

**MINUTES OF A REGULAR MEETING OF THE
LIBRARY COMMISSION OF THE CITY OF CALABASAS, CALIFORNIA
HELD MONDAY, MARCH 20, 2023**

Commissioner Shear called the meeting to order at 6:34 p.m. in the Council Chambers, 100 Civic Center Way, Calabasas, California.

ROLL CALL

Present: Commissioners Bumgarner, Gold, Parmar, Shear, Shy-Sobol and Student Commissioner Bronshteyn

Commissioner Park joined later

Absent: None

Staff: Abdali and Lockwood

Executive Assistant II Abdali led the Pledge of Allegiance

APPROVAL OF AGENDA

Commissioner Shy-Sobol moved, seconded by Commissioner Parmar to approve the agenda. **MOTION CARRIED 4/0 as follows:**

AYES: Bumgarner, Parmar, Shear and Shy-Sobol

APPROVAL OF MINUTES

December 19, 2022 meeting adjourned due to lack of quorum.

ANNOUNCEMENTS

Commissioner Parmar announced that the Calabasas Chamber of Commerce will be having a bowling tournament on Friday, March 24 at the Corbin Bowl to raise funds for a scholarship for the Calabasas High School seniors.

ORAL COMMUNICATIONS – PUBLIC COMMENT

None.

COMMISSION REORGANIZATION:

Selection of President and Vice President for 2023-24

Commissioner Shy-Sobol nominated Commissioner Shear for President, seconded by Commissioner Parmar. **MOTION CARRIED 4/0 as follows:**

AYES: Bumgarner, Parmar, Shear and Shy-Sobol

Commissioner Bumgarner nominated Commissioner Shy-Sobol for Vice President, seconded by Commissioner Parmar. MOTION CARRIED 4/0 as follows:

AYES: Bumgarner, Parmar, Shear and Shy-Sobol

CITY LIBRARIAN'S REPORT

1. City Librarian Lockwood showed a PowerPoint presentation about the Library's 2023 Fun Fair event.
2. City Librarian Lockwood talked about the circulation statistics of the Library materials in the current fiscal year. She also shared data about the patron attendance at various Library programs and the teen volunteer participation.
3. City Librarian Lockwood gave details about the upcoming Summer Reading program and other programs at the Library. Student Commissioner Bronshteyn talked about her contribution in advertising the Library events on social media.
4. City Librarian Lockwood talked about the Library Budget for the next fiscal year. She stated that the City of Hidden Hills has decided to let the MOU for the Library Funding lapse at the end of June 2023. She said that Calabasas Library is anticipating a shortfall because of the loss of these revenues.

FUTURE AGENDA ITEMS

- Student Commissioner
- Library Budget

City Librarian announced that since Student Commissioner Bronshteyn is graduating this year, the Commissioners would form a sub-committee to interview and appoint a new student commissioner.

President Shear asked the next Library Commission meeting to take place in May to discuss the Library budget.

Vice-President Shy-Sobol moved, seconded by Commissioner Parmar to cancel the April meeting and hold the next meeting at a mutually agreed upon date in May. MOTION CARRIED 5/0 as follows:

AYES: Bumgarner, Park, Parmar, Shear and Shy-Sobol

ADJOURN

Commissioner Parmar moved, seconded by Vice-President Shy-Sobol to adjourn the Library Commission meeting at 7:04 p.m. MOTION CARRIED 5/0 as follows:

AYES: Bumgarner, Park, Parmar, Shear and Shy-Sobol