



CITY of CALABASAS

**MINUTES OF A REGULAR MEETING OF THE
PLANNING COMMISSION OF THE CITY OF CALABASAS
CALIFORNIA, HELD THURSDAY MAY 18, 2023 AT 6:00PM**

Opening Matters:

Call to Order/Roll Call of the Commissioners

Chair Harrison called the meeting to order at 6:00 PM in the City Council Chambers, 100 Civic Center Way, Calabasas, CA.

Present: Chair Harrison, Vice Chair Lia, Commissioners Washburn, Byrne, and Mueller

Absent: Commissioner Fassberg, excused

Staff: Ephraim Margolin, Deputy City Attorney (participated via Zoom); Michael Klein, Community Development Director; Tom Bartlett, City Planner; Jaclyn Rackerby, Planner; and Tatiana Holden, Acting Public Works Director.

Pledge of Allegiance

The Pledge of Allegiance was led by City Planner Bartlett

Approval of Agenda

Commissioner Lia moved, seconded by Commissioner Mueller, to approve the meeting agenda of May 18, 2023.

Ayes: Chair Harrison, Vice-Chair Lia, Commissioners Mueller, Byrne, and Washburn

Noes: None

Absent: Commissioner Fassberg

Abstained: None

Motion Carried: 5/0

Announcements and Introductions:

Chair Harrison mentioned that Brian Cameron and Mike Sage from EPIC visited his home and offered recommendations for fire risk mitigations on his property.

Commissioner Washburn spoke of Gloria Molina, who recently passed away after her many years of public service. Ms. Molina served on the Los Angeles City Council, the California State Assembly, and was a Supervisor on the County Board of Supervisors.

Oral Communications – Public Comment:

For persons wishing to address the Planning Commission on matters applicable to the Commission but not on the agenda.

No one expressed a desire to speak.

Consent Items:

1. Approval of meeting minutes: May 4, 2023.

Commissioner Washburn moved, seconded by Commissioner Lia, to approve minutes of the May 4, 2023 Planning Commission meeting.

Ayes: Chair Harrison, Vice Chair Lia, Commissioners Washburn, Byrne and Mueller
Noes: None
Absent: Commissioner Fassberg
Abstained: None

Motion Carried: 5/0

Public Hearing Item(s):

2. **File No. SPR-2022-006 (Continued from 04/20/23):** Request for a Site Plan Review to construct a 1,833 square-foot addition to the existing two-story single-family residence located at 5222 Dantes View (APN: 2052-030-024) within the Residential Single-Family (RS) zoning district.

Commissioner Lia recused himself from the project because he lives within 500 feet of the subject property.

Planner Rackerby provided a report to the Commission and the Commissioners asked questions of Planner Rackerby.

At 6:20 PM, Chair Harrison opened the public hearing.

Speakers: Jessica Levy, home owner's spouse, Louise Mohammadsouei, Robert Lia, and Avi Elian.

At 7:09 PM, Chair Harrison closed the public hearing.

Following further discussion by the Commission, Commissioner Byrne moved, seconded by Commissioner Washburn to adopt Resolution No. 2023-754 approving File No. SPR-2022-006 with incorporation of the Commissioner's edits to the language in the resolution.

Ayes: Chair Harrison, Commissioners Washburn, Byrne and Mueller

Noes: None

Absent: Commissioner Fassberg

Abstained: Commissioner Lia

Motion Carried: 4/0

New Business:

3. Review of the 2023-2024 Capital Improvement Program (CIP) for General Plan Consistency.

City Planner Bartlett made a presentation to the Commission via Power Point.

The Commission asked questions of City Planner Bartlett and Director Klein. City Planner Bartlett and Director Klein clarified that the Commission's role in the Capital Improvement Program review is to ensure that items listed in the program are consistent with the General Plan.

Following discussion by the Planning Commission, Commissioner Mueller moved, seconded by Commissioner Lia, in finding the Capital Improvement Program is consistent with the General Plan with the additional language below to be reflected in the minutes and forwarded to the City Council:

“The Planning Commission finds the proposed 2023/24 – 2027/28 Capital Improvements Program to be consistent with the policies and programs of the Calabasas 2030 General Plan; however, the Commission recommends that the City Council carefully review the merits and costs associated with two projects: 1) Furniture Replacement for the Civic Center Plaza; and, 2) the West Calabasas Road Improvements (particularly a proposed roundabout at the intersection of Calabasas Road and Mureau Road).”

Ayes: Chair Harrison, Commissioners Washburn, Lia, Byrne and Mueller

Noes: None

Absent: Commissioner Fassberg

Abstained: None

Motion Carried: 5/0

Future Agenda Items and Reports:

4. Director’s Report.

Director Klein announced that the June 1st Planning Commission would be canceled. Further, at the June 15th Planning Commission meeting, there would be a discussion on fire and building code requirements and options for fire resistance and home hardening.

5. Reports from Members of the Planning Commission.

Commissioner Byrne stated that he recently watched the Architectural Review Panel (ARP) meeting and was impressed by their ideas and suggestions and voiced that he would like to see the ARP, as architects and designers, have greater influence on projects going before the Planning Commission.

Adjournment:

Commissioner Washburn moved to adjourn the meeting and Commissioner Lia seconded the motion.

At 9:00PM, Chair Harrison adjourned the meeting to the next regularly scheduled meeting of June 15, 2023 at 6:00 PM.