



**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

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**DATE: JUNE 12, 2023**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM: RON AHLERS, CHIEF FINANCIAL OFFICER** *RA*

**SUBJECT: CONSIDER ENGAGEMENT LETTER WITH ROGERS, ANDERSON, MALODY & SCOTT LLP (RAMS) FOR THE ANNUAL AUDIT OF THE FINANCIAL STATEMENTS FOR JUNE 30, 2023**

**MEETING DATE: JUNE 21, 2023**

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**SUMMARY RECOMMENDATION:**

Staff recommends the City Council authorize the City Manager or the Chief Financial Officer to sign the engagement letter with the City's independent auditors, Rogers, Anderson Malody & Scott LLP (RAMS) to perform the annual audit of the City's financial statements for the period ending June 30, 2023. This year's cost is \$35,600. This amount agrees with the five-year contract with RAMS.

**BACKGROUND:**

The City of Calabasas (City) is in the fourth year of a five-year agreement with RAMS to conduct the City's annual audit and produce the Annual Comprehensive Financial Report (ACFR).

**DISCUSSION/ANALYSIS:**

This engagement letter puts forth the duties RAMS will perform along with the responsibilities of the City for this year's audit.

**FISCAL IMPACT/SOURCE OF FUNDING:**

The amount of \$35,600 is appropriated in this year's annual budget.

**REQUESTED ACTION:**

The City Council authorizes the City Manager or the Chief Financial Officer to approve and sign the engagement letter from RAMS dated April 24, 2023.

**ATTACHMENTS:**

1. RAMS Engagement Letter, dated April 24, 2023
2. RAMS letter regarding financial statement audit, compliance audit and planned scope and timing of the audit, dated April 24, 2023