept. Supplies	21,603	22,500	22,500	22,500	23,400
10-518-5221-03	Facility Maintenance	3,332	1,200	6,000	3,000	3,120
10-518-5222-00	Printing	-	1,000	1,000	1,000	1,040
10-518-5224-00	Furniture & Fixtures	-	-	4,000	-	-
10-518-5226-00	Dues and Memberships	1,520	500	2,000	500	520
10-518-5229-00	State Required Fingerprinting	-	200	200	200	208
10-518-5230-00	Postage / Courier Service	-	300	300	300	312
10-518-5239-00	Equipment Maintenance	3,382	700	13,000	3,500	3,640
10-518-5240-00	Utilities - Electric	35,075	23,300	23,300	40,000	41,600
10-518-5240-01	Utilities - Water	3,011	3,400	3,400	3,400	3,536
10-518-5240-02	Utilities - Gas	3,260	2,300	3,723	5,000	5,200
10-518-5240-03	Utilities - Cable	-	2,200	2,200	-	-
10-518-5251-50	Contract Instructors	114,386	150,000	150,000	150,000	156,000
10-518-5252-00	Contractual Services	21,148	27,000	27,000	27,000	28,080
10-518-5252-76	Senior Programs	8,886	26,000	26,000	26,000	27,040
10-518-5285-00	Training	-	1,000	1,000	1,000	1,040
10-518-5418-00	Custodial Supplies	3,523	6,900	6,900	6,900	7,176
10-518-5430-00	Mileage Reimbursement	-	-	-	-	-
10-518-5500-01	Security	25,546	2,500	2,849	3,500	3,640
10-518-6500-00	Capital Outlay	-	7,500	7,500	-	350,000
		<u>257,993</u>	<u>290,800</u>	<u>317,672</u>	<u>311,600</u>	<u>673,984</u>
Total Fund 10 Expenditures		23,769,091	25,247,516	25,597,108	27,039,863	26,826,315

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 11 - Recoverable Deposits						
Revenue						
<u>Division: 000 - Revenue</u>						
11-000-4110-60	Recoverable Project	47,679	500,000	500,000	700,000	520,000
11-000-4411-00	Fair Market Value Investments	-	-	-	-	-
11-000-4420-00	Miscellaneous	11	-	-	-	-
11-000-4840-00	Refunds - Overpayments	(3,327)	-	-	-	-
		<u>44,363</u>	<u>500,000</u>	<u>500,000</u>	<u>700,000</u>	<u>520,000</u>
Total Fund 11 Revenue		44,363	500,000	500,000	700,000	520,000
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
11-134-5416-00	Miscellaneous Expenditure	-	-	-	-	-
<u>Division: 163 - Cable Regulation</u>						
11-163-5252-00	Contractual Services	41,228	25,000	25,000	25,000	26,000
<u>Division: 311 - Administration & Engineering</u>						
11-311-5222-00	Printing	-	-	-	-	-
11-311-5252-00	Contractual Services	-	150,000	150,000	150,000	156,000
11-311-5254-00	Malibu Creek Watershed EWMP	-	-	-	-	-
11-311-5416-00	Miscellaneous Expenditure	-	-	-	-	-
11-311-5430-00	Mileage Reimbursement	-	-	-	-	-
		<u>-</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>156,000</u>
<u>Division: 313 - Water Quality Enhancement</u>						
11-313-5252-00	Contractual Services	-	-	-	-	-
<u>Division: 331 - Transportation Planning</u>						
11-331-5222-00	Printing	-	-	-	-	-
11-331-5252-00	Contractual Services	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: 412 - Planning Projects & Studies</u>						
11-412-5222-00	Printing	-	-	-	-	-
11-412-5252-00	Contractual Services	1,966	300,000	300,000	500,000	312,000
		<u>1,966</u>	<u>300,000</u>	<u>300,000</u>	<u>500,000</u>	<u>312,000</u>
<u>Division: 413 - Development Review</u>						
11-413-5222-00	Printing	-	-	-	-	-
11-413-5250-00	Contractual Services	-	-	-	-	-
11-413-5252-00	Contractual Services	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: 415 - Building Inspection</u>						
11-415-5222-00	Printing	-	-	-	-	-
11-415-5252-00	Contractual Services	1,170	25,000	25,000	25,000	26,000
		<u>1,170</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>26,000</u>
Total Fund 11 Expenditures		44,364	500,000	500,000	700,000	520,000

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 12 - South Coast Air Quality Management District						
Revenue						
<u>Division: 000 - Revenue</u>						
12-000-4470-00	South Coast Air Quality Mgmt	23,152	35,000	35,000	35,000	36,400
12-000-4161-00	Sale/Disposal of Asset	12,000	-	-	-	-
12-000-4410-00	Interest Income	365	-	244	-	-
12-000-4411-00	Fair Market Value Investments	-	-	-	-	-
		<u>35,517</u>	<u>35,000</u>	<u>35,244</u>	<u>35,000</u>	<u>36,400</u>
Total Fund 12 Revenue		35,517	35,000	35,244	35,000	36,400
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
12-134-9900-40	Transfer to Capital	-	-	-	-	-
<u>Division 331 - Transportation Planning</u>						
12-331-5252-40	Striping, Signing & Marking	-	-	-	-	-
12-331-6503-80	Vehicle Purchase	-	140,000	-	140,000	-
		<u>-</u>	<u>140,000</u>	<u>-</u>	<u>140,000</u>	<u>-</u>
Total Fund 12 Expenditures		-	140,000	-	140,000	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 13 Park & Recreation Improvements						
Revenue						
<u>Division: 000 - Revenue</u>						
13-000-4478-00	Proposition 40	-	-	-	-	-
13-000-4410-00	Interest Income	(26)	(100)	-	-	-
13-000-4411-00	Fair Market Value Investments	-	-	-	-	-
13-000-4476-00	Grant L.A. Co. Measure A-M & S	-	187,000	-	187,000	194,480
13-000-4477-00	STATE - Prop 12 Park Bond	-	-	-	-	-
13-000-4620-00	Prop A - Per Parcel	-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		(26)	186,900	-	187,000	194,480
Total Fund 13 Revenue		(26)	186,900	-	187,000	194,480
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
13-134-9900-20	Transfer to Prop A	-	-	-	-	-
13-134-9900-40	Transfer to Capital	21,793	-	-	-	-
<u>Division: 519 - Capital Improvements - Parks</u>						
13-519-5530-00	De Anza Park Improvements	-	-	-	-	-
13-519-5545-00	Grape Arbor Rehab	-	-	-	-	-
13-519-5548-00	Measure A- M & S Projects	-	-	-	-	-
13-519-5549-00	Park & Rec Master Plan	-	-	-	-	-
13-519-5550-00	Dog Park	-	-	-	-	-
13-519-6503-55	Wild Walnut Park Improvement	-	187,000	-	298,000	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		-	187,000	-	298,000	-
Total Fund 13 Expenditures		-	187,000	-	298,000	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 14 - AB939						
Revenue						
<u>Division: 000 - Revenue</u>						
14-000-4410-00	Interest Income	3,084	17,000	17,000	17,000	17,680
14-000-4411-00	Fair Market Value Investments	-	-	-	-	-
14-000-4800-00	AB 939 Franchise Fees	270,260	250,000	275,000	275,000	286,000
14-000-4802-00	Cal Recycle Program	51,698	-	-	-	-
		<u>325,042</u>	<u>267,000</u>	<u>292,000</u>	<u>292,000</u>	<u>303,680</u>
Total Fund 14 Revenue		325,042	267,000	292,000	292,000	303,680
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
14-134-9900-10	Transfer to General Fund	-	-	-	-	-
14-134-9900-36	Transfer to Grants	-	-	-	-	-
14-134-9900-40	Transfer to Capital	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: 313 - Water Quality Enhancement</u>						
14-313-5100-00	Full Time Salaries	63,516	69,602	69,602	65,738	68,368
14-313-5103-01	CalPERS City Paid EmployeeCost	4,172	4,873	4,873	287	298
14-313-5103-02	CalPERS Employer Cost	6,163	7,183	7,183	5,219	5,428
14-313-5103-03	CalPERS Unfunded Liability	6,024	8,090	8,090	500	520
14-313-5103-04	CalPERS Survivor Benefit	12	13	13	12	12
14-313-5104-00	Benefits	1,198	2,403	2,403	-	-
14-313-5104-02	Medical Insurance	11,374	12,921	12,921	8,491	8,831
14-313-5104-03	Dental Insurance	758	802	802	494	514
14-313-5104-04	Vision Insurance	159	165	165	90	94
14-313-5104-05	Short Term Disability	232	399	399	376	391
14-313-5104-06	Long Term Disability	112	128	128	121	126
14-313-5104-07	Life Insurance	169	200	200	187	194
14-313-5104-08	Accidental Death & Dismember	41	51	51	47	49
14-313-5104-09	Employee Assistance Program	22	86	86	23	23
14-313-5106-01	Medicare	1,030	1,031	1,031	973	1,012
14-313-5110-00	Auto Allowance	1	120	120	60	63
14-313-5110-01	457 Match	637	1,392	1,392	1,315	1,368
14-313-5221-00	Special Dept. Supplies	-	8,000	8,000	8,000	8,320
14-313-5250-21	Contractual Svcs-Franchise	-	-	-	-	-
14-313-5250-30	Contractual Svcs-AB 939	-	-	-	-	-
14-313-5250-31	Public Education - AB 939	8,321	15,400	30,000	30,000	31,200
14-313-5252-00	Contractual Services	31,240	54,500	50,000	50,000	52,000
14-313-6500-00	Capital Outlay	-	140,000	-	-	-
		<u>135,181</u>	<u>327,359</u>	<u>197,459</u>	<u>171,933</u>	<u>178,810</u>
<u>Division: 414 - Natural Resources Protection</u>						
14-414-5250-30	Contractual Svcs-AB 939	-	-	-	-	-
14-414-5250-31	Public Education - AB 939	-	-	8,000	-	-
		<u>-</u>	<u>-</u>	<u>8,000</u>	<u>-</u>	<u>-</u>
Total Fund 14 Expenditures		135,181	327,359	205,459	171,933	178,810

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund 15 - Gas Tax						
Revenue						
<u>Division: 000 - Revenue</u>						
15-000-4410-00	Interest Income	2,626	9,000	9,000	9,000	9,360
15-000-4411-00	Fair Market Value Investments	-	-	-	-	-
15-000-4610-00	Gas Tax Fund - 2105	134,532	111,000	140,000	152,000	158,080
15-000-4610-10	Gas Tax Fund - 2106	81,596	66,000	84,000	91,000	94,640
15-000-4610-20	Gas Tax Fund - 2107	160,757	133,000	167,000	183,000	190,320
15-000-4610-30	Gas Tax Fund - 2107.5	5,000	4,000	5,000	5,000	5,200
15-000-4610-40	Gas Tax Fund - 2103	191,849	172,000	200,000	230,000	239,200
15-000-4611-00	Local Streets & Rd Traf Cong	-	-	-	-	-
15-000-4611-01	Road Maint & Rehab (RMRA)	-	-	-	-	-
15-000-4611-02	Loan Repayment	-	22,000	-	-	-
15-000-4900-63	Transfer in RMRA	-	-	-	-	-
		<u>576,360</u>	<u>517,000</u>	<u>605,000</u>	<u>670,000</u>	<u>696,800</u>
Total Fund 15 Revenue		576,360	517,000	605,000	670,000	696,800
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
15-134-9900-40	Transfer to Capital	423,090	660,000	660,000	660,000	660,000
15-134-9900-63	Transfer to RMRA	-	-	-	-	-
		<u>423,090</u>	<u>660,000</u>	<u>660,000</u>	<u>660,000</u>	<u>660,000</u>
<u>Division: 311 - Administration & Engineering</u>						
15-311-5100-00	Full Time Salaries	24,909	24,843	24,843	29,656	30,842
15-311-5100-02	Full Time Employee Overtime	-	-	30	-	-
15-311-5103-01	CalPERS City Paid EmployeeCost	439	578	578	528	549
15-311-5103-02	CalPERS Employer Cost	2,056	2,091	2,091	2,590	2,694
15-311-5103-03	CalPERS Unfunded Liability	1,114	1,021	1,021	921	958
15-311-5103-04	CalPERS Survivor Benefit	7	6	6	5	5
15-311-5104-00	Benefits	582	884	884	3,330	3,463
15-311-5104-02	Medical Insurance	4,804	5,022	5,022	653	679
15-311-5104-03	Dental Insurance	186	285	285	194	202
15-311-5104-04	Vision Insurance	42	61	61	38	40
15-311-5104-05	Short Term Disability	92	143	143	169	176
15-311-5104-06	Long Term Disability	44	45	45	56	58
15-311-5104-07	Life Insurance	66	75	75	88	92
15-311-5104-08	Accidental Death & Dismember	16	18	18	21	22
15-311-5104-09	Employee Assistance Program	10	258	258	9	9
15-311-5106-01	Medicare	391	368	368	440	458
15-311-5106-02	Social Security	-	-	-	-	-
15-311-5109-00	Hourly Employees	-	-	-	-	-
15-311-5110-00	Auto Allowance	1	30	57	90	94
15-311-5110-01	457 Match	267	496	496	593	617
15-311-9800-00	Cost Allocation Plan Charges	14,000	14,000	14,000	14,000	14,000
		<u>49,026</u>	<u>50,224</u>	<u>50,281</u>	<u>53,381</u>	<u>54,956</u>
Total Fund 15 Expenditures		472,116	710,224	710,281	713,381	714,956

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 16 - Developer Impact Fees						
Revenue						
<u>Division: 000 - Revenue</u>						
16-000-4410-00	Interest Income	3,340	17,000	17,000	17,000	17,680
16-000-4411-00	Fair Market Value Investments	-	-	-	-	-
16-000-4815-00	Traffic Mitigation Fees	-	50,000	-	10,000	10,400
16-000-4815-01	Traffic Signals	-	-	-	-	-
16-000-4815-10	Oak Tree Mitigation Fees	-	-	-	-	-
16-000-4815-25	Art in Public Places	-	-	-	-	-
16-000-4900-20	Transfer in Prop A	-	-	-	-	-
16-000-4900-34	Transfer in Measure R Local	-	-	-	-	-
		<u>3,340</u>	<u>67,000</u>	<u>17,000</u>	<u>27,000</u>	<u>28,080</u>
Total Fund 16 Revenue		3,340	67,000	17,000	27,000	28,080
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
16-134-5215-25	Art in Public Places	-	-	-	-	-
16-134-5254-00	Malibu Creek Watershed EWMP	-	-	-	-	-
16-134-9900-10	Transfer to General Fund	-	-	-	-	-
16-134-9900-25	Transfer to Prop C	-	-	-	-	-
16-134-9900-40	Transfer to Capital	-	-	-	-	-
16-134-9900-50	Transfer to Tennis Center	-	-	-	-	-
16-134-9900-64	Transfer to Quimby Act	-	-	-	-	-
16-134-9900-65	Transfer to Oak Tree Mitigtion	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
16-412-5815-10	Oak Tree Mitigation Exp	-	-	-	-	-
Total Fund 16 Expenditures		-	-	-	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 18 - Affordable Housing						
Revenue						
<u>Division: 000 - Revenue</u>						
18-000-4840-18	Refunds -Return of AFFHS Funds	-	-	-	-	-
18-000-4410-00	Interest Income	3,399	17,000	25,000	25,000	25,000
18-000-4411-00	Fair Market Value Investments	-	-	-	-	-
18-000-4645-10	Affording Housing Trust	-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		3,399	17,000	25,000	25,000	25,000
Total Fund 18 Revenue		3,399	17,000	25,000	25,000	25,000
Expenditures						
<u>Division: 412 - Planning Projects & Studies</u>						
18-412-5250-00	Contractual Services	-	-	-	-	-
18-412-5250-69	Affordable Housing Exp	-	-	-	-	-
18-412-5250-77	Financing Program	-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		-	-	-	-	-
Total Fund 412 Expenditures		-	-	-	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 19 - Las Virgenes / Lost Hills B&T						
Revenue						
<u>Division: 000 - Revenue</u>						
19-000-4409-00	Loan Receipt	-	-	-	-	-
19-000-4410-00	Interest Income	3,677	18,000	30,000	30,000	31,200
19-000-4411-00	Fair Market Value Investments	-	-	-	-	-
19-000-4615-00	B & T Lost Hills District	-	-	-	-	-
		<u>3,677</u>	<u>18,000</u>	<u>30,000</u>	<u>30,000</u>	<u>31,200</u>
Total Fund 19 Revenue		3,677	18,000	30,000	30,000	31,200
Expenditures						
<u>Division: 000 - Non-Departmental</u>						
19-134-9900-40	Transfer to Capital	-	-	-	-	-
<u>Division: 331 -</u>						
19-331-5250-00	Contractual Services	-	-	-	-	-
Total Fund 19 Expenditures		-	-	-	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 20 - Prop A						
Revenue						
<u>Division: 000 - Revenue</u>						
20-000-4468-00	Advertising	-	-	-	-	-
20-000-4410-00	Interest Income	2,325	11,000	30,000	30,000	31,200
20-000-4411-00	Fair Market Value Investments	-	-	-	-	-
20-000-4620-00	Prop A - Per Parcel	610,946	425,000	625,000	625,000	650,000
20-000-4620-01	STATE - LV Creek Phase II	-	-	-	-	-
20-000-4900-13	Transfer in Park & Rec Fund	-	-	-	-	-
20-000-4900-25	Transfer in Prop C	4,681	-	-	-	-
20-000-4900-36	Transfer in Grant Fund	-	-	-	-	-
		<u>617,952</u>	<u>436,000</u>	<u>655,000</u>	<u>655,000</u>	<u>681,200</u>
Total Fund 20 Revenue		617,952	436,000	655,000	655,000	681,200
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
20-134-9900-10	Transfer to General Fund	-	-	-	-	-
20-134-9900-16	Transfer to Developr ImpactFee	-	-	-	-	-
20-134-9900-25	Transfer to Prop C	(4,681)	-	-	-	-
20-134-9900-29	Transfer to Transit	385,245	412,200	387,200	387,200	387,200
20-134-9900-34	Transfer to Measure R LR	-	-	-	-	-
20-134-9900-40	Transfer to Capital	(46,171)	-	-	-	-
		<u>334,393</u>	<u>412,200</u>	<u>387,200</u>	<u>387,200</u>	<u>387,200</u>
<u>Division: 331 - Transportation Planning</u>						
20-331-5100-00	Full Time Salaries	39,243	41,273	41,273	47,406	49,302
20-331-5100-02	Full Time Employee Overtime	-	-	600	-	-
20-331-5103-01	CalPERS City Paid EmployeeCost	296	379	379	287	298
20-331-5103-02	CalPERS Employer Cost	2,677	3,238	3,238	3,811	3,963
20-331-5103-03	CalPERS Unfunded Liability	1,489	765	765	500	520
20-331-5103-04	CalPERS Survivor Benefit	11	13	13	12	12
20-331-5104-00	Benefits	1,354	1,847	1,847	3,300	3,432
20-331-5104-02	Medical Insurance	2,065	4,290	4,337	8,491	8,831
20-331-5104-03	Dental Insurance	247	298	298	494	514
20-331-5104-04	Vision Insurance	57	68	68	90	94
20-331-5104-05	Short Term Disability	133	236	236	271	282
20-331-5104-06	Long Term Disability	64	75	75	88	92
20-331-5104-07	Life Insurance	96	118	118	135	140
20-331-5104-08	Accidental Death & Dismember	23	30	30	34	35
20-331-5104-09	Employee Assistance Program	22	129	129	23	24
20-331-5106-01	Medicare	625	611	611	702	730
20-331-5110-00	Auto Allowance	1	60	60	60	62
20-331-5110-01	457 Match	339	825	825	948	986
20-331-9800-00	Cost Allocation Plan Charges	24,000	24,000	24,000	24,000	24,000
		<u>72,742</u>	<u>78,255</u>	<u>78,902</u>	<u>90,652</u>	<u>93,318</u>

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 333 - Transit Services</u>						
20-333-5252-31	Camp Calabasas-Rec #140-25	-	-	-	-	-
20-333-5252-33	Dial-a-Ride #130-01	-	-	-	-	-
20-333-5252-34	Pumpkin Fest Shuttle #140-07	-	-	-	-	-
20-333-5252-35	Summer Beach Bus #140-01	-	-	-	-	-
20-333-5252-36	SFV/NC Corridor Staff #480-09	-	-	-	-	-
20-333-5252-37	Summer Youth Excursion #140-03	-	-	-	-	-
20-333-5252-39	Flexible Route Shuttle #110-01	-	-	-	-	-
20-333-5252-41	Youth Excursion Trip #140-03	-	-	-	-	-
20-333-5252-42	Camp Calabasas Winter Excursio	-	-	-	-	-
20-333-5252-47	Summer Excursion	-	-	-	-	-
20-333-5252-48	Senior Trips #140-24	-	-	-	-	-
20-333-5252-51	Vehicle Maintenance #180-01	-	-	-	-	-
Total Fund 20 Expenditures		407,135	490,455	466,102	477,852	480,518



LMD 22 – Ad Valorem (Department 326)

Administers the landscaping services to Landscape Maintenance District 21 (Fund 21) which is funded by a portion of the Prop 13 1% property tax. This district was formed prior to city incorporation and encompasses a majority section of the city. Funds generated by the tax are used for the landscape maintenance and enhancement of public areas located within the LMD 22 boundary. These areas include Calabasas Lake, Association Park, public streets parkways and medians, and certain designated open space areas.

For the purpose of landscape maintenance, the City set up Common Benefit Area (CBA) Zones within LMD 22. The city's Public Works, Landscape Maintenance Districts Division creates and monitors annual budgets for each of these Zones. The City is the sole authority for the use of these funds and, at its discretion, may from time to time solicit input from the current CPHA Board of Directors, CPHA Lake Committee and Landscape Committee chairpersons.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 21 - LMD 22 - Common Benefit Areas						
Revenue						
<u>Division: 000 - Revenue</u>						
21-000-4010-00	Property Tax Secured	2,129,116	2,125,000	2,250,000	2,350,000	2,444,000
21-000-4010-01	Property Tax UnSecured	78,607	17,000	75,000	75,000	78,000
21-000-4010-02	Property Tax Unitary	37	-	-	-	-
21-000-4010-03	Property Tax Supplemental	69,481	44,000	45,000	45,000	46,800
21-000-4010-04	Property Tax Redemption	32,905	43,000	30,000	30,000	31,200
21-000-4010-05	Property Tax Refunds	(22,552)	(25,000)	(10,000)	(25,000)	(26,000)
21-000-4010-06	Property Tax Home Owner Exempt	9,860	9,000	9,000	9,000	9,360
21-000-4010-07	Property Tax Penalty	8,673	8,000	8,000	8,000	8,320
21-000-4010-10	Unsecured Prop Tax (not used)	-	-	-	-	-
21-000-4410-22	Interest Landscape Dist. #22	14,415	52,200	75,000	75,000	78,000
21-000-4411-00	Fair Market Value Investments	-	-	-	-	-
21-000-4010-22	Prop Tax - Dist 22 Ad Valorem	-	-	-	-	-
		<u>2,320,542</u>	<u>2,273,200</u>	<u>2,482,000</u>	<u>2,567,000</u>	<u>2,669,680</u>
Total Fund 21 Revenue		2,320,542	2,273,200	2,482,000	2,567,000	2,669,680
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
21-134-9900-40	Transfer to Capital	2,149,479	-	1,425,000	-	-
<u>Division: 326 - LMD #22 Ad Valorem/CBA</u>						
21-326-5100-00	Full Time Salaries	108,274	92,577	92,577	347,191	361,079
21-326-5100-02	Full Time Employee Overtime	-	-	2,344	-	-
21-326-5103-01	CalPERS City Paid EmployeeCost	1,134	1,685	1,685	8,826	9,179
21-326-5103-02	CalPERS Employer Cost	6,164	7,602	7,602	31,910	33,186
21-326-5103-03	CalPERS Unfunded Liability	3,542	3,059	3,059	15,400	16,016
21-326-5103-04	CalPERS Survivor Benefit	17	19	50	112	116
21-326-5104-00	Benefits	163	776	776	18,630	19,375
21-326-5104-02	Medical Insurance	11,010	12,955	12,955	58,291	60,623
21-326-5104-03	Dental Insurance	623	635	635	3,697	3,845
21-326-5104-04	Vision Insurance	123	125	125	789	821
21-326-5104-05	Short Term Disability	305	530	530	1,986	2,065
21-326-5104-06	Long Term Disability	147	171	171	641	667
21-326-5104-07	Life Insurance	204	267	267	992	1,032
21-326-5104-08	Accidental Death & Dismember	49	67	67	249	259
21-326-5104-09	Employee Assistance Program	33	302	302	204	212
21-326-5106-00	Employer Taxes	-	-	-	-	-
21-326-5106-01	Medicare	1,775	1,497	2,000	5,156	5,362
21-326-5109-00	Hourly Employees	9,097	7,395	50,000	50,000	52,000
21-326-5110-00	Auto Allowance	2,802	1,410	1,410	1,470	1,529
21-326-5110-01	457 Match	816	1,852	1,852	6,944	7,222
21-326-5201-01	County Administrative Fee	28,819	-	29,093	-	-
21-326-5220-00	Office Supplies	-	-	-	-	-
21-326-5222-00	Printing	-	-	-	-	-
21-326-5228-00	Publications	-	-	-	-	-
21-326-5252-10	Road safety/Shoulder/Pky maint	-	-	-	-	-
21-326-5252-83	General Landscape Maintenance	-	-	-	-	-
21-326-5270-00	Business Meeting & Conference	-	-	741	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
21-326-5416-00	Miscellaneous Expenditure	-	-	-	-	-
21-326-5701-00	Contractual Services	-	-	-	-	-
21-326-5701-21	Contractual Services	-	-	-	-	-
21-326-5701-24	Contractual Services	-	-	-	-	-
21-326-5701-25	Contractual Services	-	-	-	-	-
21-326-5701-26	Contractual Services	-	-	-	-	-
21-326-5702-21	Electric Svc - IrrigationMeter	29,906	24,000	24,000	24,000	24,960
21-326-5702-24	Electric Svc - IrrigationMeter	5,901	5,800	5,800	5,800	6,032
21-326-5702-25	Electric Svc - IrrigationMeter	-	3,000	3,000	3,000	3,120
21-326-5702-26	Electric Svc - IrrigationMeter	8,895	4,800	4,800	4,800	4,992
21-326-5703-21	Electric Svc - Street Lights	-	-	-	-	-
21-326-5704-24	Fertilization	-	-	-	-	-
21-326-5704-25	Fertilization	-	-	-	-	-
21-326-5704-26	Fertilization	-	-	-	-	-
21-326-5706-21	Insect & Disease Control	-	10,000	10,000	10,000	10,400
21-326-5706-24	Insect & Disease Control	-	-	-	-	-
21-326-5706-25	Insect & Disease Control	-	9,000	9,000	1,000	1,040
21-326-5706-26	Insect & Disease Control	1,315	1,500	1,500	1,500	1,560
21-326-5707-21	Irrigation Repairs	16,340	5,000	5,000	5,000	5,200
21-326-5707-22	Irrigation Repairs	-	-	-	-	-
21-326-5707-24	Irrigation Repairs	9,114	3,500	6,918	3,500	3,640
21-326-5707-25	Irrigation Repairs	27,719	9,000	19,521	10,000	10,400
21-326-5707-26	Irrigation Repairs	10,306	5,500	6,256	5,500	5,720
21-326-5708-21	Lake Insurance	-	12,000	12,000	12,000	12,480
21-326-5709-21	Lake Maintenance-Aeration	12,834	10,000	10,000	10,000	10,400
21-326-5710-21	Lake Maintenance-Lighting	-	-	-	-	-
21-326-5711-21	Lake Maintenance-Svc Contract	150,085	120,000	120,000	120,000	124,800
21-326-5712-09	Landscape Maint-Svc Contract	-	-	-	-	-
21-326-5712-21	Landscape Maint-Svc Contract	102,575	135,600	135,600	135,600	141,024
21-326-5712-22	Landscape Maint-Svc Contract	-	-	-	-	-
21-326-5712-24	Landscape Maint-Svc Contract	67,266	38,400	40,851	38,400	39,936
21-326-5712-25	Landscape Maint-Svc Contract	90,931	71,000	71,000	104,761	108,951
21-326-5712-26	Landscape Maint-Svc Contract	110,490	61,000	61,000	61,000	63,440
21-326-5713-21	Landscape Refurbishment	6,221	30,000	30,000	30,000	31,200
21-326-5713-24	Landscape Refurbishment	-	7,400	7,400	7,400	7,696
21-326-5713-25	Landscape Refurbishment	23,726	8,500	8,500	8,000	8,320
21-326-5713-26	Landscape Refurbishment	9,896	5,500	19,157	5,500	5,720
21-326-5714-21	Office Supplies	-	-	-	-	-
21-326-5714-25	Office Supplies	-	-	-	-	-
21-326-5714-26	Office Supplies	-	-	-	-	-
21-326-5716-21	Pest Abatement	-	15,000	15,000	15,000	15,600
21-326-5716-24	Pest Abatement	-	-	-	-	-
21-326-5716-25	Pest Abatement	-	1,500	1,500	1,500	1,560
21-326-5716-26	Pest Abatement	-	1,000	1,000	1,000	1,040
21-326-5717-21	Planting - Color Change	-	-	-	-	-
21-326-5717-24	Planting - Color Change	-	-	-	-	-
21-326-5717-25	Planting - Color Change	-	-	-	-	-
21-326-5718-21	Planting - Shrubs & Turf Grass	-	-	-	-	-
21-326-5718-24	Planting - Shrubs & Turf Grass	-	-	-	-	-
21-326-5718-25	Planting - Shrubs & Turf Grass	-	-	-	-	-
21-326-5718-26	Planting - Shrubs & Turf Grass	-	-	1,000	-	-
21-326-5719-21	Planting - Trees	-	2,500	2,500	2,500	2,600
21-326-5719-24	Planting - Trees	-	-	2,500	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
21-326-5719-25	Planting - Trees	-	1,500	1,500	1,500	1,560
21-326-5719-26	Planting - Trees	-	-	1,500	-	-
21-326-5720-21	Postage	-	-	-	-	-
21-326-5721-21	Testing & Analysis	-	-	2,500	-	-
21-326-5722-21	Tree Removal	1,144	15,000	15,000	15,000	15,600
21-326-5722-22	Tree Removal	-	-	-	-	-
21-326-5722-24	Tree Removal	-	4,000	4,000	4,000	4,160
21-326-5722-25	Tree Removal	6,760	15,000	15,000	10,000	10,400
21-326-5722-26	Tree Removal	990	500	2,500	500	520
21-326-5723-21	Tree Trimming	8,694	30,000	30,000	30,000	31,200
21-326-5723-22	Tree Trimming	-	-	-	-	-
21-326-5723-24	Tree Trimming	425	5,000	5,000	5,000	5,200
21-326-5723-25	Tree Trimming	23,344	10,000	10,000	20,000	20,800
21-326-5723-26	Tree Trimming	-	12,000	12,000	12,000	12,480
21-326-5724-25	V-Ditch Irrigated Common Area	-	-	-	-	-
21-326-5726-00	Water	-	-	-	-	-
21-326-5726-21	Water	231,792	140,000	225,000	225,000	234,000
21-326-5726-24	Water	48,560	25,000	25,000	25,000	26,250
21-326-5726-25	Water	227,710	115,000	140,000	135,000	140,400
21-326-5726-26	Water	7,635	9,000	9,000	9,000	9,360
21-326-5727-00	Brush Clearance	-	-	-	-	-
21-326-5727-21	Brush Clearance	-	5,000	15,000	5,000	5,200
21-326-5727-25	Brush Clearance	4,500	10,000	10,000	10,000	10,400
21-326-5727-26	Brush Clearance	22,025	2,500	2,500	2,500	2,600
21-326-5728-00	Lake Security	60,000	-	-	-	-
21-326-5799-00	Projects/Miscellaneous	-	-	-	-	-
21-326-5799-21	Projects/Miscellaneous	-	-	-	-	-
21-326-5799-24	Projects/Miscellaneous	-	-	-	-	-
21-326-5799-25	Projects/Miscellaneous	-	-	-	-	-
21-326-5799-26	Projects/Miscellaneous	-	16,000	16,000	16,000	16,640
21-326-6500-00	Capital Outlay	-	35,000	-	-	-
21-326-6503-68	Turf Landscape Replacement	-	-	-	75,000	-
21-326-9900-40	Transfer to Capital	-	2,750,000	-	-	-
		1,502,196	3,933,924	1,384,544	1,779,749	1,773,189
Total Fund 21 Expenditures		3,651,675	3,933,924	2,809,544	1,779,749	1,773,189



LLAD 22 – HOA

(Department 322)

The developer of Calabasas Park Homeowner association (CPHA) requested Los Angeles County to create a landscape district to fund, install, and maintain the common landscape areas.

The LLAD 22 provides maintenance of landscape within street right-of-way and open space areas. Maintenance of landscape on streets within right-of-way includes parkways, center medians, adjacent turf areas, and trees. Within the open space it provides annual weed abatement/brush clearance for fuel reduction/fire safety.

A special assessment is a tax which provides funds over and above the general fund tax in order to provide extra landscape maintenance services. These services are specific to each of the member communities -who has voted to approve the special assessment.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 22 - Landscape Maintenance District 22						
Revenue						
<u>Division: 000 - Revenue</u>						
22-000-4410-22	Interest Landscape Dist. #22	1,891	3,000	15,000	15,000	15,600
22-000-4420-00	Miscellaneous	692	-	-	-	-
22-000-4411-00	Fair Market Value Investments	-	-	-	-	-
22-000-4010-22	Prop Tax - Dist 22 Ad Valorem	-	-	-	-	-
22-000-4710-22	Prop Tax Direct Assess LMD 22	3,274,090	3,385,826	3,385,826	3,400,000	3,536,000
		<u>3,276,673</u>	<u>3,388,826</u>	<u>3,400,826</u>	<u>3,415,000</u>	<u>3,551,600</u>
Total Fund 22 Revenue		3,276,673	3,388,826	3,400,826	3,415,000	3,551,600
Expenditures						
<u>Division: 322 - LMD #22</u>						
22-322-5100-00	Full Time Salaries	109,594	109,525	109,525	115,694	120,322
22-322-5100-02	Full Time Employee Overtime	-	-	750	-	-
22-322-5103-01	CalPERS City Paid EmployeeCost	148	161	161	143	149
22-322-5103-02	CalPERS Employer Cost	7,617	8,247	8,247	8,970	9,329
22-322-5103-03	CalPERS Unfunded Liability	2,980	674	674	250	260
22-322-5103-04	CalPERS Survivor Benefit	24	24	24	24	25
22-322-5104-00	Benefits	31	1,088	1,088	4,800	4,992
22-322-5104-02	Medical Insurance	14,409	15,846	15,846	13,523	14,064
22-322-5104-03	Dental Insurance	794	809	809	803	835
22-322-5104-04	Vision Insurance	151	151	151	149	155
22-322-5104-05	Short Term Disability	390	626	626	662	688
22-322-5104-06	Long Term Disability	188	202	202	214	223
22-322-5104-07	Life Insurance	268	313	313	331	344
22-322-5104-08	Accidental Death & Dismember	65	79	79	84	87
22-322-5104-09	Employee Assistance Program	44	129	129	44	46
22-322-5106-00	Employer Taxes	-	-	-	-	-
22-322-5106-01	Medicare	1,910	1,830	1,830	1,742	1,812
22-322-5109-00	Hourly Employees	14,264	12,325	18,000	18,000	18,720
22-322-5110-00	Auto Allowance	1,272	2,130	2,130	2,130	2,215
22-322-5110-01	457 Match	1,090	2,190	2,190	2,314	2,407
22-322-5220-00	Office Supplies	-	-	-	-	-
22-322-5222-00	Printing	-	-	-	-	-
22-322-5252-00	Contractual Services	-	-	-	-	-
22-322-5270-00	Business Meeting & Conference	-	-	1,138	-	-
22-322-5701-00	Contractual Services	-	-	-	-	-
22-322-5701-04	Contractual Services	468	2,000	2,000	500	520
22-322-5701-05	Contractual Services	108	200	200	110	114
22-322-5701-06	Contractual Services	1,433	2,900	2,900	1,500	1,560
22-322-5701-07	Contractual Services	1,340	2,800	2,800	1,300	1,352
22-322-5701-08	Contractual Services	1,243	1,400	1,400	1,250	1,300
22-322-5701-09	Contractual Services	284	500	500	500	520
22-322-5701-10	Contractual Services	97	500	500	258	268
22-322-5701-11	Contractual Services	260	500	3,786	1,500	1,560
22-322-5701-12	Contractual Services	50	-	55	25	26
22-322-5701-13	Contractual Services	784	850	862	800	832
22-322-5701-14	Contractual Services	351	390	390	355	369
22-322-5701-15	Contractual Services	-	-	-	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
22-322-5701-16	Contractual Services	1,632	1,600	1,794	1,600	1,664
22-322-5701-19	Contractual Services	553	5,100	5,100	5,200	5,408
22-322-5701-20	Contractual Services	325	800	800	350	364
22-322-5702-04	Electric Svc - IrrigationMeter	-	-	-	-	-
22-322-5702-06	Electric Svc - IrrigationMeter	4,754	5,000	5,000	4,800	4,992
22-322-5702-07	Electric Svc - IrrigationMeter	1,506	5,000	5,000	1,800	1,872
22-322-5702-08	Electric Svc - IrrigationMeter	4,648	5,800	5,800	5,800	6,032
22-322-5702-09	Electric Svc - IrrigationMeter	-	-	-	-	-
22-322-5702-10	Electric Svc - IrrigationMeter	7,374	-	2,106	3,500	3,640
22-322-5702-11	Electric Svc - IrrigationMeter	584	250	250	400	416
22-322-5702-14	Electric Svc - IrrigationMeter	350	-	118	-	-
22-322-5702-16	Electric Svc - IrrigationMeter	-	-	-	-	-
22-322-5702-19	Electric Svc - IrrigationMeter	5,418	5,000	5,000	2,000	2,080
22-322-5702-20	Electric Svc - IrrigationMeter	1,086	825	825	-	-
22-322-5702-25	Electric Svc - IrrigationMeter	-	-	-	-	-
22-322-5703-19	Electric Svc - Street Lights	-	-	3,709	-	-
22-322-5704-04	Fertilization	2,398	-	-	-	-
22-322-5704-05	Fertilization	-	-	-	-	-
22-322-5704-06	Fertilization	525	-	-	-	-
22-322-5704-07	Fertilization	735	1,500	1,500	-	-
22-322-5704-08	Fertilization	-	-	-	-	-
22-322-5704-09	Fertilization	-	-	-	-	-
22-322-5704-11	Fertilization	-	-	-	-	-
22-322-5704-12	Fertilization	-	-	-	-	-
22-322-5704-14	Fertilization	-	-	-	-	-
22-322-5705-19	Fountain Maintenance	-	-	-	-	-
22-322-5706-04	Insect & Disease Control	-	-	-	500	520
22-322-5706-05	Insect & Disease Control	-	-	-	-	-
22-322-5706-06	Insect & Disease Control	-	-	-	-	-
22-322-5706-07	Insect & Disease Control	1,932	6,500	6,500	2,000	2,080
22-322-5706-09	Insect & Disease Control	-	350	350	350	364
22-322-5706-10	Insect & Disease Control	742	-	-	-	-
22-322-5706-11	Insect & Disease Control	1,040	1,500	1,500	-	-
22-322-5706-12	Insect & Disease Control	-	-	-	-	-
22-322-5706-13	Insect & Disease Control	-	2,000	2,000	2,000	2,080
22-322-5706-14	Insect & Disease Control	-	650	650	-	-
22-322-5707-04	Irrigation Repairs	24,554	6,000	11,820	10,000	10,400
22-322-5707-05	Irrigation Repairs	3,542	3,000	3,000	3,000	3,120
22-322-5707-06	Irrigation Repairs	40,588	15,000	48,665	10,000	10,400
22-322-5707-07	Irrigation Repairs	26,131	12,500	12,500	10,000	10,400
22-322-5707-08	Irrigation Repairs	25,958	20,000	20,000	15,000	15,600
22-322-5707-09	Irrigation Repairs	15	250	250	250	260
22-322-5707-10	Irrigation Repairs	21,915	3,500	5,732	3,000	3,120
22-322-5707-11	Irrigation Repairs	8,739	2,500	28,962	-	-
22-322-5707-12	Irrigation Repairs	-	-	-	-	-
22-322-5707-13	Irrigation Repairs	-	5,500	8,715	7,000	7,280
22-322-5707-14	Irrigation Repairs	2,845	5,500	5,500	3,500	3,640
22-322-5707-15	Irrigation Repairs	-	-	-	-	-
22-322-5707-19	Irrigation Repairs	23,095	25,000	25,000	25,000	26,000
22-322-5707-20	Irrigation Repairs	987	8,500	8,666	10,000	10,400
22-322-5708-07	Lake Insurance	-	-	-	-	-
22-322-5711-07	Lake Maintenance-Svc Contract	10,851	-	34,466	-	-
22-322-5712-04	Landscape Maint-Svc Contract	83,260	61,200	61,200	87,712	91,220

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
22-322-5712-05	Landscape Maint-Svc Contract	28,564	28,500	28,500	30,400	31,616
22-322-5712-06	Landscape Maint-Svc Contract	235,802	157,000	157,000	239,000	248,560
22-322-5712-07	Landscape Maint-Svc Contract	87,252	79,000	79,000	94,000	97,760
22-322-5712-08	Landscape Maint-Svc Contract	245,965	149,000	187,126	283,875	295,230
22-322-5712-09	Landscape Maint-Svc Contract	24,233	38,970	38,970	38,970	40,529
22-322-5712-10	Landscape Maint-Svc Contract	49,829	49,800	49,800	60,000	62,400
22-322-5712-11	Landscape Maint-Svc Contract	46,879	39,659	39,659	52,125	54,210
22-322-5712-13	Landscape Maint-Svc Contract	69,851	70,000	70,000	82,200	85,488
22-322-5712-14	Landscape Maint-Svc Contract	42,470	47,550	47,550	61,729	64,198
22-322-5712-15	Landscape Maint-Svc Contract	-	-	-	-	-
22-322-5712-16	Landscape Maint-Svc Contract	-	-	-	-	-
22-322-5712-19	Landscape Maint-Svc Contract	105,081	105,000	105,000	105,000	109,200
22-322-5712-20	Landscape Maint-Svc Contract	78,084	52,500	52,500	82,000	85,280
22-322-5712-22	Landscape Maint-Svc Contract	-	-	-	-	-
22-322-5712-24	Landscape Maint-Svc Contract	-	-	-	-	-
22-322-5712-25	Landscape Maint-Svc Contract	-	-	-	-	-
22-322-5712-30	Landscape Maint-Svc Contract	-	-	-	-	-
22-322-5712-31	Landscape Maint-Svc Contract	-	-	-	-	-
22-322-5713-04	Landscape Refurbishment	11,474	8,500	8,500	500	520
22-322-5713-05	Landscape Refurbishment	6,481	500	500	500	520
22-322-5713-06	Landscape Refurbishment	6,271	40,000	40,000	20,000	20,800
22-322-5713-07	Landscape Refurbishment	106,975	40,000	41,660	12,500	13,000
22-322-5713-08	Landscape Refurbishment	27,104	10,500	10,500	-	-
22-322-5713-09	Landscape Refurbishment	-	500	1,714	500	520
22-322-5713-10	Landscape Refurbishment	40,344	-	-	1,500	1,560
22-322-5713-11	Landscape Refurbishment	2,052	3,500	3,500	-	-
22-322-5713-12	Landscape Refurbishment	-	-	-	-	-
22-322-5713-13	Landscape Refurbishment	28,237	20,000	20,000	20,000	20,800
22-322-5713-14	Landscape Refurbishment	15,176	1,000	1,000	850	884
22-322-5713-15	Landscape Refurbishment	-	-	-	-	-
22-322-5713-16	Landscape Refurbishment	-	75,000	75,000	15,000	15,600
22-322-5713-19	Landscape Refurbishment	16,231	30,000	30,000	30,000	31,200
22-322-5713-20	Landscape Refurbishment	832	1,600	1,600	2,000	2,080
22-322-5713-24	Landscape Refurbishment	-	-	-	-	-
22-322-5713-25	Landscape Refurbishment	-	-	-	-	-
22-322-5714-00	Office Supplies	-	-	-	-	-
22-322-5714-07	Office Supplies	-	-	-	-	-
22-322-5714-25	Office Supplies	-	-	-	-	-
22-322-5715-06	Park Maintenance	-	-	-	-	-
22-322-5715-09	Park Maintenance	-	-	-	-	-
22-322-5715-16	Park Maintenance	-	-	10,251	95,000	98,800
22-322-5715-19	Park Maintenance	-	1,500	1,500	-	-
22-322-5716-04	Pest Abatement	760	3,000	3,000	3,000	3,120
22-322-5716-05	Pest Abatement	-	-	-	-	-
22-322-5716-06	Pest Abatement	-	475	475	250	260
22-322-5716-07	Pest Abatement	5,976	10,500	10,500	9,000	9,360
22-322-5716-08	Pest Abatement	-	-	-	-	-
22-322-5716-09	Pest Abatement	-	-	-	-	-
22-322-5716-10	Pest Abatement	5,800	6,600	6,600	6,000	6,240
22-322-5716-11	Pest Abatement	-	-	-	-	-
22-322-5716-12	Pest Abatement	-	-	-	-	-
22-322-5716-13	Pest Abatement	-	-	-	1,000	1,040
22-322-5716-14	Pest Abatement	-	-	-	-	-

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Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
22-322-5716-19	Pest Abatement	6,067	4,000	4,123	5,500	5,720
22-322-5716-20	Pest Abatement	-	-	-	-	-
22-322-5717-04	Planting - Color Change	-	-	-	-	-
22-322-5717-06	Planting - Color Change	-	-	-	-	-
22-322-5717-07	Planting - Color Change	-	-	-	-	-
22-322-5717-09	Planting - Color Change	-	-	-	-	-
22-322-5717-10	Planting - Color Change	-	-	-	-	-
22-322-5717-11	Planting - Color Change	-	-	-	-	-
22-322-5717-12	Planting - Color Change	-	-	-	-	-
22-322-5717-13	Planting - Color Change	-	-	-	-	-
22-322-5717-14	Planting - Color Change	-	-	-	-	-
22-322-5717-19	Planting - Color Change	-	-	-	-	-
22-322-5717-20	Planting - Color Change	-	-	-	-	-
22-322-5717-24	Planting - Color Change	-	-	-	-	-
22-322-5717-25	Planting - Color Change	-	-	-	-	-
22-322-5718-00	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-05	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-06	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-07	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-09	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-10	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-11	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-13	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-14	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-16	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-19	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-20	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-24	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-25	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5719-04	Planting - Trees	-	-	-	-	-
22-322-5719-05	Planting - Trees	-	-	-	-	-
22-322-5719-06	Planting - Trees	-	2,500	2,500	15,000	15,600
22-322-5719-07	Planting - Trees	-	1,200	1,200	-	-
22-322-5719-08	Planting - Trees	-	-	-	-	-
22-322-5719-09	Planting - Trees	-	-	-	-	-
22-322-5719-10	Planting - Trees	-	-	-	-	-
22-322-5719-11	Planting - Trees	-	-	-	-	-
22-322-5719-12	Planting - Trees	-	-	-	-	-
22-322-5719-13	Planting - Trees	-	-	-	-	-
22-322-5719-14	Planting - Trees	-	-	-	-	-
22-322-5719-16	Planting - Trees	3,900	-	-	-	-
22-322-5719-19	Planting - Trees	-	-	-	-	-
22-322-5719-20	Planting - Trees	-	-	-	-	-
22-322-5719-25	Planting - Trees	-	-	-	-	-
22-322-5720-04	Postage	-	-	-	-	-
22-322-5720-06	Postage	-	-	-	-	-
22-322-5720-07	Postage	-	-	-	-	-
22-322-5720-11	Postage	-	-	-	-	-
22-322-5720-19	Postage	-	-	-	-	-
22-322-5720-20	Postage	-	-	-	-	-
22-322-5721-08	Testing & Analysis	-	-	-	-	-
22-322-5721-11	Testing & Analysis	-	-	-	-	-
22-322-5721-24	Testing & Analysis	-	-	-	-	-

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Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
22-322-5722-04	Tree Removal	1,863	3,500	3,500	-	-
22-322-5722-05	Tree Removal	2,686	1,000	1,000	3,000	3,120
22-322-5722-06	Tree Removal	11,069	25,000	25,000	15,000	15,600
22-322-5722-07	Tree Removal	45,543	20,000	20,000	35,000	36,400
22-322-5722-08	Tree Removal	25,807	20,000	44,060	10,000	10,400
22-322-5722-09	Tree Removal	1,437	350	1,345	350	364
22-322-5722-10	Tree Removal	7,998	5,500	5,787	2,500	2,600
22-322-5722-11	Tree Removal	6,210	7,500	7,500	-	-
22-322-5722-12	Tree Removal	-	-	-	-	-
22-322-5722-13	Tree Removal	19,332	8,500	111,285	15,000	15,600
22-322-5722-14	Tree Removal	-	1,500	1,500	500	520
22-322-5722-15	Tree Removal	-	-	-	-	-
22-322-5722-16	Tree Removal	4,000	-	-	-	-
22-322-5722-19	Tree Removal	8,001	15,000	15,000	15,000	15,600
22-322-5722-20	Tree Removal	9,745	13,500	13,500	5,000	5,200
22-322-5722-22	Tree Removal	-	-	-	-	-
22-322-5722-24	Tree Removal	979	-	-	-	-
22-322-5722-25	Tree Removal	-	-	-	-	-
22-322-5723-04	Tree Trimming	7,075	7,000	7,000	-	-
22-322-5723-05	Tree Trimming	13,727	10,000	10,000	10,000	10,400
22-322-5723-06	Tree Trimming	8,618	47,000	47,000	50,000	52,000
22-322-5723-07	Tree Trimming	35,435	75,000	75,000	45,000	46,800
22-322-5723-08	Tree Trimming	82,335	35,000	35,000	15,000	15,600
22-322-5723-09	Tree Trimming	8,791	3,500	3,500	3,500	3,640
22-322-5723-10	Tree Trimming	10,480	10,000	10,000	10,000	10,400
22-322-5723-11	Tree Trimming	38,572	28,000	28,000	-	-
22-322-5723-12	Tree Trimming	5,025	5,300	5,300	6,000	6,240
22-322-5723-13	Tree Trimming	40,034	42,000	42,000	42,000	43,680
22-322-5723-14	Tree Trimming	6,280	10,000	10,465	10,000	10,400
22-322-5723-15	Tree Trimming	-	-	-	-	-
22-322-5723-16	Tree Trimming	-	24,642	36,000	35,000	36,400
22-322-5723-19	Tree Trimming	1,420	30,000	30,000	30,000	31,200
22-322-5723-20	Tree Trimming	14,955	46,000	46,000	18,000	18,720
22-322-5723-22	Tree Trimming	-	-	-	-	-
22-322-5723-24	Tree Trimming	-	-	-	-	-
22-322-5723-25	Tree Trimming	-	-	-	-	-
22-322-5725-06	V-Ditch Non-Irrigated Common	859	2,525	2,525	1,500	1,560
22-322-5725-07	V-Ditch Non-Irrigated Common	-	-	-	-	-
22-322-5726-04	Water	42,637	50,000	50,000	42,000	43,680
22-322-5726-05	Water	18,794	19,500	19,500	18,500	19,240
22-322-5726-06	Water	-	-	-	-	-
22-322-5726-07	Water	168,262	120,000	120,000	120,000	124,800
22-322-5726-08	Water	89,781	115,500	115,500	75,000	78,000
22-322-5726-09	Water	6,148	6,800	6,800	6,800	7,072
22-322-5726-10	Water	26,922	42,000	42,000	40,000	41,600
22-322-5726-11	Water	50,236	36,000	36,000	40,000	41,600
22-322-5726-12	Water	3,561	2,450	3,006	2,850	2,964
22-322-5726-13	Water	4,573	24,000	24,000	24,000	24,960
22-322-5726-14	Water	27,761	25,000	29,329	25,000	26,000
22-322-5726-16	Water	215,549	210,000	210,000	195,000	202,800
22-322-5726-19	Water	122,470	90,000	90,000	90,000	93,600
22-322-5726-20	Water	47,077	40,000	40,000	40,000	41,600
22-322-5726-24	Water	-	-	-	-	-

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Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
22-322-5726-25	Water	-	-	-	-	-
22-322-5727-00	Brush Clearance	-	-	-	-	-
22-322-5727-04	Brush Clearance	3,465	20,000	20,000	7,000	7,280
22-322-5727-05	Brush Clearance	5,067	3,500	3,500	5,100	5,100
22-322-5727-06	Brush Clearance	49,315	75,000	75,000	65,000	67,600
22-322-5727-07	Brush Clearance	99,625	62,500	62,500	85,000	88,400
22-322-5727-08	Brush Clearance	76,444	92,500	92,500	90,000	93,600
22-322-5727-09	Brush Clearance	5,239	-	-	-	-
22-322-5727-10	Brush Clearance	15,065	21,500	21,500	18,000	18,720
22-322-5727-14	Brush Clearance	117	5,000	5,000	2,000	2,080
22-322-5727-16	Brush Clearance	160,557	145,000	145,000	145,000	150,800
22-322-5727-19	Brush Clearance	31,687	-	-	-	-
22-322-5727-20	Brush Clearance	23,400	5,800	5,800	20,000	20,800
22-322-5727-25	Brush Clearance	-	-	-	-	-
22-322-5799-00	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-05	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-06	Projects/Miscellaneous	-	-	-	5,000	5,200
22-322-5799-07	Projects/Miscellaneous	-	-	-	44,000	45,760
22-322-5799-08	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-09	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-10	Projects/Miscellaneous	-	-	-	5,000	5,200
22-322-5799-11	Projects/Miscellaneous	-	1,308	1,308	-	-
22-322-5799-12	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-13	Projects/Miscellaneous	-	-	2,131	11,000	11,440
22-322-5799-14	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-15	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-16	Projects/Miscellaneous	-	-	-	10,000	10,400
22-322-5799-18	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-19	Projects/Miscellaneous	-	-	-	10,000	10,400
22-322-5799-20	Projects/Miscellaneous	-	-	-	25,000	26,000
22-322-5799-22	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-25	Projects/Miscellaneous	-	-	-	-	-
22-322-6500-00	Capital Outlay	-	-	-	-	-
22-322-6503-68	Turf Landscape Replacement	-	-	-	61,500	-
		<u>3,479,457</u>	<u>3,167,243</u>	<u>3,488,652</u>	<u>3,465,236</u>	<u>3,539,681</u>
Total Fund 22 Expenditures		3,479,457	3,167,243	3,488,652	3,465,236	3,539,681



LLAD 24 **(Department 323)**

The developer of the homeowner associations located in the Lost Hills Road/Calabasas Hills Road section of Calabasas requested Los Angeles County to create a landscape district to fund installation and maintenance of street trees, street median landscape, and specified slopes and creek bank maintenance.

The LLAD 24 provides maintenance of landscape within street right-of-way and open space areas. The open space areas include specified slopes and creek banks. Maintenance of landscape on streets within right-of-way includes parkways, center medians, adjacent turf areas, trees, and annual weed abatement/brush clearance for fuel reduction/fire safety.

A special assessment is a tax which provides funds over and above the general fund tax in order to provide extra landscape maintenance services. These services are specific to each of the member communities -who has voted to approve the special assessment.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 24 - Landscape Maintenance District #24						
Revenue						
<u>Division: 000 - Revenue</u>						
24-000-4410-24	Interest Landscape Dist. #24	(103)	100	(1,000)	100	104
24-000-4411-00	Fair Market Value Investments	-	-	-	-	-
24-000-4710-24	Prop Tax Direct Assess LMD 24	211,405	226,000	226,000	230,000	239,200
24-000-4900-10	Transfer in General Fund	-	-	-	-	-
		<u>211,302</u>	<u>226,100</u>	<u>225,000</u>	<u>230,100</u>	<u>239,304</u>
Total Fund 24 Revenue		211,302	226,100	225,000	230,100	239,304
Expenditures						
<u>Division: 323 - LMD #24</u>						
24-323-5100-00	Full Time Salaries	33,381	34,471	34,471	36,142	37,588
24-323-5100-02	Full Time Employee Overtime	-	-	250	-	-
24-323-5103-01	CalPERS City Paid EmployeeCost	148	161	161	143	149
24-323-5103-02	CalPERS Employer Cost	2,438	2,640	2,640	2,860	2,974
24-323-5103-03	CalPERS Unfunded Liability	1,043	390	390	250	260
24-323-5103-04	CalPERS Survivor Benefit	7	7	7	8	8
24-323-5104-00	Benefits	-	327	327	1,440	1,498
24-323-5104-02	Medical Insurance	4,501	4,952	4,952	4,171	4,338
24-323-5104-03	Dental Insurance	248	253	253	248	258
24-323-5104-04	Vision Insurance	47	47	47	46	48
24-323-5104-05	Short Term Disability	122	197	197	207	215
24-323-5104-06	Long Term Disability	59	63	63	66	69
24-323-5104-07	Life Insurance	83	100	100	105	109
24-323-5104-08	Accidental Death & Dismember	20	25	25	27	28
24-323-5104-09	Employee Assistance Program	13	129	129	12	12
24-323-5106-00	Employer Taxes	-	-	-	-	-
24-323-5106-01	Medicare	516	573	573	544	566
24-323-5109-00	Hourly Employees	-	3,698	3,698	4,000	4,160
24-323-5110-00	Auto Allowance	99	660	660	660	686
24-323-5110-01	457 Match	343	689	689	723	752
24-323-5220-00	Office Supplies	-	-	-	-	-
24-323-5252-00	Contractual Services	-	-	-	-	-
24-323-5252-80	Tree Trimming	-	-	-	-	-
24-323-5270-00	Business Meeting & Conference	-	-	87	-	-
24-323-5701-00	Contractual Services	-	-	-	-	-
24-323-5701-30	Contractual Services	-	500	500	500	520
24-323-5701-31	Contractual Services	-	200	200	200	208
24-323-5701-32	Contractual Services	-	200	200	200	208
24-323-5701-33	Contractual Services	-	200	200	200	208
24-323-5701-34	Contractual Services	-	200	200	200	208
24-323-5701-35	Contractual Services	-	200	200	200	208
24-323-5701-36	Contractual Services	-	200	200	200	208
24-323-5701-37	Contractual Services	-	200	200	200	208

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
24-323-5702-30	Electric Svc - IrrigationMeter	2,718	2,100	2,100	2,100	2,184
24-323-5704-30	Fertilization	-	-	-	-	-
24-323-5706-30	Insect & Disease Control	-	500	500	500	520
24-323-5707-30	Irrigation Repairs	75	3,500	3,500	3,500	3,640
24-323-5707-31	Irrigation Repairs	45	-	174	-	-
24-323-5707-32	Irrigation Repairs	314	-	269	-	-
24-323-5707-33	Irrigation Repairs	305	-	299	-	-
24-323-5707-37	Irrigation Repairs	135	-	45	-	-
24-323-5712-30	Landscape Maint-Svc Contract	13,745	66,500	66,500	66,500	69,160
24-323-5712-31	Landscape Maint-Svc Contract	12,493	5,000	8,028	5,000	5,200
24-323-5712-32	Landscape Maint-Svc Contract	31,821	20,000	20,000	20,000	20,800
24-323-5712-33	Landscape Maint-Svc Contract	12,799	10,000	10,000	10,000	10,400
24-323-5712-34	Landscape Maint-Svc Contract	2,705	2,500	2,500	2,500	2,600
24-323-5712-35	Landscape Maint-Svc Contract	2,714	2,500	2,500	2,500	2,600
24-323-5712-36	Landscape Maint-Svc Contract	1,813	2,000	2,000	2,000	2,080
24-323-5712-37	Landscape Maint-Svc Contract	12,064	7,000	7,605	7,000	7,280
24-323-5713-30	Landscape Refurbishment	275	2,000	8,400	2,000	2,080
24-323-5713-31	Landscape Refurbishment	2,600	500	1,438	500	520
24-323-5713-32	Landscape Refurbishment	8,768	8,500	8,500	8,500	8,840
24-323-5713-33	Landscape Refurbishment	2,950	4,000	4,000	4,000	4,160
24-323-5713-34	Landscape Refurbishment	1,440	2,000	2,414	2,000	2,080
24-323-5713-35	Landscape Refurbishment	-	2,200	2,200	2,200	2,288
24-323-5713-36	Landscape Refurbishment	-	1,800	1,800	1,800	1,872
24-323-5713-37	Landscape Refurbishment	1,704	1,500	1,500	1,500	1,560
24-323-5714-00	Office Supplies	-	-	-	-	-
24-323-5714-30	Office Supplies	-	-	-	-	-
24-323-5716-30	Pest Abatement	-	-	-	-	-
24-323-5716-40	Pest Abatement	-	-	-	-	-
24-323-5717-30	Planting - Color Change	-	-	-	-	-
24-323-5718-30	Planting - Shrubs & Turf Grass	-	-	-	-	-
24-323-5718-31	Planting - Shrubs & Turf Grass	-	-	-	-	-
24-323-5719-30	Planting - Trees	-	-	-	-	-
24-323-5719-31	Planting - Trees	-	-	-	-	-
24-323-5722-30	Tree Removal	4,213	25,000	25,000	25,000	26,000
24-323-5722-31	Tree Removal	805	-	-	-	-
24-323-5722-32	Tree Removal	7,947	1,500	1,500	1,500	1,560
24-323-5722-33	Tree Removal	3,455	1,000	1,000	1,000	1,000
24-323-5723-30	Tree Trimming	1,365	25,000	25,000	25,000	26,000
24-323-5723-31	Tree Trimming	17,076	-	484	-	-
24-323-5723-33	Tree Trimming	21,081	12,000	12,000	12,000	12,480
24-323-5723-34	Tree Trimming	1,725	1,500	1,500	1,500	1,560
24-323-5723-35	Tree Trimming	2,685	500	500	500	520
24-323-5723-36	Tree Trimming	2,106	2,000	2,000	2,000	2,080
24-323-5726-30	Water	8,712	31,000	31,000	31,000	32,240
24-323-5726-31	Water	-	-	-	-	-
24-323-5726-32	Water	6,907	4,000	4,482	4,000	4,200
24-323-5726-33	Water	7,750	5,000	5,000	5,000	5,200
24-323-5726-34	Water	-	-	-	-	-
24-323-5726-35	Water	3,153	2,000	2,000	2,000	2,080
24-323-5726-36	Water	-	-	-	-	-
24-323-5726-37	Water	2,927	2,000	2,462	2,000	2,080

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
24-323-5727-30	Brush Clearance	-	10,000	10,000	10,000	10,400
24-323-5727-31	Brush Clearance	117	-	-	-	-
24-323-5727-32	Brush Clearance	8,500	-	1,200	-	-
24-323-5727-33	Brush Clearance	117	-	-	-	-
24-323-5727-34	Brush Clearance	117	-	400	-	-
24-323-5727-37	Brush Clearance	5,586	-	600	-	-
24-323-5799-30	Projects/Miscellaneous	-	-	-	-	-
24-323-6500-00	Capital Outlay	-	2,100	2,100	-	-
24-323-6503-68	Turf Landscape Replacement	-	-	-	4,500	-
		<u>260,895</u>	<u>319,982</u>	<u>336,119</u>	<u>324,652</u>	<u>332,958</u>
Total Fund 24 Expenditures		260,895	319,982	336,119	324,652	332,958

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 25 - Prop C						
Revenue						
<u>Division: 000 - Revenue</u>						
25-000-4410-00	Interest Income	1,497	7,100	15,000	15,000	15,600
25-000-4411-00	Fair Market Value Investments	-	-	-	-	-
25-000-4630-00	Prop C	506,767	360,000	500,000	500,000	520,000
25-000-4900-16	Transfer in Developr ImpactFee	-	-	-	-	-
25-000-4900-20	Transfer in Prop A	(4,681)	-	-	-	-
25-000-4900-34	Transfer in Measure R Local	-	-	-	-	-
25-000-4900-39	Transfer in Measure R Trans	-	-	-	-	-
		<u>503,583</u>	<u>367,100</u>	<u>515,000</u>	<u>515,000</u>	<u>535,600</u>
Total Fund 25 Revenue		503,583	367,100	515,000	515,000	535,600
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
25-134-9900-10	Transfer to General Fund	-	-	-	-	-
25-134-9900-20	Transfer to Prop A	4,681	-	-	-	-
25-134-9900-29	Transfer to Transit	311,008	334,300	309,300	309,300	309,300
25-134-9900-34	Transfer to Measure R LR	-	-	-	-	-
25-134-9900-40	Transfer to Capital	-	-	-	-	-
		<u>315,689</u>	<u>334,300</u>	<u>309,300</u>	<u>309,300</u>	<u>309,300</u>
<u>Division: 331 - Transportation Planning</u>						
25-331-5100-00	Full Time Salaries	34,617	36,662	36,662	43,310	45,042
25-331-5100-02	Full Time Employee Overtime	-	-	571	-	-
25-331-5103-01	CalPERS City Paid EmployeeCost	-	56	56	-	-
25-331-5103-02	CalPERS Employer Cost	2,239	2,762	2,762	3,326	3,459
25-331-5103-03	CalPERS Unfunded Liability	1,063	229	229	-	-
25-331-5103-04	CalPERS Survivor Benefit	10	12	12	12	12
25-331-5104-00	Benefits	1,382	1,845	1,845	3,300	3,432
25-331-5104-02	Medical Insurance	1,557	3,724	3,964	8,164	8,491
25-331-5104-03	Dental Insurance	224	269	269	475	494
25-331-5104-04	Vision Insurance	52	62	62	87	90
25-331-5104-05	Short Term Disability	120	210	210	248	258
25-331-5104-06	Long Term Disability	58	67	67	80	83
25-331-5104-07	Life Insurance	90	105	105	123	128
25-331-5104-08	Accidental Death & Dismember	22	27	27	31	33
25-331-5104-09	Employee Assistance Program	22	86	86	22	23
25-331-5106-01	Medicare	554	542	542	641	667
25-331-5110-01	457 Match	293	733	733	866	901
25-331-9800-00	Cost Allocation Plan Charges	110,000	110,000	110,000	110,000	110,000
		<u>152,303</u>	<u>157,391</u>	<u>158,202</u>	<u>170,685</u>	<u>173,113</u>
<u>Division: 333 - Transit Services</u>						
25-333-5252-00	Contractual Services	-	-	-	-	-
25-333-5252-29	Public Transit Fueling #110-04	-	-	-	-	-
25-333-5252-32	Transit Administration #480-09	-	-	-	-	-
25-333-5252-39	Flexible Route Shuttle #110-01	-	-	-	-	-
25-333-5252-49	Trolley #110-02	-	-	-	-	-
25-333-5252-51	Vehicle Maintenance #180-01	-	-	-	-	-
25-333-5252-52	Transit Marketing #280-01	-	-	-	-	-
25-333-5252-53	Line 1 Fixed Rt (JARC) #110-05	-	-	-	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
		-	-	-	-	-
Total Fund 25 Expenditures		467,992	491,691	467,502	479,985	482,413

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 26 - Transportation Development Act (TDA)						
Revenue						
<u>Division: 000 - Revenue</u>						
26-000-4840-19	Return of Unused TDA Funds	-	-	-	-	-
26-000-4410-00	Interest Income	141	(100)	(1,000)	(100)	(104)
26-000-4411-00	Fair Market Value Investments	-	-	-	-	-
26-000-4635-00	TDA Revenue	5,495	3,000	7,500	5,000	5,200
26-000-4900-10	Transfer in General Fund	-	-	-	-	-
26-331-4840-19	Return of Unused TDA Funds	-	-	-	-	-
		<hr/> 5,636	<hr/> 2,900	<hr/> 6,500	<hr/> 4,900	<hr/> 5,096
Total Fund 26 Revenue		5,636	2,900	6,500	4,900	5,096
Expenditures						
<u>Division 331 - Transportation Planning</u>						
26-331-5252-00	Contractual Services	6,955	-	22,000	-	-
26-331-5252-10	Road safety/Shoulder/Pky maint	-	-	-	-	-
		<hr/> 6,955	<hr/> -	<hr/> 22,000	<hr/> -	<hr/> -
Total Fund 26 Expenditures		6,955	-	22,000	-	-



LLAD 27 **(Department 324)**

The LLAD 27 is located within a section of Las Virgenes Road, North of Parkmor Road, and on both sides of a one-block section of Thousand Oaks Blvd, from Las Virgenes Road to Ruthwood Drive. The developer of the homeowner associations and apartment complexes located on N. Las Virgenes Road requested Los Angeles County to create a special assessment district, to fund the installation and maintenance of street trees and median landscape.

LLAD 27 provides maintenance of landscape within street right-of-way. Maintenance of landscape on streets within right-of-way includes parkways, center medians, and street trees.

A special assessment is a tax which provides funds over and above the general fund tax in order to provide extra landscape maintenance services. These services are specific to each of the member communities -who has voted to approve the special assessment.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 27 - Landscape Maintenance District #27						
Revenue						
<u>Division: 000 - Revenue</u>						
27-000-4410-27	Interest Landscape Dist. #27	196	3,800	4,000	4,000	4,160
27-000-4420-00	Miscellaneous	-	-	-	-	-
27-000-4411-00	Fair Market Value Investments	-	-	-	-	-
27-000-4710-27	Prop Tax Direct Assess LMD 27	376,894	390,000	390,000	400,000	416,000
		<u>377,090</u>	<u>393,800</u>	<u>394,000</u>	<u>404,000</u>	<u>420,160</u>
Total Fund 27 Revenue		377,090	393,800	394,000	404,000	420,160
Expenditures						
<u>Division: 324 - Intergovernmental Relations</u>						
27-324-5100-00	Full Time Salaries	10,363	10,721	10,721	11,365	11,820
27-324-5100-02	Full Time Employee Overtime	-	-	100	-	-
27-324-5103-01	CalPERS City Paid EmployeeCost	-	-	-	-	-
27-324-5103-02	CalPERS Employer Cost	740	800	800	873	908
27-324-5103-03	CalPERS Unfunded Liability	277	40	40	-	-
27-324-5103-04	CalPERS Survivor Benefit	2	2	2	2	2
27-324-5104-00	Benefits	5	109	109	480	499
27-324-5104-02	Medical Insurance	1,416	1,556	1,556	1,336	1,389
27-324-5104-03	Dental Insurance	625	79	79	79	82
27-324-5104-04	Vision Insurance	129	15	15	15	16
27-324-5104-05	Short Term Disability	38	62	62	65	68
27-324-5104-06	Long Term Disability	19	20	20	21	22
27-324-5104-07	Life Insurance	27	31	31	33	34
27-324-5104-08	Accidental Death & Dismember	6	8	8	8	8
27-324-5104-09	Employee Assistance Program	4	86	86	4	4
27-324-5106-00	Employer Taxes	-	-	-	-	-
27-324-5106-01	Medicare	67	180	180	171	178
27-324-5106-02	Social Security	-	-	-	-	-
27-324-5109-00	Hourly Employees	-	1,233	1,233	1,000	1,040
27-324-5110-00	Auto Allowance	25	210	210	210	218
27-324-5110-01	457 Match	107	215	215	227	236
27-324-5220-00	Office Supplies	-	-	-	-	-
27-324-5252-00	Contractual Services	-	-	-	-	-
27-324-5252-80	Tree Trimming	-	-	-	-	-
27-324-5270-00	Business Meeting & Conference	-	-	29	-	-
27-324-5701-00	Contractual Services	-	-	-	-	-
27-324-5701-40	Contractual Services	956	-	1,020	-	-
27-324-5701-41	Contractual Services	251	500	500	400	416
27-324-5702-40	Electric Svc - IrrigationMeter	185	500	500	300	312
27-324-5704-40	Fertilization	-	-	-	-	-
27-324-5706-40	Insect & Disease Control	-	-	-	-	-
27-324-5707-40	Irrigation Repairs	178	4,000	4,000	5,700	5,928
27-324-5707-41	Irrigation Repairs	6,839	10,000	13,072	10,000	10,400
27-324-5712-40	Landscape Maint-Svc Contract	17,492	18,000	18,000	32,497	33,797
27-324-5712-41	Landscape Maint-Svc Contract	162,176	188,000	188,000	188,000	195,520
27-324-5713-40	Landscape Refurbishment	-	1,500	1,500	500	520
27-324-5713-41	Landscape Refurbishment	1,245	39,500	39,500	5,000	5,000
27-324-5714-40	Office Supplies	-	400	400	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
27-324-5717-40	Planting - Color Change	-	-	-	-	-
27-324-5718-40	Planting - Shrubs & Turf Grass	-	-	-	-	-
27-324-5719-40	Planting - Trees	-	500	500	-	-
27-324-5719-41	Planting - Trees	-	-	-	-	-
27-324-5722-40	Tree Removal	-	6,000	6,000	1,000	1,040
27-324-5722-41	Tree Removal	-	-	-	-	-
27-324-5723-40	Tree Trimming	1,730	5,000	5,000	-	-
27-324-5723-41	Tree Trimming	-	-	-	10,000	10,400
27-324-5726-40	Water	-	5,500	5,500	2,800	2,912
27-324-5726-41	Water	-	-	-	-	-
27-324-5727-40	Brush Clearance	-	-	-	-	-
27-324-5727-41	Brush Clearance	45,000	35,000	35,000	28,000	29,120
27-324-5799-41	Projects/Miscellaneous	81,108	-	-	5,000	5,200
27-324-6500-00	Capital Outlay	-	3,500	3,500	-	-
27-324-6503-68	Turf Landscape Replacement	-	-	-	7,500	-
		<u>331,010</u>	<u>333,267</u>	<u>337,488</u>	<u>312,586</u>	<u>317,090</u>
Total Fund 27 Expenditures		331,010	333,267	337,488	312,586	317,090



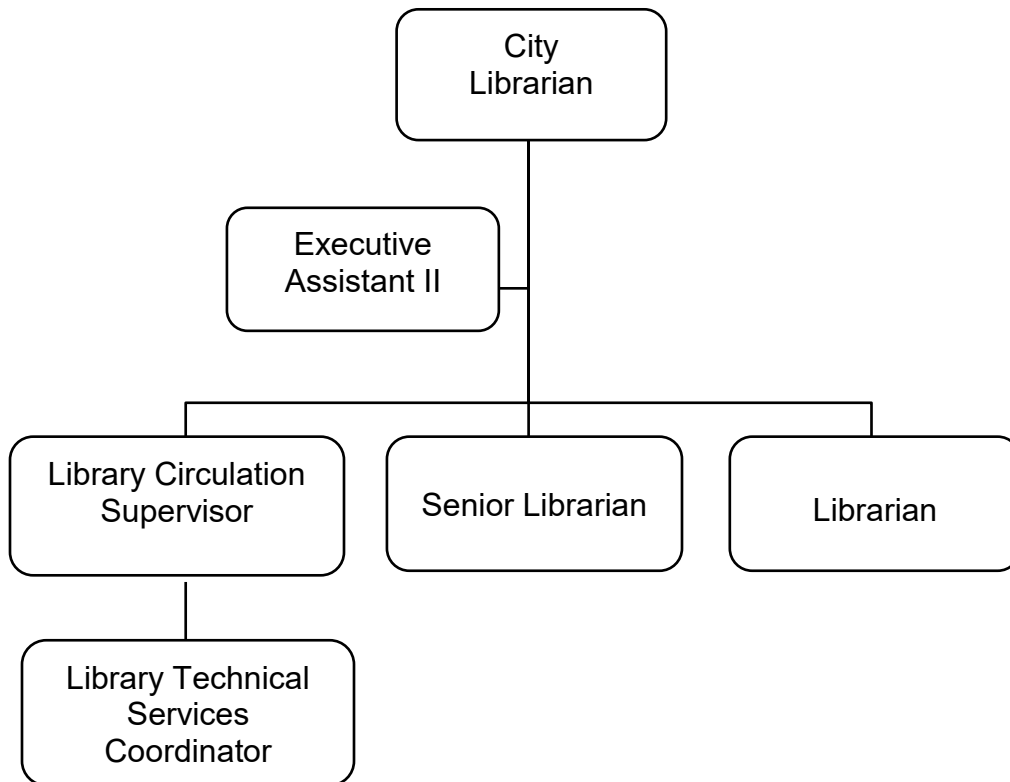
Library (Department 533)

The City of Calabasas Library is a free public library that offers reference and information services; programs for pre-school, youth, teens, and adults; books and media for checkout; online databases; streaming video; online language learning; digital magazines; eBooks and eAudiobooks. In addition, the library has 23 public computers and wireless access. Printing and copying services for a fee are also available at the facility.

The City of Calabasas Library is open six days per week and patrons can utilize the library website, <https://www.cityofcalabasas.com/government/library> to search the collection or check their account status twenty-four hours a day, seven days per week.

The City of Calabasas Library is a member of the Southern California Library Cooperative (SCLC), which provides member libraries a resource-sharing network and a means for enhancing the level and diversity of resources available to library users as well as interlibrary loan services. A membership in SCLC provides for loan and reciprocal borrowing with access to millions of items for Calabasas patrons.

Library operations are funded by the library allocation of property tax generated in Calabasas, state and federal public library funds, and use fees. This department also coordinates the activities of the Library Board.



DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 28 - Library						
Revenue						
<u>Division: 000 - Revenue</u>						
28-000-4010-00	Property Tax Secured	2,168,452	2,200,000	2,350,000	2,450,000	2,548,000
28-000-4010-01	Property Tax UnSecured	80,084	8,000	159,709	8,000	8,320
28-000-4010-02	Property Tax Unitary	38	1,000	1,000	1,000	1,040
28-000-4010-03	Property Tax Supplemental	70,897	23,000	23,000	23,000	23,920
28-000-4010-04	Property Tax Redemption	33,687	29,000	29,000	29,000	30,160
28-000-4010-05	Property Tax Refunds	(23,075)	(17,000)	(17,000)	(17,000)	(17,680)
28-000-4010-06	Property Tax Home Owner Exempt	10,043	5,000	5,000	5,000	5,200
28-000-4010-07	Property Tax Penalty	8,879	5,000	5,000	5,000	5,200
28-000-4010-10	Unsecured Prop Tax (not used)	-	-	-	-	-
28-000-4250-00	Library Fines and Recovery	10,205	19,000	19,000	19,000	19,760
28-000-4320-00	State Library Grant	15,105	12,000	12,000	15,000	15,000
28-000-4321-00	Hidden Hills Library Funds	495,709	450,000	450,000	-	-
28-000-4420-00	Miscellaneous	-	-	-	-	-
28-000-4466-00	Donations	-	-	-	-	-
28-000-4467-01	Copy Machine	-	-	-	-	-
28-000-4410-00	Interest Income	5,271	24,700	15,000	20,000	20,800
28-000-4411-00	Fair Market Value Investments	-	-	-	-	-
28-000-4900-10	Transfer in General Fund	-	3,000	3,000	3,000	3,000
		<u>2,875,295</u>	<u>2,762,700</u>	<u>3,054,709</u>	<u>2,561,000</u>	<u>2,662,720</u>
Total Fund 28 Revenue		2,875,295	2,762,700	3,054,709	2,561,000	2,662,720
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
28-134-9900-85	Transfer to 2006 COP	-	-	-	-	-
28-134-9900-87	Transfer to 2015 COP	778,944	777,000	777,000	776,000	776,000
28-134-9948-00	Transfer to Libr Capital Fund	250,000	250,000	250,000	-	-
		<u>1,028,944</u>	<u>1,027,000</u>	<u>1,027,000</u>	<u>776,000</u>	<u>776,000</u>
<u>Division: 136 - Civic Center O & M</u>						
28-136-5220-00	Office Supplies	-	-	-	-	-
28-136-5221-00	Special Dept. Supplies	3,948	10,000	10,000	10,000	10,400
28-136-5221-03	Facility Maintenance	46,302	43,100	43,100	43,100	44,824
28-136-5238-00	Rent Equipment	-	-	-	-	-
28-136-5239-00	Equipment Maintenance	34,091	13,100	13,100	13,100	13,624
28-136-5240-00	Utilities - Electric	88,856	65,500	65,500	65,500	68,120
28-136-5240-01	Utilities - Water	7,628	6,200	6,200	6,200	6,448
28-136-5240-02	Utilities - Gas	8,257	4,600	12,000	12,000	12,480
28-136-5252-00	Contractual Services	-	-	1,000	-	-
28-136-5252-83	General Landscape Maintenance	-	-	-	-	-
28-136-5416-00	Miscellaneous Expenditure	411	200	200	200	208
28-136-5500-01	Security	25,020	25,000	25,000	25,000	26,000
28-136-6500-00	Capital Outlay	-	30,000	30,000	30,000	31,200
		<u>214,513</u>	<u>197,700</u>	<u>206,100</u>	<u>205,100</u>	<u>213,304</u>

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 533 - Library</u>						
28-533-5100-00	Full Time Salaries	572,853	638,780	638,780	694,339	722,113
28-533-5100-02	Full Time Employee Overtime	1,078	-	4,000	4,000	4,160
28-533-5101-00	Perm Part-time Salaries	-	-	-	-	-
28-533-5103-01	CalPERS City Paid EmployeeCost	29,670	35,842	35,842	32,525	33,826
28-533-5103-02	CalPERS Employer Cost	53,032	62,310	62,310	72,652	75,558
28-533-5103-03	CalPERS Unfunded Liability	47,264	59,995	59,995	56,038	58,280
28-533-5103-04	CalPERS Survivor Benefit	176	185	185	186	193
28-533-5104-00	Benefits	9,772	17,526	17,526	32,190	33,478
28-533-5104-02	Medical Insurance	109,235	127,805	127,805	114,156	118,722
28-533-5104-03	Dental Insurance	5,859	6,904	6,904	6,503	6,763
28-533-5104-04	Vision Insurance	1,079	1,381	1,381	1,302	1,354
28-533-5104-05	Short Term Disability	2,114	3,543	3,543	3,826	3,979
28-533-5104-06	Long Term Disability	1,020	1,176	1,176	1,277	1,328
28-533-5104-07	Life Insurance	1,542	1,756	1,756	1,898	1,974
28-533-5104-08	Accidental Death & Dismember	371	444	444	481	500
28-533-5104-09	Employee Assistance Program	311	431	431	332	345
28-533-5106-00	Employer Taxes	-	-	-	-	-
28-533-5106-01	Medicare	10,449	14,125	14,125	10,269	10,269
28-533-5106-02	Social Security	419	1,903	1,903	1,000	1,040
28-533-5109-00	Hourly Employees	197,283	368,894	368,894	330,000	365,000
28-533-5110-00	Auto Allowance	-	-	-	-	-
28-533-5110-01	457 Match	7,223	12,776	14,000	13,886	14,441
28-533-5200-01	Unemployment Insurance	-	-	-	-	200,000
28-533-5201-01	County Administrative Fee	29,351	-	30,000	30,000	30,000
28-533-5208-00	Telephone	2,288	2,000	2,000	3,500	3,500
28-533-5220-00	Office Supplies	2,682	4,000	4,000	4,000	4,000
28-533-5221-00	Special Dept. Supplies	9,973	12,000	12,000	12,000	12,000
28-533-5221-03	Facility Maintenance	-	-	100	-	-
28-533-5221-08	Facility Engineering	-	-	-	-	-
28-533-5222-00	Printing	1,690	-	5,420	-	-
28-533-5223-00	Kitchen Supplies	706	1,500	1,500	1,500	1,560
28-533-5224-00	Furniture & Fixtures	-	-	-	-	-
28-533-5226-00	Dues and Memberships	3,476	6,500	6,500	5,000	5,000
28-533-5230-00	Postage / Courier Service	99	200	200	200	200
28-533-5234-00	Facility Rental	-	-	-	-	-
28-533-5234-01	Art Rental	-	-	-	-	-
28-533-5235-00	Computer Hardware	175	16,000	16,000	16,000	16,640
28-533-5235-01	Computer Software	1,362	5,000	5,000	5,000	5,200
28-533-5238-00	Rent Equipment	-	-	-	-	-
28-533-5239-00	Equipment Maintenance	698	10,000	10,000	5,000	5,200
28-533-5240-01	Utilities - Water	-	-	-	-	-
28-533-5240-02	Utilities - Gas	-	-	-	-	-
28-533-5240-03	Utilities - Cable	-	3,400	3,400	-	-
28-533-5240-04	Utilities - Trash	-	-	-	-	-
28-533-5240-05	Utilities - Broadband	4,465	20,000	20,000	14,000	14,560
28-533-5252-00	Contractual Services	9,978	4,000	4,000	20,000	20,800
28-533-5268-00	Magazines Newspprs Periodicals	6,501	8,000	8,000	8,000	8,320
28-533-5268-01	eBooks - Calabasas	-	-	-	-	-
28-533-5268-02	eBooks-Hidden Hills-LVUSD	183,211	195,000	250,000	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
28-533-5268-03	ZIP BOOKS - ST GRANT	1,813	-	2,456	3,000	3,120
28-533-5270-00	Business Meeting & Conference	1,209	3,000	3,000	3,000	3,120
28-533-5285-00	Training	-	2,000	2,000	2,000	2,080
28-533-5416-00	Miscellaneous Expenditure	-	-	46	-	-
28-533-5456-01	LEED Gold Status	-	-	-	-	-
28-533-5500-01	Security	-	-	-	-	-
28-533-5542-00	Grant Projects	-	-	-	-	-
28-533-6500-00	Capital Outlay	5,350	200,000	200,000	-	-
28-533-6500-99	Handyman Services-Capital	-	-	-	-	-
28-533-6501-00	Capital Improvements	-	-	-	-	-
28-533-6502-56	Klein Teen Scene	-	-	-	-	-
28-533-6528-00	Library Collection Development	38,356	54,300	54,300	150,000	156,000
		<u>1,354,133</u>	<u>1,902,676</u>	<u>2,000,922</u>	<u>1,659,060</u>	<u>1,944,624</u>
Total Fund 28 Expenditures		2,597,590	3,127,376	3,234,022	2,640,160	2,933,928



Transit Services

(Department 333)

Transit services is responsible for providing a safe, reliable, and efficient transportation system which services the residential, commercial and industrial needs of the community. Transit Services provides oversight of the operation and maintenance of public transit programs.

The City of Calabasas provides its own public transit service consisting of one citywide route (Line 1), four peak-hour routes (Line 2-5), pilot microtransit service, Dial-A-Ride for seniors and disabled, and seasonal services (Calabasas Trolley and Beach Bus).

This program is operated through funding from Proposition A and Proposition C. Transit operations are also partially funded through the fares paid by the peak-hour riders.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund 29 - Transportation Programs						
Revenue						
<u>Division: 000 - Revenue</u>						
29-000-4420-00	Miscellaneous	-	-	-	-	-
29-000-4620-11	Transit Fares	8,581	20,000	20,000	20,000	20,800
29-000-4410-00	Interest Income	(425)	(200)	(9,000)	(1,000)	(1,040)
29-000-4411-00	Fair Market Value Investments	-	-	-	-	-
29-000-4900-20	Transfer in Prop A	385,245	412,200	387,200	387,200	387,200
29-000-4900-25	Transfer in Prop C	311,008	334,300	309,300	309,300	309,300
29-000-4900-34	Transfer in Measure R Local	64,910	132,000	107,000	107,000	107,000
		<u>769,319</u>	<u>898,300</u>	<u>814,500</u>	<u>822,500</u>	<u>823,260</u>
Total Fund 29 Revenue		769,319	898,300	814,500	822,500	823,260
Expenditures						
<u>Division: 333 - Transit Services</u>						
29-333-5252-00	Contractual Services	-	-	-	-	-
29-333-5252-29	Public Transit Fueling #110-04	77,272	67,000	76,000	79,000	82,160
29-333-5252-31	Camp Calabasas-Rec #140-25	-	30,000	-	-	-
29-333-5252-32	Transit Administration #480-09	-	40,000	-	-	-
29-333-5252-33	Dial-a-Ride #130-01	214,722	225,000	245,000	375,000	393,750
29-333-5252-34	Pumpkin Fest Shuttle #140-07	-	9,000	2,200	7,100	7,384
29-333-5252-35	Summer Beach Bus #140-01	3,274	24,000	40,000	65,000	67,600
29-333-5252-39	Flexible Route Shuttle #110-01	202,813	200,000	225,000	295,000	306,800
29-333-5252-41	Youth Excursion Trip #140-03	-	6,000	-	-	-
29-333-5252-48	Senior Trips #140-24	-	15,000	-	-	-
29-333-5252-49	Trolley #110-02	51,944	53,000	45,000	49,500	51,480
29-333-5252-51	Vehicle Maintenance #180-01	40,082	60,000	50,000	27,000	28,080
29-333-5252-52	Transit Marketing #280-01	-	200	-	200	208
29-333-5252-53	Line 1 Fixed Rt (JARC) #110-05	162,475	150,000	190,000	215,000	223,600
29-333-5252-59	Transit Title VI Program	-	25,000	9,000	-	-
29-333-5252-64	Bus Stop Maintenance #150-01	-	-	-	5,000	5,200
29-333-9800-00	Cost Allocation Plan Charges	33,000	33,000	33,000	33,000	33,000
		<u>785,582</u>	<u>937,200</u>	<u>915,200</u>	<u>1,150,800</u>	<u>1,199,262</u>
Total Fund 29 Expenditures		785,582	937,200	915,200	1,150,800	1,199,262



LLAD 32

(Department 325)

LLAD 32 is located within the Agoura Road/Lost Hills Road/Malibu Hills Road area of Calabasas. It is a commercial landscape district, currently made up of nineteen commercial parcels, whose owners requested Los Angeles County to create a special assessment district in order to enhance the sidewalks and center medians in front of their businesses.

LLAD 32 provides maintenance of landscape within street right-of-way. Maintenance of landscape on streets within right-of-way includes center medians and street trees.

A special assessment is a tax which provides funds - over and above the general fund tax in order to provide extra landscape maintenance services. These services are specific to each of commercial parcel owner of record who has voted to approve the special assessment.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 32 - Landscape Maintenance District #32						
Revenue						
<u>Division: 000 - Revenue</u>						
32-000-4410-32	Interest Landscape Dist. #32	(215)	(500)	(2,000)	(1,000)	(1,040)
32-000-4411-00	Fair Market Value Investments	-	-	-	-	-
32-000-4710-32	Prop Tax Direct Assess LMD 32	32,972	37,408	37,408	37,408	38,904
32-000-4900-10	Transfer in General Fund	-	-	-	-	-
		<u>32,757</u>	<u>36,908</u>	<u>35,408</u>	<u>36,408</u>	<u>37,864</u>
Total Fund 32 Revenue		32,757	36,908	35,408	36,408	37,864
Expenditures						
<u>Division: 311 - Administration & Engineering</u>						
32-311-5104-00	Benefits	-	-	-	-	-
32-311-5104-02	Medical Insurance	-	-	-	-	-
32-311-5104-03	Dental Insurance	-	-	-	-	-
32-311-5104-04	Vision Insurance	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: 325 - LLAD #32</u>						
32-325-5100-00	Full Time Salaries	2,292	2,306	2,306	2,048	2,130
32-325-5103-01	CalPERS City Paid EmployeeCost	148	161	161	143	149
32-325-5103-02	CalPERS Employer Cost	219	238	238	242	252
32-325-5103-03	CalPERS Unfunded Liability	214	268	268	250	260
32-325-5103-04	CalPERS Survivor Benefit	-	-	-	-	-
32-325-5104-00	Benefits	(14)	1	-	-	-
32-325-5104-02	Medical Insurance	254	283	283	164	171
32-325-5104-03	Dental Insurance	27	15	15	9	9
32-325-5104-04	Vision Insurance	6	3	3	2	2
32-325-5104-05	Short Term Disability	7	13	13	12	12
32-325-5104-06	Long Term Disability	3	4	4	4	4
32-325-5104-07	Life Insurance	3	7	7	7	7
32-325-5104-08	Accidental Death & Dismember	1	2	2	2	2
32-325-5104-09	Employee Assistance Program	-	43	43	-	-
32-325-5106-00	Employer Taxes	-	-	-	-	-
32-325-5106-01	Medicare	36	35	35	31	32
32-325-5110-00	Auto Allowance	23	30	30	30	31
32-325-5110-01	457 Match	23	46	46	41	43
32-325-5220-00	Office Supplies	-	-	-	-	-
32-325-5252-00	Contractual Services	-	-	-	-	-
32-325-5270-00	Business Meeting & Conference	-	-	-	-	-
32-325-5701-00	Contractual Services	-	-	-	-	-
32-325-5701-50	Contractual Services	58	-	100	-	-
32-325-5702-50	Electric Svc - IrrigationMeter	342	200	200	200	208
32-325-5703-50	Electric Svc - Street Lights	-	-	-	-	-
32-325-5704-50	Fertilization	-	-	-	-	-
32-325-5707-50	Irrigation Repairs	133	-	200	-	-
32-325-5712-50	Landscape Maint-Svc Contract	44,503	35,000	35,000	35,000	36,400
32-325-5713-50	Landscape Refurbishment	2,725	10,000	10,000	10,000	10,400
32-325-5714-50	Office Supplies	-	-	-	-	-
32-325-5716-50	Pest Abatement	-	-	-	-	-
32-325-5717-50	Planting - Color Change	-	-	-	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
32-325-5718-50	Planting - Shrubs & Turf Grass	-	-	-	-	-
32-325-5719-50	Planting - Trees	-	-	-	-	-
32-325-5722-50	Tree Removal	-	-	-	-	-
32-325-5723-50	Tree Trimming	-	-	-	-	-
32-325-5726-50	Water	15,548	15,000	15,000	15,000	15,600
32-325-5727-50	Brush Clearance	-	-	1,000	-	-
32-325-6500-00	Capital Outlay	-	700	700	-	-
32-325-6503-68	Turf Landscape Replacement	-	-	-	1,500	-
		66,551	64,355	65,654	64,685	65,712
Total Fund 32 Expenditures		66,551	64,355	65,654	64,685	65,712

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 33 - Used Oil Grants						
Revenue						
<u>Division: 000 - Revenue</u>						
33-000-4410-00	Interest Income	(29)	(100)	(500)	(100)	(104)
33-000-4411-00	Fair Market Value Investments	-	-	-	-	-
33-000-4801-00	STATE - Recycling Block Grant	-	11,000	11,000	11,000	11,440
33-000-4900-10	Transfer in General Fund	-	-	-	-	-
		<u>(29)</u>	<u>10,900</u>	<u>10,500</u>	<u>10,900</u>	<u>11,336</u>
Total Fund 33 Revenue		(29)	10,900	10,500	10,900	11,336
Expenditure						
<u>Division: 315 - Natural Resources Protection</u>						
33-315-5252-00	Contractual Services	12,592	7,000	7,000	7,000	7,280
Total Fund 33 Expenditures		12,592	7,000	7,000	7,000	7,280

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 34 - Measure R - Local Return						
Revenue						
<u>Division: 000 - Revenue</u>						
34-000-4410-00	Interest Income	(986)	(700)	(5,000)	(1,000)	(1,040)
34-000-4411-00	Fair Market Value Investments	-	-	-	-	-
34-000-4639-00	Measure R - Local Return	377,184	290,000	350,000	350,000	364,000
34-000-4900-20	Transfer in Prop A	-	-	-	-	-
34-000-4900-25	Transfer in Prop C	-	-	-	-	-
34-000-4900-29	Transfer in Transit	-	-	-	-	-
34-000-4900-39	Transfer in Measure R Trans	-	-	-	-	-
		<u>376,198</u>	<u>289,300</u>	<u>345,000</u>	<u>349,000</u>	<u>362,960</u>
Total Fund 34 Revenue		376,198	289,300	345,000	349,000	362,960
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
34-134-9900-16	Transfer to Developr ImpactFee	-	-	-	-	-
34-134-9900-25	Transfer to Prop C	-	-	-	-	-
34-134-9900-29	Transfer to Transit	64,910	132,000	107,000	107,000	107,000
34-134-9900-40	Transfer to Capital	201,632	25,000	25,000	25,000	25,000
		<u>266,542</u>	<u>157,000</u>	<u>132,000</u>	<u>132,000</u>	<u>132,000</u>
34-311-5100-00	Full Time Salaries	22,413	33,817	33,817	24,464	25,443
34-311-5100-02	Full Time Employee Overtime	-	-	10	-	-
34-311-5103-01	CalPERS City Paid EmployeeCost	1,436	1,785	1,785	1,572	1,635
34-311-5103-02	CalPERS Employer Cost	2,121	3,254	3,254	2,660	2,766
34-311-5103-03	CalPERS Unfunded Liability	2,040	2,994	2,994	2,744	2,854
34-311-5103-04	CalPERS Survivor Benefit	4	7	7	3	3
34-311-5104-00	Benefits	(98)	219	65	570	593
34-311-5104-02	Medical Insurance	3,050	4,670	4,670	2,363	2,458
34-311-5104-03	Dental Insurance	155	195	195	95	99
34-311-5104-04	Vision Insurance	36	46	46	20	21
34-311-5104-05	Short Term Disability	70	194	194	129	134
34-311-5104-06	Long Term Disability	34	61	61	41	43
34-311-5104-07	Life Insurance	43	100	100	65	68
34-311-5104-08	Accidental Death & Dismember	10	25	25	17	18
34-311-5104-09	Employee Assistance Program	6	215	215	6	6
34-311-5106-01	Medicare	344	502	502	336	349
34-311-5110-00	Auto Allowance	4	150	172	270	281
34-311-5110-01	457 Match	220	677	677	449	467
		<u>31,888</u>	<u>48,911</u>	<u>48,789</u>	<u>35,804</u>	<u>37,236</u>
Total Fund 34 Expenditures		298,430	205,911	180,789	167,804	169,236

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 35 - CDBG						
Revenue						
<u>Division: 000 - Revenue</u>						
35-000-4410-00	Interest Income	55	200	(500)	100	104
35-000-4411-00	Fair Market Value Investments	-	-	-	-	-
35-000-4420-00	Miscellaneous	-	-	-	-	-
35-000-4650-00	CDBG Grant - ALS	-	-	-	-	-
35-000-4650-01	FED - CDBG Admin	8,970	25,000	25,000	25,000	26,000
35-000-4650-02	FED - CDBG Res Rehab	-	50,000	50,000	50,000	52,000
35-000-4650-03	CDBG ADA Sidewalk Improve Proj	-	-	-	-	-
35-000-4650-04	CDBG-CV Senior Activities	-	-	-	-	-
35-000-4651-00	Escrow Funds	-	-	-	-	-
		<u>9,025</u>	<u>75,200</u>	<u>74,500</u>	<u>75,100</u>	<u>78,104</u>
Total Fund 35 Revenue		9,025	75,200	74,500	75,100	78,104
<u>Division: 134 - Non-Departmental</u>						
35-134-5100-96	CDBG Program Adm - Personnel	-	-	-	-	-
35-134-5232-01	Residential Rehab Program	2,370	85,000	85,000	85,000	88,400
		<u>2,370</u>	<u>85,000</u>	<u>85,000</u>	<u>85,000</u>	<u>88,400</u>
<u>Division: 518 - Senior Center</u>						
35-518-5542-01	CDBG Program Adm - Personnel	55,246	-	10,000	-	-
Total Fund 35 Expenditures		57,616	85,000	95,000	85,000	88,400

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 36 - Grants						
Revenue						
<u>Division: 000 - Revenue</u>						
36-000-4315-01	STATE - CLEEP Funding	-	-	-	-	-
36-000-4315-02	STATE - Opioids Settlement Fund	-	-	8,000	8,000	8,320
36-000-4420-00	Miscellaneous	-	-	-	-	-
36-000-4421-20	DUI Checkpoint Reimb	-	-	-	-	-
36-000-4410-00	Interest Income	2,227	(6,300)	30,000	10,000	10,400
36-000-4411-00	Fair Market Value Investments	-	-	-	-	-
36-000-4477-00	STATE - Prop 12 Park Bond	-	-	-	-	-
36-000-4620-01	STATE - LV Creek Phase II	-	-	-	-	-
36-000-4634-00	FED - MTA-RTP	-	-	-	-	-
36-000-4641-00	FED - EECBG Lighting	-	-	-	-	-
36-000-4656-00	FED-ARRA-Fiber Optic Intercon	-	-	-	-	-
36-000-4657-00	FED-ARRA-AE Wright Footbridge	-	-	-	-	-
36-000-4660-00	FED - Hazardous Elim Safety	-	-	-	-	-
36-000-4664-00	FED - Federal Transit Admin	-	164,500	-	164,500	171,080
36-000-4666-00	FED - Bike Lane (MTA Grant)	-	125,100	-	125,100	130,104
36-000-4668-00	STATE - State Grants	-	-	-	-	-
36-000-4668-01	STATE -Digital Storytell Grant	-	-	-	-	-
36-000-4668-02	STATE-Historic Preservatn Proj	-	-	-	-	-
36-000-4668-03	STATE - Targeted Rub Asphalt	-	-	-	-	-
36-000-4668-04	STATE-Local Road Safety Plan	-	-	-	-	-
36-000-4668-05	STATE GRANT - TABACCO	-	159,207	-	159,207	165,575
36-000-4669-00	STATE - State Rec. Trails	-	-	-	-	-
36-000-4671-00	STATE -Water Resources	-	500,000	-	500,000	520,000
36-000-4671-01	STATE- Dry Cyn Creek P40-16	-	-	-	-	-
36-000-4674-00	STATE - Coastal Commission	-	-	-	-	-
36-000-4676-00	FED - Winter Storm Damage	-	-	-	-	-
36-000-4677-00	FED - Winter Storm Damage	-	-	-	-	-
36-000-4678-00	FED - Hwy Emergency Repairs	-	-	-	-	-
36-000-4679-00	STATE-Green Trees for GoldenSt	-	-	-	-	-
36-000-4681-00	STATE - L. A. River Parkway	-	-	-	-	-
36-000-4682-00	FED - Homeland Security	-	-	-	-	-
36-000-4683-00	FED - JARC Shuttle	-	-	-	-	-
36-000-4684-00	STATE -OTS TrafficSafety STTOP	-	-	-	-	-
36-000-4686-00	FED-ARRA - Interconnect	-	-	-	-	-
36-000-4690-00	FED - STPL	-	74,700	-	74,700	77,688
36-000-4693-00	FED - TEA-21	-	-	-	-	-
36-000-4696-00	STATE - Prop 13	-	-	-	-	-
36-000-4697-00	FED - Safe Route to School	-	-	-	-	-
36-000-4698-00	LA Co. Open Space - CDS	-	-	-	-	-
36-000-4801-00	STATE - Recycling Block Grant	-	-	-	-	-
36-000-4802-00	Cal Recycle Program	-	-	-	-	-
36-000-4803-00	STATE-Cal Recycle RBC	-	-	-	-	-
36-000-4804-00	Signal Sync (MTA Grant)	-	-	-	-	-
36-000-4805-00	Mulh Hwy Bike Gap (MTA Grant)	2,489,214	-	20,000	-	-
36-000-4815-07	FED Regional Traffic Oper Ctr	-	-	-	-	-
36-000-4900-10	Transfer in General Fund	-	-	-	-	-
36-000-4900-14	Transfer in AB 939	-	-	-	-	-
36-000-4900-63	Transfer in RMRA	-	-	-	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
36-000-4900-65	Transfer in Oak Tree Fund	-	-	-	-	-
36-000-4999-00	Transfer in C.O.P.	-	-	-	-	-
		2,491,441	1,017,207	58,000	1,041,507	1,083,167
Total Fund 36 Revenue		2,491,441	1,017,207	58,000	1,041,507	1,083,167

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
36-134-5232-11	Return of Unused Grant Funds	-	-	-	-	-
36-134-5416-04	Cal Recycle Program	-	-	-	-	-
36-134-5544-00	Grant Pass-Through	-	-	-	-	-
36-134-5546-01	STATE - Dry Cyn Creek (P40-16)	-	-	-	-	-
36-134-5552-02	Headwaters Corners - Planning	-	-	-	-	-
36-134-5552-01	Headwaters Corners- Land Purch	-	-	-	-	-
36-134-9900-10	Transfer to General Fund	-	159,207	-	-	-
36-134-9900-20	Transfer to Prop A	-	-	-	-	-
36-134-9900-40	Transfer to Capital	51,694	1,250,000	97,000	2,453,000	75,000
		<u>51,694</u>	<u>1,409,207</u>	<u>97,000</u>	<u>2,453,000</u>	<u>75,000</u>
<u>Division: 222 - Emergency Preparedness (CERP)</u>						
36-222-5221-00	Special Dept. Supplies	-	-	-	-	-
<u>Division: 313 - Water Quality Enhancement</u>						
36-313-5250-49	STATE-Cal Recycle RBC	2,000	-	-	-	-
<u>Division: 331 - Transportation</u>						
36-331-5225-04	STATE - STTOP Traffic Safety	-	-	-	-	-
36-331-5252-00	Contractual Services	50,078	-	2,000	-	-
<u>Division: 333 - Transit Services</u>						
36-333-5225-05	FED - JARC Shuttle	-	-	-	-	-
36-333-5252-53	Line 1 Fixed Rt (JARC) #110-05	-	-	-	-	-
<u>Division: 339 - Capital Improvements - Transportation</u>						
36-339-6502-42	AE Wright Footbridge	-	-	-	-	-
<u>Division: 412 - Planning Projects and Studies</u>						
36-412-5252-72	Historic Preservation Project	-	-	-	-	-
<u>Division: 514 - Parks Maintenance</u>						
36-514-5554-00	STATE - LA River Pkwy (Prop12)	-	-	-	-	-
Total Fund 36 Expenditures		103,772	1,409,207	99,000	2,453,000	75,000

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 38 - COPS - AB 3229 Grant						
Revenue						
<u>Division: 000 - Revenue</u>						
38-000-4420-00	Miscellaneous	-	-	-	-	-
38-000-4410-00	Interest Income	320	800	3,000	1,000	1,000
38-000-4411-00	Fair Market Value Investments	-	-	-	-	-
38-000-4680-00	COPS AB3229 Grant Revenue	161,285	100,000	170,000	150,000	150,000
38-000-4900-10	Transfer in General Fund	-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		161,605	100,800	173,000	151,000	151,000
Total Fund 38 Revenue		161,605	100,800	173,000	151,000	151,000
Expenditures						
<u>Division: 213 - Cops Grant</u>						
38-213-5252-00	Contractual Services	127,189	100,000	100,000	100,000	100,000
38-213-5416-00	Miscellaneous Expenditure	-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		127,189	100,000	100,000	100,000	100,000
Total Fund 38 Expenditures		127,189	100,000	100,000	100,000	100,000

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund 39 - Measure R - Trans						
Revenue						
<u>Division: 000 - Revenue</u>						
39-000-4410-00	Interest Income	(4,034)	6,400	(30,000)	(5,000)	(5,000)
39-000-4411-00	Fair Market Value Investments	-	-	-	-	-
39-000-4638-00	Lost Hills Overpass & Interchg	-	-	-	-	-
39-000-4638-01	LV Scenic Corridor Widening	-	-	-	-	-
39-000-4638-02	PkwyCalabasas/US101 SB Offramp	-	-	-	-	-
39-000-4638-03	Mulh Hwy Widening - Design	-	-	-	-	-
39-000-4638-04	Park & Ride Lot - Old Town	-	-	-	-	-
39-000-4900-10	Transfer in General Fund	-	-	-	-	-
		<u>(4,034)</u>	<u>6,400</u>	<u>(30,000)</u>	<u>(5,000)</u>	<u>(5,000)</u>
Total Fund 39 Revenue		(4,034)	6,400	(30,000)	(5,000)	(5,000)
Expenditure						
<u>Division: 134 - Non-Departmental</u>						
39-134-9900-10	Transfer to General Fund	-	350,000	-	-	-
39-134-9900-25	Transfer to Prop C	-	-	-	-	-
39-134-9900-34	Transfer to Measure R LR	-	-	-	-	-
39-134-9900-40	Transfer to Capital	-	-	-	-	-
		<u>-</u>	<u>350,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fund 39 Expenditures		-	350,000	-	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund 40 - Capital Improvements						
Revenue						
<u>Division: 000 - Non-Departmental</u>						
40-000-4900-10	Transfer in General Fund	46,171	75,000	25,000	25,000	25,000
40-000-4900-12	Transfer in AQMD	-	-	-	-	-
40-000-4900-13	Transfer in Park & Rec Fund	21,793	-	-	-	-
40-000-4900-14	Transfer in AB 939	-	-	-	-	-
40-000-4900-15	Transfer in Gas Tax	423,090	660,000	660,000	660,000	660,000
40-000-4900-16	Transfer in Developr ImpactFee	-	-	-	-	-
40-000-4900-19	Transfer in B & T	-	-	-	-	-
40-000-4900-20	Transfer in Prop A	(46,171)	-	-	-	-
40-000-4900-21	Transfer in LMD Ad Valorum	2,149,479	2,750,000	1,425,000	-	-
40-000-4900-24	Transfer in LMD 24	-	-	-	-	-
40-000-4900-25	Transfer in Prop C	-	-	-	-	-
40-000-4900-26	Transfer in TDA	-	-	-	-	-
40-000-4900-27	Transfer in LMD 27	-	-	-	-	-
40-000-4900-34	Transfer in Measure R Local	201,632	25,000	25,000	25,000	25,000
40-000-4900-36	Transfer in Grant Fund	51,694	1,250,000	97,000	2,453,000	75,000
40-000-4900-39	Transfer in Measure R Trans	-	-	-	-	-
40-000-4900-47	Transfer in Measure M LR	201,632	25,000	25,000	25,000	25,000
40-000-4900-49	Transfer in Measure M	3,648,089	6,041,000	3,600,000	8,220,458	3,500,000
40-000-4900-60	Transfer in Management Reserve	-	-	-	-	-
40-000-4900-62	Transfer in Measure W - Water	164,013	-	-	-	-
40-000-4900-63	Transfer in RMRA	257,475	350,000	350,000	350,000	350,000
40-000-4900-65	Transfer in Oak Tree Fund	-	-	-	-	-
		<u>7,118,897</u>	<u>11,176,000</u>	<u>6,207,000</u>	<u>11,758,458</u>	<u>4,660,000</u>
Total Fund 40 Revenue		7,118,897	11,176,000	6,207,000	11,758,458	4,660,000

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Expenditure						
<u>Division 319 - Capital Improvements - Public Works</u>						
40-319-6500-24	Old Town Calabasas	-	-	-	-	-
40-319-6502-12	Street - Rubberized Overlay	634,635	1,010,000	1,010,000	1,010,000	1,010,000
40-319-6502-36	Tree Planting	-	25,000	25,000	25,000	25,000
40-319-6502-38	STATE - LV Creek Phase II	-	-	-	-	-
40-319-6502-47	City Entryway Monument Signs	-	-	-	-	-
40-319-6502-68	Wild Walnut Park - Phase II	21,793	-	-	-	-
40-319-6503-05	Stormwater & Water Qual Improv	164,013	50,000	14,354	-	-
40-319-6503-23	STATE - Catch Basin Screens	-	-	-	-	-
40-319-6503-37	STATE - Green Street Project	146,863	2,966,000	22,000	5,870,242	-
40-319-6503-45	Mulholland Shoulder Safety	-	-	-	-	-
		<u>967,304</u>	<u>4,051,000</u>	<u>1,071,354</u>	<u>6,905,242</u>	<u>1,035,000</u>
<u>Division: 339 - Capital Improvements - Transportation</u>						
40-339-6501-56	Calabasas H.S. Improvements	-	-	-	-	-
40-339-6502-06	Lost Hills O/P & Intchg MeasR	-	-	-	-	-
40-339-6502-10	Rondell Park & Ride MeasM	403,264	-	-	-	-
40-339-6502-57	Bus Acquisition	-	-	-	-	-
40-339-6502-87	TO & LV Roundabout	-	-	-	-	-
40-339-6503-17	Las Virg Scenic MeasR	-	-	-	-	-
40-339-6503-20	Sidewalk Repair & Replacement	-	75,000	75,000	75,000	75,000
40-339-6503-35	Citywide Guardrails	-	50,000	50,000	50,000	50,000
40-339-6503-36	MulHwy Bicycle Gap Closure	3,188,916	200,000	200,000	-	-
40-339-6503-40	Traffic Signal Synchronization	-	-	5,000	-	-
40-339-6503-41	EV Charging Stations	-	-	-	-	-
40-339-6503-42	Mulholland Hwy Corridor Study	409,933	3,300,000	3,300,000	3,688,458	-
40-339-6503-43	Battery Back-up 9 Signals	-	-	-	-	-
40-339-6503-44	Old Town Sidewalk & Str Lights	2,149,479	2,750,000	1,450,000	-	-
40-339-6503-46	Signal Hardware Replacement	-	-	-	-	-
40-339-6503-47	Calabasas Road Improvement	-	750,000	100,000	850,000	3,500,000
40-339-6503-50	AHCCC ROOF	-	-	-	-	-
		<u>6,151,592</u>	<u>7,125,000</u>	<u>5,180,000</u>	<u>4,663,458</u>	<u>3,625,000</u>
Total Fund 40 Expenditures		7,118,896	11,176,000	6,251,354	11,568,700	4,660,000

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Find: 42 - Civic Center Capital Replacements						
Revenue						
<u>Division: 000 - Revenue</u>						
42-000-4410-00	Interest Income	2,202	10,700	20,000	20,000	20,800
42-000-4411-00	Fair Market Value Investments	-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		2,202	10,700	20,000	20,000	20,800
Total Fund 42 Revenue		2,202	10,700	20,000	20,000	20,800
Expenditure						
<u>Division 136 - Civic Center O & M</u>						
42-134-6500-00	Capital Outlay	-	-	-	-	-
42-136-6500-00	Capital Outlay	-	5,000	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		-	5,000	-	-	-
Total Fund 42 Expenditures		-	5,000	-	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund 45 - American Rescue Plan Act (ARPA)						
Revenue						
<u>Division: 000 - Revenue</u>						
45-000-4313-00	American Rescue Plan Act	5,706,144	2,853,072	2,853,072	-	-
45-000-4410-00	Interest Income	4,632	-	75,000	75,000	78,000
		<u>5,710,776</u>	<u>2,853,072</u>	<u>2,928,072</u>	<u>75,000</u>	<u>78,000</u>
Total Fund 45 Revenue		5,710,776	2,853,072	2,928,072	75,000	78,000
Expenditure						
<u>Division: 134 - Non-Departmental</u>						
45-134-5233-00	Contribution to Others	(1,000)	-	-	-	-
45-134-5233-01	Contribution to Chamber of Com	50,000	-	-	-	-
45-134-5233-10	Hazard/Hero Prem Pay Program	293,000	-	-	-	-
45-134-5250-69	Affordable Housing Exp	22,500	50,000	50,000	50,000	52,000
		<u>364,500</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>52,000</u>
45-161-6503-73	Founders Hall A/V System	-	-	-	150,000	-
45-161-6503-64	Chamber Master Control Media & A/V	-	425,000	65,000	360,000	-
45-162-6500-00	Capital Outlay	-	-	-	-	-
45-311-6500-00	Capital Outlay	-	200,000	205,000	-	-
45-333-5252-00	Contractual Services	7,550	10,000	10,000	10,000	10,400
45-339-6503-20	Sidewalk Repair & Replacement	557,952	100,000	557,682	900,000	100,000
45-513-6503-60	De Anza Playground	-	-	-	350,000	100,000
45-513-6503-62	Picnic Shelter Replacement	-	-	-	-	100,000
45-513-6503-76	De Anza Park Waterfeature	-	-	-	175,000	-
45-514-6503-75	Freedom Park Play Structure	-	-	-	100,000	-
45-514-6503-56	Game Courts	-	-	-	45,000	-
45-514-6503-71	Park Lighting Upgrades	-	-	-	100,000	100,000
45-516-5253-17	Film Festival	20,000	20,000	20,000	-	-
45-517-6503-56	Game Courts	-	-	-	70,000	-
45-517-6503-57	Creekside Building Updates	-	75,000	-	75,000	-
45-517-6503-74	Creekside Park Play	-	-	-	175,000	-
45-518-5252-76	Senior Programs	3,028	-	681	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 519 - Capital Improvements - Parks</u>						
45-519-6503-55	Wild Walnut Park Improvement	-	800,000	-	800,000	800,000
45-519-6503-56	Game Courts	-	70,000	-	-	-
45-519-6503-57	Creekside Building Updates	-	75,000	-	-	-
45-519-6503-58	Gates Canyon Updates	-	100,000	-	150,000	-
45-519-6503-59	Gates Canyon Playground	-	800,000	-	800,000	-
45-519-6503-60	De Anza Playground	-	75,000	-	-	-
45-519-6503-61	Highlands Playground	-	150,000	-	150,000	-
45-519-6503-62	Picnic Shelter Replacement	-	25,000	-	125,000	-
		-	2,095,000	-	2,025,000	800,000
Total Fund 45 Expenditures		953,030	2,975,000	908,363	4,585,000	1,262,400

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 46 - Disaster Recovery (Woolsey Fire Settlement)						
Revenue						
<u>Division: 000 - Revenue</u>						
46-000-4163-10	Damage Reimb Woolsey Fire	106,310	-	-	-	-
46-000-4410-00	Interest Income	7,298	50,000	60,000	60,000	62,400
		<u>113,608</u>	<u>50,000</u>	<u>60,000</u>	<u>60,000</u>	<u>62,400</u>
Total Fund 46 Revenue		113,608	50,000	60,000	60,000	62,400
Expenditure						
<u>Division 134 - Non-Departmental</u>						
46-134-5233-08	Small Business Grant Program	-	-	-	-	-
46-134-5233-09	Fire Safe Council	25,000	25,000	25,000	25,000	26,000
46-134-5252-00	Contractual Services	-	-	-	-	-
		<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>26,000</u>
<u>Division 222: Public Safety & Emergency Prep</u>						
46-222-5221-00	Special Dept. Supplies	-	-	-	60,000	62,400
46-222-5252-00	Contractual Services	-	-	23,024	220,000	228,800
46-222-6500-00	Capital Outlay	17,048	-	-	62,500	65,000
46-222-6503-80	Vehicle Equipment Purchase	-	-	-	50,000	52,000
		<u>17,048</u>	<u>-</u>	<u>23,024</u>	<u>392,500</u>	<u>408,200</u>
<u>Division 222: Public Safety & Emergency Prep</u>						
46-312-5221-00	Special Dept. Supplies	-	-	-	35,000	36,400
46-312-6500-00	Capital Outlay	-	-	-	400,000	416,000
46-312-6503-80	Vehicle Equipment Purchase	-	-	-	163,000	169,520
		<u>-</u>	<u>-</u>	<u>-</u>	<u>598,000</u>	<u>621,920</u>
Total Fund 46 Expenditures		42,048	25,000	48,024	1,015,500	1,056,120

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 47 - Measure M - MTA Local Return						
Revenue						
<u>Division: 000 - Non-Departmental</u>						
47-000-4410-00	Interest Income	(926)	10,100	1,000	1,000	1,040
47-000-4647-00	Measure M - Local Return	432,860	325,000	400,000	400,000	416,000
		<u>431,934</u>	<u>335,100</u>	<u>401,000</u>	<u>401,000</u>	<u>417,040</u>
Total Fund 47 Revenue		431,934	335,100	401,000	401,000	417,040
Expenditure						
<u>Division: 000 - Non-Departmental</u>						
47-134-6500-00	Capital Outlay	-	450,000	-	-	-
47-134-9900-40	Transfer to Capital	201,632	25,000	25,000	25,000	25,000
		<u>201,632</u>	<u>475,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
<u>Division: 311 - Administration & Engineering</u>						
47-311-5100-00	Full Time Salaries	27,220	49,683	49,683	37,158	38,644
47-311-5100-02	Full Time Employee Overtime	-	-	100	-	-
47-311-5103-01	CalPERS City Paid EmployeeCost	1,609	2,253	2,253	2,022	2,103
47-311-5103-02	CalPERS Employer Cost	2,524	4,630	4,630	4,056	4,218
47-311-5103-03	CalPERS Unfunded Liability	2,529	3,808	3,808	3,529	3,670
47-311-5103-04	CalPERS Survivor Benefit	6	10	10	7	7
47-311-5104-00	Benefits	(143)	746	746	1,110	1,154
47-311-5104-02	Medical Insurance	3,510	7,527	7,527	3,314	3,447
47-311-5104-03	Dental Insurance	313	370	370	152	158
47-311-5104-04	Vision Insurance	71	82	82	34	35
47-311-5104-05	Short Term Disability	107	285	285	212	220
47-311-5104-06	Long Term Disability	51	91	91	68	71
47-311-5104-07	Life Insurance	77	146	146	108	112
47-311-5104-08	Accidental Death & Dismember	18	37	37	28	29
47-311-5104-09	Employee Assistance Program	12	258	258	11	11
47-311-5106-01	Medicare	417	737	737	556	578
47-311-5106-02	Social Security	-	-	-	-	-
47-311-5109-00	Hourly Employees	-	-	-	-	-
47-311-5110-00	Auto Allowance	7	150	400	450	468
47-311-5110-01	457 Match	262	994	994	744	774
		<u>38,590</u>	<u>71,807</u>	<u>72,157</u>	<u>53,559</u>	<u>55,701</u>
47-332-5252-00	Contractual Services	37,243	-	2,630	-	-
47-339-6503-51	Traffic Management Center	-	150,000	-	550,000	150,000
Total Fund 47 Expenditures		277,465	696,807	99,787	628,559	230,701

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 48 - Library Capital Replacement						
Revenue						
<u>Division: 000 - Revenue</u>						
48-000-4410-00	Interest Income	2,254	10,400	30,000	30,000	31,500
48-000-4411-00	Fair Market Value Investments	-	-	-	-	-
48-000-4928-00	Transfer in Library Fund	250,000	250,000	250,000	-	-
		<u>252,254</u>	<u>260,400</u>	<u>280,000</u>	<u>30,000</u>	<u>31,500</u>
Total Fund 48 Revenue		252,254	260,400	280,000	30,000	31,500
Expenditure						
<u>Division 134 - Non-Departmental</u>						
48-136-6503-79	Library Back Door Replacement	-	-	-	100,000	-
48-136-6500-00	Library Lighting Upgrade	-	-	-	-	200,000
		<u>-</u>	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>200,000</u>
Total Fund 48 Expenditures		-	-	-	100,000	200,000

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 49 - Measure M - Traffic Improvement						
Revenue						
<u>Division: 000 - Revenue</u>						
49-000-4410-00	Interest Income	(4,967)	(17,100)	(50,000)	(20,000)	(20,800)
49-000-4637-00	Green Street Project	63,344	-	110,000	-	-
49-000-4649-00	Measure M - Traffic Improvemnt	-	3,405,800	-	3,405,800	3,542,032
49-000-4805-00	Mull Hwy Bike Bap (MTA Grant)	110,751	-	-	-	-
49-000-4806-00	MTA Grant	224,988	-	750,000	-	-
		<u>394,116</u>	<u>3,388,700</u>	<u>810,000</u>	<u>3,385,800</u>	<u>3,521,232</u>
Total Fund 49 Revenue		394,116	3,388,700	810,000	3,385,800	3,521,232
Expenditure						
<u>Division: 134 - Non-Departmental</u>						
49-134-9900-10	Transfer to General Fund	13,476	-	12,000	-	-
49-134-9900-40	Transfer to Capital	3,648,089	5,841,000	3,600,000	8,220,458	3,500,000
		<u>3,661,565</u>	<u>5,841,000</u>	<u>3,612,000</u>	<u>8,220,458</u>	<u>3,500,000</u>
Total Fund 49 Expenditures		3,661,565	5,841,000	3,612,000	8,220,458	3,500,000

Fiscal Year 2023/24



CITY of CALABASAS

Tennis and Swim Center

(Departments 521 and 522)

The Calabasas Tennis & Swim Center is comprised of sixteen lighted tennis courts, pickleball courts, an outdoor heated Jr. Olympic pool, and a seasonal instructional pool. Programming includes fitness and cardio classes, strength and weight training, special events, facility rentals, recreation classes, and aquatics programs.

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 50 - Tennis & Swim Center Operation						
Revenue						
<u>Division: 000 - Revenue</u>						
50-000-4163-00	Property Damage/Loss Reimburse	-	-	-	-	-
50-000-4420-00	Miscellaneous	-	1,500	100	-	-
50-000-4420-03	Misc - Cash Recon & Adj	-	-	-	-	-
50-000-4500-12	Miscellaneous	-	-	-	-	-
50-000-4500-25	Miscellaneous	-	10,000	-	1,000	1,040
50-000-4460-11	Recreation Processing Fees	555	-	1,000	-	-
50-000-4500-10	Aquatic-Daily	35,918	40,000	40,000	40,000	41,600
50-000-4500-11	Swim	24,228	33,900	25,000	25,000	26,000
50-000-4500-20	Health/Swim	612,997	450,000	600,000	600,000	624,000
50-000-4500-30	Coke Machine	864	1,300	1,000	1,000	1,040
50-000-4500-40	Food	-	5,900	10,000	6,000	6,240
50-000-4500-50	Facility Rental	17,857	15,000	20,000	20,000	20,800
50-000-4500-51	Facility Rental Deposits	-	-	500	-	-
50-000-4500-60	General Recreation	26,592	66,300	40,000	40,000	41,600
50-000-4500-70	Fitness Class	7,966	30,000	12,000	12,000	12,480
50-000-4500-71	Personal Training	-	-	-	-	-
50-000-4500-80	Tot Lot-Child Care	-	-	-	-	-
50-000-4500-90	Tennis Membership	1,449,718	1,300,000	1,400,000	1,400,000	1,456,000
50-000-4840-00	Refunds - Overpayments	-	-	-	-	-
50-000-4840-01	Refunds - Tennis & Swim Center	(1,088)	(1,500)	(1,500)	(1,500)	(1,560)
50-000-4840-02	Refunds - Top Seed	(79)	(2,000)	-	(1,000)	(1,040)
50-000-4410-00	Interest Income	1,422	(1,800)	2,000	2,000	2,080
50-000-4411-00	Fair Market Value Investments	-	-	-	-	-
50-000-4500-00	Tennis Revenue	417,625	50,000	400,000	400,000	416,000
50-000-4500-01	City Contribution for CIP	56,949	25,000	50,000	50,000	52,000
50-000-4500-02	Top Seed Contribution for CIP	56,949	55,000	55,000	55,000	57,200
50-000-4500-55	Film Permits	75	-	2,000	-	-
50-000-4500-56	Calabasas Resale T-Shirts	-	-	-	-	-
50-000-4500-85	Pro Shop	-	-	-	-	-
50-000-4500-95	Lessons & Clinics	1,804,579	1,600,000	1,700,000	1,700,000	1,768,000
50-000-4641-00	FED - EECBG Lighting	-	-	-	-	-
50-000-4900-16	Transfer in Developr ImpactFee	-	-	-	-	-
		<u>4,513,127</u>	<u>3,678,600</u>	<u>4,357,100</u>	<u>4,349,500</u>	<u>4,523,480</u>
Total Fund 50 Revenue		4,513,127	3,678,600	4,357,100	4,349,500	4,523,480

Expenditure

Division: 521 - Health & Swim Center

50-521-5100-00	Full Time Salaries	275,489	342,289	342,289	269,042	279,804
50-521-5100-02	Full Time Employee Overtime	641	-	1,000	-	-
50-521-5101-00	Perm Part-time Salaries	-	-	-	-	-
50-521-5103-01	CalPERS City Paid EmployeeCost	15,576	23,961	23,961	18,833	18,833
50-521-5103-02	CalPERS Employer Cost	23,666	35,325	35,325	31,855	33,129
50-521-5103-03	CalPERS Unfunded Liability	30,759	39,785	39,785	32,859	34,173
50-521-5103-04	CalPERS Survivor Benefit	67	78	78	61	63
50-521-5104-00	Benefits	1,313	2,028	2,028	7,650	7,956
50-521-5104-02	Medical Insurance	15,188	45,960	45,960	25,483	26,502
50-521-5104-03	Dental Insurance	1,217	2,268	2,268	1,583	1,646

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
50-521-5104-04	Vision Insurance	266	460	460	355	369
50-521-5104-05	Short Term Disability	816	1,959	1,959	1,539	1,601
50-521-5104-06	Long Term Disability	394	630	630	495	515
50-521-5104-07	Life Insurance	579	977	977	767	805
50-521-5104-08	Accidental Death & Dismember	139	247	247	194	202
50-521-5104-09	Employee Assistance Program	76	172	172	110	114
50-521-5106-00	Employer Taxes	-	-	-	-	-
50-521-5106-01	Medicare	9,963	12,409	12,409	13,000	13,520
50-521-5106-02	Social Security	1,247	1,247	1,000	1,200	1,248
50-521-5109-00	Hourly Employees	386,358	506,212	425,000	300,000	312,000
50-521-5109-02	Hourly Employee Overtime	-	-	-	-	-
50-521-5110-00	Auto Allowance	12	750	750	750	780
50-521-5110-01	457 Match	1,898	6,846	6,846	5,380	5,595
50-521-5899-00	Pension - GASB 68	-	-	-	-	-
50-521-5200-01	Unemployment Insurance	-	-	-	-	-
50-521-5200-20	Event Insurance	-	2,000	2,000	2,000	2,080
50-521-5208-00	Telephone	5,101	-	3,293	-	-
50-521-5220-00	Office Supplies	4,693	2,500	2,500	2,500	2,600
50-521-5221-01	Program Supplies	38,201	57,100	57,100	57,100	59,384
50-521-5221-02	Pool Chemical	33,500	30,000	36,959	70,000	72,800
50-521-5221-03	Facility Maintenance	34,573	40,000	40,000	40,000	41,600
50-521-5221-06	Resale T-Shirts	-	-	-	-	-
50-521-5221-09	Facility Repairs	-	-	-	-	-
50-521-5222-00	Printing	-	-	-	-	-
50-521-5226-00	Dues and Memberships	1,020	1,000	2,499	1,000	1,040
50-521-5230-00	Postage / Courier Service	-	-	681	-	-
50-521-5231-00	Bank & Merchant Fees	2,295	23,500	23,500	23,500	24,440
50-521-5231-11	Recreation Processing Fees	-	-	-	-	-
50-521-5235-00	Computer Hardware	-	800	900	800	832
50-521-5235-01	Computer Software	3,196	-	10,000	15,000	15,600
50-521-5240-00	Utilities - Electric	48,818	22,000	60,000	60,000	62,400
50-521-5240-01	Utilities - Water	22,205	35,000	35,000	45,000	46,800
50-521-5240-02	Utilities - Gas	37,496	28,000	50,000	45,000	46,800
50-521-5240-03	Utilities - Cable	3,818	-	9,000	10,000	10,400
50-521-5242-00	Utilities - Water	-	-	-	-	-
50-521-5252-00	Contractual Services	177,813	145,000	164,598	345,000	358,800
50-521-5252-58	City Property Damage	-	-	-	-	-
50-521-5265-00	Advertising	4,224	1,600	7,405	1,600	1,664
50-521-5270-00	Business Meeting & Conference	-	-	-	-	-
50-521-5416-00	Miscellaneous Expenditure	-	-	-	-	-
50-521-5419-00	Refunds - Deposits & Overpays	-	-	256	-	-
50-521-5430-00	Mileage Reimbursement	-	600	600	600	624
50-521-6501-00	Capital Improvements	-	100,000	-	-	-
50-521-6502-96	Health Center Improvements	10,578	-	-	75,000	-
50-521-6503-14	FED - EECBG Lighting T&SC	-	-	-	-	-
50-521-6503-50	CTSC Roof Repair	-	-	-	1,500,000	-
50-521-6503-52	CTSC Outdoor Fitness Area	-	100,000	65,000	85,000	-
50-521-6503-53	CTSC Pool & Deck	-	600,000	40,000	560,000	-
50-521-6503-54	CTSC Kitchen Appliances	-	100,000	60,000	40,000	-
50-521-6503-63	HVAC Replacement	-	-	-	-	40,000
50-521-6503-69	CTSC Facility Upgrades	-	400,000	100,000	300,000	-
50-521-6600-00	Depreciation Expense	-	400,000	-	-	-
50-521-9800-00	Cost Allocation Plan Charges	100,000	100,000	100,000	100,000	100,000
		1,293,195	3,212,703	1,814,435	4,090,256	1,626,721

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
<u>Division: 522 - Top Seed Tennis Academy</u>						
50-522-5100-00	Full Time Salaries	44,376	33,323	33,323	35,168	36,575
50-522-5100-02	Full Time Employee Overtime	-	-	-	-	-
50-522-5103-01	CalPERS City Paid EmployeeCost	2,809	2,333	2,333	2,462	2,560
50-522-5103-02	CalPERS Employer Cost	4,160	3,439	3,439	4,164	4,331
50-522-5103-03	CalPERS Unfunded Liability	2,989	3,873	3,873	4,295	4,467
50-522-5103-04	CalPERS Survivor Benefit	6	7	7	7	7
50-522-5104-00	Benefits	1,419	-	-	-	-
50-522-5104-02	Medical Insurance	8,054	6,216	15,000	3,574	3,717
50-522-5104-03	Dental Insurance	101	285	9,000	158	164
50-522-5104-04	Vision Insurance	24	52	52	36	37
50-522-5104-05	Short Term Disability	96	191	191	201	209
50-522-5104-06	Long Term Disability	46	61	61	65	68
50-522-5104-07	Life Insurance	71	95	95	100	104
50-522-5104-08	Accidental Death & Dismember	17	24	24	25	25
50-522-5104-09	Employee Assistance Program	10	13	13	13	14
50-522-5106-00	Employer Taxes	-	-	-	-	-
50-522-5106-01	Medicare	563	493	493	520	541
50-522-5106-02	Social Security	-	-	-	-	-
50-522-5110-01	457 Match	39	666	666	703	731
50-522-5200-00	Liability Insurance	110,390	145,000	110,000	145,000	150,800
50-522-5208-00	Telephone	-	4,700	4,700	4,700	4,935
50-522-5220-00	Office Supplies	2,955	4,900	15,000	10,000	10,400
50-522-5221-00	Special Dept. Supplies	6,634	-	2,000	-	-
50-522-5221-01	Program Supplies	45,917	62,000	62,000	62,000	64,480
50-522-5221-04	Janitorial Supplies	55,960	42,000	50,000	70,000	72,800
50-522-5221-05	Social Event Food	1,299	23,000	3,000	23,000	23,920
50-522-5222-00	Printing	10,782	18,000	10,000	18,000	18,720
50-522-5225-00	Pro Shop	-	-	-	-	-
50-522-5226-00	Dues and Memberships	1,363	1,500	1,500	1,500	1,560
50-522-5230-00	Postage / Courier Service	3,474	12,500	5,000	12,500	13,000
50-522-5231-00	Bank & Merchant Fees	118,624	40,000	120,000	120,000	124,800
50-522-5240-00	Utilities - Electric	55,402	60,100	60,100	60,100	62,504
50-522-5240-01	Utilities - Water	24,310	27,000	27,000	27,000	28,080
50-522-5240-03	Utilities - Cable	-	-	-	-	-
50-522-5242-00	Utilities - Water	-	-	-	-	-
50-522-5250-00	Contractual Services	-	-	-	-	-
50-522-5251-09	Top Seed Desk/Maint Staff	621,729	515,000	625,000	625,000	650,000
50-522-5251-10	Top Seed Tennis Staff	1,131,303	925,000	1,100,000	1,100,000	1,144,000
50-522-5251-11	Top Seed Tennis Director	180,000	180,000	180,000	180,000	187,200
50-522-5251-13	Top Seed 50% Profit	294,573	125,000	300,000	300,000	312,000
50-522-5251-14	City 50% Profit	474,573	100,000	475,000	475,000	494,000
50-522-5252-00	Contractual Services	49,865	29,200	30,000	30,000	31,200
50-522-5265-00	Advertising	283	2,000	2,000	2,000	2,080
50-522-5270-00	Business Meeting & Conference	-	-	-	-	-
50-522-5416-00	Miscellaneous Expenditure	-	-	-	-	-
50-522-5420-00	Office Equipment Maintenance	-	-	-	-	-
50-522-6501-00	Capital Improvements	-	10,000	-	-	-
50-522-6502-97	Tennis Center Improvements	-	20,000	-	-	-
50-522-6503-14	FED - EECBG Lighting T&SC	-	-	-	-	-
50-522-6503-33	Quimby Tennis Center Improv	-	-	-	-	-
		<u>3,254,216</u>	<u>2,397,971</u>	<u>3,250,870</u>	<u>3,317,291</u>	<u>3,450,029</u>
Total Fund 50 Expenditures		4,547,411	5,610,674	5,065,305	7,407,547	5,076,749

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 55 - Agoura Hills Calabasas Community Center						
Expenditure						
<u>Division: 000 - Revenue</u>						
55-000-4400-15	Vending Machine	-	-	-	2,000	2,080
55-000-4410-00	Interest Income	-	-	-	-	-
55-000-4458-00	Facility Rental	-	-	-	280,006	291,206
55-000-4460-12	Sports League & Tournaments	-	-	-	230,328	239,541
55-000-4460-13	Open Play Sports	-	-	-	44,928	46,725
55-000-4460-14	Youth Camps	-	-	-	127,200	132,288
55-000-4460-15	Recreation Program Fees	-	-	-	225,000	234,000
55-000-4460-16	Fitness Membership	-	-	-	350,808	364,840
55-000-4460-25	Special Events	-	-	-	5,250	5,460
55-000-4698-01	LA Co. AHCCC Grant	-	-	-	1,010,000	-
55-000-4699-00	Fed Earmarks Fund - AHCCC Grant	-	-	-	-	-
55-000-4900-10	Transfer in General Fund	-	-	-	1,099,648	91,296
		-	-	-	3,375,168	1,407,437
Total Fund 55 Revenue		-	-	-	3,375,168	1,407,437
<u>Division: 525 - Agoura Hills Calabasas Community Center</u>						
55-525-5100-00	Full Time Salaries	-	-	-	334,083	347,446
55-525-5100-02	Full Time Employee Overtime	-	-	-	-	-
55-525-5103-01	CalPERS City Paid EmployeeCost	-	-	-	8,851	9,205
55-525-5103-02	CalPERS Employer Cost	-	-	-	28,186	29,313
55-525-5103-03	CalPERS Unfunded Liability	-	-	-	15,444	16,062
55-525-5103-04	CalPERS Survivor Benefit	-	-	-	100	104
55-525-5104-00	Benefits	-	-	-	8,070	8,393
55-525-5104-02	Medical Insurance	-	-	-	78,822	81,975
55-525-5104-03	Dental Insurance	-	-	-	4,470	4,649
55-525-5104-04	Vision Insurance	-	-	-	861	895
55-525-5104-05	Short Term Disability	-	-	-	1,911	1,987
55-525-5104-06	Long Term Disability	-	-	-	615	640
55-525-5104-07	Life Insurance	-	-	-	954	992
55-525-5104-08	Accidental Death & Dismember	-	-	-	243	253
55-525-5104-09	Employee Assistance Program	-	-	-	187	194
55-525-5106-01	Medicare	-	-	-	10,000	10,400
55-525-5109-00	Hourly Employees	-	-	-	312,000	324,480
55-525-5109-02	Hourly Employee Overtime	-	-	-	-	-
55-525-5110-00	Auto Allowance	-	-	-	600	624
55-525-5110-01	457 Match	-	-	-	6,682	6,949
55-525-5200-20	Event Insurance	-	-	-	45,927	47,764
55-525-5208-00	Telephone	-	-	1,500	13,152	13,678
55-525-5220-00	Office Supplies	-	-	-	29,700	30,888
55-525-5221-00	Special Dept. Supplies	-	-	-	102,194	106,282
55-525-5221-03	Facility Maintenance	-	-	-	10,000	10,400
55-525-5221-04	Janitorial Supplies	-	-	-	32,000	33,280
55-525-5226-00	Dues and Memberships	-	-	-	1,500	1,560
55-525-5230-00	Postage / Courier Service	-	-	-	1,063	1,106
55-525-5235-00	Computer Hardware	-	-	-	41,900	43,576
55-525-5235-01	Computer Software	-	-	-	3,200	3,328

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
55-525-5240-00	Utilities - Electric	-	-	3,500	74,000	76,960
55-525-5240-01	Utilities - Water	-	-	3,000	41,000	42,640
55-525-5240-02	Utilities - Gas	-	-	2,500	25,000	26,000
55-525-5240-05	Utilities - Broadband	-	-	1,000	4,000	4,160
55-525-5251-05	Contract Instructors	-	-	-	267,420	-
55-525-5252-00	Contractual Services	-	-	15,000	39,589	41,173
55-525-5253-25	Special Programs & Events	-	-	-	42,000	43,680
55-525-5265-00	Advertising	-	-	-	30,000	31,200
55-525-5285-00	Training	-	-	-	5,000	5,200
55-525-5416-00	Miscellaneous Expenditure	-	-	3,000	-	-
55-525-5430-00	Mileage Reimbursement	-	-	-	230	-
55-525-6503-67	AHCCC ROOF REPLACEMENT	-	-	770,000	730,000	-
55-525-6505-00	AHCCC Capital Equipment	-	-	-	168,414	-
55-525-6505-01	AHCCC Capital Furniture	-	-	-	56,300	-
		-	-	799,500	2,575,668	515,110
Total Fund 55 Expenditure		-	-	799,500	2,575,668	515,110

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 60 - Management Reserve						
Revenue						
<u>Division: 000 - Revenue</u>						
60-000-4161-00	Sale/Disposal of Asset	-	-	-	-	-
60-000-4410-00	Interest Income	13,832	67,600	125,000	125,000	130,000
60-000-4411-00	Fair Market Value Investments	-	-	-	-	-
60-000-4900-10	Transfer in General Fund	-	-	-	-	-
		<u>13,832</u>	<u>67,600</u>	<u>125,000</u>	<u>125,000</u>	<u>130,000</u>
Total Fund 60 Revenue		13,832	67,600	125,000	125,000	130,000
Expenditure						
<u>Division: 134 - Non-Departmental</u>						
60-134-9900-30	Transfer to Storm Damage	-	-	-	-	-
60-134-9900-40	Transfer to Capital	-	-	-	-	-
60-134-9900-41	Transfer to Civic Ctr Constr	-	-	-	-	-
60-134-9900-70	Transfer to Deferred Maint.	-	2,000,000	2,000,000	-	-
		<u>-</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>-</u>	<u>-</u>
Total Fund 60 Expenditures		-	2,000,000	2,000,000	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund 62 - Measure W - Safe Clean Water						
Revenue						
<u>Division: 000 - Revenue</u>						
62-000-4410-00	Interest Income	971	7,400	12,000	12,000	12,480
62-000-4636-00	Measure W - Clean Water	384,013	385,000	386,000	385,000	400,400
		<u>384,984</u>	<u>392,400</u>	<u>398,000</u>	<u>397,000</u>	<u>412,880</u>
Total Fund 62 Revenue		384,984	392,400	398,000	397,000	412,880
Expenditure						
<u>Division: 134 - Non-Departmental</u>						
62-134-9800-00	Cost Allocation Plan Charges	54,000	54,000	54,000	54,000	54,000
62-134-9900-40	Transfer to Capital	164,013	-	-	-	-
		<u>218,013</u>	<u>54,000</u>	<u>54,000</u>	<u>54,000</u>	<u>54,000</u>
Total Fund 62 Expenditures		218,013	54,000	54,000	54,000	54,000

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 63 - Road Maintenance & Rehabilitation Account (RMRA-SB1)						
Revenue						
<u>Division: 000 - Revenue</u>						
63-000-4410-00	Interest Income	1,370	4,200	15,000	15,000	15,600
63-000-4611-01	Road Maint & Rehab (RMRA)	484,485	450,000	503,000	574,000	596,960
63-000-4900-15	Transfer in Gas Tax	-	-	-	-	-
63-000-9900-36	Transfer to Grants	-	-	-	-	-
		<u>485,855</u>	<u>454,200</u>	<u>518,000</u>	<u>589,000</u>	<u>612,560</u>
Total Fund 63 Revenue		485,855	454,200	518,000	589,000	612,560
Expenditure						
<u>Division: 134 - Non-Departmental</u>						
63-134-9900-15	Transfer to Gas Tax	-	-	-	-	-
63-134-9900-40	Transfer to Capital	257,475	350,000	350,000	350,000	350,000
		<u>257,475</u>	<u>350,000</u>	<u>350,000</u>	<u>350,000</u>	<u>350,000</u>
<u>Division: 311 - Administration and Engineering</u>						
63-311-5100-00	Full Time Salaries	26,034	28,630	28,630	35,817	37,250
63-311-5100-02	Full Time Employee Overtime	-	-	100	-	-
63-311-5103-01	CalPERS City Paid EmployeeCost	395	902	902	537	558
63-311-5103-02	CalPERS Employer Cost	2,016	2,506	2,506	3,069	3,192
63-311-5103-03	CalPERS Unfunded Liability	1,187	1,557	1,557	938	976
63-311-5103-04	CalPERS Survivor Benefit	7	7	7	7	7
63-311-5104-00	Benefits	540	908	908	3,720	3,869
63-311-5104-02	Medical Insurance	5,412	5,835	5,835	1,650	1,716
63-311-5104-03	Dental Insurance	188	297	297	227	236
63-311-5104-04	Vision Insurance	44	66	66	45	47
63-311-5104-05	Short Term Disability	101	165	165	205	213
63-311-5104-06	Long Term Disability	49	53	53	66	69
63-311-5104-07	Life Insurance	74	85	85	105	109
63-311-5104-08	Accidental Death & Dismember	18	22	22	26	27
63-311-5104-09	Employee Assistance Program	12	215	215	12	12
63-311-5106-01	Medicare	412	423	423	530	551
63-311-5110-00	Auto Allowance	-	-	50	30	31
63-311-5110-01	457 Match	261	573	573	716	745
63-311-5543-01	Upper LA River CIMP&EWMP	-	-	15,000	-	-
		<u>36,750</u>	<u>42,244</u>	<u>57,394</u>	<u>47,700</u>	<u>49,608</u>
Total Fund 63 Expenditures		294,225	392,244	407,394	397,700	399,608

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 64 - Quimby Act						
Revenue						
<u>Division: 000 - Revenue</u>						
64-000-4410-00	Interest Income	9	-	6	-	-
64-000-4815-06	Quimby Funds	-	-	-	-	-
64-000-4900-16	Transfer in Developr ImpactFee	-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		9	-	6	-	-
Total Fund 64 Revenue		9	-	6	-	-
Expenditure						
64-134-9900-41	Transfer to Civic Ctr Constr	-	-	-	-	-
Total Fund 64 Expenditures		-	-	-	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 65 - Oak Tree Mitigation						
Revenue						
<u>Division: 000 - Revenue</u>						
65-000-4410-00	Interest Income	(140)	(700)	(1,000)	-	-
65-000-4411-00	Fair Market Value Investments	-	-	-	-	-
65-000-4815-10	Oak Tree Mitigation Fees	-	-	-	-	-
65-000-4900-16	Transfer in Developr ImpactFee	-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		(140)	(700)	(1,000)	-	-
Total Fund 65 Revenue		(140)	(700)	(1,000)	-	-
Expenditure						
<u>Division: 321 - General Landscape Maintenance</u>						
65-321-5815-10	Oak Tree Mitigation Exp	-	-	-	-	-
<u>Division: 412 - Planning Projects and Studies</u>						
65-412-5815-10	Oak Tree Mitigation Exp	-	-	-	-	-
Total Fund 65 Expenditures		-	-	-	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 67 - Emergency COVID19						
Revenue						
<u>Division: 000 - Revenue</u>						
67-000-4410-00	Interest Income	(228)	(1,100)	(2,000)	-	-
Total Fund 67 Revenue		(228)	(1,100)	(2,000)	-	-
Expense						
<u>Division: 131 - City Clerk</u>						
67-131-5265-00	Advertising	-	-	-	-	-
<u>Division: 134 - Non-Departmental</u>						
67-134-5219-00	COVID Supplies	8,650	-	-	-	-
67-134-5220-00	Office Supplies	-	-	-	-	-
67-134-5221-03	Facility Maintenance	1,085	-	-	-	-
67-134-5265-00	Advertising	-	-	-	-	-
		<u>9,735</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: 162 - Information Technology</u>						
67-162-5235-00	Computer Hardware	-	-	-	-	-
67-162-5235-01	Computer Software	7,278	-	-	-	-
		<u>7,278</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: 222 - Public Safety and Emergency Operation</u>						
67-222-5221-00	Special Dept. Supplies	11	-	-	-	-
67-222-5222-00	Printing	587	-	-	-	-
		<u>598</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: Community Development Admin</u>						
67-411-5235-01	Computer Software	451	-	-	-	-
Total Fund 67 Expenditures		18,062	-	-	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund 70: Deferred Maintenance						
Revenue						
<u>Division: 000 - Revenue</u>						
70-000-4900-60	Transfer in Management Reserve	-	2,000,000	2,000,000	-	-
Total Fund 70 Revenue		-	2,000,000	2,000,000	-	-
Expenditure						
70-136-6503-65	Civic Center Plaza Furniture	-	50,000	-	50,000	-
70-136-6503-72	Civic Center Painting Buildings	-	-	-	-	-
70-513-6503-63	HVAC Replacement	-	40,000	45,000	40,000	-
Total Fund 70 Expenditure		-	90,000	45,000	90,000	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund 75: Brandon's Village						
Revenue						
<u>Division: 000 - Revenue</u>						
75-000-4466-04	Donations - Brandon's Village	-	-	10,000	-	-
Total Fund 75 Revenue		-	-	10,000	-	-

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 80 - CFD 99-1 (Commercial Mello-Roos), Series 2018						
Revenue						
<u>Division: 000 - Revenue</u>						
80-000-4010-15	Mello-Roos Tax	386,703	400,000	390,000	390,000	390,000
80-000-4420-00	Miscellaneous	-	-	-	-	-
80-000-4410-00	Interest Income	22	7,600	1,000	1,000	1,040
80-000-4411-00	Fair Market Value Investments	-	-	-	-	-
80-000-4850-00	Proceeds of Bonds	-	-	-	-	-
		<u>386,725</u>	<u>407,600</u>	<u>391,000</u>	<u>391,000</u>	<u>391,040</u>
Total Fund 80 Revenue		386,725	407,600	391,000	391,000	391,040
Expenditure						
<u>Division: 134 - Non-Departmental</u>						
80-134-5252-00	Contractual Services	14,149	-	15,000	15,000	15,600
80-134-5416-00	Miscellaneous Expenditure	-	-	-	-	-
80-134-5300-00	Principal-Bonded Indebtedness	281,200	-	290,000	300,000	312,000
80-134-5301-00	Interest Exp-Bonded Indebtedne	65,798	-	58,000	48,000	49,920
80-134-5310-00	Debt Issuance Costs	-	-	-	-	-
80-134-5311-00	Pymt to Bond Refunding Escrow	-	-	-	-	-
80-134-5340-00	Payments to Escrow Agent	20,000	377,000	-	-	-
		<u>381,147</u>	<u>377,000</u>	<u>363,000</u>	<u>363,000</u>	<u>377,520</u>
Total Fund 80 Expenditures		381,147	377,000	363,000	363,000	377,520

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 84 - CFD 2001-1 (The Oaks Mello-Roos), Series 2017						
Revenue						
<u>Division: 000 - Revenue</u>						
84-000-4010-15	Mello-Roos Tax	1,601,012	1,550,000	1,600,000	1,600,000	1,600,000
84-000-4420-00	Miscellaneous	-	-	-	-	-
84-000-4410-00	Interest Income	46	27,500	-	-	-
84-000-4411-00	Fair Market Value Investments	-	-	-	-	-
84-000-4850-00	Proceeds of Bonds	-	-	-	-	-
84-000-4900-82	Transfer In CFD 2001-1	-	-	-	-	-
		<u>1,601,058</u>	<u>1,577,500</u>	<u>1,600,000</u>	<u>1,600,000</u>	<u>1,600,000</u>
Total Fund 84 Revenue		1,601,058	1,577,500	1,600,000	1,600,000	1,600,000
Expenditure						
<u>Division: 134 - Non-Departmental</u>						
84-134-5252-00	Contractual Services	15,905	-	20,000	20,000	20,000
84-134-5416-00	Miscellaneous Expenditure	2,717	-	-	-	-
84-134-5300-00	Principal-Bonded Indebtedness	1,147,680	-	1,180,000	1,210,000	1,240,000
84-134-5301-00	Interest Exp-Bonded Indebtedne	367,397	-	337,000	307,000	272,000
84-134-5310-00	Debt Issuance Costs	-	-	-	-	-
84-134-5311-00	Pymt to Bond Refunding Escrow	-	-	-	-	-
84-134-5340-00	Payments to Escrow Agent	45,000	1,546,000	-	-	-
		<u>1,578,699</u>	<u>1,546,000</u>	<u>1,537,000</u>	<u>1,537,000</u>	<u>1,532,000</u>
Total Fund 84 Expenditures		1,578,699	1,546,000	1,537,000	1,537,000	1,532,000

DETAILED BUDGET FY 2023-24 FY 2024-25

Budget Account	Account Name	FY 21/22 Actual	FY 22/23 Current Budget	FY 22/23 CY Estimate	FY 23/24 Recommended	FY 24/25 Recommended
Fund: 87 - 2015 COP - Civic Center Project						
Revenue						
<u>Division: 000 - Revenue</u>						
87-000-4421-01	Reimbursemt Senior Ctr Constr	-	-	-	-	-
87-000-4410-00	Interest Income	10	100	-	-	-
87-000-4851-00	Orig Issue Premium (Discount)	-	-	-	-	-
87-000-4850-00	Proceeds of Bonds	-	-	-	-	-
87-000-4900-10	Transfer in General Fund	1,843,762	1,840,000	1,840,000	1,839,000	1,839,000
87-000-4900-28	Transfer in Library	778,944	777,000	777,000	776,000	776,000
87-000-4900-41	Transfer in Civic Center Const	-	-	-	-	-
87-000-4900-85	Transfer in 2006 COP	-	-	-	-	-
		2,622,716	2,617,100	2,617,000	2,615,000	2,615,000
Total Fund 87 Revenue		2,622,716	2,617,100	2,617,000	2,615,000	2,615,000
Expenditure						
<u>Division: 134 - Non-Departmental</u>						
87-134-5252-00	Contractual Services	6,526	-	-	5,000	5,000
87-134-5416-00	Miscellaneous Expenditure	2,965	5,000	5,000	-	-
87-134-5300-00	Principal-Bonded Indebtedness	1,160,000	1,160,000	1,215,000	1,280,000	1,345,000
87-134-5301-00	Interest Exp-Bonded Indebtedne	1,450,250	1,451,000	1,391,000	1,329,000	1,263,000
87-134-5310-00	Debt Issuance Costs	-	-	-	-	-
87-134-5311-00	Pymt to Bond Refunding Escrow	-	-	-	-	-
87-134-5340-00	Payments to Escrow Agent	-	-	-	-	-
87-134-9900-10	Transfer to General Fund	-	-	-	-	-
87-134-9900-41	Transfer to Civic Ctr Constr	-	-	-	-	-
		2,619,741	2,616,000	2,611,000	2,614,000	2,613,000
Total Fund 87 Expenditure		2,619,741	2,616,000	2,611,000	2,614,000	2,613,000

Fiscal Year 2023/24



CITY *of* CALABASAS

Five-Year Capital Improvement Projects

CITY of CALABASAS
 FIVE-YEAR CAPITAL IMPROVEMENT PROJECTS SUMMARY
 FISCAL YEAR 2023-24 thru 2027-28

Dept	Project Number	Project Title	Prior Year Actual as of 6/30/2022 *	Estimated as of 6/30/2023	FY 2022-23 Budget Carry Over	FY 2023-24 New Appropriation	FY 2023-24 Budget **	FY 2024-25 Estimate	FY 2025-26 Estimate	FY 2026-27 Estimate	FY 2027-28 Estimate	Estimated Project Cost Thru 2027-28
PW	650335	CITYWIDE GUARDRAILS	-	-	-	50,000	50,000	50,000	50,000	50,000	50,000	\$ 250,000
PW	650342	MULHOLLAND HIGHWAY IMPROVE PHASE I & II	409,933	3,521,475	188,458	3,500,000	3,688,458	-	-	-	-	\$ 7,209,933
PW	650344	OLD TOWN SIDEWALK & STREET LIGHTS	2,149,479	3,562,043	-	-	-	-	-	-	-	\$ 3,562,043
PW	650320	SIDEWALK REPAIR & REPLACEMENT	-	37,042	-	975,000	975,000	175,000	175,000	175,000	-	\$ 1,537,042
PW	650337	STATE - "GREEN" STREET PROJECT	177,758	199,758	3,019,000	2,851,242	5,870,242	-	-	-	-	\$ 6,070,000
PW	650212	STREET - RUBBERIZED OVERLAY	1,480,377	2,329,272	-	1,010,000	1,010,000	1,010,000	1,010,000	1,010,000	1,010,000	\$ 7,379,272
PW	650351	TRAFFIC MANAGEMENT CENTER UPDATE	-	-	150,000	400,000	550,000	150,000	-	-	-	\$ 700,000
PW	650236	TREE PLANTING	-	-	-	25,000	25,000	25,000	25,000	25,000	25,000	\$ 125,000
PW	650347	WEST CALABASAS ROAD	-	-	650,000	200,000	850,000	3,500,000	-	-	-	\$ 4,350,000
PW	650365	CIVIC CENTER PLAZA FURNITURE REPLACEMENT	-	-	50,000	-	50,000	-	-	-	-	\$ 50,000
PW	650368	TURF LANDSCAPE REPLACEMENT	-	-	-	150,000	150,000	-	-	-	-	\$ 150,000
PW	650372	CIVIC CENTER PAINT BUILDINGS	-	-	-	-	-	-	-	-	100,000	\$ 100,000
Com Serv	650000	SENIOR CENTER SHADE STRUCTURE	-	-	-	-	-	350,000	-	-	-	\$ 350,000
Com Serv	650352	CTSC OUTDOOR FITNESS AREA	-	65,000	35,000	50,000	85,000	-	-	-	-	\$ 150,000
Com Serv	650296	CTSC FITNESS ROOM ELECTRICAL UPGRADES	-	-	-	75,000	75,000	-	-	-	-	\$ 75,000
Com Serv	650353	CTSC POOL & DECK PROJECT	-	40,000	560,000	-	560,000	-	-	-	-	\$ 600,000
Com Serv	650354	CTSC KITCHEN APPLIANCES UPGRADE	-	60,000	40,000	-	40,000	-	-	-	-	\$ 100,000
Com Serv	650369	CTSC FACILITY UPGRADES	-	100,000	300,000	-	300,000	-	-	-	-	\$ 400,000
Com Serv	650350	CTSC ROOF REPAIR	-	-	-	1,500,000	1,500,000	-	-	-	-	\$ 1,500,000
Com Serv	650355	WILD WALNUT PARK	-	-	987,000	111,000	1,098,000	-	-	-	-	\$ 1,098,000
Com Serv	650356	GAME COURTS	-	-	70,000	45,000	115,000	-	-	50,000	25,000	\$ 190,000
Com Serv	650357	CREEKSIDE BUILDING UPDATES	-	-	75,000	-	75,000	-	-	-	-	\$ 75,000
Com Serv	650358	GATES CANYON UPDATES AND UPGRADES	-	-	100,000	50,000	150,000	-	-	-	-	\$ 150,000
Com Serv	650376	DE ANZA PARK WATER FEATURE	-	-	-	175,000	175,000	-	-	-	-	\$ 175,000
Com Serv	650359	PLAYGROUND UPDATES & REPLACEMENTS	-	-	1,025,000	550,000	1,575,000	-	-	-	-	\$ 1,575,000
Com Serv	650362	PICNIC SHELTER REPLACEMENT & UPGRADES	-	-	25,000	100,000	125,000	-	-	-	-	\$ 125,000
Com Serv	650371	PARKS LIGHTING UPGRADES	-	-	-	100,000	100,000	100,000	100,000	-	-	\$ 300,000
Com Serv	650381	TEEN PROGRAM STUDY	-	-	-	100,000	100,000	100,000	100,000	-	-	\$ 300,000
Com Serv	650363	HVAC REPLACEMENT AND REPAIR	-	44,386	-	40,000	40,000	40,000	40,000	80,000	-	\$ 244,386
Com Serv	650370	PARK MONUMENT SIGNS	-	-	-	-	-	150,000	-	-	-	\$ 150,000
Fin	650348	NEW FINANCIAL SOFTWARE	-	-	300,000	(100,000)	200,000	-	-	-	-	\$ 200,000
Media	650364	CHAMBERS MASTER CONTROL MEDIA & A/V	-	50,000	360,000	-	360,000	-	-	-	-	\$ 410,000
Media	650373	FOUNDERS HALL MASTER CONTROL MEDIA	-	-	-	150,000	150,000	-	-	-	50,000	\$ 200,000
Media	650377	WORKSTATION PHONE SYSTEM	-	-	-	100,000	100,000	-	-	-	-	\$ 100,000
Admin	650378	CAPITAL NEEDS ASSESSMENT CITY-WIDE	-	-	50,000	-	50,000	-	-	-	-	\$ 50,000
Library	650000	LIBRARY LIGHTS UPGRADE	-	-	-	-	-	200,000	-	-	-	\$ 200,000
Library	630381	LIBRARY DOOR REPLACEMENT	-	-	-	-	100,000	-	-	-	-	\$ 100,000
	6503-80	VEHICLE PUCHASE	-	-	-	-	140,000	-	-	-	-	\$ 140,000
			\$ 4,217,548	\$ 10,008,976	\$ 7,984,458	\$ 12,207,242	\$ 20,431,700	\$ 5,850,000	\$ 1,500,000	\$ 1,390,000	\$ 1,260,000	\$ 40,440,676

* Project actual expenditures prior to FY 2020/21 are not included.

** FY 2023-24 Budget include Budget Carry Over \$ 7,984,458 and new appropriation \$ 12,207,242

FY23/24
Fund sources

Dept	Project Number	Project Title	10	12	13	15	21	22,24, 27,32	34	36	45	47	48	49	50	63	70	FY22/23	Total
			GF	SC Air Quality	Park Improv	Gas Tax	LMD 22	LMDs	Measure R Local	Grants	ARPA	Measure M Local	Library Replace	Measure M	Tennis & Swim	RMRA	Deferred Maint		
PW	650335	CITYWIDE GUARDRAILS							25,000			25,000							50,000
PW	650342	MULHOLLAND HIGHWAY IMPROVE PHASE I & II												3,688,458					3,688,458
PW	650344	OLD TOWN SIDEWALK & STREET LIGHTS																	-
PW	650320	SIDEWALK REPAIR & REPLACEMENT								75,000	900,000								975,000
PW	650337	STATE - "GREEN" STREET PROJECT								2,512,412				3,357,830					5,870,242
PW	650212	STREET - RUBBERIZED OVERLAY				660,000										350,000			1,010,000
PW	650351	TRAFFIC MANAGEMENT CENTER UPDATE										550,000							550,000
PW	650236	TREE PLANTING	25,000																25,000
PW	650347	WEST CALABASAS ROAD												850,000					850,000
PW	650365	CIVIC CENTER PLAZA FURNITURE REPLACEMENT															50,000		50,000
PW	650368	TURF LANDSCAPE REPLACEMENT					75,000	75,000											150,000
PW	650372	CIVIC CENTER PAINT BUILDINGS															100,000		100,000
Com Serv	650000	SENIOR CENTER SHADE STRUCTURE																	-
Com Serv	650352	CTSC OUTDOOR FITNESS AREA													85,000				85,000
Com Serv	650296	CTSC FITNESS ROOM ELECTRICAL UPGRADES													75,000				75,000
Com Serv	650353	CTSC POOL & DECK PROJECT													560,000				560,000
Com Serv	650354	CTSC KITCHEN APPLIANCES UPGRADE													40,000				40,000
Com Serv	650369	CTSC FACILITY UPGRADES													300,000				300,000
Com Serv	650350	CTSC ROOF REPAIR													1,500,000				1,500,000
Com Serv	650355	WILD WALNUT PARK			298,000						800,000								1,098,000
Com Serv	650356	GAME COURTS									115,000								115,000
Com Serv	650357	CREEKSIDE BUILDING UPDATES									75,000								75,000
Com Serv	650358	GATES CANYON UPDATES AND UPGRADES									150,000								150,000
Com Serv	650376	DE ANZA PARK WATER FEATURE									175,000								175,000
Com Serv	650359	PLAYGROUND UPDATES & REPLACEMENTS									1,575,000								1,575,000
Com Serv	650362	PICNIC SHELTER REPLACEMENT & UPGRADES									125,000								125,000
Com Serv	650371	PARKS LIGHTING UPGRADES									100,000								100,000
Com Serv	650381	TEEN PROGRAM STUDY	100,000																100,000
Com Serv	650363	HVAC REPLACEMENT AND REPAIR															40,000		40,000
Com Serv	650370	PARK MONUMENT SIGNS																	-
Fin	650348	NEW FINANCIAL SOFTWARE	200,000																200,000
Media	650364	CHAMBERS MASTER CONTROL MEDIA & A/V									360,000								360,000
Media	650373	FOUNDERS HALL MASTER CONTROL MEDIA									150,000								150,000
Media	650377	WORKSTATION PHONE SYSTEM	100,000																100,000
Admin	650378	CAPITAL NEEDS ASSESSMENT CITY-WIDE	50,000																50,000
Library	650000	LIBRARY LIGHTS UPGRADE																	-
Library	630381	LIBRARY DOOR REPLACEMENT											100,000						100,000
	6503-80	VEHICLE PURCHASE		140,000															140,000
			\$ 475,000	\$ 140,000	\$ 298,000	\$ 660,000	\$ 75,000	\$ 75,000	\$ 25,000	\$ 2,587,412	\$ 4,525,000	\$ 575,000	\$ 100,000	\$ 7,896,288	\$ 2,560,000	\$ 350,000	\$ 190,000		\$ 20,531,700

* Project actual expenditures prior to FY 2020/21 are not inc

** FY 2023-24 Budget include Budget Carry Over \$ 7,984,41

FY24/25
Fund sources

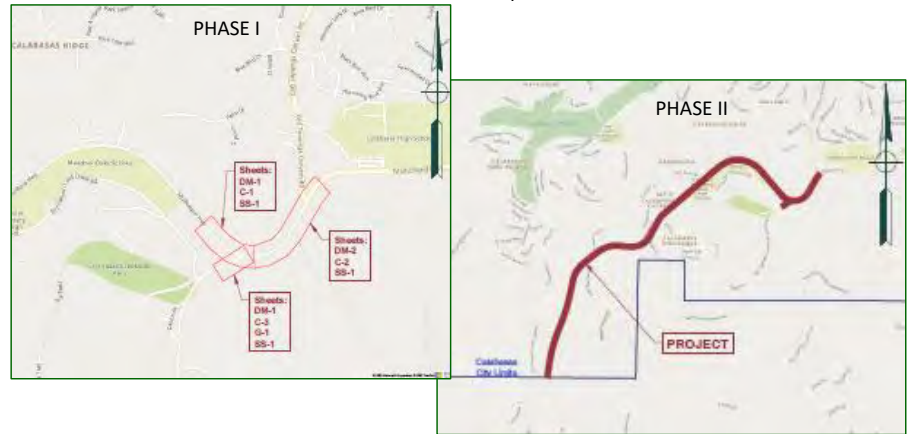
		10	15	34	36	45	47	48	49	50	63	70	FY23/24
Dept	Project Number	GF	Gas Tax	Measure R Local	Grants	ARPA	Measure M Local	Library Replace	Measure M	Tennis & Swim	RMRA	Deferred Maint	Total
PW	650335			25,000			25,000						50,000
PW	650342								9,500,000				9,500,000
PW	650344												-
PW	650320				75,000	100,000							175,000
PW	650337												-
PW	650212		660,000								350,000		1,010,000
PW	650351						150,000						150,000
PW	650236	25,000											25,000
PW	650347							3,500,000					3,500,000
PW	650365					-							-
PW	650368					-							-
PW	650372					-							-
Com Serv	650000	350,000											350,000
Com Serv	650352												-
Com Serv	650296												-
Com Serv	650353												-
Com Serv	650354												-
Com Serv	650369												-
Com Serv	650350												-
Com Serv	650355					-							-
Com Serv	650356					-							-
Com Serv	650357					-							-
Com Serv	650358					-							-
Com Serv	650376					-							-
Com Serv	650359					-							-
Com Serv	650362					-							-
Com Serv	650371					100,000							100,000
Com Serv	650381					100,000							100,000
Com Serv	650363									40,000			40,000
Com Serv	650370	150,000								-			150,000
Fin	650348	-											-
Media	650364					-							-
Media	650373					-							-
Media	650377					-							-
Admin	650378	-											-
Library	650000							200,000					200,000
Library	630381							-					-
	6503-80												-
		\$ 525,000	\$ 660,000	\$ 25,000	\$ 75,000	\$ 300,000	\$ 175,000	\$ 200,000	\$ 13,000,000	\$ 40,000	\$ 350,000	\$ 0	\$ 15,350,000

* Project actual expenditures prior to FY 2020/21 are not inc
 ** FY 2023-24 Budget include Budget Carry Over \$ 7,984.44

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Location Map

Project Number:	650342
Project Title:	MULHOLLAND HWY CORRIDOR STUDY
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	<p>The project is located within the City's southwestern half and is approximately 2.7 miles long encompassing multiple residential communities; Viewpoint School, and Wild Walnut Park with Calabasas High School located just northeast of the project. The improvements for the project are to provide spot shoulder widening and walkway where it is feasible. Another improvement is to install a new traffic signal at Mulholland Hwy and Old Topanga Canyon Road (W). Shoulder improvements will improve bike safety along this route by reducing frictions between vehicular traffic and bicyclists by providing wider road cross-section and wider shoulder to be utilized by bicyclists thus eliminating their encroachment into a travel lane. Improving sight distance with cutbacks and a minor modification to the bends in the road would improve safety. Constructing retaining walls adjacent to unstable slopes would eliminate the roadway being closed due to mudslides and/or debris flow during a rainstorm or earthquake. In addition, new culverts will be constructed to replace existing culverts that are capable to handle 50-year storms.</p>

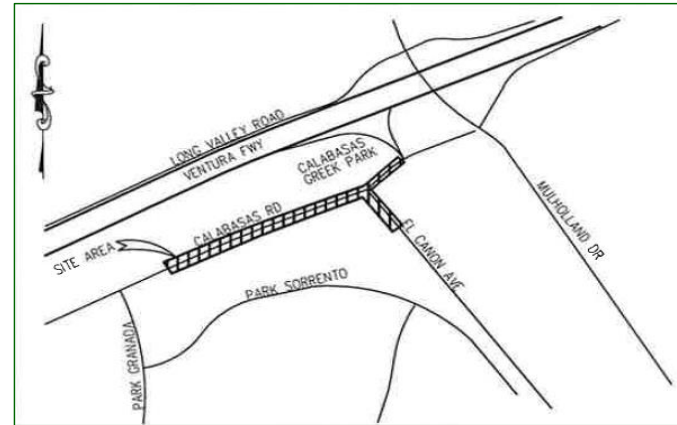


Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
40-339-6503-42	MEASURE M - TRAFFIC TRAFFIC	\$ 3,521,475	\$ 188,458	\$ 3,500,000					\$ 7,209,933
Project TOTALS		\$ 3,521,475	\$ 188,458	\$ 3,500,000					\$ 7,209,933
Funding Sources:									
	MEASURE M -TRAFFIC IMPROVEMENT- Fund 49	\$ 3,521,475	\$ 188,458	\$ 3,500,000					\$ 7,209,933
TOTALS:		\$ 3,521,475	\$ 188,458	\$ 3,500,000					\$ 7,209,933

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Location Map

Project Number:	650344
Project Title:	OLD TOWN SIDEWALK & STR LIGHTS
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	PROJECT COMPLETED



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
40-339-6503-44	OLD TOWN SIDEWALK & STR LIG	\$ 3,667,300							\$ 3,667,300
Project TOTALS		\$ 3,667,300							\$ 3,667,300
Funding Sources:									
LMD 22 - AD VALORUM- Fund 21		\$ 3,667,300							\$ 3,667,300
TOTALS:		\$ 3,667,300							\$ 3,667,300

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Project Number:	650320
Project Title:	SIDEWALK REPAIR & REPLACEMENT
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	
<ul style="list-style-type: none"> •Remove and construct new sidewalk panels •Replace and adjust concrete utility boxes/valves •Trim tree roots under the panels for new replacements •Tree stump removal for new replacements •Tree removal including tree root-ball removal for new replacements 	

Phase I - West side



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
40-339-6503-20	SIDEWALK REPAIR & REPLACEMENT	\$ 37,042		\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000		\$ 337,042
45-339-6503-20	SIDEWALK REPAIR & REPLACEMENT	\$ 557,952		\$ 900,000	\$ 100,000	\$ 100,000	\$ 100,000		\$ 1,757,952
Project TOTALS		\$ 594,993		\$ 975,000	\$ 175,000	\$ 175,000	\$ 175,000		\$ 2,094,993
Funding Sources:									
GRANTS- Fund 36		\$ 37,042		\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000		\$ 337,042
American Rescue Plan Act- Fund 45		\$ 557,952		\$ 900,000	\$ 100,000	\$ 100,000	\$ 100,000		\$ 1,757,952
TOTALS:		\$ 594,993		\$ 975,000	\$ 175,000	\$ 175,000	\$ 175,000		\$ 2,094,993

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Location Map

Project Number:	650337
Project Title:	GREEN STREET PROJECT
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	
<p>The Citywide Green Street project will construct a 6ft wide vegetated swale that is approximately 2,100ft long on the shoulder located on the West side of the Las Virgenes road. The swale will serve as a pretreatment BMP that will capture and treat surface flows from the street. The swale will slow down flow velocities and allow for gradual infiltration through the soil media. The overflow of treated flows will be discharged into the detention basin by Mont Calabasas Rd. The city will also be incorporating a multipurpose trail that will begin by Mont Calabasas Rd and end at the connection for the Las Virgenes trail on the Northern end of the street. Having the trail will provide a safe path for pedestrians. Since the area is currently unpaved, the City will add permeable pavement for parallel and double row parking areas. This would provide approximately 100 parking spots for the nearby residents.</p> <p>Additionally, the project will include constructing BMP medians on the Mureau road, close to the intersection of Mureau Road & Las Virgenes road, as well as improving the shoulders at the sections of the Calabasas Road, by converting it into a Green Space through construction of vegetated swales.</p>	

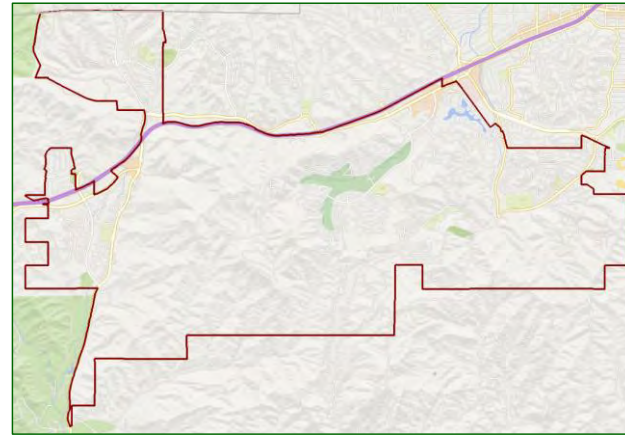


Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost	
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate		
36-319-6503-37	GREEN STREET PROJECT	\$ 90,858	\$ 1,178,000	\$ 1,334,412					\$ 2,603,270	
49-319-6503-37	GREEN STREET PROJECT	\$ 108,900	\$ 1,841,000	\$ 1,516,830					\$ 3,466,730	
Project TOTALS		\$ 199,758	\$ 3,019,000	\$ 2,851,242					\$ 6,070,000	
Funding Sources:										
GRANTS - FUND 36		\$ 90,858	\$ 1,178,000	\$ 1,334,412					\$ 2,603,270	
MEASURE M - TRAFFIC IMPROVEMENT- Fund 49		\$ 108,900	\$ 1,841,000	\$ 1,516,830					\$ 3,466,730	
TOTALS:		\$ 199,758	\$ 3,019,000	\$ 2,851,242					\$ 6,070,000	

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Location Map

Project Number:	650212
Project Title:	STREET - RUBBERIZED OVERLAY
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	The 2023 STREET RESURFACING PROJECT to be constructed consists of resurfacing Park Granada, a section of Las Virgenes Rd, a section of Parkway Calabasas, and minor asphalt work in a few scattered locations within the City of Calabasas.

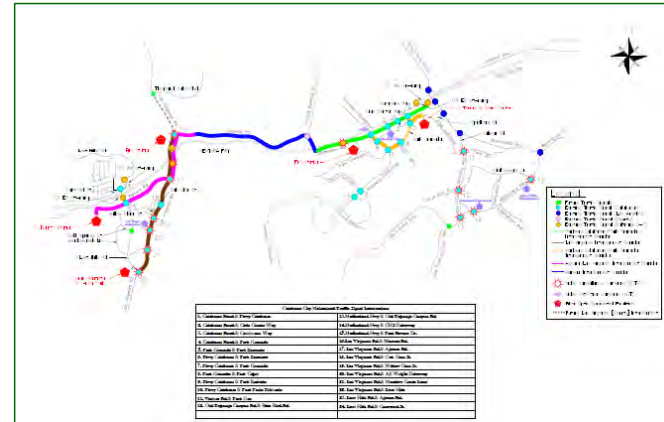


Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
15-319-6502-12	STREET - RUBBERIZED OVERLAY	\$ 1,530,477		\$ 660,000	\$ 660,000	\$ 660,000	\$ 660,000	\$ 660,000	\$ 4,830,477
63-319-6502-12	STREET - RUBBERIZED OVERLAY	\$ 798,795		\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 2,548,795
Project TOTALS		\$ 2,329,272		\$ 1,010,000	\$ 1,010,000	\$ 1,010,000	\$ 1,010,000	\$ 1,010,000	\$ 7,379,272

Funding Sources:									
GAS TAX - FUND 15		\$ 1,530,477		\$ 660,000	\$ 660,000	\$ 660,000	\$ 660,000	\$ 660,000	\$ 4,830,477
ROAD MAINT & REHAB (RMRA-SB1)- Fund 63		\$ 798,795		\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 2,548,795
TOTALS:		\$ 2,329,272		\$ 1,010,000	\$ 1,010,000	\$ 1,010,000	\$ 1,010,000	\$ 1,010,000	\$ 7,379,272

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Location Map



Project Number:	650351
Project Title:	TRAFFIC MANAGEMENT CENTER
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	Calabasas Traffic Signal Upgrade and Synchronization Project - final design and construction for traffic signal, controller, video detection, and surveillance upgrades.

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
47-339-6503-51	TRAFFIC MANAGEMENT CENTER		\$ 150,000	\$ 400,000	\$ 150,000				\$ 700,000
Project TOTALS			\$ 150,000	\$ 400,000	\$ 150,000				\$ 700,000
Funding Sources:									
MEASURE M - MTA LOCAL RETURN- Fund 47			\$ 150,000	\$ 400,000	\$ 150,000				\$ 700,000
TOTALS:			\$ 150,000	\$ 400,000	\$ 150,000				\$ 700,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Location Map

Project Number:	650236
Project Title:	TREE PLANTING
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	Replace dead, damaged and diseased trees throughout the City Right of Way



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
10-319-6502-36	TREE PLANTING			\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
Project TOTALS				\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
Funding Sources:									
GENERAL FUND - FUND 10				\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
TOTALS:				\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Location Map

Project Number:	650365
Project Title:	CIVIC CENTER PLAZA FURNITURE
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	Replace damaged and worn out Civic Center outdoor furniture

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
70-134-6503-65	CIVIC CENTER PLAZA FURNITUR		\$ 50,000	\$ 50,000					\$ 100,000
Project TOTALS			\$ 50,000	\$ 50,000					\$ 100,000
Funding Sources:									
DEFERRED MAINTENANCE - FUND 70			\$ 50,000	\$ 50,000					\$ 100,000
TOTALS:			\$ 50,000	\$ 50,000					\$ 100,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Project Number:	650368
Project Title:	TURF LANDSCAPE REPLACEMENT
Department:	LANDSCAPE MAINTENANCE DISTRICT
Project Description:	Transition of landscape to drought tolerant planting to conserve water.

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
21-326-6503-68	TURF LANDSCAPE REPLACEMENT			\$ 75,000					\$ 75,000
22-322-6503-68	TURF LANDSCAPE REPLACEMENT			\$ 61,500					\$ 61,500
24-323-6503-68	TURF LANDSCAPE REPLACEMENT			\$ 4,500					\$ 4,500
27-324-6503-68	TURF LANDSCAPE REPLACEMENT			\$ 7,500					\$ 7,500
32-325-6503-68	TURF LANDSCAPE REPLACEMENT			\$ 1,500					\$ 1,500
Project TOTALS				\$ 150,000					\$ 150,000
Funding Sources:									
LMD 22 - AD VALORUM - FUND 21				\$ 75,000					\$ 75,000
LLAD 22 - HOA- Fund 22				\$ 61,500					\$ 61,500
LLAD 24- Fund 24				\$ 4,500					\$ 4,500
LLAD 27- Fund 27				\$ 7,500					\$ 7,500
LLAD 32- Fund 32				\$ 1,500					\$ 1,500
TOTALS:				\$ 150,000					\$ 150,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Location Map

Project Number:	650372
Project Title:	CIVIC CENTER PAINT EXTERIOR BUILDINGS
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	Exterior Paint of all three Civic Center buildings: City Hall, Library & Senior Center

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
70-134-6503-72	CIVIC CENTER PAINT EXTERIOR							\$ 100,000	\$ 100,000
Project TOTALS								\$ 100,000	\$ 100,000
Funding Sources:									
DEFERRED MAINTENANCE - FUND 70								\$ 100,000	\$ 100,000
TOTALS:								\$ 100,000	\$ 100,000

CITY of CALABASAS
 CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEARS 2023/24 thru 2027/28

Location Map

Project Number:	650000
Project Title:	LIBRARY INTERIOR LIGHTING
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	Conversion of lighting to more efficient LED lighting in the building

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
48-134-6500-00	LIBRARY INTERIOR LIGHTING				\$ 200,000				\$ 200,000
Project TOTALS					\$ 200,000				\$ 200,000

Funding Sources:									
LIBRARY CAPITAL REPLACEMENT - FUND 48					\$ 200,000				\$ 200,000
TOTALS:					\$ 200,000				\$ 200,000

CITY of CALABASAS
 CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEARS 2023/24 thru 2027/28

Location Map

Project Number:	650000
Project Title:	Replace Back Door
Department:	Library
Project Description:	Replace Back Doors.



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024-25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
48-136-6500-00	Replace Back Door			\$ 100,000					\$ 100,000
Project TOTALS				\$ 100,000					\$ 100,000
Funding Sources:									
LIBRARY CAPITAL REPLACEMENT - FUND 48				\$ 100,000					\$ 100,000
TOTALS:				\$ 100,000					\$ 100,000

CITY of CALABASAS
 CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEARS 2023/24 thru 2027/28

Project Number:	650380
Project Title:	Vehicle Purchase
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	Purchase TWO Electric FORD F-150 Lightning Trucks

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
12-331-6503-80	Vehicle Purchase			\$ 140,000					\$ 140,000
Project TOTALS				\$ 140,000					\$ 140,000
Funding Sources:									
SOUTH COAST AIR QLTY MGMT DIST - FUND 12				\$ 140,000					\$ 140,000
TOTALS:				\$ 140,000					\$ 140,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2022/23 thru 2026/27**

Project Number:	650000
Project Title:	SENIOR CENTER SHADE STRUCTURE
Department:	COMMUNITY SERVICES
Project Description:	Design and construction of Shade Structure addition to Senior Center with electrical, lighting, fans and heaters.

Location Map

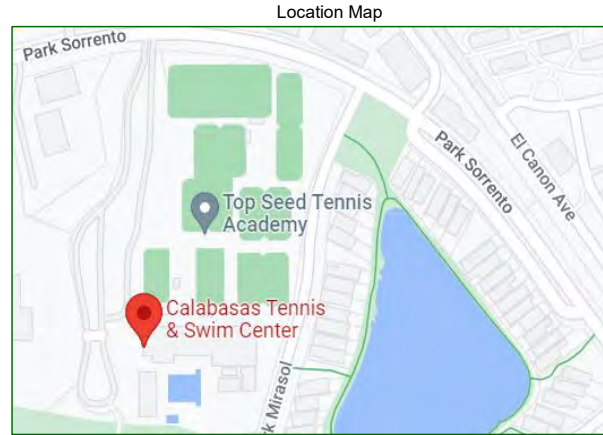


Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
10-518-6500-00	SENIOR CENTER SHADE STRUC				\$ 350,000				\$ 350,000
Project TOTALS					\$ 350,000				\$ 350,000

Funding Sources:									
GENERAL FUND- Fund 10					\$ 350,000				\$ 350,000
TOTALS:					\$ 350,000				\$ 350,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2022/23 thru 2026/27**

Project Number:	650352
Project Title:	CTSC OUTDOOR FITNESS AREA
Department:	COMMUNITY SERVICES
Project Description:	
OUTDOOR FITNESS AREA ADDITION	
Fitness matting, Shade Structure, Electrical, Fans, Sound, Camera System.	



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
50-521-6503-52	CTSC OUTDOOR FITNESS AREA	\$ 65,000	\$ 35,000	\$ 50,000					\$ 150,000
Project TOTALS		\$ 65,000	\$ 35,000	\$ 50,000					\$ 150,000

Funding Sources:									
TENNIS & SWIM CENTER OPERATION- Fund 50		\$ 65,000	\$ 35,000	\$ 50,000					\$ 150,000
TOTALS:		\$ 65,000	\$ 35,000	\$ 50,000					\$ 150,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2022/23 thru 2026/27**

Location Map

Project Number:	650296
Project Title:	HEALTH CENTER IMPROVEMENTS
Department:	COMMUNITY SERVICES
Project Description:	
Fitness room electrical upgrades. Create individual electrical outlets, remove and replace flooring in fitness room.	



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
50-521-6502-96	HEALTH CENTER IMPROVEMENT			\$ 75,000					\$ 75,000
Project TOTALS				\$ 75,000					\$ 75,000

Funding Sources:									
TENNIS & SWIM CENTER OPERATION- Fund 50				\$ 75,000					\$ 75,000
TOTALS:				\$ 75,000					\$ 75,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2022/23 thru 2026/27**

Location Map

Project Number:	650353
Project Title:	CTSC POOL & DECK
Department:	COMMUNITY SERVICES
Project Description:	POOL AND DECK RENOVATION
Pool upgrades and Deck resurfacing.	



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
50-521-6503-53	CTSC POOL & DECK	\$ 40,000	\$ 560,000						\$ 600,000
Project TOTALS		\$ 40,000	\$ 560,000						\$ 600,000

Funding Sources:									
TENNIS & SWIM CENTER OPERATION- Fund 50		\$ 40,000	\$ 560,000						\$ 600,000
TOTALS:		\$ 40,000	\$ 560,000						\$ 600,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2022/23 thru 2026/27**

Location Map

Project Number:	650354
Project Title:	CTSC KITCHEN APPLIANCES
Department:	COMMUNITY SERVICES
Project Description:	Upgrade kitchen appliances: 2 Stoves, Oven, Fryer, Refrigerator, Hood, Dishwasher, Counter Fridge



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
50-521-6503-54	CTSC KITCHEN APPLIANCES	\$ 60,000	\$ 40,000						\$ 100,000
Project TOTALS		\$ 60,000	\$ 40,000						\$ 100,000

Funding Sources:									
TENNIS & SWIM CENTER OPERATION- Fund 50		\$ 60,000	\$ 40,000						\$ 100,000
TOTALS:		\$ 60,000	\$ 40,000						\$ 100,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2022/23 thru 2026/27**

Location Map

Project Number:	650369
Project Title:	CTSC FACILITY UPGRADES
Department:	COMMUNITY SERVICES
Project Description:	
Court resurfacing and equipment replacement.	



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
50-521-6503-69	CTSC FACILITY UPGRADES	\$ 100,000	\$ 300,000						\$ 400,000
Project TOTALS		\$ 100,000	\$ 300,000						\$ 400,000

Funding Sources:									
TENNIS & SWIM CENTER OPERATION- Fund 50		\$ 100,000	\$ 300,000						\$ 400,000
TOTALS:		\$ 100,000	\$ 300,000						\$ 400,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2022/23 thru 2026/27**

Location Map

Project Number:	650350
Project Title:	CTSC ROOF REPAIR
Department:	COMMUNITY SERVICES
Project Description:	
Repair CTSC roof.	



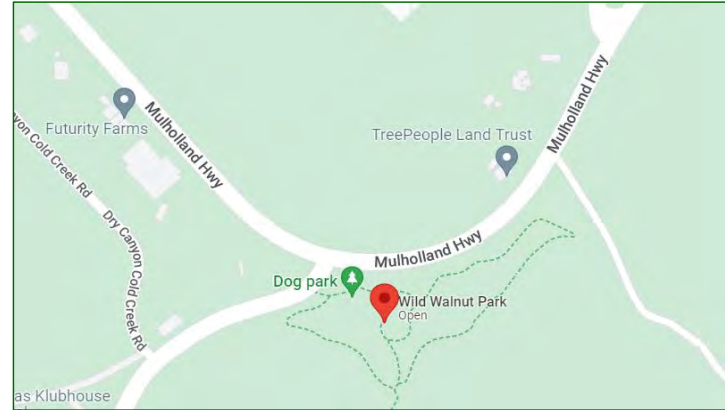
Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
50-521-6503-50	CTSC ROOF REPAIR			\$ 1,500,000					\$ 1,500,000
Project TOTALS				\$ 1,500,000					\$ 1,500,000

Funding Sources:									
TENNIS & SWIM CENTER OPERATION- Fund 50				\$ 1,500,000					\$ 1,500,000
TOTALS:				\$ 1,500,000					\$ 1,500,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Location Map

Project Number:	650355
Project Title:	WILD WALNUT PARK IMPROVEMENT
Department:	COMMUNITY SERVICES
Project Description:	<p>Phase 1 - Parking lot Phase 2 - Permanent Dog Park Phase 3 - Play Structures, Fitness Equipment, Restrooms</p>



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
13-519-6503-55	WILD WALNUT PARK IMPROVEM		\$ 187,000	\$ 111,000					\$ 298,000
45-519-6503-55	WILD WALNUT PARK IMPROVEM		\$ 800,000						\$ 800,000
Project TOTALS			\$ 987,000	\$ 111,000					\$ 1,098,000

Funding Sources:									
PARK & RECREATION IMPROVEMENT - FUND 13			\$ 187,000	\$ 111,000					\$ 298,000
American Rescue Plan Act - FUND 45			\$ 800,000						\$ 800,000
TOTALS:			\$ 987,000	\$ 111,000					\$ 1,098,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Project Number:	650356
Project Title:	GAME COURTS
Department:	COMMUNITY SERVICES
Project Description:	RESURFACING GAME COURTS
Resurface game courts: Creekside Park (517) - includes 2 new adjustable basketball systems 22/23 & 26/27 Grape Arbor Park (514) 2 new adjustable basketball systems 23/24 Gates Canyon Park (514) 23/24 De Anza Park (513) resurface and add 6 new basketball systems	



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
45-517-6503-56	GAME COURTS - CREEKSIDE		\$ 70,000				\$ 25,000	\$ 25,000	\$ 120,000
45-514-6503-56	GAME COURTS - GRAPE ARBOR			\$ 25,000					\$ 25,000
45-514-6503-56	GAME COURTS - GATES CANYON			\$ 20,000			\$ 25,000		\$ 45,000
Project TOTALS			\$ 70,000	\$ 45,000			\$ 50,000	\$ 25,000	\$ 190,000

Funding Sources:

American Rescue Plan Act - FUND 45		\$ 70,000	\$ 45,000			\$ 50,000	\$ 25,000	\$ 190,000
TOTALS:		\$ 70,000	\$ 45,000			\$ 50,000	\$ 25,000	\$ 190,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Project Number:	650357
Project Title:	CREEKSIDE BUILDING UPDATES
Department:	COMMUNITY SERVICES
Project Description:	Replace 4 French doors along south side of building, add eaves along southside of building, .

Location Map

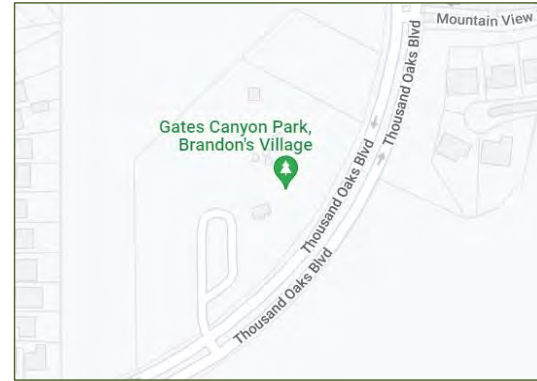


Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
45-519-6503-57	CREEKSIDE BUILDING UPDATES		\$ 75,000						\$ 75,000
Project TOTALS			\$ 75,000						\$ 75,000

Funding Sources:										
American Rescue Plan Act - FUND 45			\$ 75,000							\$ 75,000
TOTALS:			\$ 75,000							\$ 75,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Location Map



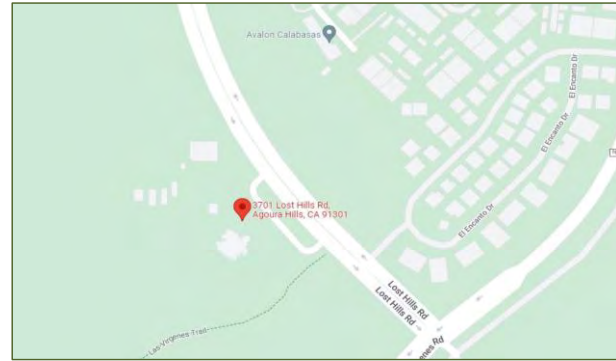
Project Number:	650358
Project Title:	GATES CANYON UPDATES
Department:	COMMUNITY SERVICES
Project Description:	Replace fencing along park and road (22/23), Replace broken park sign (22/23), Replace outdated and non-compliant fitness equipment (23/24).

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
45-519-6503-58	GATES CANYON UPDATES		\$ 100,000	\$ 50,000					\$ 150,000
Project TOTALS			\$ 100,000	\$ 50,000					\$ 150,000

Funding Sources:									
American Rescue Plan Act - FUND 45			\$ 100,000	\$ 50,000					\$ 150,000
TOTALS:			\$ 100,000	\$ 50,000					\$ 150,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Location Map



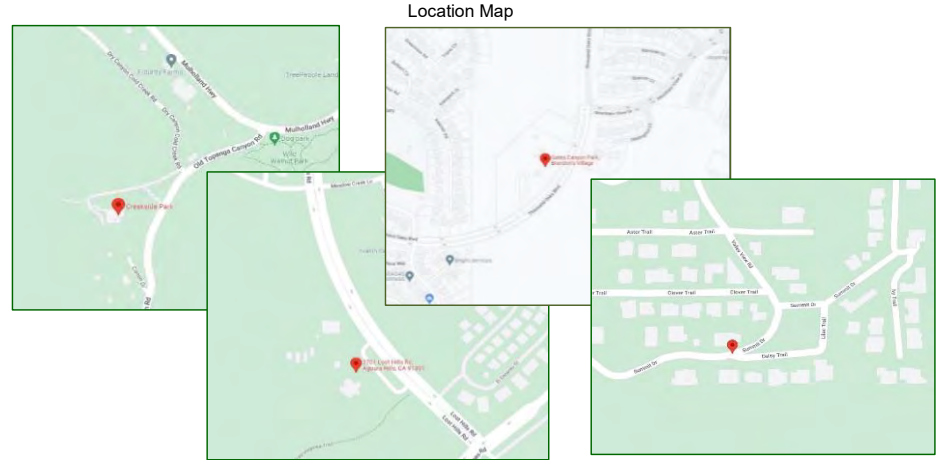
Project Number:	650376
Project Title:	DE ANZA PARK WATER FEATURE
Department:	COMMUNITY SERVICES
Project Description:	
Replace water feature constructed in 1996 with modern play elements, safer flooring, and updated filter system.	

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
45-513-6503-76	DE ANZA PARK WATER FEATURE			\$ 175,000					\$ 175,000
Project TOTALS				\$ 175,000					\$ 175,000

Funding Sources:									
American Rescue Plan Act - FUND 45				\$ 175,000					\$ 175,000
TOTALS:				\$ 175,000					\$ 175,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Project Number:	650359
Project Title:	PLAYGROUND UPDATES & REPLACEMENT
Department:	COMMUNITY SERVICES
Project Description:	Gates Canyon Park (514) Replace play structures, pour in play surfacing, and shade sails . DeAnza Park (513) Replace 2-5 play structure on east side of property, pour-in-play surface (22/23). Replace 5-12 play structure, pour in play surface on east side of property plus swing set, pour-in-play surface on south side (23/24). Freedom Park (514) Replace play structure and include pour and play (22/23). Creekside Park (517) Replace large play structure, shade structure, and wood fiber with pour and play surface (24/25). Highlands (514) Replace play structure and wood fiber surface with pour in play surface (25/26).



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
45-519-6503-59	GATES CANYON PLAYGROUND		\$ 800,000						\$ 800,000
45-513-6503-60	DE ANZA PLAYGROUND		\$ 75,000	\$ 275,000					\$ 350,000
45-517-6503-74	CREEKSIDE PARK			\$ 175,000					\$ 175,000
45-514-6503-75	FREEDOM PARK			\$ 100,000					\$ 100,000
45-519-6503-61	HIGHLANDS PLAYGROUND		\$ 150,000						\$ 150,000
Project TOTALS			\$ 1,025,000	\$ 550,000					\$ 1,575,000

Funding Sources:										
American Rescue Plan Act - FUND 45			\$ 1,025,000	\$ 550,000						\$ 1,575,000
TOTALS:			\$ 1,025,000	\$ 550,000						\$ 1,575,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Location Map

Project Number:	650362
Project Title:	PICNIC SHELTER REPLACEMENT
Department:	COMMUNITY SERVICES
Project Description:	Gates Canyon Park (514) replace concrete picnic tables (x12), replace picnic shelters at DeAnza.

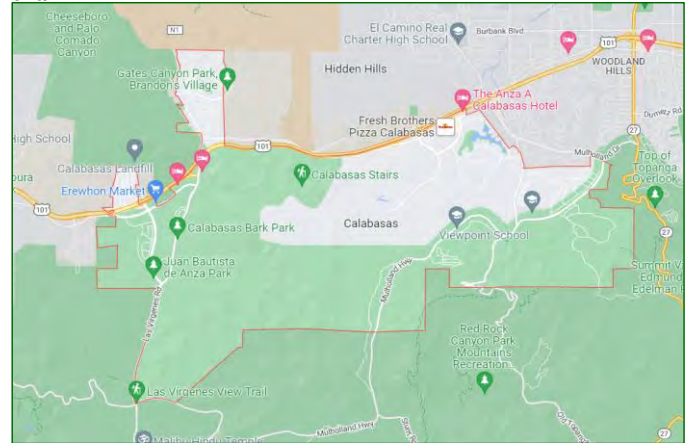


Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
45-519-6503-62	PICNIC SHELTER REPLACEMENT		\$ 25,000	\$ 100,000					\$ 125,000
45-513-6503-62	PICNIC SHELTER REPLACEMENT				\$ 100,000				\$ 100,000
Project TOTALS			\$ 25,000	\$ 100,000	\$ 100,000				\$ 225,000

Funding Sources:									
American Rescue Plan Act- Fund 45			\$ 25,000	\$ 100,000	\$ 100,000				\$ 225,000
TOTALS:			\$ 25,000	\$ 100,000	\$ 100,000				\$ 225,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2022/23 thru 2026/27**

Project Number:	650371
Project Title:	PARK LIGHTING UPGRADES
Department:	COMMUNITY SERVICES
Project Description:	Upgrade of lighting to LED and adding lighting to parks where necessary.



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
45-514-6503-71	PARK LIGHTING UPGRADES			\$ 100,000	\$ 100,000	\$ 100,000			\$ 300,000
Project TOTALS				\$ 100,000	\$ 100,000	\$ 100,000			\$ 300,000

Funding Sources:									
American Rescue Plan Act- Fund 45				\$ 100,000	\$ 100,000	\$ 100,000			\$ 300,000
TOTALS:				\$ 100,000	\$ 100,000	\$ 100,000			\$ 300,000

CITY of CALABASAS
 CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEARS 2022/23 thru 2026/27

Location Map

Project Number:	650000
Project Title:	TEEN PROGRAM STUDY
Department:	COMMUNITY SERVICES
Project Description:	
Enlist the services of a consulting firm to perform a study of teen programs offered in the City and make recommendations to update, improve, and add teen programming.	

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
10- 511-6500-00	TEEN PROGRAM STUDY		\$ 100,000						\$ 100,000
Project TOTALS			\$ 100,000						\$ 100,000

Funding Sources:									
GENERAL FUND - FUND 10			\$ 100,000						\$ 100,000
TOTALS:			\$ 100,000						\$ 100,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Project Number:	650363
Project Title:	HVAC REPLACEMENT
Department:	COMMUNITY SERVICES
Project Description:	HVAC Unit replacement or repair at: DeAnza Park (513) Tennis and Swim Center (521) Creekside (517) and Senior Center (518). Each facility has 3 - 5 units.



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
70-513-6503-63	HVAC REPLACEMENT	\$ 44,386		\$ 40,000					\$ 84,386
50-521-6503-63	HVAC REPLACEMENT				\$ 40,000	\$ 40,000			\$ 80,000
70-517-6503-63	HVAC REPLACEMENT						\$ 40,000		\$ 40,000
70-518-6503-63	HVAC REPLACEMENT						\$ 40,000		\$ 40,000
Project TOTALS		\$ 44,386		\$ 40,000	\$ 40,000	\$ 40,000	\$ 80,000		\$ 244,386

Funding Sources:									
TENNIS & SWIM CENTER OPERATION - FUND 50					\$ 40,000	\$ 40,000			\$ 80,000
DEFERRED MAINTENANCE- Fund 70	\$ 44,386			\$ 40,000			\$ 80,000		\$ 164,386
TOTALS:	\$ 44,386			\$ 40,000	\$ 40,000	\$ 40,000	\$ 80,000		\$ 244,386

CITY of CALABASAS
 CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEARS 2022/23 thru 2026/27

Location Map

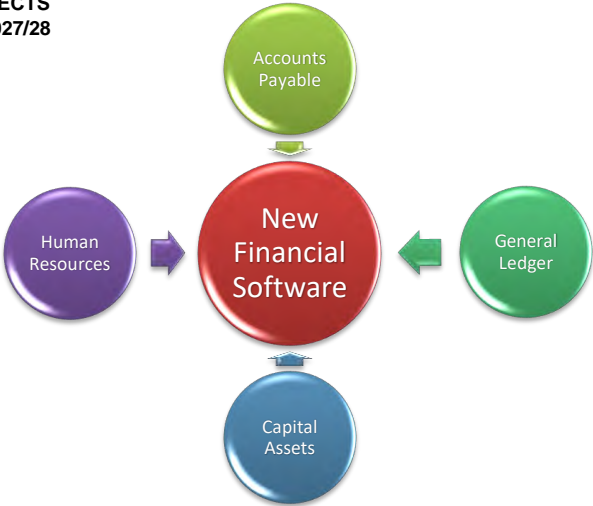
Project Number:	650370
Project Title:	PARK MONUMENT SIGNS
Department:	COMMUNITY SERVICES
Project Description:	<p>Create a standard park monument sign for nine parks/facilities; construct and install.</p>

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2023	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
10-514-6503-70	PARK MONUMENT SIGNS				\$ 150,000				\$ 150,000
Project TOTALS					\$ 150,000				\$ 150,000

Funding Sources:									
GENERAL FUND - FUND 10					\$ 150,000				\$ 150,000
TOTALS:					\$ 150,000				\$ 150,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Project Number:	650348
Project Title:	NEW FINANCIAL SOFTWARE
Department:	Finance
Project Description:	NEW FINANCIAL SOFTWARE REPLASING FUNDBALANCE THAT IS IN USE FOR MORE THAN 20 YEARS. THE UPGRADE WILL INTEGRATE CORE FINANCIAL APPLICATIONS WITH HUMAN RESOURCES AND OTHER COMPONENTS FOR EFFICIENCY AND BETTER REPORTING. ESTIMATED IMPLEMENTATION IS LATE 2023.



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
10-151-6503-48	NEW FINANCIAL SOFTWARE			\$ 200,000					\$ 200,000
Project TOTALS				\$ 200,000					\$ 200,000

Funding Sources:									
GENERAL FUND - FUND 10				\$ 200,000					\$ 200,000
TOTALS:				\$ 200,000					\$ 200,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Location Map

Project Number:	650364
Project Title:	CHAMBER MASTER CONTROL MEDIA & A/V
Department:	COMMUNICATIONS
Project Description:	
<p>The master control for the TV channel and the AV system in Council Chambers are original to the building (2008) and are in dire need of replacement. Typically, these systems last only around ten years and we are in year 16. In the future, we should schedule renovations for these locations as part of a regular CIP.</p>	

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
45-161-6503-64	CHAMBER MASTER CONTROL ME	\$ 65,000	\$ 360,000				\$ 100,000		\$ 525,000
Project TOTALS		\$ 65,000	\$ 360,000				\$ 100,000		\$ 525,000

Funding Sources:									
American Rescue Plan Act - FUND 45		\$ 65,000	\$ 360,000				\$ 100,000		\$ 525,000
TOTALS:		\$ 65,000	\$ 360,000				\$ 100,000		\$ 525,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Location Map

Project Number:	650373
Project Title:	FOUNDERS HALL AV SYSTEM
Department:	COMMUNICATIONS
Project Description:	
<p>The AV equipment inside Founders Hall is original to the structure (2008) and is on the edge of catastrophic failure. Typically, these systems last only 5-10 years and we are in year 16. We will replace all audio and video components. We will likely no longer need fixed cameras mounted on the walls, as they are rarely used and would be a waste of money. The preference is to insgtall higher-end multimedia equipment in this heavily-used site, and set aside money to keep it current in the future.</p>	

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2022/23 Estimated Carryover Amount	<u>ADDITIONAL FUNDING REQUEST</u>					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
45-161-6503-73	FOUNDERS HALL AV SYSTEM			\$ 150,000				\$ 100,000	\$ 250,000
Project TOTALS				\$ 150,000				\$ 100,000	\$ 250,000

Funding Sources:									
American Rescue Plan Act - FUND 45				\$ 150,000				\$ 100,000	\$ 250,000
TOTALS:				\$ 150,000				\$ 100,000	\$ 250,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Location Map

Project Number:	650377
Project Title:	WORKSTATION PHONE SYSTEM
Department:	COMMUNICATIONS
Project Description:	This project involves replacing the entire desktop phone system through Cty government -- all City hall phones as well as other locations. The Cisco phone system is several years old and in need of replacement. The new system calls for replacing the entire "back-end" as well as new phones at each workstation.

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
10-161-6503-77	WORKSTATION PHONE SYSTEM			\$ 100,000					\$ 100,000
Project TOTALS				\$ 100,000					\$ 100,000
Funding Sources:									
GENERAL FUND - FUND 10				\$ 100,000					\$ 100,000
TOTALS:				\$ 100,000					\$ 100,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2023/24 thru 2027/28**

Location Map

Project Number:	650378
Project Title:	CAPITAL NEEDS ASSEMENT CITY-WIDE
Department:	ADMINISTRATIVE SERVICES
Project Description:	
City hires a consultant to develop a plan to assess all city facilities and capital and project annual replacement and refurbishments costs by facility.	

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2022/23 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2023/24 Appropriation	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	
10-134-6503-78	CAPITAL NEEDS ASSEMENT CIT			\$ 50,000					\$ 50,000
Project TOTALS				\$ 50,000					\$ 50,000
Funding Sources:									
GENERAL FUND - FUND 10				\$ 50,000					\$ 50,000
TOTALS:				\$ 50,000					\$ 50,000



Appendix

CITY of CALABASAS
FUND DESCRIPTIONS

Fund Number	Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
10	GENERAL FUND	Property tax, sales tax, utility users tax, franchise fees, fines & forfeitures, investment interest, funds from other agencies, fees for service.	No	Primary City fund for operational expenditures.
11	Recoverable Projects Fund	Project deposits collected by the Community Development department.	Yes	Provide funding for Planning staff time, legal fees, and other related project expenses. Any excess funds in a deposit account are returned to the depositor.
12	South Coast Air Quality Management District Fund	City's share of additional motor vehicle registration fees imposed by SCAQMD	Yes	Implementation of mobile source emission reduction programs under the provision of California Clean Air Act.
13	Park & Recreation Improvement Fund	Grant revenues for parks and recreation	Yes	Parks and recreation improvement projects.
14	AB939 Fund	Funded by AB 939 fees collected from users by the waste haulers within the City	Yes	Funds are used on programs that promotes resource reduction, recycling and compositing as required by AB 939, passed in 1989
15	Gas Tax Fund	City's share of the motor vehicle gas tax imposed under the provisions of the Street and Highway Code of the State of California under Sections 2103, 2105, 2106, 2107 and 2107.5	Yes	Restricted for the acquisition, construction, improvement and maintenance of public streets.
16	Traffic Mitigation Fund	Fees to fund mitigation measures for increased traffic flows generated by developments within the City.	Yes	Funds to be used for projects that will improve traffic flow
17	<i>Landscape Maintenance District Fund</i>	<i>Not in use currently</i>	<i>Yes</i>	
18	Affordable Housing Fund	Fees in lieu of constructing affordable housing units on new developments to provide housing to very low, low and moderate income households.	Yes	Funds are used to account for expenditures associated with the retention and development of affordable housing units.
19	Las Virgenes / Lost Hills B & T Fund	Construction fee assessments	Yes	Funds are used to account for expenditures associated with the retention and development of affordable housing units.
20	Prop A Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 1980, tax has no end date. Metro returns 25% of the Proposition A tax to the cities in the County for transportation purposes.	Yes	Transit & Transportation projects within the City. Bus service, dial-a-ride services
21	LMD 21 - Ad Valorem Fund <i>(Landscape Maintenance District)</i>	Citywide property tax (1% base) upon each property within district boundaries and collected by Los Angeles County Tax Collector.	Yes	Provides funding for public street lighting and parkway/median landscape maintenance and improvement on designated landscape districts.
22	LLAD 22 - HOA Fund <i>(Lighting/Landscape Maintenance District)</i>	Special benefit assessment levied upon each property within district boundaries and collected by Los Angeles County Tax Collector. Landscaping and Lighting Act of 1972 (Streets & Highways 22500)	Yes	Provides funding for public street lighting and parkway/median landscape maintenance and improvement on designated landscape districts.

CITY of CALABASAS
FUND DESCRIPTIONS

Fund Number	Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
24	LLAD 24 Fund <i>(Lighting/Landscape Maintenance District)</i>	Special benefit assessment levied upon each property within district boundaries and collected by Los Angeles County Tax Collector. Landscaping and Lighting Act of 1972 (Streets & Highways 22500)	Yes	Provides funding for public street lighting and parkway/median landscape maintenance and improvement on designated landscape districts.
25	Prop C Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 1990, tax has no end date. Metro returns 20% of the Proposition C tax to the cities in the County for transportation purposes.	Yes	Transit & Transportation projects within the City. Bus service, dial-a-ride services
26	TDA - Transportation Development Act Fund (Articles 3)	Local transportation fund derived from 1/4 cent of general sales tax collected by State	Yes	Bicycle transportation and street/road maintenance related expenses.
27	LLAD 27 Fund <i>(Lighting/Landscape Maintenance District)</i>	Special benefit assessment levied upon each property within district boundaries and collected by Los Angeles County Tax Collector. Landscaping and Lighting Act of 1972 (Streets & Highways 22500)	Yes	Provides funding for public street lighting and parkway/median landscape maintenance and improvement on designated landscape districts.
28	Library Fund	Property taxes, City of Hidden Hills contribution, library fines, Federal/State grant funds, gifts, donations and fees for service	Yes	Use of this fund is limited to library purposes only including operating and maintenance expenditures.
29	Transit Fund	Money is transferred from other funds: Prop A, Prop C, Measure R and Measure M	Yes	Fund collects all the expenditures for transit services: bus, trolley, dial-a-ride and others.
30	Storm Damage Fund	Not in use currently		
31	Earthquake Damage Fund	Not in use currently		
32	LLAD 32 Fund <i>(Lighting/Landscape Maintenance District)</i>	Special benefit assessment levied upon each property within district boundaries and collected by Los Angeles County Tax Collector. Landscaping and Lighting Act of 1972 (Streets & Highways 22500)	Yes	Provides funding for public street lighting and parkway/median landscape maintenance and improvement on designated landscape districts.
33	Used Oil Grant Fund	State provided funds for recycling used oil	Yes	Expenditures related to used oil recycling
34	Measure R - MTA Local Return Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 2008; tax has 30 year life. Measure M passed in 2016 made this tax increase permanent. Metro returns 15% Measure R funds for local city sponsored improvements	Yes	Transit & Transportation projects within the City. Bus service, dial-a-ride services
35	CDBG Fund	Funds are allocated to the City by the Federal Housing and Urban Development Department through the County of Los Angeles	Yes	Funds are used to benefit low to moderate income persons or areas, eliminate slums or blighted areas.
36	Grants Fund	Funds are allocated to the City by Federal, State, County or MTA for a variety of purposes	Yes	Various grant expenditures are accounted for in the fund
37	Local Law Enforcement Block Grant Fund	Not in use currently		
38	COPS - AB 3229 Grant Fund	Citizens Option for Public Safety (COPS) adopted by AB 3229 (Brulte) in 1996. City receives \$100k annually	Yes	Funds are used to support police services

CITY of CALABASAS
FUND DESCRIPTIONS

Fund Number	Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
39	Measure R - MTA Transportation Projects Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 2008; tax has 30 year life. Metro funds certain capital projects within the City	Yes	Large transportation capital projects
40	Capital Improvement Fund	Transfers from other funds: General Fund, Gas Tax, LMDs, Prop A, Prop C, Measure R, Measure M, Grants, RMRA	Yes	Centralizing expenditures for large capital improvement projects within the City
41	Civic Center Construction Fund	Not in use currently		
42	City Hall Capital Fund	Original funding from General Fund transfers. Currently earning interest only.	No	Capital improvement projects related to extending the life of City Hall
45	American Rescue Plan Act	The American Rescue Plan Act of 2021		
46	Disaster Recovery Fund	Proceeds from SCE Woolsey Fire Settlement \$4 million	No	Can be used for any purpose. \$500,000 spent on Small Business Grants in FY 2020-21
47	Measure M - MTA Local Return Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 2016; tax has no end date. Metro returns 17% of Measure R funds for local city sponsored improvements	Yes	Transit & Transportation projects within the City. Bus service, dial-a-ride services
48	Library Capital Replacement Fund	Original funding from Library Fund transfers	No	Capital improvement projects related to extending the life of Library Building
49	Measure M - Traffic Improvement Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 2016; tax has no end date. Metro funds certain capital projects within the City	Yes	Large transportation capital projects
50	Tennis & Swim Center Fund	Tennis and Swim membership fees, tennis lesson fees	Yes	Operating and maintaining the Tennis & Swim Center including paying Top Seed Tennis Academy for their services
55	Agoura Hills Calabasas Community Center (AHCCC) Fund	AHCCC membership fees, gym fees, sports fees, room rental fees	Yes	Operating and maintaining the AHCCC along with purchasing equipment and capital projects
60	Management Reserve Fund	General Fund year-end surplus is transferred to this account. \$1.3 million land sale proceeds	No	Operating and maintaining the Tennis & Swim Center including paying Top Seed Tennis Academy for their services
61	Calabasas Park Improvements Fund	Not in use currently		
62	Measure W - Safe Clean Water Fund	Los Angeles County Flood Control District ~ Parcel Tax 2.5 cents per square foot. Passed by voters in 2018; tax has no end date. 40% of revenue generated within the City limits allocated back to city	Yes	Local stormwater and urban runoff and improve water quality
63	Road Maintenance & Rehabilitation Fund	City's share of the Senate Bill 1 (SB 1) signed into law April 2017. Fuel tax increase began 11-1-2017. Value-based transportation improvement fee began 1-1-2018. Price-based excise tax reset 7-1-2019. Zero emissions vehicle fee began 7-1-2020.	Yes	Can be used for any purpose
64	Quimby Act Fund	Quimby Act fees from developers in lieu of dedicating park land.	Yes	For use of construction of park facilities as a result of increased demand for parks resulting from new development.

CITY of CALABASAS
FUND DESCRIPTIONS

Fund Number	Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
65	Oak Tree Mitigation Fund	Fees to provide landscaping and trees in public areas resulting from the increase in demand from additional development.	Yes	To fund projects providing landscaping and trees in public areas.
67	Emergency COVID 19 Fund	Federal / State aid to cities for the COVID 19 declared emergency	Yes	Goods purchased to provide a safer more sanitary environment during the COVID 19 emergency: Plexiglas barriers, masks, alcohol wipes and other cleaning supplies
80	CFD 2018 Fund Commercial	Property Tax Assessments (Mello-Roos) from CFD 2001-1 on Commercial property located near City Hall	Yes	Funds are used for principal and interest payments on the CFD refunding bonds issued in 2018
81	1999 COP Fund Creekside, Civic Center	Not in use currently		
82	CFD 2001-1 Fund The Oaks	Not in use currently		
83	2005 COP Fund Refunding 1999 COP	Not in use currently		
84	CFD 2017 Fund The Oaks	Property Tax Assessments (Mello-Roos) from CFD 1999-1 on residential property located in "The Oaks" development	Yes	Funds are used for principal and interest payments on the CRD refunding bonds issued in 2017
85	2006 COP Fund Civic Center Financing	Not in use currently		
86	Los Virgenes Parking Administration Fund	Parking tickets generated within the JPA five cities: Agoura Hills, Calabasas, Hidden Hills, Malibu & Westlake Village	Yes	Operating costs of parking enforcement
87	2015 COP Fund Civic Center Project	Transfers in from the General Fund and Library Fund	Yes	Funds are used for principal and interest payments on the COP refunding bonds issued in 2015
88	Calabasas Education Fund	Not in use currently		
89	LVUSD Fund	Not in use currently		
90	General Fixed Assets Account Group	Not applicable	No	Self-balancing set of accounts to account for the general fixed assets of a governmental unit. The account group is not a fund. It provides double-entry control in memorandum fashion of fixed assets that are not accounted for specifically in a fund (e.g., proprietary fund).
95	General Long Term Debt Account Group	Not applicable	No	Grouping is used to account for the outstanding principal on all long-term debt except that payable from a special assessment, proprietary, or trust fund. At maturity, the funds are transferred to the debt service fund.

DEPARTMENT LISTING

Dept ID	Description	Department Group
111	Legislation & Policy	City Council
112	Boards & Commissions	City Council
121	Legal	City Council
131	City Clerk	City Clerk
132	Administrative Services	Administrative Services
133	General Services	Administrative Services
134	Non-Departmental	Finance
135	Personnel Services	Finance
136	Civic Center Operations & Maintenance	Public Works
141	City Management	City Manager's Office
151	Financial Management	Finance
152	Payroll & Revenue	Finance
161	Public Information	Communications
162	Information Technology	Communications
163	Telecom Regulation	Communications
211	LA Co. Sheriff's Department	Public Safety
212	Local Law Enforcement Grant	Public Safety
213	COPS Grant	Public Safety
221	LA Co. Fire District	Public Safety
222	Public Safety & Emergency Preparation	Public Safety
231	LA Co. Animal Services	Administrative Services
311	Administration & Engineering	Public Works
312	Street Maintenance Services	Public Works
313	Water Quality Enhancement	Public Works
314	Capital Improvement Program	Public Works
315	Natural Resource Protection	Public Works
319	Capital Improvements-Public Works	Public Works
321	General Landscape Maintenance	Public Works
322	LLAD 22 - HOA	Public Works
323	LLAD 24	Public Works
324	LLAD 27	Public Works
325	LLAD 32	Public Works
326	LMD 22 - Ad Valorem / CBA	Public Works
331	Transportation Planning	Public Works
332	Transportation Engineering/Operations	Public Works
333	Transit Services	Public Works
334	Intergovernmental Relations	Public Works
339	Capital Improvements-Transportation	Public Works

DEPARTMENT LISTING

Dept ID	Description	Department Group
411	Community Development Administration	Community Development
412	Planning Projects & Studies	Community Development
413	Development Review	Community Development
414	Natural Resource Protection	Community Development
415	Building Inspection	Community Development
416	Code Enforcement	Community Development
417	Community Development Block Grant	Community Development
419	Capital Improvements-Planning & Building	Community Development
511	Community Services Management	Community Services
512	Creekside Park	Community Services
513	De Anza Park/Recreation Program	Community Services
514	Parks Maintenance	Community Services
515	School Joint Use	Community Services
516	Special Events	Community Services
517	Klubhouse Preschool	Community Services
518	Senior Center	Community Services
519	Capital Improvements-Parks	Community Services
521	Health & Swim Center	Community Services
522	Top Seed Tennis Academy	Community Services
525	AHCCC Community Center	Community Services
531	Art Programs	Community Services
532	Calabasas Orchestra	Community Services
533	Library	Library

CITY of CALABASAS

FULL - TIME EMPLOYEE ALLOCATION COSTS by FUND

FY 2023 - 24

		General Fund	AB 939	Gas Tax HUTA	Prop A	LMD 22 Ad Valorem	LMD 22	LMD 24	Prop C	LMD 27	Library	LMD 32	Measure R	Measure M	Tennis & Swim	AHCCC	RMRA SB1	TOTAL
		10	14	15	20	21	22	24	25	27	28	32	34	47	50	55	63	
NAME	POSITION																	
Administrative Services																		
	McConville, Michael	Deputy City Manager	100 %															100 %
	Nelli, Natalia	Executive Assistant I	100 %															100 %
	Tijerino, Carolina	Senior Human Resources Analyst	100 %															100 %
City Clerk																		
	Hernandez, Maricela	City Clerk	100 %															100 %
	Mendoza, Analuz	Assistant to the City Clerk	100 %															100 %
City Council																		
	Albrecht, Edward	Council Member	100 %															100 %
	Bozajian, James	Council Member	100 %															100 %
	Kraut, Peter	Council Member	100 %															100 %
	Shapiro, David	Mayor	100 %															100 %
	Weintraub, Alicia	Mayor Pro Tem	100 %															100 %
City Management																		
	Krdilyan, Annie	Executive Assistant II	100 %															100 %
	Meik, Kindon	City Manager	100 %															100 %
Communications																		
	Gorgin, Karlo	Senior Media Specialist	100 %															100 %
	Mier, Jason	Senior Media Specialist	100 %															100 %
	Pasiliao, Ryan	Senior Information Technology Specialist	100 %															100 %
	Petros, Arvin	Media Supervisor	100 %															100 %
	Russo, Michael	Communications Director	100 %															100 %
	VACANT	Information Technology Specialist	40 %								60 %							100 %
	Yin, Tong	Information Systems Manager	100 %															100 %
	Zimmerman, Guadalupe Yadira	Executive Assistant II	100 %															100 %

CITY of CALABASAS

FULL - TIME EMPLOYEE ALLOCATION COSTS by FUND

FY 2023 - 24

		General Fund	AB 939	Gas Tax HUTA	Prop A	LMD 22 Ad Valorem	LMD 22	LMD 24	Prop C	LMD 27	Library	LMD 32	Measure R	Measure M	Tennis & Swim	AHCCC	RMRA SB1	TOTAL
		10	14	15	20	21	22	24	25	27	28	32	34	47	50	55	63	
NAME	POSITION																	
Community Development																		
	Bartlett, Thomas	City Planner	100 %															100 %
	Cohen, Sparky	Building Official	100 %															100 %
	Endreola, Gabriel	Building Inspector	100 %															100 %
	Georgeff, Angela	Associate Planner	100 %															100 %
	Flores, Ruben	Senior Building Inspector	100 %															100 %
	Johal, Savina	Assistant Planner	100 %															100 %
	Klein, Michael	Community Development Director	100 %															100 %
	Michitsch, Glenn	Senior Planner	100 %															100 %
	Parker, Elizabeth	Executive Assistant II	100 %															100 %
	Pesiri, Catherine	Permit Technician	100 %															100 %
	Rackerby, Jaclyn	Planner	100 %															100 %
	Robison, Mark	Executive Assistant I	100 %															100 %
	Saavedra, Armando	Code Enforcement Officer	100 %															100 %
	Savala, Alexander	Building Inspector	100 %															100 %
	Shinder, Monica	Permit Center Supervisor	100 %															100 %
	VACANT	Senior Code Enforcement Officer	100 %															100 %
Community Services																		
	Campbell, Jeffrey	Recreation Manager													70 %	30 %		100 %
	Cerna, Juana	Recreation Coordinator	100 %															100 %
	Eastman Haber, Amanda	Facility Supervisor	25 %													75 %		100 %
	Filice, Lana	Recreation Coordinator	100 %															100 %
	Green, Erica	Community Services Director	55 %												25 %	20 %		100 %
	Hernandez, Jennifer	Recreation Coordinator	100 %															100 %
	Kishimoto, Lorraine	Recreation Supervisor													100 %			100 %
	Milbrand, Kathleen	Recreation Coordinator													100 %			100 %
	Post, Kimberly	Facility Supervisor	100 %															100 %
	Shaheen, Patricia	Executive Assistant I	100 %															100 %
	Ferrara, Malea	Recreation Coordinator	100 %															100 %
	VACANT	Deputy Community Services Director	70 %												30 %			100 %
	VACANT	Recreation Coordinator														100 %		100 %
	VACANT	Recreation Coordinator														100 %		100 %
	VACANT	Recreation Coordinator														100 %		100 %

CITY of CALABASAS

FULL - TIME EMPLOYEE ALLOCATION COSTS by FUND

FY 2023 - 24

		General Fund	AB 939	Gas Tax HUTA	Prop A	LMD 22 Ad Valorem	LMD 22	LMD 24	Prop C	LMD 27	Library	LMD 32	Measure R	Measure M	Tennis & Swim	AHCCC	RMRA SB1	TOTAL	
		10	14	15	20	21	22	24	25	27	28	32	34	47	50	55	63		
NAME	POSITION																		
Finance																			
	Ahlers, Ron	Chief Financial Officer	100 %															100 %	
	Barancik, Luisa	Senior Accounting Specialist	100 %															100 %	
	Estrada, Jaafar	Accounting Specialist	100 %															100 %	
	Henry, Cedric	Grant/Contract Administrator	100 %															100 %	
	Lewis, Caroline	Accounting Specialist	100 %															100 %	
	Perez, Amy	Accounting Specialist	100 %															100 %	
	V A C A N T	Accounting Supervisor	100 %															100 %	
Library																			
	Abdali, Shabnam	Executive Assistant II									100 %							100 %	
	Ghosh, Suchandra	Library Circulation Supervisor									100 %							100 %	
	Lockwood, Barbara	City Librarian									100 %							100 %	
	Mierop, Kerrie	Librarian									100 %							100 %	
	Steward, Karilyn	Senior Librarian									100 %							100 %	
	Williams, Yasmine	Library Technical Services Coordinator									100 %							100 %	
Public Safety																			
	Larson, Debra	Public Safety Coordinator	100 %															100 %	
	Michael Dyer	Emergency Services Manager	100 %															100 %	
Public Works																			
	Agee, Johnny Ray	Maintenance Technician II	100 %															100 %	
	Bezdecny, Tra'a	Assistant Engineer			50 %				50 %									100 %	
	Espindola, Alfredo	Maintenance Technician I				100 %												100 %	
	Ford, Anna Marie	Executive Assistant II	96 %			2 %							1 %	1 %				100 %	
	Hernandez, Edgar	Landscape Maintenance Inspector				30 %	50 %	15 %		5 %								100 %	
	Hernandez, Jose Luis	Public Works Superintendent	81 %		2 %	2 %							5 %	5 %			5 %	100 %	
	Holden, Tatiana	Deputy Public Works Director	76 %		2 %	2 %							4 %	15 %			1 %	100 %	
	Melton, Heather	Landscape District Maintenance Manager				30 %	50 %	15 %		5 %								100 %	
	Rodriguez, Armando	Maintenance Technician II	52 %								48 %							100 %	
	Rodriguez, Jorge	Maintenance Technician I	52 %								48 %							100 %	
	Saucedo Barbosa, Francisco	Maintenance Technician I	98 %		1 %												1 %	100 %	
	Sheikhlar, Soheil	Assistant Engineer	78 %		3 %	6 %								7 %			6 %	100 %	
	VACANT	Environmental Services Supervisor	50 %	50 %														100 %	
	VACANT	Maintenance Inspector	100 %															100 %	
	VACANT	Public Works Director/City Engineer	82 %	2 %	1 %	2 %	5 %	1 %	1 %			1 %	5 %					100 %	
TOTAL			6,055 %	52 %	9 %	52 %	177 %	101 %	31 %	50 %	10 %	756 %	1 %	15 %	28 %	325 %	425 %	13 %	8,100 %

**ITEM 5 ATTACHMENT 2
RESOLUTION NO. 2023-1858**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, APPROVING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR THE CITY FOR THE FISCAL YEAR JULY 1, 2023 THROUGH JUNE 30, 2024, PROVIDING FOR THE APPROPRIATIONS AND EXPENDITURES OF ALL SUMS SET FORTH IN SAID BUDGET AND REPEALING ALL RESOLUTIONS IN CONFLICT HEREWITH.

WHEREAS, the City Manager has submitted to the City Council of Calabasas a City Manager Recommended budget for the fiscal year (FY) July 1, 2023 through June 30, 2024; and

WHEREAS, after examination, deliberation and due consideration, the City Council has approved the same; and

WHEREAS, it is the intention of this City Council to adopt the budget submitted by the City Manager during the June 21, 2023 Council Meeting.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Calabasas, California, as follows:

1. That certain document referred to as the "Detailed Budget FY 2023-24 & 2024-25" presented by the City Manager is hereby adopted and the appropriations for the annual budget of the City of Calabasas for the FY July 1, 2023 through June 30, 2024 is hereby approved.
2. The several amounts stated in the annual budget shall become and thereafter be appropriated to the offices, departments, activities, objects and purposes stated therein and said monies are hereby authorized to be expended for the purposes and objects specified in said budget.
3. Total authorized full-time permanent employees are 81 for FY 2023-24.
4. All revenue in excess of expenditures and encumbrances as of the close of FY 2022-23 not otherwise re-appropriated above are hereby appropriated to the applicable fund operating reserve on June 30, 2023.

All resolutions in conflict herewith are hereby expressly repealed. This resolution shall become effective immediately upon adoption.

The City Clerk shall certify to the adoption and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 21st day of June 2023.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

APPROVED AS TO FORM:

Matthew Summers, City Attorney
Colantuono, Highsmith & Whatley, PC
City Attorney

ITEM 5 ATTACHMENT 3
RESOLUTION NO. 2023-1859

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-2024.

WHEREAS, the voters approved the Gann Spending-Limitation Initiative (Proposition 4) on November 6, 1979, adding Article XIII B to the Constitution of the State of California to establish and define annual appropriation limits on state and local governmental entities; and

WHEREAS, SB 1352 provides for the implementation of Article XIII B by defining various terms used in this article and prescribing procedures to be used in implementing specific provisions of the article, including the establishment by resolution each year by the governing body of each local jurisdiction of its appropriations limits; and

WHEREAS, the Fiscal Year 2023-2024 appropriations limitation has been calculated in accordance with the State Constitution and applicable sections of the Government Code by adjusting the Fiscal Year 2022-2023 appropriations limit of \$38,481,256 by the percentage change in the County of Los Angeles population of negative -075% and the percentage change of cost-of-living factor based on the per capita personal income of 4.44% as determined by the State of California, Department of Finance.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Calabasas, as follows:

SECTION 1. That the Appropriations Limit for the City of Calabasas for Fiscal Year 2023-2024 is \$39,889,670.

SECTION 2. That the City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 21st day of June 2023.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

APPROVED AS TO FORM:

Matthew Summers, City Attorney
Colantuono, Highsmith & Whatley, PC
City Attorney

ITEM 5 ATTACHMENT 4
RESOLUTION NO. 2023-1860

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, APPROVING A SALARY SCHEDULE FOR FULL-TIME PERMANENT EMPLOYEES AND RESCINDING RESOLUTION 2023-1839.

This resolution shall be effective as of the paycheck of July 14, 2023.

SECTION 1. DEFINITIONS

Full-Time Permanent Employees. A full-time permanent employee is one whose position is allocated in the budget and who regularly works a minimum of forty (40) hours per workweek on a continuing basis. Such employees are hired for an indefinite and unspecified duration.

The following salary ranges are hereby established.

FULL-TIME PERMANENT EMPLOYEE SALARY RANGES

A. Council

POSITION	MONTHLY SALARY*
Council Member	\$1,171

* In accordance with Ordinance 2022-397, and effective with the paycheck of January 13, 2023.

B. City Manager

POSITION	MONTHLY SALARY**
City Manager	\$21,000

** In accordance with City Manager Employment Agreement

C. Management Classification

POSITION	SALARY SCHEDULE NUMBER
Assistant City Manager	P213
Chief Financial Officer	P213
Community Development Director	P213
Public Works Director/City Engineer	P213
Communications Director	P197
Community Services Director	P197
Deputy City Manager	P197

D. Mid-Management Classification

POSITION	SALARY SCHEDULE NUMBER
Deputy Public Works Director	P188
City Clerk	P176
City Librarian	P176
City Planner	P176
Information Systems Manager	P176
Building Official	P167
Deputy Community Services Director	P167
Accounting Supervisor	P162
Environmental Services Supervisor	P162
Landscape District Maintenance Manager	P162
Public Works Superintendent	P162
Recreation Manager	P162

E. Professional/Supervisory Classification

POSITION	SALARY SCHEDULE NUMBER
Senior Civil Engineer	P162
Senior Planner	P154
Senior Human Resources Analyst	P147
Senior Management Analyst	P147
Senior Librarian	P137
Media Supervisor	P132
Facility Supervisor	P132
Recreation Supervisor	P132

F. Professional/Technical Classification

POSITION	SALARY SCHEDULE NUMBER
Planner	P147
Associate Civil Engineer	P147
Associate Planner	P142
Assistant Engineer	P132
Grant/Contract Administrator	P132
Management Analyst	P132
Public Safety Coordinator	P132
Senior Building Inspector	P132
Senior Code Enforcement Officer	P132
Senior Information Technology Specialist	P132
Senior Public Works Inspector	P132
Assistant Planner	P123
Human Resources Specialist	P123
Librarian	P123
Library Circulation Supervisor	P123
Senior Media Specialist	P120
Assistant to the City Clerk	P117
Building Inspector	P117
Landscape Maintenance Inspector	P117
Maintenance Inspector	P117
Permit Center Supervisor	P117
Code Enforcement Officer	P116
Senior Accounting Specialist	P116
Recreation Coordinator	P114

G. Administrative/General Support Classification

POSITION	SALARY SCHEDULE NUMBER
Information Technology Specialist	P112
Accounting Specialist	P107
Executive Assistant II	P107
Building Assistant	P107
Executive Assistant I	P102
Library Technical Services Coordinator	P94
Library Technician	P94
Maintenance Technician II	P94
Maintenance Technician I	P87

SECTION 2. ESTABLISHMENT OF COMPENSATION PROCEDURE

- A. The City Manager shall recommend to the City Council the prescribed salary ranges for all classifications. The compensation for the City Manager shall be set by the City Council.

- B. At any time during the fiscal year, the City Manager is authorized to adjust the full-time position to a different salary schedule number.
 - 1. The adjustment for any full-time position may not exceed 15 percent in a fiscal year. If a full-time position is adjusted more than once in a fiscal year, the total adjustment, measured from the pre-adjusted baseline, may not exceed 15 percent in that fiscal year.
 - 2. Adjustments must be based on findings. Findings must relate to a change in duties, job conditions, salary comparison to similar positions in comparable public agencies, or any other similar basis.
 - 3. Adjustments are completely separate from merit increases. Merit increases relate to an individual employee. Adjustments relate to all employees of a position within the relevant classification.
 - 4. Adjustments are not retroactive. Adjustments are determined at the sole discretion of the City Manager and employees have no right to such adjustments.
 - 5. Adjustments do not require approval or resolution of the City Council. The City Council, the Deputy City Manager, and Chief Financial Officer

shall be notified of such adjustments and the findings which support them, in writing.

6. All such adjustments shall be subject to budget appropriation and may not be approved if to do so would exceed existing budget authority unless made contingent upon a budget amendment approved by the City Council.
7. Title change adjustments are authorized, provided that there is no increase in the total authorized full-time employee count.
8. The Salary Schedule for Full-Time Permanent positions (attached) is shown as a bi-weekly schedule for accounting and payroll purposes.

Resolution No. 2023-1839, and any conflicting provisions previously adopted, are hereby rescinded.

To the extent the provisions of this Resolution No. 2023-1860 are substantially the same as any other resolution or action of the City Council, the provisions of Resolution 2023-1860 shall be construed as continuations of these other enactments, and not as new enactments.

The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 21st day of June, 2023.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

APPROVED AS TO FORM:

Matthew Summers
Colantuono Highsmith & Whatley
City Attorney

CITY OF CALABASAS
PERMANENT POSITIONS
BI-WEEKLY WAGE RANGE / STEP SCHEDULE
Effective with paycheck dated July 14, 2023

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
P1	887.20	909.38	932.11	955.41	979.30	1,003.78	1,028.87	1,054.59	1,080.95	1,107.97
P2	896.07	918.47	941.43	964.97	989.09	1,013.82	1,039.17	1,065.15	1,091.78	1,119.07
P3	905.03	927.66	950.85	974.62	998.99	1,023.96	1,049.56	1,075.80	1,102.70	1,130.27
P4	914.08	936.93	960.35	984.36	1,008.97	1,034.19	1,060.04	1,086.54	1,113.70	1,141.54
P5	923.22	946.30	969.96	994.21	1,019.07	1,044.55	1,070.66	1,097.43	1,124.87	1,152.99
P6	932.45	955.76	979.65	1,004.14	1,029.24	1,054.97	1,081.34	1,108.37	1,136.08	1,164.48
P7	941.77	965.31	989.44	1,014.18	1,039.53	1,065.52	1,092.16	1,119.46	1,147.45	1,176.14
P8	951.19	974.97	999.34	1,024.32	1,049.93	1,076.18	1,103.08	1,130.66	1,158.93	1,187.90
P9	960.70	984.72	1,009.34	1,034.57	1,060.43	1,086.94	1,114.11	1,141.96	1,170.51	1,199.77
P10	970.31	994.57	1,019.43	1,044.92	1,071.04	1,097.82	1,125.27	1,153.40	1,182.24	1,211.80
P11	980.01	1,004.51	1,029.62	1,055.36	1,081.74	1,108.78	1,136.50	1,164.91	1,194.03	1,223.88
P12	989.81	1,014.56	1,039.92	1,065.92	1,092.57	1,119.88	1,147.88	1,176.58	1,205.99	1,236.14
P13	999.71	1,024.70	1,050.32	1,076.58	1,103.49	1,131.08	1,159.36	1,188.34	1,218.05	1,248.50
P14	1,009.71	1,034.95	1,060.82	1,087.34	1,114.52	1,142.38	1,170.94	1,200.21	1,230.22	1,260.98
P15	1,019.81	1,045.31	1,071.44	1,098.23	1,125.69	1,153.83	1,182.68	1,212.25	1,242.56	1,273.62
P16	1,030.01	1,055.76	1,082.15	1,109.20	1,136.93	1,165.35	1,194.48	1,224.34	1,254.95	1,286.32
P17	1,040.31	1,066.32	1,092.98	1,120.30	1,148.31	1,177.02	1,206.45	1,236.61	1,267.53	1,299.22
P18	1,050.71	1,076.98	1,103.90	1,131.50	1,159.79	1,188.78	1,218.50	1,248.96	1,280.18	1,312.18
P19	1,061.22	1,087.75	1,114.94	1,142.81	1,171.38	1,200.66	1,230.68	1,261.45	1,292.99	1,325.31
P20	1,071.83	1,098.63	1,126.10	1,154.25	1,183.11	1,212.69	1,243.01	1,274.09	1,305.94	1,338.59
P21	1,082.55	1,109.61	1,137.35	1,165.78	1,194.92	1,224.79	1,255.41	1,286.80	1,318.97	1,351.94
P22	1,093.38	1,120.71	1,148.73	1,177.45	1,206.89	1,237.06	1,267.99	1,299.69	1,332.18	1,365.48
P23	1,104.31	1,131.92	1,160.22	1,189.23	1,218.96	1,249.43	1,280.67	1,312.69	1,345.51	1,379.15
P24	1,115.35	1,143.23	1,171.81	1,201.11	1,231.14	1,261.92	1,293.47	1,325.81	1,358.96	1,392.93
P25	1,126.50	1,154.66	1,183.53	1,213.12	1,243.45	1,274.54	1,306.40	1,339.06	1,372.54	1,406.85
P26	1,137.77	1,166.21	1,195.37	1,225.25	1,255.88	1,287.28	1,319.46	1,352.45	1,386.26	1,420.92
P27	1,149.15	1,177.88	1,207.33	1,237.51	1,268.45	1,300.16	1,332.66	1,365.98	1,400.13	1,435.13
P28	1,160.64	1,189.66	1,219.40	1,249.89	1,281.14	1,313.17	1,346.00	1,379.65	1,414.14	1,449.49
P29	1,172.25	1,201.56	1,231.60	1,262.39	1,293.95	1,326.30	1,359.46	1,393.45	1,428.29	1,464.00
P30	1,183.97	1,213.57	1,243.91	1,275.01	1,306.89	1,339.56	1,373.05	1,407.38	1,442.56	1,478.62
P31	1,195.81	1,225.71	1,256.35	1,287.76	1,319.95	1,352.95	1,386.77	1,421.44	1,456.98	1,493.40
P32	1,207.77	1,237.96	1,268.91	1,300.63	1,333.15	1,366.48	1,400.64	1,435.66	1,471.55	1,508.34
P33	1,219.85	1,250.35	1,281.61	1,313.65	1,346.49	1,380.15	1,414.65	1,450.02	1,486.27	1,523.43
P34	1,232.05	1,262.85	1,294.42	1,326.78	1,359.95	1,393.95	1,428.80	1,464.52	1,501.13	1,538.66
P35	1,244.37	1,275.48	1,307.37	1,340.05	1,373.55	1,407.89	1,443.09	1,479.17	1,516.15	1,554.05
P36	1,256.81	1,288.23	1,320.44	1,353.45	1,387.29	1,421.97	1,457.52	1,493.96	1,531.31	1,569.59
P37	1,269.38	1,301.11	1,333.64	1,366.98	1,401.15	1,436.18	1,472.08	1,508.88	1,546.60	1,585.27
P38	1,282.07	1,314.12	1,346.97	1,380.64	1,415.16	1,450.54	1,486.80	1,523.97	1,562.07	1,601.12
P39	1,294.89	1,327.26	1,360.44	1,394.45	1,429.31	1,465.04	1,501.67	1,539.21	1,577.69	1,617.13
P40	1,307.84	1,340.54	1,374.05	1,408.40	1,443.61	1,479.70	1,516.69	1,554.61	1,593.48	1,633.32
P41	1,320.92	1,353.94	1,387.79	1,422.48	1,458.04	1,494.49	1,531.85	1,570.15	1,609.40	1,649.64
P42	1,334.13	1,367.48	1,401.67	1,436.71	1,472.63	1,509.45	1,547.19	1,585.87	1,625.52	1,666.16
P43	1,347.47	1,381.16	1,415.69	1,451.08	1,487.36	1,524.54	1,562.65	1,601.72	1,641.76	1,682.80
P44	1,360.94	1,394.96	1,429.83	1,465.58	1,502.22	1,539.78	1,578.27	1,617.73	1,658.17	1,699.62
P45	1,374.55	1,408.91	1,444.13	1,480.23	1,517.24	1,555.17	1,594.05	1,633.90	1,674.75	1,716.62
P46	1,388.30	1,423.01	1,458.59	1,495.05	1,532.43	1,570.74	1,610.01	1,650.26	1,691.52	1,733.81
P47	1,402.18	1,437.23	1,473.16	1,509.99	1,547.74	1,586.43	1,626.09	1,666.74	1,708.41	1,751.12
P48	1,416.20	1,451.61	1,487.90	1,525.10	1,563.23	1,602.31	1,642.37	1,683.43	1,725.52	1,768.66
P49	1,430.36	1,466.12	1,502.77	1,540.34	1,578.85	1,618.32	1,658.78	1,700.25	1,742.76	1,786.33
P50	1,444.66	1,480.78	1,517.80	1,555.75	1,594.64	1,634.51	1,675.37	1,717.25	1,760.18	1,804.18
P51	1,459.11	1,495.59	1,532.98	1,571.30	1,610.58	1,650.84	1,692.11	1,734.41	1,777.77	1,822.21
P52	1,473.70	1,510.54	1,548.30	1,587.01	1,626.69	1,667.36	1,709.04	1,751.77	1,795.56	1,840.45
P53	1,488.44	1,525.65	1,563.79	1,602.88	1,642.95	1,684.02	1,726.12	1,769.27	1,813.50	1,858.84
P54	1,503.32	1,540.90	1,579.42	1,618.91	1,659.38	1,700.86	1,743.38	1,786.96	1,831.63	1,877.42
P55	1,518.35	1,556.31	1,595.22	1,635.10	1,675.98	1,717.88	1,760.83	1,804.85	1,849.97	1,896.22

**CITY OF CALABASAS
PERMANENT POSITIONS
BI-WEEKLY WAGE RANGE / STEP SCHEDULE
Effective with paycheck dated July 14, 2023**

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
P56	1,533.53	1,571.87	1,611.17	1,651.45	1,692.74	1,735.06	1,778.44	1,822.90	1,868.47	1,915.18
P57	1,548.87	1,587.59	1,627.28	1,667.96	1,709.66	1,752.40	1,796.21	1,841.12	1,887.15	1,934.33
P58	1,564.36	1,603.47	1,643.56	1,684.65	1,726.77	1,769.94	1,814.19	1,859.54	1,906.03	1,953.68
P59	1,580.00	1,619.50	1,659.99	1,701.49	1,744.03	1,787.63	1,832.32	1,878.13	1,925.08	1,973.21
P60	1,595.80	1,635.70	1,676.59	1,718.50	1,761.46	1,805.50	1,850.64	1,896.91	1,944.33	1,992.94
P61	1,611.76	1,652.05	1,693.35	1,735.68	1,779.07	1,823.55	1,869.14	1,915.87	1,963.77	2,012.86
P62	1,627.88	1,668.58	1,710.29	1,753.05	1,796.88	1,841.80	1,887.85	1,935.05	1,983.43	2,033.02
P63	1,644.16	1,685.26	1,727.39	1,770.57	1,814.83	1,860.20	1,906.71	1,954.38	2,003.24	2,053.32
P64	1,660.60	1,702.12	1,744.67	1,788.29	1,833.00	1,878.83	1,925.80	1,973.95	2,023.30	2,073.88
P65	1,677.21	1,719.14	1,762.12	1,806.17	1,851.32	1,897.60	1,945.04	1,993.67	2,043.51	2,094.60
P66	1,693.98	1,736.33	1,779.74	1,824.23	1,869.84	1,916.59	1,964.50	2,013.61	2,063.95	2,115.55
P67	1,710.92	1,753.69	1,797.53	1,842.47	1,888.53	1,935.74	1,984.13	2,033.73	2,084.57	2,136.68
P68	1,728.03	1,771.23	1,815.51	1,860.90	1,907.42	1,955.11	2,003.99	2,054.09	2,105.44	2,158.08
P69	1,745.31	1,788.94	1,833.66	1,879.50	1,926.49	1,974.65	2,024.02	2,074.62	2,126.49	2,179.65
P70	1,762.76	1,806.83	1,852.00	1,898.30	1,945.76	1,994.40	2,044.26	2,095.37	2,147.75	2,201.44
P71	1,780.39	1,824.90	1,870.52	1,917.28	1,965.21	2,014.34	2,064.70	2,116.32	2,169.23	2,223.46
P72	1,798.19	1,843.14	1,889.22	1,936.45	1,984.86	2,034.48	2,085.34	2,137.47	2,190.91	2,245.68
P73	1,816.17	1,861.57	1,908.11	1,955.81	2,004.71	2,054.83	2,106.20	2,158.86	2,212.83	2,268.15
P74	1,834.33	1,880.19	1,927.19	1,975.37	2,024.75	2,075.37	2,127.25	2,180.43	2,234.94	2,290.81
P75	1,852.67	1,898.99	1,946.46	1,995.12	2,045.00	2,096.13	2,148.53	2,202.24	2,257.30	2,313.73
P76	1,871.20	1,917.98	1,965.93	2,015.08	2,065.46	2,117.10	2,170.03	2,224.28	2,279.89	2,336.89
P77	1,889.91	1,937.16	1,985.59	2,035.23	2,086.11	2,138.26	2,191.72	2,246.51	2,302.67	2,360.24
P78	1,908.81	1,956.53	2,005.44	2,055.58	2,106.97	2,159.64	2,213.63	2,268.97	2,325.69	2,383.83
P79	1,927.90	1,976.10	2,025.50	2,076.14	2,128.04	2,181.24	2,235.77	2,291.66	2,348.95	2,407.67
P80	1,947.18	1,995.86	2,045.76	2,096.90	2,149.32	2,203.05	2,258.13	2,314.58	2,372.44	2,431.75
P81	1,966.65	2,015.82	2,066.22	2,117.88	2,170.83	2,225.10	2,280.73	2,337.75	2,396.19	2,456.09
P82	1,986.32	2,035.98	2,086.88	2,139.05	2,192.53	2,247.34	2,303.52	2,361.11	2,420.14	2,480.64
P83	2,006.18	2,056.33	2,107.74	2,160.43	2,214.44	2,269.80	2,326.55	2,384.71	2,444.33	2,505.44
P84	2,026.24	2,076.90	2,128.82	2,182.04	2,236.59	2,292.50	2,349.81	2,408.56	2,468.77	2,530.49
P85	2,046.50	2,097.66	2,150.10	2,203.85	2,258.95	2,315.42	2,373.31	2,432.64	2,493.46	2,555.80
P86	2,066.97	2,118.64	2,171.61	2,225.90	2,281.55	2,338.59	2,397.05	2,456.98	2,518.40	2,581.36
P87	2,087.64	2,139.83	2,193.33	2,248.16	2,304.36	2,361.97	2,421.02	2,481.55	2,543.59	2,607.18
P88	2,108.52	2,161.23	2,215.26	2,270.64	2,327.41	2,385.60	2,445.24	2,506.37	2,569.03	2,633.26
P89	2,129.61	2,182.85	2,237.42	2,293.36	2,350.69	2,409.46	2,469.70	2,531.44	2,594.73	2,659.60
P90	2,150.91	2,204.68	2,259.80	2,316.30	2,374.21	2,433.57	2,494.41	2,556.77	2,620.69	2,686.21
P91	2,172.42	2,226.73	2,282.40	2,339.46	2,397.95	2,457.90	2,519.35	2,582.33	2,646.89	2,713.06
P92	2,194.14	2,248.99	2,305.21	2,362.84	2,421.91	2,482.46	2,544.52	2,608.13	2,673.33	2,740.16
P93	2,216.08	2,271.48	2,328.27	2,386.48	2,446.14	2,507.29	2,569.97	2,634.22	2,700.08	2,767.58
P94	2,238.24	2,294.20	2,351.56	2,410.35	2,470.61	2,532.38	2,595.69	2,660.58	2,727.09	2,795.27
P95	2,260.62	2,317.14	2,375.07	2,434.45	2,495.31	2,557.69	2,621.63	2,687.17	2,754.35	2,823.21
P96	2,283.23	2,340.31	2,398.82	2,458.79	2,520.26	2,583.27	2,647.85	2,714.05	2,781.90	2,851.45
P97	2,306.06	2,363.71	2,422.80	2,483.37	2,545.45	2,609.09	2,674.32	2,741.18	2,809.71	2,879.95
P98	2,329.12	2,387.35	2,447.03	2,508.21	2,570.92	2,635.19	2,701.07	2,768.60	2,837.82	2,908.77
P99	2,352.41	2,411.22	2,471.50	2,533.29	2,596.62	2,661.54	2,728.08	2,796.28	2,866.19	2,937.84
P100	2,375.93	2,435.33	2,496.21	2,558.62	2,622.59	2,688.15	2,755.35	2,824.23	2,894.84	2,967.21
P101	2,399.69	2,459.68	2,521.17	2,584.20	2,648.81	2,715.03	2,782.91	2,852.48	2,923.79	2,996.88
P102	2,423.69	2,484.28	2,546.39	2,610.05	2,675.30	2,742.18	2,810.73	2,881.00	2,953.03	3,026.86
P103	2,447.93	2,509.13	2,571.86	2,636.16	2,702.06	2,769.61	2,838.85	2,909.82	2,982.57	3,057.13
P104	2,472.41	2,534.22	2,597.58	2,662.52	2,729.08	2,797.31	2,867.24	2,938.92	3,012.39	3,087.70
P105	2,497.13	2,559.56	2,623.55	2,689.14	2,756.37	2,825.28	2,895.91	2,968.31	3,042.52	3,118.58
P106	2,522.10	2,585.15	2,649.78	2,716.02	2,783.92	2,853.52	2,924.86	2,997.98	3,072.93	3,149.75
P107	2,547.32	2,611.00	2,676.28	2,743.19	2,811.77	2,882.06	2,954.11	3,027.96	3,103.66	3,181.25
P108	2,572.79	2,637.11	2,703.04	2,770.62	2,839.89	2,910.89	2,983.66	3,058.25	3,134.71	3,213.08
P109	2,598.52	2,663.48	2,730.07	2,798.32	2,868.28	2,939.99	3,013.49	3,088.83	3,166.05	3,245.20
P110	2,624.51	2,690.12	2,757.37	2,826.30	2,896.96	2,969.38	3,043.61	3,119.70	3,197.69	3,277.63

CITY OF CALABASAS
PERMANENT POSITIONS
BI-WEEKLY WAGE RANGE / STEP SCHEDULE
Effective with paycheck dated July 14, 2023

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
P111	2,650.76	2,717.03	2,784.96	2,854.58	2,925.94	2,999.09	3,074.07	3,150.92	3,229.69	3,310.43
P112	2,677.27	2,744.20	2,812.81	2,883.13	2,955.21	3,029.09	3,104.82	3,182.44	3,262.00	3,343.55
P113	2,704.04	2,771.64	2,840.93	2,911.95	2,984.75	3,059.37	3,135.85	3,214.25	3,294.61	3,376.98
P114	2,731.08	2,799.36	2,869.34	2,941.07	3,014.60	3,089.97	3,167.22	3,246.40	3,327.56	3,410.75
P115	2,758.39	2,827.35	2,898.03	2,970.48	3,044.74	3,120.86	3,198.88	3,278.85	3,360.82	3,444.84
P116	2,785.97	2,855.62	2,927.01	3,000.19	3,075.19	3,152.07	3,230.87	3,311.64	3,394.43	3,479.29
P117	2,813.83	2,884.18	2,956.28	3,030.19	3,105.94	3,183.59	3,263.18	3,344.76	3,428.38	3,514.09
P118	2,841.97	2,913.02	2,985.85	3,060.50	3,137.01	3,215.44	3,295.83	3,378.23	3,462.69	3,549.26
P119	2,870.39	2,942.15	3,015.70	3,091.09	3,168.37	3,247.58	3,328.77	3,411.99	3,497.29	3,584.72
P120	2,899.09	2,971.57	3,045.86	3,122.01	3,200.06	3,280.06	3,362.06	3,446.11	3,532.26	3,620.57
P121	2,928.08	3,001.28	3,076.31	3,153.22	3,232.05	3,312.85	3,395.67	3,480.56	3,567.57	3,656.76
P122	2,957.36	3,031.29	3,107.07	3,184.75	3,264.37	3,345.98	3,429.63	3,515.37	3,603.25	3,693.33
P123	2,986.93	3,061.60	3,138.14	3,216.59	3,297.00	3,379.43	3,463.92	3,550.52	3,639.28	3,730.26
P124	3,016.80	3,092.22	3,169.53	3,248.77	3,329.99	3,413.24	3,498.57	3,586.03	3,675.68	3,767.57
P125	3,046.97	3,123.14	3,201.22	3,281.25	3,363.28	3,447.36	3,533.54	3,621.88	3,712.43	3,805.24
P126	3,077.44	3,154.38	3,233.24	3,314.07	3,396.92	3,481.84	3,568.89	3,658.11	3,749.56	3,843.30
P127	3,108.21	3,185.92	3,265.57	3,347.21	3,430.89	3,516.66	3,604.58	3,694.69	3,787.06	3,881.74
P128	3,139.29	3,217.77	3,298.21	3,380.67	3,465.19	3,551.82	3,640.62	3,731.64	3,824.93	3,920.55
P129	3,170.68	3,249.95	3,331.20	3,414.48	3,499.84	3,587.34	3,677.02	3,768.95	3,863.17	3,959.75
P130	3,202.39	3,282.45	3,364.51	3,448.62	3,534.84	3,623.21	3,713.79	3,806.63	3,901.80	3,999.35
P131	3,234.41	3,315.27	3,398.15	3,483.10	3,570.18	3,659.43	3,750.92	3,844.69	3,940.81	4,039.33
P132	3,266.75	3,348.42	3,432.13	3,517.93	3,605.88	3,696.03	3,788.43	3,883.14	3,980.22	4,079.73
P133	3,299.42	3,381.91	3,466.46	3,553.12	3,641.95	3,733.00	3,826.33	3,921.99	4,020.04	4,120.54
P134	3,332.41	3,415.72	3,501.11	3,588.64	3,678.36	3,770.32	3,864.58	3,961.19	4,060.22	4,161.73
P135	3,365.73	3,449.87	3,536.12	3,624.52	3,715.13	3,808.01	3,903.21	4,000.79	4,100.81	4,203.33
P136	3,399.39	3,484.37	3,571.48	3,660.77	3,752.29	3,846.10	3,942.25	4,040.81	4,141.83	4,245.38
P137	3,433.38	3,519.21	3,607.19	3,697.37	3,789.80	3,884.55	3,981.66	4,081.20	4,183.23	4,287.81
P138	3,467.71	3,554.40	3,643.26	3,734.34	3,827.70	3,923.39	4,021.47	4,122.01	4,225.06	4,330.69
P139	3,502.39	3,589.95	3,679.70	3,771.69	3,865.98	3,962.63	4,061.70	4,163.24	4,267.32	4,374.00
P140	3,537.41	3,625.85	3,716.50	3,809.41	3,904.65	4,002.27	4,102.33	4,204.89	4,310.01	4,417.76
P141	3,572.78	3,662.10	3,753.65	3,847.49	3,943.68	4,042.27	4,143.33	4,246.91	4,353.08	4,461.91
P142	3,608.51	3,698.72	3,791.19	3,885.97	3,983.12	4,082.70	4,184.77	4,289.39	4,396.62	4,506.54
P143	3,644.60	3,735.72	3,829.11	3,924.84	4,022.96	4,123.53	4,226.62	4,332.29	4,440.60	4,551.62
P144	3,681.05	3,773.08	3,867.41	3,964.10	4,063.20	4,164.78	4,268.90	4,375.62	4,485.01	4,597.14
P145	3,717.86	3,810.81	3,906.08	4,003.73	4,103.82	4,206.42	4,311.58	4,419.37	4,529.85	4,643.10
P146	3,755.04	3,848.92	3,945.14	4,043.77	4,144.86	4,248.48	4,354.69	4,463.56	4,575.15	4,689.53
P147	3,792.59	3,887.40	3,984.59	4,084.20	4,186.31	4,290.97	4,398.24	4,508.20	4,620.91	4,736.43
P148	3,830.52	3,926.28	4,024.44	4,125.05	4,228.18	4,333.88	4,442.23	4,553.29	4,667.12	4,783.80
P149	3,868.83	3,965.55	4,064.69	4,166.31	4,270.47	4,377.23	4,486.66	4,598.83	4,713.80	4,831.65
P150	3,907.52	4,005.21	4,105.34	4,207.97	4,313.17	4,421.00	4,531.53	4,644.82	4,760.94	4,879.96
P151	3,946.60	4,045.27	4,146.40	4,250.06	4,356.31	4,465.22	4,576.85	4,691.27	4,808.55	4,928.76
P152	3,986.07	4,085.72	4,187.86	4,292.56	4,399.87	4,509.87	4,622.62	4,738.19	4,856.64	4,978.06
P153	4,025.93	4,126.58	4,229.74	4,335.48	4,443.87	4,554.97	4,668.84	4,785.56	4,905.20	5,027.83
P154	4,066.19	4,167.84	4,272.04	4,378.84	4,488.31	4,600.52	4,715.53	4,833.42	4,954.26	5,078.12
P155	4,106.85	4,209.52	4,314.76	4,422.63	4,533.20	4,646.53	4,762.69	4,881.76	5,003.80	5,128.90
P156	4,147.92	4,251.62	4,357.91	4,466.86	4,578.53	4,692.99	4,810.31	4,930.57	5,053.83	5,180.18
P157	4,189.40	4,294.14	4,401.49	4,511.53	4,624.32	4,739.93	4,858.43	4,979.89	5,104.39	5,232.00
P158	4,231.29	4,337.07	4,445.50	4,556.64	4,670.56	4,787.32	4,907.00	5,029.68	5,155.42	5,284.31
P159	4,273.60	4,380.44	4,489.95	4,602.20	4,717.26	4,835.19	4,956.07	5,079.97	5,206.97	5,337.14
P160	4,316.34	4,424.25	4,534.86	4,648.23	4,764.44	4,883.55	5,005.64	5,130.78	5,259.05	5,390.53
P161	4,359.50	4,468.49	4,580.20	4,694.71	4,812.08	4,932.38	5,055.69	5,182.08	5,311.63	5,444.42
P162	4,403.10	4,513.18	4,626.01	4,741.66	4,860.20	4,981.71	5,106.25	5,233.91	5,364.76	5,498.88
P163	4,447.13	4,558.31	4,672.27	4,789.08	4,908.81	5,031.53	5,157.32	5,286.25	5,418.41	5,553.87
P164	4,491.60	4,603.89	4,718.99	4,836.96	4,957.88	5,081.83	5,208.88	5,339.10	5,472.58	5,609.39
P165	4,536.52	4,649.93	4,766.18	4,885.33	5,007.46	5,132.65	5,260.97	5,392.49	5,527.30	5,665.48

**CITY OF CALABASAS
PERMANENT POSITIONS
BI-WEEKLY WAGE RANGE / STEP SCHEDULE
Effective with paycheck dated July 14, 2023**

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
P166	4,581.89	4,696.44	4,813.85	4,934.20	5,057.56	5,184.00	5,313.60	5,446.44	5,582.60	5,722.17
P167	4,627.71	4,743.40	4,861.99	4,983.54	5,108.13	5,235.83	5,366.73	5,500.90	5,638.42	5,779.38
P168	4,673.99	4,790.84	4,910.61	5,033.38	5,159.21	5,288.19	5,420.39	5,555.90	5,694.80	5,837.17
P169	4,720.73	4,838.75	4,959.72	5,083.71	5,210.80	5,341.07	5,474.60	5,611.47	5,751.76	5,895.55
P170	4,767.94	4,887.14	5,009.32	5,134.55	5,262.91	5,394.48	5,529.34	5,667.57	5,809.26	5,954.49
P171	4,815.62	4,936.01	5,059.41	5,185.90	5,315.55	5,448.44	5,584.65	5,724.27	5,867.38	6,014.06
P172	4,863.78	4,985.37	5,110.00	5,237.75	5,368.69	5,502.91	5,640.48	5,781.49	5,926.03	6,074.18
P173	4,912.42	5,035.23	5,161.11	5,290.14	5,422.39	5,557.95	5,696.90	5,839.32	5,985.30	6,134.93
P174	4,961.54	5,085.58	5,212.72	5,343.04	5,476.62	5,613.54	5,753.88	5,897.73	6,045.17	6,196.30
P175	5,011.16	5,136.44	5,264.85	5,396.47	5,531.38	5,669.66	5,811.40	5,956.69	6,105.61	6,258.25
P176	5,061.27	5,187.80	5,317.50	5,450.44	5,586.70	5,726.37	5,869.53	6,016.27	6,166.68	6,320.85
P177	5,111.88	5,239.68	5,370.67	5,504.94	5,642.56	5,783.62	5,928.21	6,076.42	6,228.33	6,384.04
P178	5,163.00	5,292.08	5,424.38	5,559.99	5,698.99	5,841.46	5,987.50	6,137.19	6,290.62	6,447.89
P179	5,214.63	5,345.00	5,478.63	5,615.60	5,755.99	5,899.89	6,047.39	6,198.57	6,353.53	6,512.37
P180	5,266.78	5,398.45	5,533.41	5,671.75	5,813.54	5,958.88	6,107.85	6,260.55	6,417.06	6,577.49
P181	5,319.45	5,452.44	5,588.75	5,728.47	5,871.68	6,018.47	6,168.93	6,323.15	6,481.23	6,643.26
P182	5,372.64	5,506.96	5,644.63	5,785.75	5,930.39	6,078.65	6,230.62	6,386.39	6,546.05	6,709.70
P183	5,426.37	5,562.03	5,701.08	5,843.61	5,989.70	6,139.44	6,292.93	6,450.25	6,611.51	6,776.80
P184	5,480.63	5,617.65	5,758.09	5,902.04	6,049.59	6,200.83	6,355.85	6,514.75	6,677.62	6,844.56
P185	5,535.44	5,673.83	5,815.68	5,961.07	6,110.10	6,262.85	6,419.42	6,579.91	6,744.41	6,913.02
P186	5,590.79	5,730.56	5,873.82	6,020.67	6,171.19	6,325.47	6,483.61	6,645.70	6,811.84	6,982.14
P187	5,646.70	5,787.87	5,932.57	6,080.88	6,232.90	6,388.72	6,548.44	6,712.15	6,879.95	7,051.95
P188	5,703.17	5,845.75	5,991.89	6,141.69	6,295.23	6,452.61	6,613.93	6,779.28	6,948.76	7,122.48
P189	5,760.20	5,904.21	6,051.82	6,203.12	6,358.20	6,517.16	6,680.09	6,847.09	7,018.27	7,193.73
P190	5,817.80	5,963.25	6,112.33	6,265.14	6,421.77	6,582.31	6,746.87	6,915.54	7,088.43	7,265.64
P191	5,875.98	6,022.88	6,173.45	6,327.79	6,485.98	6,648.13	6,814.33	6,984.69	7,159.31	7,338.29
P192	5,934.74	6,083.11	6,235.19	6,391.07	6,550.85	6,714.62	6,882.49	7,054.55	7,230.91	7,411.68
P193	5,994.09	6,143.94	6,297.54	6,454.98	6,616.35	6,781.76	6,951.30	7,125.08	7,303.21	7,485.79
P194	6,054.03	6,205.38	6,360.51	6,519.52	6,682.51	6,849.57	7,020.81	7,196.33	7,376.24	7,560.65
P195	6,114.57	6,267.43	6,424.12	6,584.72	6,749.34	6,918.07	7,091.02	7,268.30	7,450.01	7,636.26
P196	6,175.72	6,330.11	6,488.36	6,650.57	6,816.83	6,987.25	7,161.93	7,340.98	7,524.50	7,712.61
P197	6,237.48	6,393.42	6,553.26	6,717.09	6,885.02	7,057.15	7,233.58	7,414.42	7,599.78	7,789.77
P198	6,299.85	6,457.35	6,618.78	6,784.25	6,953.86	7,127.71	7,305.90	7,488.55	7,675.76	7,867.65
P199	6,362.85	6,521.92	6,684.97	6,852.09	7,023.39	7,198.97	7,378.94	7,563.41	7,752.50	7,946.31
P200	6,426.48	6,587.14	6,751.82	6,920.62	7,093.64	7,270.98	7,452.75	7,639.07	7,830.05	8,025.80
P201	6,490.74	6,653.01	6,819.34	6,989.82	7,164.57	7,343.68	7,527.27	7,715.45	7,908.34	8,106.05
P202	6,555.65	6,719.54	6,887.53	7,059.72	7,236.21	7,417.12	7,602.55	7,792.61	7,987.43	8,187.12
P203	6,621.21	6,786.74	6,956.41	7,130.32	7,308.58	7,491.29	7,678.57	7,870.53	8,067.29	8,268.97
P204	6,687.42	6,854.61	7,025.98	7,201.63	7,381.67	7,566.21	7,755.37	7,949.25	8,147.98	8,351.68
P205	6,754.29	6,923.15	7,096.23	7,273.64	7,455.48	7,641.87	7,832.92	8,028.74	8,229.46	8,435.20
P206	6,821.83	6,992.38	7,167.19	7,346.37	7,530.03	7,718.28	7,911.24	8,109.02	8,311.75	8,519.54
P207	6,890.05	7,062.30	7,238.86	7,419.83	7,605.33	7,795.46	7,990.35	8,190.11	8,394.86	8,604.73
P208	6,958.95	7,132.92	7,311.24	7,494.02	7,681.37	7,873.40	8,070.24	8,272.00	8,478.80	8,690.77
P209	7,028.54	7,204.25	7,384.36	7,568.97	7,758.19	7,952.14	8,150.94	8,354.71	8,563.58	8,777.67
P210	7,098.83	7,276.30	7,458.21	7,644.67	7,835.79	8,031.68	8,232.47	8,438.28	8,649.24	8,865.47
P211	7,169.82	7,349.07	7,532.80	7,721.12	7,914.15	8,112.00	8,314.80	8,522.67	8,735.74	8,954.13
P212	7,241.52	7,422.56	7,608.12	7,798.32	7,993.28	8,193.11	8,397.94	8,607.89	8,823.09	9,043.67
P213	7,313.94	7,496.79	7,684.21	7,876.32	8,073.23	8,275.06	8,481.94	8,693.99	8,911.34	9,134.12



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JUNE 1, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MICHAEL DYER, PUBLIC SAFETY AND PREPAREDNESS MANAGER

SUBJECT: APPROVE THE PURCHASE AND PLACEMENT OF ADDITIONAL SAFETY SPEED MESSAGE SIGNS IN THE CITY OF CALABASAS

MEETING DATE: JUNE 21, 2023

SUMMARY RECOMMENDATION:

Review the existing placement of Safety Speed Message Signs and approve the purchase and placement of two additional Safety Speed Message Signs and one additional combination message board trailer within the city limits.

BACKGROUND:

As part of the 2022-23 Strategic Priorities Work Plan, the Council identified speeding and street racing as an issue of concern. In meetings with the Public Safety Committee, Mayor pro Tem Weintraub and Mayor Shapiro have recommended increasing the number of speed radars in the community.

The purpose of this report is to request City Council approval and authorize the City Manager to purchase and place two additional Safety Speed Message Signs within the City of Calabasas and one combination message board that also has radar capability. The Public Safety and Emergency Preparedness Director and Interim Public Works Director will collaborate with the Lost Hills Sheriff Station to deploy the signs at speeding hotspots based on prior data derived from the city's radar trailers, tickets and/or traffic incidents.

The new message signs and trailer will have the capability to retrieve traffic data and provide a report that will allow the city and the Lost Hills Sheriff to identify speeding hotspots throughout the city and staff appropriate law enforcement assets as needed. The new message signs are portable and can be placed along with the trailer to identify new locations and times where speeding most occurs.

The larger message trailer offers several enhancements during emergencies such as:

- Increased mobility
- A larger message sign (24" vs 18") for Evacuation Routes or Shelter Locations
- Larger solar panels and battery pack to extend operation

DISCUSSION/ANALYSIS:

Safe speeds are a core principle of the Safe System Approach since humans are less likely to survive high-speed crashes. Enforcing safe speeds has been challenging; however, with more information and tools communities can make progress in reducing speeds. Agencies can use Safety Speed Message Signs as an effective and reliable technology to supplement more traditional methods of enforcement, engineering measures, and education to alter the social norms of speeding. Safety Speed Message Signs use radar to detect speeding of vehicles that are violating a set speed threshold.

Currently, the city has (8) pole mounted signs deployed at the following locations. These signs are not capable of retrieving traffic data.

1. Two on NB and SB Pkwy Calabasas just north of Park Entrada
2. SB Pkwy Calabasas just south of the roundabout
3. SB Las Virgenes Road, just north of Lost Hills Road
4. WB Mulholland Hwy, near Eddingham
5. Two on Mulholland Hwy near Viewpoint school (owned by Viewpoint)
6. Park Sorrento near City Hall

The city currently has three trailer signs. One of the signs is a speed radar sign. The second sign is a 48" by 96" combination message board that is also capable of speed radar, and the third sign is an arrow sign used only for traffic control. The speed radar trailer sign and the combination message board also have the capability of traffic data download but currently there is not any compatible software to produce reports. One of the current speed radar trailers is currently rotated around the city between the following locations.

1. 4245 Meadowlark Dr
2. 3566 Adamsville Ave
3. Las Virgenes Road north of Oak Glen
4. Valmar/ Old Topanga Canyon Road
5. 3766 Eddingham Ave.

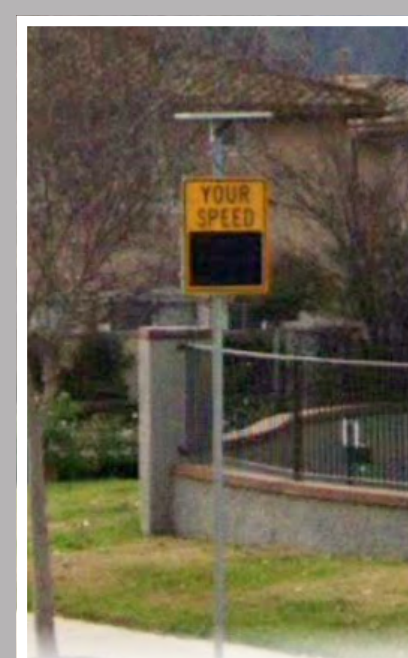
FISCAL IMPACT/SOURCE OF FUNDING:

The cost of the portable Safety Speed Message Signs is approximately \$7000 each for a total of \$14,000. The combination message board/speed radar trailer is approximately \$19,000. The items will be funded out of Woolsey Settlement funds as approved by Council at the May 31, 2023 council meeting. Total cost will be \$33,000.

REQUESTED ACTION: Approve the purchase and placement of two additional Safety Speed Message Signs and one additional combination message board trailer within the city limits.

ATTACHMENT:

- A. Map of existing fixed sign locations



1. Las Virgenes Rd

2. Parkway Calabastas

3. Parkway Calabastas

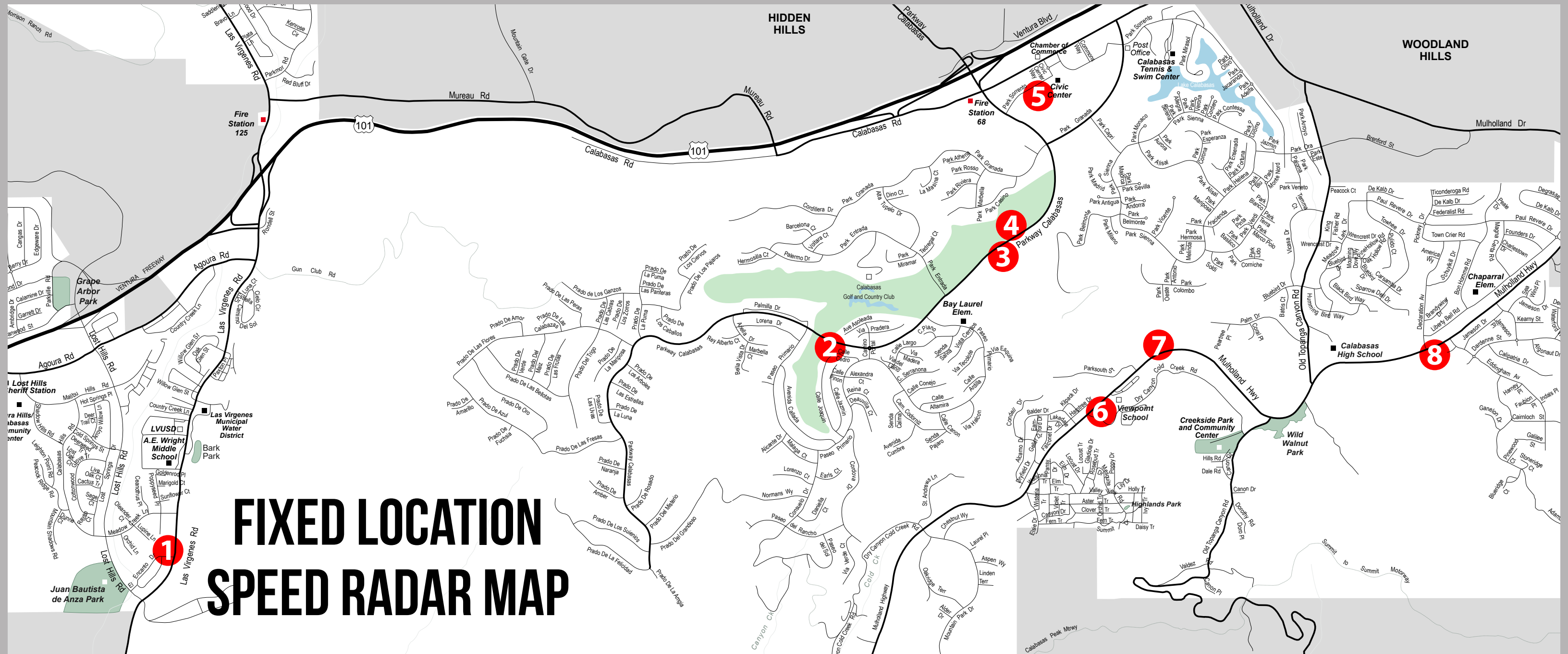
4. Parkway Calabastas

5. Park Sorrento

6. Mulholland Dr.

7. Mulholland Dr.

8. Mulholland Dr.





CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JUNE 12, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: TATIANA HOLDEN, DEPUTY PUBLIC WORKS DIRECTOR
TRA'A BEZDECNY, ASSISTANT ENGINEER**

**SUBJECT: RECOMMENDATION TO APPROVE RESOLUTION 2023-1849
ADOPTING CALABASAS ZERO-EMISSION BUS ROLLOUT PLAN**

MEETING

DATE: JUNE 21, 2023

SUMMARY RECOMMENDATION:

Recommendation to the City Council to approve Resolution 2023-1849, adopting the Calabasas Zero-Emission Bus Rollout Plan.

BACKGROUND:

In 2019, the California Air Resources Board (CARB) approved the Innovative Clean Transit (ICT) regulation. This regulation requires all public transit agencies to gradually transition bus fleets to zero-emission technologies. As a small transit agency, Calabasas Transit will be required to purchase only Zero-Emission Vehicles (ZEVs) beginning 2029 (see Attachment A). In order to have a successful transformation for bus fleets, ICT regulation requires transit agencies to submit a complete Zero-Emission Bus Rollout Plan. This Rollout Plan will serve as a blueprint and will help agencies work through potential challenges and explore solutions. The Calabasas Transit Program is required to submit a Rollout Plan (see Attachment B), approved by Council Resolution (see Attachment C) to CARB by July 1, 2023.

DISCUSSION AND ANALYSIS:

ICT Regulation provides guidance for the Rollout Plan including required and supplemental components. The attached Rollout Plan includes information regarding our existing fleet, future bus purchase options, future infrastructure options, a proposed timeline, and potential funding sources.

This Rollout Plan is intended to be a base framework, providing goals and direction for Transit Staff and providing CARB with information regarding what transit agencies may need additional assistance with in order to remain in compliance with ICT Regulation.

The plan establishes a goal of a full fleet transition by 2040. In order to support this, zero-emission technologies are identified, a schedule of bus purchases and infrastructure improvements is provided. The plan also explains how the City will deploy in disadvantaged communities, how operators and maintenance staff will be trained on the new technology, and funding sources available to the City.

FISCAL IMPACT/SOURCE OF FUNDING:

Approving this resolution has no fiscal impact. Future funding to complete the plan will come from Metro Prop A&C, TDA3 Money, SCAQMD, and various grant programs.

REQUESTED ACTION:

The City Council approve Resolution 2023-1849, adopting the Calabasas Zero-Emission Bus Rollout Plan.

ATTACHMENT:

- Attachment A: ICT Regulation § 2023.1. Zero-Emission Bus Requirements
- Attachment B: ZEB Rollout Plan
- Attachment C: Resolution 2023-1849

LEGAL DISCLAIMER & USER'S NOTICE

Unofficial electronic version of the Innovative Clean Transit regulation

Unofficial Electronic Version

This unofficial electronic version of the Innovative Clean Transit regulation was produced by California Air Resources Board (CARB) staff for the reader's convenience. CARB staff removed the underline and strikeout formatting which exists in the Final Regulation Order approved by the Office of Administrative Law (OAL) on August 13, 2019, effective October 1, 2019. The following version is not an official legal edition of title 13, California Code of Regulations (CCR), sections 2023 and 2023.1–2023.11. While reasonable steps have been taken to make this unofficial version accurate, the officially published CCR takes precedence if there are any discrepancies.

Official Legal Edition

The official legal edition of title 13, CCR, sections 2023 and 2023.1–2023.11 is available at the OAL website: <https://oal.ca.gov/publications/ccr/>

Online California Code of Regulations: <https://govt.westlaw.com/calregs/index>

Title 13. Motor Vehicles

Division 3. Air Resources Board

Chapter 1. Motor Vehicle Pollution Control Devices

Article 4.3. Innovative Clean Transit

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Final Regulation Order

Amend sections 2023, 2023.1, 2023.2, 2023.3, and 2023.4, title 13, California Code of Regulations, to read as follows, add new sections 2023.5 – 2023.11, and codify under new Article 4.3.

Article 4.3. Innovative Clean Transit.

§ 2023. Innovative Clean Transit Regulations Applicability and Scope.

(a) Applicability.

(1) Except as provided in sections 2023(a)(2), these Innovative Clean Transit regulations, title 13, article 4.3, California Code of Regulations, apply to a transit agency that owns, operates, leases, rents, or contracts with another entity to operate buses in California.

(2) These regulations do not apply to any of the following:

(A) Vehicles that operate on rails, trolleybuses, or school buses, even if operated by a transit agency;

(B) Caltrans, Caltrain, Amtrak, or any local school district.

(b) **Definitions.** For the purposes of the regulations in this Article 4.3, the following definitions apply:

(1) “Active Bus” means a bus in a particular fleet at year-end that is available to operate in revenue service, including a spare bus and a bus temporarily out of service for routine maintenance and minor repairs. A bus in storage, an emergency contingency vehicle, a bus removed from the active bus fleet and awaiting sale, or a bus out of service for an extended period of time for major repairs is not considered an active bus.

- (2) "Air Basin" has the same meaning as defined in section 39012 of the Health and Safety Code.
- (3) "Annual Maximum Service" means the number of buses in revenue service that are operated during the peak season of the year, on the week and day that maximum service is provided, but excludes demand response buses. Annual maximum service excludes the following:
- (A) An atypical day, on which the transit agency provides extra service to meet demands for special events such as conventions, parades, or public celebrations, or operates significantly reduced service because of unusually bad weather (e.g., snowstorms, hurricanes, tornadoes, earthquakes) or major public disruptions (e.g., terrorism); or
- (B) One-time special events.
- (4) "Articulated Bus" is a 54-foot to 60-foot bus with two connected passenger compartments.
- (5) "Battery Electric Bus" means a bus that has an all-electric propulsion system and relies only on batteries to store electricity received from an external power source of the vehicle. It has no internal combustion engine in the powertrain for the vehicle.
- (6) "Bus" means a rubber-tire vehicle designed to transport passengers by road with gross vehicle weight rating (GVWR) greater than 14,000 pounds, but does not include a trolleybus as specified in section 2023(a)(2)(A).
- (7) "Bus Purchase" or "Purchase" means the transit agency has identified, committed and encumbered funds and executes one of the following:
- (A) A written "Notice to Proceed" executed by a transit agency to a bus manufacturer to begin production of a bus either:

1. Under a previously-entered purchase contract; or

2. To execute a contract option;

or,

(B) If no Notice to Proceed is issued, a written purchase agreement between a transit agency and a bus manufacturer that specifies the date when the bus manufacturer is to proceed with the work to manufacture the bus; or

(C) A signed written lease agreement between a transit agency and a bus manufacturer or sales representatives for a new bus to be placed in revenue service for a contract term of five years or more.

(8) “Bus Testing Report” means the complete test report for a bus model required by title 49 of the Code of Federal Regulations (CFR) section 665.13. These bus tests are also commonly called “Altoona Testing”.

(9) “Bus Type” means a bus body configuration, including a bus, articulated bus, over-the-road bus, double-decker bus, and cutaway buses.

(10) “CalEnviroScreen” means a mapping tool that is developed by the Office of Environmental Health Hazard Assessment (OEHHA) at the request of the California Environmental Protection Agency (CalEPA) to identify California’s most pollution-burdened and vulnerable communities based on geographic, socioeconomic, public health, and environmental hazard criteria. The CalEnviroScreen is available for public use at <https://oehha.ca.gov/calenviroscreen>.

(11) “CARB” is the same as California Air Resources Board.

(12) “Compressed Natural Gas” or “CNG” has the same meaning as specified in the Low Carbon Fuel Standard Regulation, title 17, California Code of Regulations, section 95481(a)(27).

(13) “Conventional Internal Combustion Engine Bus” means a bus with an internal combustion engine (ICE) propulsion system or a combination of an

internal combustion engine with an electric propulsion system commonly referred to as a hybrid powertrain.

- (14) “Conversion to a Zero-Emission Bus” means converting a conventional internal combustion engine bus to a zero-emission bus as defined in section 2023(b)(54).
- (15) “Criteria Pollutants” or “Criteria Air Pollutants” are air pollutants for which air quality criteria have been issued by the Administrator of the United States Environmental Protection Agency under title 42 of the, U.S.C. section 7408.
- (16) “Curb Weight” has the same meaning as defined in title 49 of Code of Federal Regulations, section 571.3.
- (17) “Cutaway Bus” means a vehicle in which a bus body designed to transport passengers is mounted on the chassis of a van or light- or medium-duty truck chassis, and that has a GVWR greater than 14,000 pounds but not more than 26,000 pounds. The original van or light- or medium- duty truck chassis may be reinforced or extended. A cutaway bus may accommodate some standing passengers.
- (18) “Date In-Service” means the date a purchased bus is brought into revenue service.
- (19) “Demand Response” has the same meaning as defined in title 49 of the Code of Federal Regulations, section 604.3(g).
- (20) “Diesel” has the same meaning as defined in title 13, California Code of Regulations, sections 2281 and 2282.
- (21) “Double-Decker” means a high-capacity bus that has two levels of seating, one over the other, connected by one or more stairways. Total bus height is usually 13 to 14.5 feet, and typical passenger seating capacity ranges from 40 to 80 people.

- (22) “Emergency” has the same meaning as defined in title 49 of U.S.C., section 5324(a)(2).
- (23) “Emergency Contingency Vehicle” is a revenue vehicle removed from an active bus fleet for local emergencies after this revenue vehicle has reached the end of its normal minimum useful life.
- (24) “Engine Family Name” or “EFN” is an identifier, which is unique to an engine of a specific model year, build, and manufacturer, and can be found on the emission control label located on the engine.
- (25) “Executive Officer” means the Executive Officer of the California Air Resources Board (CARB) or his/her designee.
- (26) “FTA” is the Federal Transit Administration.
- (27) “Fuel Cell Electric Bus” or “FCEB” means an electric bus that uses both a hydrogen fuel cell stack and a battery for propulsion. The fuel cell stack generates electricity on board to charge the battery that powers the on board motor. It has no internal combustion engine in the powertrain. A fuel cell electric bus relies on its hydrogen tank and fuel cell stack on board for its energy supply.
- (28) “Gradeability” means a vehicle’s ability to climb slopes.
- (29) “Gross Vehicle Weight Rating” or “GVWR” has the same meaning as defined in California Vehicle Code, section 350, subdivision (a).
- (30) “Large Transit Agency” means either:
- (A) A transit agency that operates either in the South Coast or the San Joaquin Valley Air Basin and operates more than 65 buses in annual maximum service; or
 - (B) A transit agency that does not operate in the South Coast or San Joaquin Valley Air Basin and has at least 100 buses in annual maximum service in

an urbanized area with a population of at least 200,000 as last published by the Bureau of Census before December 31, 2017.

- (31) “Low-NOx Engine” has the same meaning as defined in title 13 of the California Code of Regulations, section 2208(c)(18).
- (32) “Manufacture Year” means the year of original manufacture of the vehicle. It is not necessarily the same as the model year.
- (33) “Metropolitan Planning Organization” or “MPO” has the same meaning as defined in 49 U.S.C. section 5303(b)(2).
- (34) “Minimum Useful Life” means the minimum years of service or accumulations of miles at which a transit agency is allowed to retire its federally funded bus without penalty under the terms of federal funding requirements.
- (35) “New Bus” means a bus, the equitable or legal title to which has never been transferred to a first entity who in good faith purchases the bus for purposes other than resale.
- (36) “New Entrant” means a transit agency that is newly established or is created through a merger of two or more transit agencies on or after December 31, 2017.
- (37) “Notice to Proceed” means a written direction to a bus manufacturer to commence production of a bus as provided in a contract.
- (38) “NOx” means oxides of nitrogen.
- (39) “NOx Exempt Areas” means the following counties and air basins: Alpine, Amador, Butte, Calaveras, Colusa, Del Norte, Eastern Kern (portion of Kern County within the Eastern Kern Air Pollution Control District), Glenn, Humboldt, Inyo, Lake, Lassen, Mariposa, Mendocino, Modoc, Mono, Monterey, Nevada, Northern Sonoma (as defined in title 17, California Code

of Regulations, section 60100(e)), Plumas, San Benito, San Luis Obispo, Santa Barbara, Santa Cruz, Shasta, Sierra, Siskiyou, Northern Sutter (portion of Sutter County that is north of the line that extends from the south east corner of Colusa County to the southwest corner of Yuba County), the portion of El Dorado that is within the Lake Tahoe Air Basin (as defined in title 17, California Code of Regulations, section 60113), the portion of Placer that is East of Highway 89 or within the Lake Tahoe Air Basin, Trinity, Tehama, Tuolumne, and Yuba.

- (40) "Orange County Bus Cycle" means a chassis dynamometer test developed by West Virginia University based on real bus operating data from the Orange County Transportation Authority. The test is based on Society of Automotive Engineers (SAE) International Recommended Practice for Measuring Fuel Economy and Emissions of Hybrid-Electric and Conventional Heavy-Duty Vehicles J2711_200209 (September 20, 2002), available at: https://www.sae.org/standards/content/j2711_200209/, which is incorporated by reference.
- (41) "Over-The-Road Bus" means a bus characterized by an elevated passenger deck located over a baggage compartment. They are customarily used for long-distance bus services or connecting outlying areas with central cities with limited stops. Over-The-Road buses are also commonly called Coaches or Motor Coaches.
- (42) "Regional Transportation Planning Organization" has the same meaning as defined in 49 U.S.C. section 5303(b)(5).
- (43) "Renewable Diesel" or "Renewable Hydrocarbon Diesel" has the same meaning as defined in title 17, California Code of Regulations, section 95481(a)(123).
- (44) "Renewable Natural Gas" or "Biomethane" or "RNG" has the same meaning as defined in title 17, California Code of Regulations, section 95481(a)(20).

- (45) "Repower" means to replace an older engine with a newer model engine that has reduced emissions.
- (46) "Revenue Service" means the status of a bus being available to the general public for the purpose of carrying passengers.
- (47) "Revenue Vehicle" means a bus that is available to operate in revenue service carrying passengers.
- (48) "School Bus" has the same meaning as defined in California Vehicle Code, section 545.
- (49) "Small Transit Agency" means a transit agency that is not a large transit agency.
- (50) "Spare Bus" means a revenue vehicle that is maintained by the transit agency to preserve scheduled service operations during periods of:
- (A) routine and unplanned maintenance; or
 - (B) unexpected vehicle breakdowns or accidents.
- (51) "Transit Agency" has the same meaning as defined in title 13, California Code of Regulations, section 2020(b). A transit agency does not mean a correctional facility, airport, college or university, national park, tour bus service providers, or an entity that provide shuttle services solely for patrons of its organization.
- (52) "Trolleybus" means a rubber-tired, electrically powered passenger vehicle operated on city streets drawing power from overhead wires using trolley poles.
- (53) "Urbanized Area" has the same meaning as defined in 23 U.S.C. section 101(a)(34).
- (54) "Zero-Emission Bus" or "ZEB" means a bus with zero tailpipe emissions and

is either a battery electric bus or a fuel cell electric bus.

(55) “Zero-Emission Passenger Miles” means the number of miles traveled by passengers determined by multiplying the number of passengers who board zero-emission vehicles, other than buses with a GVWR greater than 14,000 pounds, by the length of their trips.

NOTE: Authority cited: Sections 38501, 38510, 38560, 39002, 39003, 39500, 39600, 39601, 39667, 40000, 43000.5, 43013, 43018, 43100, 43101, 43102, 43104, 43105, 43106, 43701(b), 43801 and 43806, Health and Safety Code. Reference: Sections 38501, 38510, 38560, 39002, 39003, 39017, 39027, 39500, 39600, 39601, 39650, 39655, 39667, 40000, 43000.5, 43013, 43018, 43101, 43104, 43105, 43701(b), 43801 and 43806, Health and Safety Code; Sections 233, 350, 545, and 28114, Vehicle Code; section 5303, title 49, United States Code; Code of Federal Regulations, title 49, section 665.13.

§ 2023.1. Zero-Emission Bus Requirements.

(a) Zero-Emission Bus Purchase Requirements.

(1) In any given calendar year, transit agencies must purchase or operate a minimum number of zero-emission buses as determined by the following schedules:

(A) For a large transit agency:

1. Starting January 1, 2023, twenty-five percent of the total number of new bus purchases in each calendar year must be zero-emission buses;
2. Starting January 1, 2026, fifty percent of the total number of new bus purchases in each calendar year must be zero-emission buses; and
3. Starting January 1, 2029, all new bus purchases must be zero-emission buses.

(B) For a small transit agency:

1. Starting January 1, 2026, twenty-five percent of the total number of new bus purchases in each calendar year must be zero-emission buses; and
2. Starting January 1, 2029, all new bus purchases must be zero-emission buses.

(2) If the calculated required minimum number of zero-emission buses as set forth in section 2023.1(a) in a given calendar year does not result in a whole number, the number must be rounded to the nearest integer.

(3) The zero-emission bus purchase requirements set forth in section 2023.1(a) apply only to the total number of new bus purchases in a calendar year. The

following are not considered to be new bus purchases for the purposes of calculating the minimum number of zero-emission buses required in a given calendar year:

- (A) Purchase of used buses;
 - (B) Conversion of conventional internal combustion engine buses to zero-emission buses; and
 - (C) Purchase of a cutaway bus, over-the-road bus, double-decker, or articulated bus, until the latter of either January 1, 2026 or until the criteria specified in section 2023.1(c) have been met.
- (4) The required minimum number of zero-emission buses in section 2023.1(a) can be achieved with any combination of new zero-emission bus purchases and zero-emission buses already present in the fleet, less any available zero-emission bus bonus or zero-emission mobility credits, as provided in sections 2023.3 and 2023.5. The number of zero-emission buses in the fleet include all of the following zero-emission buses regardless of how and when they are acquired:
- (A) Any zero-emission bus from a previous purchase that has been delivered;
 - (B) Any leased zero-emission bus that has been delivered; and
 - (C) Any zero-emission bus that is converted from a conventional internal combustion engine bus and is an active bus.

A zero-emission bus identified in section 2023.1(a)(4)(A) through (C) may only be used once in accounting for the required minimum number of zero-emission buses in section 2023.1(a)(1).

- (5) If a transit agency cancels a Notice to Proceed at any time before the bus delivery date, the purchase will be considered invalid and will not count towards required total new bus purchases.

(6) Starting January 1, 2023, a transit agency must retain a newly purchased zero-emission bus for at least five years starting from the date of being placed in the active bus fleet to satisfy the zero-emission bus purchase requirements.

(7) Annual compliance with the zero-emission bus purchase requirements is determined as of December 31 of each calendar year.

(b) **Discharge of the Initial Zero-Emission Bus Purchase Requirements.** The zero-emission bus purchase requirements in section 2023.1(a) for calendar year 2023 and 2024 are discharged if the following circumstances exist:

(1) The zero-emission bus purchase requirements for calendar year ending December 31, 2023, are discharged if California transit agencies collectively have at least eight hundred and fifty (850) zero-emission buses purchased or in active bus fleets by December 31, 2020, based on the reporting data for the end of calendar year 2020.

(2) If the 2023 zero-emission bus purchase requirement is discharged as a result of the implementation of section 2023.1(b)(1), then the zero-emission bus purchase requirements for calendar year ending December 31, 2024, are discharged if California transit agencies collectively have at least one-thousand two hundred fifty (1,250) zero-emission buses purchased or in active bus fleet by December 31, 2021, based on the reporting data for the end of calendar year 2021.

(3) Zero-Emission Bus Bonus Credits as specified in section 2023.3 cannot be used to meet the requirements of sections 2023.1(b)(1) and (2).

(c) **Zero-Emission Cutaway, Over-The-Road, Double-Decker, and Articulated Bus Purchase Requirements.** Purchases of cutaway, over-the-road, double-decker, or articulated buses are subject to the zero-emission bus purchase requirements as specified in section 2023.1(a) on or after January 1, 2026, if the cutaway, over-the-road, double-decker, or articulated bus type has a model that

has passed the bus testing procedure and obtained a Bus Testing Report as described in section 2023(b)(8) for a given weight class.

(d) **Zero-Emission Bus Rollout Plan Requirements.** A transit agency must submit a Zero-Emission Bus Rollout Plan (Rollout Plan) to the Executive Officer that meets the following requirements.

(1) Rollout Plans must include all of the following components:

- (A) A goal of full transition to zero-emission buses by 2040 with careful planning that avoids early retirement of conventional internal combustion engine buses;
- (B) Identification of the types of zero-emission bus technologies a transit agency is planning to deploy, such as battery electric or fuel cell electric bus;
- (C) A schedule for construction of facilities and infrastructure modifications or upgrades, including charging, fueling, and maintenance facilities, to deploy and maintain zero-emission buses. This schedule must specify the general location of each facility, type of infrastructure, service capacity of infrastructure, and a timeline for construction;
- (D) A schedule for zero-emission and conventional internal combustion engine bus purchases and lease options. This schedule for bus purchases must identify the bus types, fuel types, and number of buses;
- (E) A schedule for conversion of conventional internal combustion engine buses to zero-emission buses, if any. This schedule for bus conversion must identify number of buses, bus types, the propulsion systems being removed and converted to;
- (F) A description on how a transit agency plans to deploy zero-emission buses in disadvantaged communities as listed in the latest version of CalEnviroScreen (<https://oehha.ca.gov/calenviroscreen>);

(G) A training plan and schedule for zero-emission bus operators and maintenance and repair staff; and

(H) Identification of potential funding sources.

(2) Each transit agency's governing body must approve the Rollout Plan through the adoption of a resolution, and submit the Rollout Plan and a copy of the resolution to the Executive Officer according to the following schedule:

(A) A large transit agency must submit its governing body approved Rollout Plan along with its approval to the Executive Officer by July 1, 2020;

(B) A small transit agency must submit its governing body approved Rollout Plan along with its approval to the Executive Officer by July 1, 2023.

(3) Transit agencies that are collectively complying with the requirements of Joint Zero-Emission Bus Groups as set forth in section 2023.2 may submit one joint Rollout Plan in lieu of an individual transit agency Rollout Plan along with governing body approval from each participating transit agency. The joint Rollout Plan must be submitted to the Executive Officer based on the submittal date of the largest transit agency in the Joint Group, as set forth in section 2023.1(d)(2).

(e) **New Entrant.** A new entrant must meet the following requirements:

(1) It must submit a compliance report by March 31 following its existence and every year thereafter as specified in section 2023.8; and

(2) It must submit a Rollout Plan within 18 months of its existence.

NOTE: Authority cited: Sections 38501, 38510, 38560, 39002, 39003, 39500, 39600, 39601, 39667, 40000, 43000.5, 43013, 43018, 43100, 43101, 43102, 43104, 43105, 43106, 43701(b), 43801 and 43806, Health and Safety Code. Reference: Sections 38501, 38510, 38560, 39002, 39003, 39017, 39027, 39500, 39600, 39601, 39650,

39655, 39667, 40000, 43000.5, 43013, 43018, 43101, 43104, 43105, 43701(b), 43801 and 43806, Health and Safety Code; Sections 233, 350, 545, and 28114, Vehicle Code; section 5303, title 49, United States Code; Code of Federal Regulations, title 49, section 665.13.

§ 2023.2. Compliance Option for Joint Zero-Emission Bus Groups.

(a) Two or more transit agencies may choose to form a Joint Zero-Emission Bus Group (Joint Group) to comply with the requirements of section 2023.1 collectively. A Joint Group must meet at least one of the following eligibility criteria:

- (1) All participating transit agencies are located within the same service area of a Metropolitan Planning Organization or Regional Transportation Planning Organization;
- (2) All participating transit agencies are located within the same Air Basin;
- (3) All participating transit agencies are located within the same Air Quality Management District, Air Pollution Control District, or Air Resources District;
or,
- (4) All participating transit agencies share infrastructure.

(b) Procedure to form a Joint Group.

- (1) A group of transit agencies forming a Joint Group must provide the Executive Officer a notice at least one year before the Joint Group takes effect. The notice must include all of the following information:
 - (A) A list of all participating transit agencies;
 - (B) A statement of intent to form the Joint Group from a responsible official for each participating transit agency;
 - (C) The proposed start year and if known the end date of the Joint Group;
 - (D) A description on which criteria specified in section 2023.2(a) are met to form a Joint Group.
- (2) The Executive Officer will approve the joint agreement if,

- (A) At least one of the criteria set forth in section 2023.2(a) has been met, and
 - (B) The notice required by section 2023.2(b)(1) has been provided.
- (3) The Executive Officer will assign a Joint Group Number to the group to be used by each participating transit agency for the purpose of annual reporting as specified in section 2023.8.

(c) Joint Group Compliance Requirements.

- (1) Members of a Joint Group collectively may submit one joint Rollout Plan in lieu of individual transit agency Rollout Plans, along with the approval from each transit agency's governing body as set forth in section 2023.1(d)(3).
- (2) Subject to section 2023.3(c), members of a Joint Group must collectively purchase and operate at least the same total number of zero-emission buses annually as each transit agency would be required to purchase and operate individually as set forth in section 2023.1(a).
- (3) A Joint Group that is requesting a deferral from zero-emission bus purchase requirements as described in section 2023.4 must explain why the compliance requirements cannot be met by each member of the Joint Group.
- (4) If a Joint Group fails to comply with the zero-emission bus requirements set forth in section 2023.1 in a given year, each transit agency will be evaluated for compliance individually.
- (5) If the largest transit agency in a Joint Group is a large transit agency, this transit agency must have the required minimum number of zero-emission buses as a percentage of its total new bus purchases in that calendar year as set forth in section 2023.1(a).

- (d) **Changes to a Joint Group.** In case of a change in membership, all participating transit agencies, including the new or departing transit agency, must collectively submit a request to change membership to the Executive Officer explaining the

change and its expected effective date. The member change request must be signed by the responsible official of each participating transit agency, including the new or departing transit agency, and must be submitted to the Executive Officer along with the governing body approval of each participating transit agency, for such a change.

- (e) All transit agencies participating in a Joint Group must individually meet the reporting and record-keeping requirements of sections 2023.8 and 2023.9.

NOTE: Authority cited: Sections 38501, 38510, 38560, 39002, 39003, 39500, 39600, 39601, 39667, 40000, 43000.5, 43013, 43018, 43100, 43101, 43102, 43104, 43105, 43106, 43701(b), 43801 and 43806, Health and Safety Code. Reference: Sections 38501, 38510, 38560, 39002, 39003, 39017, 39027, 39500, 39600, 39601, 39650, 39655, 39667, 40000, 43000.5, 43013, 43018, 43101, 43104, 43105, 43701(b), 43801 and 43806, Health and Safety Code; Sections 233, 350, 545, and 28114, Vehicle Code; section 5303, title 49, United States Code; Code of Federal Regulations, title 49, section 665.13.

§ 2023.3. Zero-Emission Bus Bonus Credits.

- (a) A transit agency may earn Zero-Emission Bus Bonus Credits (Bonus Credits) for each early acquisition of a zero-emission bus as determined based on the following criteria:
- (1) Each fuel cell electric bus that was in the fleet as of January 1, 2018 receives two Bonus Credits;
 - (2) Each fuel cell electric bus placed in service between January 1, 2018 and December 31, 2022 receives one Bonus Credit;
 - (3) Each battery electric bus that was in the fleet as of January 1, 2018 receives one Bonus Credit;
 - (4) Each electric trolleybus placed in service between January 1, 2018, and December 31, 2019, receives one-tenth of a Bonus Credit that will expire by December 31, 2024.
- (b) Unless as specified in section 2023.3(a)(4), transit agencies that have Bonus Credits can use them in any subsequent year until December 31, 2028 to meet the required minimum number of zero-emission buses as set forth in section 2023.1(a)(4).
- (1) Each Bonus Credit may only be used once to meet the zero-emission bus purchase requirements set forth in section 2023.1(a)(4);
 - (2) All Bonus Credits will expire on December 31, 2028, which is when the one hundred percent zero-emission bus purchase requirement begins.
- (c) A Bonus Credit cannot be transferred to another transit agency, but may be used by transit agencies participating in a Joint Group to comply with zero-emission bus purchase requirements collectively as set forth in section 2023.2(c)(2).

NOTE: Authority cited: Sections 38501, 38510, 38560, 39002, 39003, 39500, 39600, 39601, 39667, 40000, 43000.5, 43013, 43018, 43100, 43101, 43102, 43104, 43105, 43106, 43701(b), 43801 and 43806, Health and Safety Code. Reference: Sections 38501, 38510, 38560, 39002, 39003, 39017, 39027, 39500, 39600, 39601, 39650, 39655, 39667, 40000, 43000.5, 43013, 43018, 43101, 43104, 43105, 43701(b), 43801 and 43806, Health and Safety Code; Sections 233, 350, 545, and 28114, Vehicle Code; section 5303, title 49, United States Code; Code of Federal Regulations, title 49, section 665.13.

§ 2023.4. Provisions for Exemption of a Zero-Emission Bus Purchase.

- (a) It is the intent of this section to ensure transit service is not adversely affected. Transit agencies may request an exemption from the zero-emission bus requirements set forth in section 2023.1. The Executive Officer will grant an exemption upon request, if the specified criteria in section 2023.4(c) are met.
- (b) A request for exemption for a particular calendar year's compliance obligation must be submitted to the Executive Officer by November 30th of that year.
- (c) A request for exemption must demonstrate as provided below that at least one of the following circumstances exists beyond the transit agency's control:
 - (1) Delay in bus delivery is caused by setback of construction of infrastructure needed for the zero-emission bus. A transit agency may request an exemption from the requirements of section 2023.1(a)(4) if it cannot finalize the zero-emission bus infrastructure within two years of the initial bus purchase and in time to operate the purchased buses after delivery due to circumstances beyond the transit agency's control.
 - (A) For purposes of this section, zero-emission bus infrastructure includes charging stations, hydrogen stations, and maintenance facilities; and circumstances beyond the transit agency's control may include:
 1. Delays in installing zero-emission bus infrastructure that would require the transit agency to purchase new rights-of-way or construct new facilities,
 2. Change of a general contractor,
 3. Delays obtaining power from a utility,
 4. Delays obtaining construction permits,
 5. Discovery of archeological, historical, or tribal cultural resources under the California Environmental Quality Act, or

6. Natural disaster.

(B) A transit agency must submit a request for exemption to the Executive Officer by submitting the following documentation:

1. A letter from its governing body, and,
2. A letter from the licensed contractor performing the work, related utility, building department, or other organizations involved in the project explaining the reasons for delay and estimating the completion date of the project.

(C) The transit agency may request an exemption from the zero-emission bus purchase requirements in section 2023.1(a) if the transit agency can provide documentation that demonstrates the needed infrastructure cannot be completed within the two-year extension period or in time to operate the purchased buses after delivery, whichever is later.

(D) A transit agency may purchase conventional internal combustion engine buses instead of zero-emission buses once the Executive Officer grants the exemption.

(2) When available zero-emission buses cannot meet a transit agency's daily mileage needs.

A transit agency may submit a request for exemption from the zero-emission bus purchase requirements in section 2023.1(a) if no battery electric bus can meet the daily mileage needs of any similar bus type in the fleet by submitting documentation to show that the miles travelled between charges of all available depot charging battery electric buses cannot meet the transit agency's daily operational needs for any bus in the existing fleet.

(A) The request for exemption must include the following information:

1. An explanation of why the exemption is needed including:

- a. How zero-emission buses that have already been purchased or placed in service were suitable, and
 - b. Why the daily mileage range of any available depot charging battery electric bus is insufficient to meet the service needs of any conventional internal combustion engine bus in the transit agency's fleet of the same bus type;
2. A current monthly mileage report for each bus type in the fleet to show the daily usage for all of the buses of that type;
 3. A copy of the zero-emission bus request for proposal and resulting bids showing rated battery capacity that is available for each of the buses when new; and
 4. If available, measured energy use data from zero-emission buses operated on daily assignments in the transit agency's service which includes, but is not limited to, battery degradation, air conditioning, passenger loading, grades, and driving behavior that shows typical energy usage over one month or more of regular revenue service.

(B) The Executive Officer will grant an exemption if the transit agency's required range cannot be met based on its battery electric bus energy use data. If energy use data is not available for the transit agency, the tested energy use on the Orange County Bus Cycle described in section 2023(b)(40) will be used to determine the energy use per mile. If the minimum required range is higher than eighty (80) percent of the range on available battery electric buses (using the largest available battery pack), the transit agency will be granted an exemption from the zero-emission bus purchase requirement.

(C) A transit agency may purchase internal combustion engine buses instead of zero-emission buses once the Executive Officer grants the exemption.

(3) A transit agency may request an exemption if available zero-emission buses do not have adequate gradeability performance to meet the transit agency's daily needs for any bus in its fleet.

(A) The transit agency must provide the following information to the Executive Officer:

1. Documentation that shows no other buses in the fleet can meet the transit agency's gradeability requirements and that the available zero-emission buses of that bus type cannot be placed into service anywhere else in the fleet;
2. Topography information including the measurement of the grade(s) where the zero-emission buses would be placed in service along with the explanation of which bus types currently provide these services;
3. A description of the bus types that currently serve the route(s) in question, and data showing the performance of conventional internal combustion engine buses of the same bus type that includes the passenger load, bus speed and grade of slope measured when operating on the route(s) the zero-emission buses would be placed in service;
4. An explanation of why the gradeability of all available zero-emission buses are insufficient to meet the transit agency's service needs;
5. A copy of the zero-emission bus request for proposal, specifying the transit agency's required gradeability and minimum sustained speed, and the resulting bids; and
6. If available, empirical data including but not limited to grades, passenger loading, and speed data from available zero-emission buses operated on the same grade to show that available zero-

emission buses are unable to meet the same speed requirements under the same operating conditions as the same type of conventional bus in the transit agency's fleet.

(B) A transit agency may purchase internal combustion engine buses instead of zero-emission buses once the Executive Officer grants the exemption.

(4) When a required zero-emission bus type for the applicable weight class based on gross vehicle weight rating (GVWR) is unavailable for purchase.

(A) A transit agency may request an exemption from an immediate zero-emission bus purchase requirement in section 2023.1(a) if no zero-emission buses are available as described below.

(B) A zero-emission bus type is considered unavailable for purchase if any of the following circumstances exists:

1. The zero-emission bus has not passed the complete Bus Testing and not obtained a Bus Testing Report as described in section 2023(b)(8);
2. The zero-emission bus cannot be configured to meet applicable requirements of the Americans with Disabilities Act; or
3. The physical characteristics of the zero-emission bus would result in a transit agency violating any federal, state, or local laws, regulations, or ordinances.

(C) The request for exemption must include the following information:

1. A summary of all bus body-types, vehicle weight classes being purchased with their GVWR, chassis (if applicable), and the reasons why existing zero-emission buses are unavailable for purchase;

2. Current fleet information showing how many zero-emission buses of that bus type are already in service and how many are on order and a demonstration that any available zero-emission bus that would meet the purchase requirement has been purchased and that the zero-emission bus purchase requirement cannot be met with other zero-emission bus purchases in that year;
3. If the zero-emission bus type and vehicle weight class to be purchased cannot be adequately equipped to meet applicable Americans with Disabilities Act requirements, then the transit agency must submit documentation to show what Americans with Disabilities Act requirement cannot be met and why the manufacturer cannot meet it by submitting information from the manufacturer; and
4. If the zero-emission bus would result in a transit agency violating any federal, state, or local law, regulation, or ordinance, then the transit agency must submit a letter from its governing body that details how the physical characteristics of the zero-emission bus would violate such federal, state, or local law, regulation or ordinance and how the violation would be avoided with the purchase of a combustion engine bus of the same type. This letter must include all relevant citations to state and federal regulatory code sections.

(D) The Executive Officer will grant an exemption from the requirements to purchase zero-emission buses if the criteria of section 2023.4(c)(4)(B) are met and the information required by section 2023.4(c)(4)(C) has been provided.

(E) A transit agency may purchase conventional internal combustion engine buses instead of such unavailable zero-emission buses for that bus purchase once the exemption is granted.

(5) When a required zero-emission bus type cannot be purchased by a transit agency due to financial hardship. A transit agency may request an exemption from the zero-emission bus purchase requirements in section 2023.1(a) due to financial hardship.

(A) Financial hardship would be granted if a fiscal emergency is declared under a resolution by a transit agency's governing body following a public hearing, a transit agency can demonstrate that it cannot offset the incremental cost of purchasing all available zero-emission buses when compared to the cost of the same type of conventional bus, or a transit agency can demonstrate that it cannot offset the managed, net electricity cost for depot charging battery electric buses when compared to the fuel cost of the same type of conventional internal combustion engine buses.

(B) The request for exemption must include the following documentation:

1. Either a resolution by a transit agency's governing body declaring a fiscal emergency; or
2. Documentation showing a transit agency cannot offset the initial capital cost of purchasing zero-emission buses, including:
 - a. A letter from a transit agency's governing body declaring the transit agency in good faith has applied for all available funding and financing options that could be used to offset the higher capital costs of zero-emission buses and associated infrastructure;
 - b. Documentation to show the transit agency has been denied financing, or financing options are not available; and
 - c. Documentation to show the transit agency cannot offset the higher incremental costs of available zero-emission buses.

(C) The Executive Officer will grant an exemption from the requirement to purchase zero-emission buses until the next bus purchase.

(D) A transit agency may purchase conventional internal combustion engine buses instead of zero-emission buses once the Executive Officer grants the exemption.

NOTE: Authority cited: Sections 38501, 38510, 38560, 39002, 39003, 39500, 39600, 39601, 39667, 40000, 43000.5, 43013, 43018, 43100, 43101, 43102, 43104, 43105, 43106, 43701(b), 43801 and 43806, Health and Safety Code. Reference: Sections 38501, 38510, 38560, 39002, 39003, 39017, 39027, 39500, 39600, 39601, 39650, 39655, 39667, 40000, 43000.5, 43013, 43018, 43101, 43104, 43105, 43701(b), 43801 and 43806, Health and Safety Code; Sections 233, 350, 545, and 28114, Vehicle Code; section 5303, title 49, United States Code; Code of Federal Regulations, title 49, section 665.13.

§ 2023.5. Zero-Emission Mobility Option.

- (a) A transit agency may opt to use a Zero-Emission Mobility Program in lieu of making a zero-emission bus purchase to meet the required minimum number of zero-emission buses as set forth in section 2023.1(a)(4) if such program meets the following requirements:
- (1) The program provides zero-emission mobility services by using bicycles, scooters, or other zero-emission vehicles with a GVWR of 14,000 pounds or less, or any combination of these;
 - (2) The program must be either directly operated by the transit agency or operated by a contractor to the transit agency;
 - (3) The transit agency must be able to track and record zero-emission passenger miles for each zero-emission vehicle.
 - (4) A transit agency must achieve the following zero-emission passenger miles per year to be eligible to receive each mobility credit:
 - (A) A large transit agency must achieve at least 320,000 zero-emission passenger miles per year;
 - (B) A small transit agency must achieve at least 180,000 zero-emission passenger miles per year.
- (b) Procedure to opt-in and opt-out of a Zero-Emission Mobility Option.

(1) To opt into a Zero-Emission Mobility Option, a transit agency must submit a request to opt-in to the Executive Officer with the following information to prove it is meeting the requirements set forth in section 2023.5(a):

(A) A description of the types of vehicles, including their GVWR and types of propulsion systems;

(B) Documentation to show who will operate these services; and

(C) A description of the method of collecting accurate zero-emission passenger miles per vehicle.

(2) A transit agency may choose to opt out from the Zero-Emission Mobility Option at any time with the submittal of a request to opt-out to the Executive Officer with expected date of program termination.

(c) Calculation and issuance of mobility credits.

(1) Provided the criteria set forth in section 2023.5(a) has been met and the information required by section 2023.5(b) has been submitted to the Executive Officer, a transit agency that opts into a Zero-Emission Bus Mobility Option may receive one credit that is equivalent to operation of one zero-emission bus in the fleet based on the following calculations:

(A) When a bicycle is used in a Zero-Emission Mobility Option, a multiplier of three (3) shall apply when quantifying zero-emission passenger miles from a bicycle.

(B) The zero-emission mobility credit is calculated by dividing the total zero-emission passenger miles in each calendar year achieved by the Zero-Emission Mobility program by 320,000 passenger miles per year for a large transit agency or by 180,000 passenger miles per year for a small transit agency;

(C) For each calendar year, if a transit agency maintains at least the same zero-emission passenger miles as required in section 2023.5(a)(4) then the mobility credits will continue to count as zero-emission buses in the fleet.

(D) If the calculated number of mobility credits as set forth in section 2023.5(c)(1)(B) does not result to a whole number, the number must be rounded to the nearest integer to determine the number of credits.

(d) Use of mobility credits.

(1) Each calculated credit as set forth in section 2023.5(c)(1)(B) will be treated the same as operating one zero-emission bus in the fleet in a given calendar year.

(2) Each mobility credit earned annually by a transit agency may be counted the same as having a zero-emission bus by the transit agency in its fleet when calculating the required minimum number of zero-emission buses in the following year of achieving passenger miles as set forth in section 2023.1(a)(4).

(e) Reporting. Any transit agency that opts into the Zero-Emission Mobility Option must report annually to show the total zero-emission passenger miles achieved in the previous calendar year. A transit agency using the Zero-Emission Mobility Option must meet the reporting and record keeping requirements set forth in section 2023.9(c) for zero-emission passenger miles.

NOTE: Authority cited: Sections 38501, 38510, 38560, 39002, 39003, 39500, 39600, 39601, 39667, 40000, 43000.5, 43013, 43018, 43100, 43101, 43102, 43104, 43105, 43106, 43701(b), 43801 and 43806, Health and Safety Code. Reference: Sections 38501, 38510, 38560, 39002, 39003, 39017, 39027, 39500, 39600, 39601, 39650, 39655, 39667, 40000, 43000.5, 43013, 43018, 43101, 43104, 43105, 43701(b), 43801 and 43806, Health and Safety Code; Sections 233, 350, 545, and 28114, Vehicle Code;

section 5303, title 49, United States Code; Code of Federal Regulations, title 49, section 665.13.

§ 2023.6. Low-NOx Engine Purchase Requirements.

- (a) Starting January 1, 2020, when new conventional internal combustion engine bus or hybrid bus purchases are made, transit agencies must purchase buses with Low-NOx engines if Low-NOx engines are available that meet both of the following criteria for the bus type and propulsion system type being purchased:
- (1) The engine or hybrid propulsion system paired with the engine must have been commercially available for purchase or lease for at least two years; and
 - (2) The engine or hybrid propulsion system paired with the engine must be certified to the lowest level of NOx emissions per title 13 of the California Code of Regulations, section 2208(c)(18), at the time of purchase and suitable for the bus and fuel type of the engine being purchased.
- (b) The Low-NOx engine purchase requirements apply to the purchase of all new conventional internal combustion engine buses, except buses that will be dispatched from areas defined as NOx Exempt Areas as described in section 2023(b)(39).
- (c) Any Low-NOx engine purchases prior to January 1, 2020, including any voluntary Low-NOx engine repower, may be counted once towards meeting the requirements set forth in section 2023.6 (a) through (b).
- (d) A transit agency that is subject to Low-NOx engine purchase requirements must report annually as set forth in section 2023.8(g) and keep records of all conventional internal combustion engine bus purchases as required in section 2023.9(d).

NOTE: Authority cited: Sections 38501, 38510, 38560, 39002, 39003, 39500, 39600, 39601, 39667, 40000, 43000.5, 43013, 43018, 43100, 43101, 43102, 43104, 43105, 43106, 43701(b), 43801 and 43806, Health and Safety Code. Reference: Sections 38501, 38510, 38560, 39002, 39003, 39017, 39027, 39500, 39600, 39601, 39650,

39655, 39667, 40000, 43000.5, 43013, 43018, 43101, 43104, 43105, 43701(b), 43801 and 43806, Health and Safety Code; Sections 233, 350, 545, and 28114, Vehicle Code; section 5303, title 49, United States Code; Code of Federal Regulations, title 49, section 665.13.

§ 2023.7. Requirements to Use Renewable Fuels.

- (b) Starting January 1, 2020, a large transit agency must purchase only renewable diesel or renewable natural gas when renewing fuel purchase or delivery contracts for diesel or natural gas. A small transit agency is exempt from this requirement.

- (c) A large transit agency that is subject to the requirements set forth in section 2023.7(a) must meet the reporting and record keeping requirements set forth in sections 2023.8(h) and 2023.9(e) for all new and renewed fuel purchase or delivery contracts.

NOTE: Authority cited: Sections 38501, 38510, 38560, 39002, 39003, 39500, 39600, 39601, 39667, 40000, 43000.5, 43013, 43018, 43100, 43101, 43102, 43104, 43105, 43106, 43701(b), 43801 and 43806, Health and Safety Code. Reference: Sections 38501, 38510, 38560, 39002, 39003, 39017, 39027, 39500, 39600, 39601, 39650, 39655, 39667, 40000, 43000.5, 43013, 43018, 43101, 43104, 43105, 43701(b), 43801 and 43806, Health and Safety Code; Sections 233, 350, 545, and 28114, Vehicle Code; section 5303, title 49, United States Code; Code of Federal Regulations, title 49, section 665.13.

§ 2023.8. Reporting Requirements for Transit Agencies.

- (a) Commencing March 31, 2021, and continuing every year thereafter through March 31, 2050, each transit agency must annually submit by March 31 to the Executive Officer a compliance report meeting the requirements of this section for the prior calendar year.
- (b) The initial report must be submitted by March 31, 2021, and must include the number and information of active buses in the transit agency's fleet as of December 31, 2017.
- (c) Each transit agency must report the following information annually:
 - (1) Transit agency information.
 - (A) Name of the transit agency;
 - (B) Transit agency mailing address;
 - (C) National Transit Database (NTD) identification number;
 - (D) Name of related Metropolitan Planning Organization (MPO) or Regional Transportation Planning Agency;
 - (E) Air district;
 - (F) Air basin;
 - (G) Joint Group Number (if applicable as set forth in section 2023.2(b)(3));
 - (H) Name of the contact person;
 - (I) Contact person's e-mail address;
 - (J) Contact person's title; and
 - (K) Phone number.

(2) Information on each bus purchased, owned, operated, leased, or rented by a transit agency, including the following:

(A) Information on vehicle.

1. Vehicle identification number (VIN);
2. License plate;
3. Transit agency's vehicle ID;
4. Ownership type (owned, leased, rented);
5. Make;
6. Model;
7. Bus type;
8. Bus length;
9. Chassis (if applicable);
10. Bus fuel type;
11. GVWR;
12. Manufacture year;
13. Propulsion technology type;
14. Vehicle status (active, emergency contingency, or retired);
15. Date in-service; and
16. Bus retired date.

(B) Information on engine and propulsion system.

1. Engine manufacturer;
2. Engine model;

3. Engine model year;
4. Engine family name;
5. Engine cylinder displacement size (liters);
6. Battery rated capacity or energy level (kWh);
7. Bus charging strategy type (on-route, in depot, or combination);
8. Fuel cell system manufacturer;
9. Fuel system model; and
10. Fuel system rated power (kW).

(C) Information on bus purchases. Quantity of zero-emission and conventional internal combustion engine buses purchased in the calendar year and their status as new or used, effective date of a Notice to Proceed, and actual or expected bus delivery date; and

(D) Information on converted buses. Quantity of buses fully converted to zero-emission from conventional internal combustion engine buses in each calendar year.

(d) Each transit agency subject to the requirements of section 2023.2 must report the same information as required under sections 2023.8(a) through 2023.8(c) using the assigned Joint Group Number.

(e) CARB will calculate the number of bonus credits set forth in section 2023.3(a) based on the required information in section 2023.8(c).

(f) Each transit agency that opts into a Zero-Emission Mobility Option as set forth in section 2023.5 must report the following information:

- (1) Total accumulated annual zero-emission passenger miles provided by scooters and other vehicles with a GVWR of 14,000 pounds or less;

- (2) Total accumulated annual zero-emission passenger miles provided by bicycles; and
 - (3) CARB will calculate the number of mobility credits annually according to the requirement of section 2023.5(c) and reported total accumulated annual zero-emission passenger miles.
- (g) Each transit agency subject to the requirements for purchase of Low-NOx engines in section 2023.6 must submit an annual report identifying the general location a conventional internal combustion engine bus is dispatched from, the NOx Certification Standard, and the NOx Executive Order number.
- (h) Each transit agency subject to requirements to use renewable fuels as set forth in section 2023.7 must submit an annual report identifying fuel types used, quantity of renewable and non-renewable fuel purchased, and fuel contract number and its effective date and expected or actual end date.
- (i) A report that does not contain all required information in sections 2023.8(c) through (h) will not be considered complete. A report will be considered to be complete as of the date that all required information is submitted.

NOTE: Authority cited: Sections 38501, 38510, 38560, 39002, 39003, 39500, 39600, 39601, 39667, 40000, 43000.5, 43013, 43018, 43100, 43101, 43102, 43104, 43105, 43106, 43701(b), 43801 and 43806, Health and Safety Code. Reference: Sections 38501, 38510, 38560, 39002, 39003, 39017, 39027, 39500, 39600, 39601, 39650, 39655, 39667, 40000, 43000.5, 43013, 43018, 43101, 43104, 43105, 43701(b), 43801 and 43806, Health and Safety Code; Sections 233, 350, 545, and 28114, Vehicle Code; section 5303, title 49, United States Code; Code of Federal Regulations, title 49, section 665.13.

§ 2023.9. Record Keeping Requirements.

- (a) Each transit agency subject to the reporting requirements of section 2023.8 must maintain copies of the information reported under section 2023.8, as well as the records described in subsections (b) through (e) in this section, and retain such records as required below in subsection (g).
- (b) Each transit agency must maintain records of all purchased, leased, rented, or operated conventional internal combustion engine buses, zero-emission, and fully converted buses to zero-emission buses, for the purpose of demonstrating compliance with the requirements of sections 2023.1 through 2023.4 and section 2023.6. Transit agencies must keep records of the following:
 - (1) Every Notice to Proceed sent to bus manufacturers or sales representatives for the purpose of purchasing buses;
 - (2) Bus purchase contracts that Notice to Proceeds are based upon;
 - (3) Any lease agreements with bus manufacturers or sales representatives;
 - (4) Documentation to show ownership transfer for purchase of used buses;
 - (5) Documentation to show when a conventional internal combustion engine bus is fully converted to a zero-emission bus;
 - (6) Copy of vehicle's registration;
 - (7) Proof of bus delivery date.
- (c) A transit agency that has opted-in to a Zero-Emission Mobility Option must keep records of zero-emission passenger miles generated by scooters, bicycles and other eligible zero-emission vehicles.
- (d) Each transit agency subject to requirements of section 2023.6 must maintain bus purchase contracts of conventional internal combustion engine buses, including the ones with Low-NOx engines, to demonstrate compliance.

- (e) Each large transit agency must maintain records of all fuel contracts that are executed on and after January 1, 2020, to demonstrate compliance with the requirements specified in section 2023.7.
- (f) Audit of Records. A transit agency must make the records required under section 2023.9(b)-(e) available to CARB within 10 calendar days of its request for an audit to verify the accuracy of the reported information.
- (g) Record Retention. A transit agency shall maintain the records required under section 2023.9(b)-(e) for each bus, zero-emission passenger miles, and fuel contracts that are subject to the reporting requirements of section 2023.8 and record keeping requirements of section 2023.9(b) through (e) for three (3) years after the bus is retired, ownership is transferred, or the fuel contract is expired.

NOTE: Authority cited: Sections 38501, 38510, 38560, 39002, 39003, 39500, 39600, 39601, 39667, 40000, 43000.5, 43013, 43018, 43100, 43101, 43102, 43104, 43105, 43106, 43701(b), 43801 and 43806, Health and Safety Code. Reference: Sections 38501, 38510, 38560, 39002, 39003, 39017, 39027, 39500, 39600, 39601, 39650, 39655, 39667, 40000, 43000.5, 43013, 43018, 43101, 43104, 43105, 43701(b), 43801 and 43806, Health and Safety Code; Sections 233, 350, 545, and 28114, Vehicle Code; section 5303, title 49, United States Code; Code of Federal Regulations, title 49, section 665.13.

§ 2023.10. Authority to Suspend, Revoke, or Modify.

- (a) If the Executive Officer finds that any zero-emission bus bonus or mobility credit was obtained based on false information, the Executive Officer may revoke the credit. Each revoked credit is equivalent to one required zero-emission bus the agency has failed to purchase. A transit agency with a deficit in the number of required zero-emission buses is considered to be in violation of zero-emission bus requirements as set forth in section 2023.1.

NOTE: Authority cited: Sections 38501, 38510, 38560, 39002, 39003, 39500, 39600, 39601, 39667, 40000, 43000.5, 43013, 43018, 43100, 43101, 43102, 43104, 43105, 43106, 43701(b), 43801 and 43806, Health and Safety Code. Reference: Sections 38501, 38510, 38560, 39002, 39003, 39017, 39027, 39500, 39600, 39601, 39650, 39655, 39667, 40000, 43000.5, 43013, 43018, 43101, 43104, 43105, 43701(b), 43801 and 43806, Health and Safety Code; Sections 233, 350, 545, and 28114, Vehicle Code; section 5303, title 49, United States Code; Code of Federal Regulations, title 49, section 665.13.

§ 2023.11. Severability.

- (a) If any subsection, paragraph, subparagraph, sentence, clause, phrase, or portion of the Innovative Clean Transit Regulations in this article 4.3 is for any reason held invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of these Innovative Clean Transit Regulations.

NOTE: Authority cited: Sections 38501, 38510, 38560, 39002, 39003, 39500, 39600, 39601, 39667, 40000, 43000.5, 43013, 43018, 43100, 43101, 43102, 43104, 43105, 43106, 43701(b), 43801 and 43806, Health and Safety Code. Reference: Sections 38501, 38510, 38560, 39002, 39003, 39017, 39027, 39500, 39600, 39601, 39650, 39655, 39667, 40000, 43000.5, 43013, 43018, 43101, 43104, 43105, 43701(b), 43801 and 43806, Health and Safety Code; Sections 233, 350, 545, and 28114, Vehicle Code; section 5303, title 49, United States Code; Code of Federal Regulations, title 49, section 665.13.

Zero-Emission Bus Rollout Plan



May 2023

Prepared by:

City of Calabasas Transit Staff



CITY of CALABASAS

Zero-Emission Bus Rollout Plan

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Introduction

The City of Calabasas is located in western Los Angeles County next to the Ventura Freeway, approximately 25 miles from downtown Los Angeles. Neighboring cities include Los Angeles, Agoura Hills, and Hidden Hills. A portion of the City's northern boundary also borders Ventura County. In 2016, the City's population was 24,502. The City provides a local transit system which aims to meet the changing needs of the community by providing fixed route, peak-hour route, demand-response, and Dial-A-Ride paratransit programs. The City has been a regional role model in environmental concerns and will continue this leadership through implementing this Plan.

In 2019, the California Air Resources Board (CARB) established the Innovative Clean Transit (ICT) regulation. This regulation required all public agencies to transition bus fleets to zero-emission technologies by 2040. As a small transit agency, Calabasas will be required to begin purchasing zero-emission busses (ZEBs) by 2026, to purchase only ZEBs by 2029, and fully convert our fleet by 2040. In order to have a successful transition, state-wide ICT regulation requires agencies to complete and submit this Zero-Emission Bus Rollout Plan to serve as a blueprint for full transition. The purpose of this document is to provide a base plan for Calabasas staff and highlight current challenges transit agencies are facing to allow for more statewide support moving forward.

Section A: Transit Agency Information

Transit Agency: City of Calabasas Transit
Address: 100 Civic Center Way
Calabasas, CA 91302
Air District: South Coast
Air Basin: South Coast
Annual Maximum Service¹: 5
Population: 24,052 (2016)
Agency Director: Lanzafame, Philip
Interim Public Works Director
818-224-1600
planzafame@cityofcalabasas.com

Joint Group: N/A

¹ The ICT regulation defines “Annual Maximum Service” (13 CCR § 2023(b)(3)) as the number of buses in revenue service that are operated during the peak season of the year, on the week and day that maximum service is provided, but excludes demand response buses. Annual maximum service excludes an atypical service day, on which a transit agency provides extra service to meet the demands for special events such as conventions, parades, or public celebrations, or operates significantly reduced service because of unusually bad weather (e.g. snowstorms) or major public disruptions (e.g. earthquakes or terrorism); or one-time special events.

Section B: Rollout Plan General Information

Does your transit agency's Rollout Plan have a goal of full transition to zero-emission technologies by 2040 that avoids early retirement of conventional transit buses (13 CCR § 2023.1(d)(1)(A))?

Yes

The ICT regulation requires 100% ZEB purchase in 2029. Conventional transit buses that are purchased in 2028 could be delivered in or after 2029.

Please explain how your transit agency plans to avoid potential early retirement of conventional buses in order to meet the 2040 goal.

In order to meet the 2040 goal and avoid potential early retirement, Calabasas will only purchase ZEV effective immediately.

Rollout Plan approval date

June 21, 2023

Resolution Number

2023-1849

Is a copy of the board approved resolution attached to the Rollout Plan submitted to CARB (13 CCR § 2023.1(d)(2))?

Yes, Attachment A

Contact for Follow-Up Questions

Bezdecny, Tra'a L.

Assistant Engineer

818-224-1600

tbezdecny@cityofcalabasas.com

Who created the Rollout Plan?

City of Calabasas Staff

How many person-hours did it take to create the Rollout Plan?

30

Section C: Technology Portfolio

The City plans to deploy Battery Electric Vehicles (BEVs). BEVs use electricity stored in a battery to power the vehicle's motor. Once the battery is depleted, the battery is recharged by a dedicated charging facility. Due to widespread availability of BEVs it was determined that this type ZEB fuel will best suit Calabasas in its initial switch from gas and diesel.

City Staff will investigate other fuel cell options as technology improves and costs go down.

Section D: Current Bus Fleet Composition and Future Bus Purchases

Calabasas Transit’s fleet is comprised of 12 shuttles and 1 trolley, owned by Calabasas and 2 paratransit vehicles owned by Ideal General Services, Inc (IGS). Shuttles operate 1 fixed-route service, 4 peak-hour services Monday-Friday, and a Beach Bus service Monday-Friday during the summer. The trolley operates a fixed-route service on Saturdays during the summer. Paratransit vehicles operate our Dial-A-Ride Program Monday-Friday and a weekend public demand-response program. The Beach Bus and paratransit programs are operated in and outside of City of Calabasas limits.

Table 1: Individual Vehicle Information on Current Fleet

Vehicle ID	Engine Model Year	Bus Model Year	Fuel Type	Bus Type	Mileage*
3	2010	2003	Gas	Cutaway	312060
4	2004	2003	Gas	Cutaway	292172 [†]
5	2003	2003	Gas	Cutaway	292172 [†]
6	2005	2004	Gas	Trolley	323276
7	2016	2005	Gas	Cutaway	245452
8	2005	2005	Diesel	Cutaway	200389
9	2005	2006	Diesel	Cutaway	260535 [†]
10	2009	2009	Gas	Cutaway	198662
11	2003	2003	Gas	Cutaway	215336
12	2016	2015	CNG	Standard	43953
13	2016	2016	CNG	Standard	43830
14	2019	2019	CNG	Standard	17431
15	2019	2019	CNG	Standard	12855
IGS-1	2016	2016	Gas	Minivan	82805
IGS-2	2019	2019	Gas	Minivan	9091

*Mileage from December 2022

[†]Last reported prior to 2020

Total Buses: 13 busses, 2 Diesel (15%), 7 Gas (54%), 4 CNG (30%), 12 Cutaway (92%), 9 Past End of Useful Life (70%), 4 Inoperable (30%)

Total Vans: 2 paratransit vans

In order for Calabasas Transit to complete transition to Zero Emission Buses by 2040, the City has determined a timeline for replacing all current vehicles. This timeline would result in a 100% ZEB fleet by 2034, without early retirement. This timeline would allow for the City to maintain 8 operable shuttles starting in 2024 and replace them at the end of their useful life*. Since the transit fleet’s minivans are operated by a service provider, the City will require the next contract to include a transition to electric vehicles by 2029.

Calabasas Transit is considering converting the trolley to electric, but the option may be cost prohibitive.

Table 2: Future Bus Purchases

Timeline (Year)	Total Number of Buses to Purchase	Number of ZEB Purchases	Percentage of Annual ZEB Purchases	ZEB Bus Type(s)	ZEB Fuel Type(s)	Number of Conv. Bus Purchases	Percentage of Annual Conv. Bus Purchases	Type(s) of Conv. Buses	Fuel Type(s) of Conv. Buses
2024	2	2	100%	Cutaway	BEV	0	0%	N/A	N/A
2026	2	2	100%	Cutaway	BEV	0	0%	N/A	N/A
2032	2	2	100%	Standard	BEV	0	0%	N/A	N/A
2034	2	2	100%	Standard	BEV	0	0%	N/A	N/A
2036	1	1	100%	Cutaway	BEV	0	0%	N/A	N/A
2038	2	2	100%	Cutaway	BEV	0	0%	N/A	N/A

Table 3: Schedule of Converting Conventional Buses to Zero-Emission Buses

Timeline (Year)	Number of Buses	Bus Type(s)
2026	1	Trolley

Section E: Facilities and Infrastructure Modifications

Existing Calabasas Transit facilities include Calabasas Park ‘n Ride in Old Town Calabasas and the City’s Yard. With regard to implementing electric infrastructure, the City will need to invest in a new facility for housing and charging electric vehicles. Since we are planning to have a maximum of 8 electric vehicles in our fleet, we will need to have a facility or facilities to charge and house up to 8 vehicles.

Table 4: Facilities Information and Construction Timeline

Facility	Address	Function	Type	Capacity	Upgrade?	Timeline
Old Town Park ‘n Ride	23577 Calabasas Road	Park and Ride Facility	Charging Facility	4	Yes	2024
City Yard	24811 Calabasas Road	Maintenance Storage	Charging Facility	4	No	2026

At the Old Town Park ‘n Ride, Calabasas plans to connect to existing public chargers and create a dedicated area to store 4 shuttles and provide 2 dual chargers. This would eliminate up to 15 existing parking spaces. The Park ‘n Ride typically does not have many users, except on Saturdays for the City’s Farmers Market. The City is already looking at parking alternatives for this event due to the existing lot not being large enough to accommodate patrons. Alternatives would be investigated with the knowledge that we will soon be eliminating public parking at this location.

At City Yard, the City will investigate opportunities to create a facility similar to the one proposed in Old Town.

Southern California Edison is the electric utility for the Calabasas area.

Section F: Providing Service in Disadvantaged Communities

The ICT regulation defines the “CalEnviroScreen” (13 CCR § 2023(b)(10)) as a mapping tool that is developed by the Office of Environmental Health Hazard Assessment (OEHHA) at the request of the California Environmental Protection Agency (CalEPA) to identify California’s most pollution-burdened and vulnerable communities based on geographic, socioeconomic, public health, and environmental hazard criteria. The CalEnviroScreen is available for public use at <https://oehha.ca.gov/calenviroscreen>. Disadvantaged communities are defined as the top 25% scoring areas along with other areas with high amounts of pollution and low populations.

There are no disadvantaged communities in Calabasas’ Transit Area per the CalEnviroScreen 4.0 application (Figure 1).

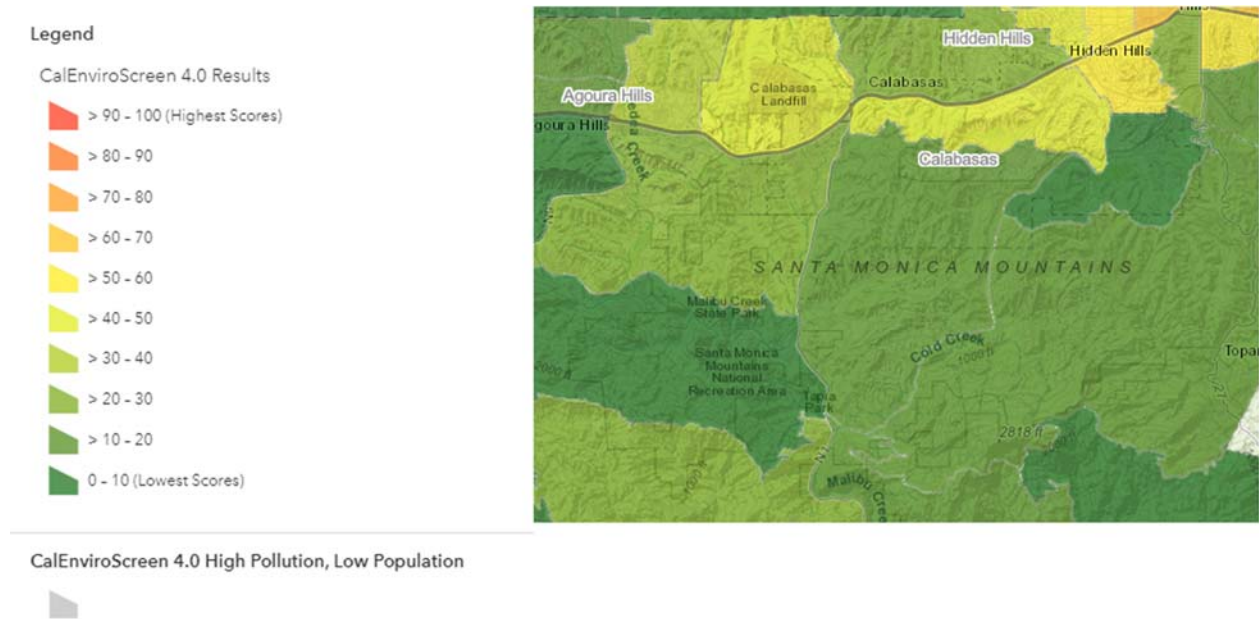


Figure 1: CalEnviroScreen 4.0 Results for Calabasas

Section G: Workforce Training

As the City of Calabasas contracts with a third-party to provide drivers for our transit program, this contractor is currently required to complete training for drivers. The City will require the contractor to complete additional trainings to ensure that all drivers are able to operate the new vehicles and accompanying infrastructure.

Section H: Potential Funding Sources

The following potential funding sources to purchase ZEB's and create charging stations have been identified by staff at this time:

- Carl Moyer Program
- Local Transit Services Subcommittee (LTSS) Call for Projects
- Southern California Edison Ready Charge Program
- AB2766 Air Quality Improvement Funds
- California Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP)
- Low Carbon Fuel Standard (LCFS)
- Clean Mobility Options
- Transit and Intercity Rail Capital Program (TIRCP)
- SCAQMD Clean Fuels Program
- SCAQMD Enhanced Fleet Modernization Program
- Power Up LA!
- SCE's Charge Ready Transport
- FTA Low or No Emission Vehicle Program

Section I: Start-up and Scale-up Challenges

The major challenges facing the City in terms of start-up and scale-up surround the fact that Calabasas is a small agency. Implementation of this program will require a large financial commitment, a majority of which will need to come from grant sources. Available staff time to work on these grants is minimal, which will heavily affect our ability to apply for many grants and limits the submission of successful grants.

Appendix A
Resolution Approving
Zero-Emission Bus Rollout Plan
Calabasas City Council Resolution No. 2023-1849

[Space for Signed Resolution No. 2023-1849]

ITEM 7 ATTACHMENT C
RESOLUTION NO. 2023-1849

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA, APPROVING THE CITY OF
CALABASAS ZERO-EMISSION BUS ROLLOUT PLAN.**

WHEREAS, California Code of Regulations Title 13, Division 3, Chapter 1, Article 4.3, Part 2023.1(d) Zero Emissions Bus Rollout Plan Requirements requires that a transit agency Zero-Emission Bus Rollout Plan must be approved by its governing Board; and

WHEREAS, Zero-Emission Bus Rollout Plan sets forth the City of Calabasas's plan which meets the following requirements:

- A goal of full transition to zero-emission buses by 2040 with careful planning that avoids early retirement of conventional internal combustion engine buses;
- Identification of the types of zero-emission bus technologies City of Calabasas is planning to deploy;
- A schedule for zero-emission and conventional internal combustion engine bus purchases and lease options;
- A schedule for conversion of conventional internal combustion engine buses to zero-emission technologies;
- A schedule for construction of facilities and infrastructure modifications or upgrades, including charging, fueling, and maintenance facilities, to deploy and maintain zero-emission buses;
- Explanation of how City of Calabasas plans to deploy zero-emission buses in Disadvantaged Communities;
- A training plan and schedule for zero-emission bus operators and maintenance and repair staff; and
- Identification of potential funding sources.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALABASAS AS FOLLOWS:

SECTION 1. The City Council of the City of Calabasas hereby approves the Calabasas Transit Zero-Emission Bus Rollout Plan as set forth in full.

SECTION 2. That insofar as the provision(s) of any resolution, regulation, statement of policy, or previous resolution of the City Council or administrative action by the City Manager, adopted or issued prior to the date of this Resolution, which are inconsistent with the provisions of this Resolution, the same shall no longer be of any force or effect and this Resolution and the implementing Board Policies adopted herein shall control.

SECTION 3. The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 21st day of June 2023.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

APPROVED AS TO FORM:

Matthew T. Summers
Colantuono, Highsmith & Whatley, PC
City Attorney



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JUNE 13, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KINDON MEIK, CITY MANAGER
MICHAEL MCCONVILLE, DEPUTY CITY MANAGER

SUBJECT: INTRODUCTION OF ORDINANCE 2023-402, AMENDING CHAPTER 2.04 OF THE CALABASAS MUNICIPAL CODE RELATING TO CITY COUNCILMEMBER SALARIES

MEETING DATE: JUNE 21, 2023

SUMMARY RECOMMENDATION:

That the City Council consider introduction of Ordinance No. 2023-402, amending Chapter 2.04 of the Calabasas Municipal Code relating to City Councilmember salaries.

BACKGROUND:

California Government Code Section 36516 (Section) establishes salary amounts for councilmembers based upon a city's population. The Section authorizes annual increases to councilmember salaries of up to five percent (5%) for each calendar year from the date of the last salary adjustment.

At its May 25, 2022, meeting, the City Council adjusted salaries for Calabasas Councilmembers from \$976 to \$1,171 per month, with an effective date of January 1, 2023. The City Council also directed staff to evaluate Councilmember salary adjustments every two years. As such, future Councilmember salaries will be reviewed during the budget process every odd year.

DISCUSSION:

The Budget Committee met with staff on several occasions to provide direction on the upcoming 2023/24 fiscal year budget. When reviewing salaries for full-time employees and Councilmembers, the Committee made the following recommendations:

- 3% cost of living adjustment (COLA) to full-time employee salaries for fiscal year 2023/24, effective July 2023
- 3% adjustment to Councilmember salaries for both calendar year 2023 and 2024, or a total 6% adjustment, to be implemented effective January 2025.

Pursuant to Section 36516, the current monthly salaries for Calabasas Councilmembers may be increased up to 10% (5% each year for two years), or up to a max of \$1,288, with the soonest effective date being January 1, 2025, the start of the month following the certification of the results and beginning of the new terms for those Councilmembers elected at the 2024 Calabasas General Municipal Election. Based on the recommendation by the Budget Committee, the City Council is being requested to consider the introduction of Ordinance No. 2023-402, adjusting monthly Councilmember salaries to \$1,241, effective January 1, 2025, implementing a 3% adjustment for each of 2023 and 2024.

FINANCIAL IMPACT / SOURCE OF FUNDING:

The annual fiscal impact of adopting Ordinance No. 2023-402 is \$4,200, which will be appropriated in future general fund budgets.

REQUESTED ACTION:

That the City Council consider introduction of Ordinance No. 2023-402, amending Chapter 2.04 of the Calabasas Municipal Code relating to City Councilmember salaries.

ATTACHMENTS:

- A. Ordinance No. 2023-402

ITEM 8 ATTACHMENT
ORDINANCE NO. 2023-402

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA, ESTABLISHING SALARIES
FOR MEMBERS OF THE CITY COUNCIL.**

**THE CITY COUNCIL FOR THE CITY OF CALABASAS DOES ORDAIN AS
FOLLOWS:**

Section 1. Section 2.04.090 of the Calabasas Municipal Code is hereby amended to read as follows:

2.04.090 Councilmember--Salary.

Each member of the City Council shall receive as salary the sum of ***one thousand two hundred forty-one dollars (\$1,241)*** per month, as prescribed in Section 36516 of the California Government Code for cities up to and including thirty-five thousand (35,000) in population.

Section 2. Pursuant to Government Code Section 36516.5, this ordinance shall take effect on the first day of the month following the date a councilmember begins a new term of office following the 2024 General Municipal Election.

Section 3. The Mayor shall sign this Ordinance and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this ____ day of _____ 2023.

David J. Shapiro, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

Matthew T. Summers
Colantuono, Highsmith & Whatley
City Attorney

Tentative Future Agenda Items

No.	28-Jun-23	Agenda Section	Department
1	Approval of the second amendment to the Memorandum of Understanding for a Coordinated Integrated Monitoring Program and Nutrient Special Study in the Malibu Creek Watershed Management area	Consent	PW
2	City-Wide Green Street Project Phase I contract award	Consent	PW
3	Approval of MOA regarding the administration and cost sharing for implementing the Coordinated Integrated Monitoring Program (CIMP) and Watershed Management Plan (WMP) in the amount of \$182,236 for the upper Los Angeles River Watershed Management Area	Consent	PW
4	Review and direction from Council on contract with LA County Sheriff's Department	New Business	CM
5	Introduction of retail security Ordinance	New Business	CA
6	Approval of Professional Services Agreement with Kimley Horn and Associates for the final design and PS&E for the Green Street Project Phase II, roundabout at the intersection of Las Virgenes Road and Thousand Oaks Blvd., in an amount not to exceed One Hundred Thirty-Three Thousand, Three Hundred Fifteen Dollars (\$133,315)	Continued Business	PW
7	Workplan update	Continued Business	CM

No.	9-Aug-23	Agenda Section	Department
1	Adoption of Resolution No. establishing policies and procedures for compliance with Assembly Bill 2449 relating to teleconference participation in Legislative meetings	Consent	CC
2	League Voting Delegates Resolution	Consent	CC
3	Council position of League Resolutions	New Business	CC

No.	23-Aug-23	Agenda Section	Department

No.	Pending	Requested by	Date Requested
1	Discussion of option available to the City for On-Demand Microtransit Program Solutions	Weintraub	
2	City Legislative Platform	Weintraub/Shapiro/Kraut	1/25/2023
3	Discussion regarding a lobbyist/grant writer		5/31/2023
4	Calendar of special events (teen activities/ciclovía)		
5	JPIA earthquake insurance presentation		5/31/2023
6	Public Safety evacuation routes and HOA gates review/analysis/coordination	Weintraub/Shapiro	2/8/2023
7	Council position on California Business Roundtable on November 2024 ballot	Bozajian/Kraut	2/14/2023
8	Council Protocols	Council	
9	Airplane noise issues/Federal legislation update	Bozajian/Shapiro	1/11/2023
10	Tennis & Swim Center operations update	Maurer	
11	Business license discussion		
12	Catalytic converter ordinance discussion and direction	Weintraub	
13	Development Code update regarding green LEED standards	Kraut	10/26/2022
14	Issues impacting other communities regarding illegal exhaust on vehicles	Weintraub	
15	Solar panel and battery backup assessment at City facilities		
16	Formation of a water taskforce on equitable access to water	Kraut/Weintraub	5/10/2022
17	Discussion regarding gun violence prevention	Weintraub	5/25/2022
18	Green Procurement Policy recommendation from Planning/Environmental Commissions	Council	11/9/2022
19	Planning Commission recommendation on Fire Hardening and Resilience Code Standards	Weintraub/Kraut	6/8/2022

Tentative Future Agenda Items

No.	Strategic Priorities' Status	
1	Identify potential real property acquisitions for the purposes of future parkland or open space designation.	In progress
2	Develop a Water Resilience Plan outlining strategies to increase the City's drought preparedness, local water self-reliance, and planting of native vegetation (including milkweed for Monarch Butterfly habitats).	Complete
3	Create an economic development plan to attract businesses, fill vacant properties, and promote advantages of conducting business in Calabasas.	In progress
4	Conduct a feasibility study regarding the stationing of cell towers on publicly owned sites to expand coverage areas.	In progress
5	Review Los Angeles Sheriff Departments services and consider opportunities to realign funding and services, with specific focus on open space break-ins, HOA/neighborhood watch coordination, and remediation of street racing.	In Progress
6	Develop a City Readiness & Education Initiative for Earthquake and Fire emergencies. Support home hardening programs, fire safe councils, and emergency equipment procurement.	In progress
7	Reopen the Agoura Hills Calabasas Community Center.	In progress
8	Conduct feasibility study of adding basketball courts, soccer fields, or skate parks to improve recreation programs and opportunities for teenagers.	In progress
9	Upgrade playground equipment, trails, and pathways at City parks.	In progress
10	Complete a full and permanent build out of Wild Walnut Park to include a dog and children's park.	In progress
11	Complete annexation of Craftsman's Corner. Develop a plan to annex other properties within the City's sphere of influence.	In progress
12	Provide options that allow for the relief of traffic congestion within the City.	In progress

2023 Meeting Dates	
28-Jun	11-Oct
12-Jul-Canceled	25-Oct
26-Jul-Canceled	8-Nov
9-Aug	15-Nov Special
23-Aug	22-Nov-Canceled- Thanksgiving Eve
13-Sep	13-Dec Council Reorg
27-Sep	27-Dec-Canceled