



CITY of CALABASAS

**Public Works Department  
Land Development**  
100 Civic Center Way  
Calabasas, CA 91302  
T: 818.224.1692  
F: 818.225.7338  
[www.cityofcalabasas.com](http://www.cityofcalabasas.com)

**GEOLOGIC/GEOTECHNICAL EXPLORATORY EXCAVATION APPLICATION AND PERMIT**

**Project Site Address & APN:** \_\_\_\_\_  
(i.e.Tract/ Parcel Map No. / Lot No./ Parent Tract)

**Description of proposed exploration and restoration method:** \_\_\_\_\_

**Dates of Exploration:** Proposed start/end dates : \_\_\_\_\_ / \_\_\_\_\_ **Staging location:** \_\_\_\_\_

**Exploration Information:**

**Type(s) of Exploration:** [ ] Geotechnical Study [ ] Spill or Discharge Site [ ] Groundwater Study [ ] Other \_\_\_\_\_

**Scope of Work:** No. Borings: \_\_\_\_\_ Monitoring Wells Currently on Site? \_\_\_\_\_ No. of Wells on Site: \_\_\_\_\_

**Hole Location:** Are all holes covered by this application on a single parcel and not on adjoining parcels or public or utility rights of way? \_\_\_\_\_

If **no**, list other parcels, public rights-of-ways or utility rights-of-way below: \_\_\_\_\_

**Submittal Requirements:**

Please provide a topographic map in a drawing size sufficient in scale to clearly show the proposed exploratory site. Add location of all trees, including oak and scrub trees being impacted by this work, location of proposed borings, access routes, and any other proposed impacted areas. Provide in clear details and/or describes the restorative measures of the impacted areas. The permit will be issued by the City Engineer, upon review and approval of the map by the Director of Community Development and the City Engineer.

**General Information**

**Developer/Owner's Name** \_\_\_\_\_  
\*\*\*PROPERTY TAX OWNER(S) AS RECORDED ON THE LOS ANGELES COUNTY ASSESSORS OFFICE\*\*\*

Phone ( ) \_\_\_\_\_

Address \_\_\_\_\_

**Applicant's Name** \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Address \_\_\_\_\_

**Geologist Name** \_\_\_\_\_

Company \_\_\_\_\_

License No. / Type \_\_\_\_\_

Phone ( ) \_\_\_\_\_

**Note:** All individuals, including the consultant(s), must follow Cal OSHA regulations with regard to exploratory excavations. All explorations must be covered, preferably backfilled, according to Cal OSHA regulations. The City holds property owners responsible for exploratory excavations conducted on their property. It should be noted that this permit is not intended to be in lieu of any other required agency permits (Regional Water Quality Control Board, Underground Service Alert, etc)

Underground Service Alert # \_\_\_\_\_ Valid until: \_\_\_\_\_

**APPROVED FOR EXPLORATORY EXCAVATION:**

\_\_\_\_\_  
Community Development Director Date

\_\_\_\_\_  
Director of Public Works/City Engineer Date

**CONDITIONS OF APPROVAL:** \_\_\_\_\_

## CONDITIONS AND PROVISIONS

### REMOVE ALL USA MARKINGS ON THE COMPLETION OF THIS PROJECT

1. All work shall be done in accordance with the Standard Specifications for Public Works Construction, latest edition and addendums, unless otherwise specified.
2. A traffic control plan, meeting requirements of the Manual of Uniform Traffic Control Devices, latest edition, shall be submitted for approval prior to the start of work in the right of way.
3. Provisions shall be made for traffic control devices and traffic control personnel to adequately protect the traveling public during construction and excavation operations per City of Calabasas approved traffic control plan.
4. Should the City Inspector find improper traffic control being used, work will be stopped until the situation is corrected.
5. A minimum of one twelve foot (12') lane in each direction shall be provided for traffic unless otherwise directed.
6. Any damage to existing or temporary traffic control equipment shall be the Permittee's responsibility to repair and/or restore. Any damage shall be brought to the immediate attention of the Inspector.
7. Excavation in the roadway shall be backfilled or steel plated in accordance with City requirements, at the conclusion of every working day and whenever work is not in progress.
8. All work authorized under this permit **MUST BE COMPLETED WITHIN THE TIME SPECIFIED THEREIN, UNLESS SO COMPLETED, THIS PERMIT SHALL BE VOID.** An extension of time may be granted if applied (for five (5) business days) prior to expiration of the permit.
9. City of Calabasas Public Works Department shall be notified at least forty-eight (48) hours before start of work by phoning 818-224-1735, Ext. 2. Should the Inspector find work in progress prior to notification by the Permittee and permit not on-site during construction, work may be stopped for a period of not less than the remainder of the day. All form work shall be inspected prior to pour.
10. A penalty (double fee) will be charged for failure to apply for a permit prior to commencement of work.
11. All work authorized under this permit must be diligently and continuously prosecuted so as to complete the work in as short a time as possible, and if not so prosecuted, this permit may be canceled.
12. No debris, spoil, or building materials of any kind shall be left in the public right of way overnight.
13. All of the backfill within the right-of-way shall be one (1) sack slurry per City standard or as approved by the City Engineer.
14. When excavation crosses curb and gutter, sidewalk, other improvements which are to remain in place, or within the roadway, backfill shall be cement slurry consisting of one (1) sack of cement per cubic yard of slurry. The slurry shall be placed in a method satisfactory to the Inspector to assume the elimination of any cavities.
15. When excavations are made in a parkway area which has been planted, it shall be the contractor's responsibility to replace plants, shrubs, and sod in a neat and workmanlike manner, leaving the area in as near its original state as possible.
16. All concrete shall be cut to nearest score marks with concrete saw to a minimum depth of two inches.

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<sup>3</sup> This time period only applies to projects where a grading permit was procured in advance of the construction authorized. Restoration work for grading that previously occurred without a permit, the deadlines for starting and completing this work will be set forth in the conditions of the permit.

17. The contractor shall exercise every reasonable precaution to protect channels, storm drains, and bodies of water from pollution. It shall conduct and schedule operations so as to minimize or avoid muddying and silting of said channels, drains, and waters.
18. All asphalt concrete shall be cut with a concrete saw to a minimum depth of 2" inches. If a concrete saw is not used, the cut must be made neatly and uniformly by an acceptable method.
19. A.C. Pavement shall be ground a minimum of 18" inches beyond edge of a trench and a minimum of 2" deep for the T-section repair.
20. Repairs to asphalt concrete pavement shall be made with a plant mix surfacing, PG64-10 or Rubber AC, as directed by the City Engineer. Patches shall be a minimum of 4" inches and not less than existing pavement plus 1" inch and placed on concrete slurry. All edges shall be treated with a tack coat. Base course shall be 3/4" mix and top course mix shall be determined by Inspector.
21. The holder of any permit and any agent, servant or employee working for said permit holder on any excavation and fill, shall inform himself and obtain all necessary information as to the existence and location of all underground pipes, lines, manholes, wires, signal devices, substructures and appurtenances of any utility, and the City shall be protected by the Permittee against any damage by reason of any excavation or fill. Any damage caused to such underground installations, appurtenances, or substructures, shall be paid for by Permittee. Such repairs as are required, shall be made or be caused to be made by the City and billed to such Permittee who shall pay the same upon receipt or a statement of the cost of such repair.
22. All utilities shall be placed with a minimum 30" inches of cover, measured from the flow line of the gutter on the low side of the street.
23. Work to be performed as approved by the City Engineer, unless otherwise directed by the City.
24. Construction operations shall be conducted in such a manner as to cause as little inconvenience as possible to abutting property owners. Convenient access to driveways, houses and buildings along the line of the work shall be maintained and temporary approaches to crossings or intersecting highways shall be provided and kept in good condition. All business establishments within 300 feet of the work shall be notified 24 hours in advance of any work and shall have access during construction.
25. Appropriate Storm Water Best Management Practice (BMP's) shall be implemented for all work.
26. See list of the City of Calabasas' authorized service providers for temporary/roll-off containers.( <http://www.cityofcalabasas.com/services.html#trash> ) An encroachment permit is required for placement of a container within the City right of way.

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