



CITY of CALABASAS

Item 6 Attachment A

Agoura Hills/Calabasas Community Center

PROPOSED BUDGET



Background

The Agoura Hills Calabasas Community Center has been closed for about three years. After discussions between the City of Agoura Hills and Calabasas a lease agreement was executed in November 2022, providing the City of Calabasas full operation of the facility. The AHCCC will be added to the Calabasas Community Services Department facility inventory who will be responsible for the operations and reopening of the facility.

Budget Review



Operating Budget

Annual

Personnel and Non-personnel expenditures



Reopening Budget

One-time

Budget to prepare facility for grand reopening



Fee Schedule

Annual

Annual Budget

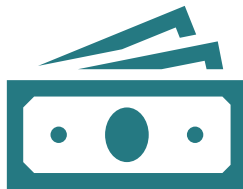
How it was established



Evaluating prior years budget



Incorporating current and proposed CS programming



Alignment with other facility budgets

Budget will be modified based on Programming Needs Assessment results and actual data collection over the first year

Annual Budget



Regular Salaries

Adjust three budgeted part-time Recreation Coordinators to Full-time

Estimated Revenue
\$1,265,520

EXPENDITURES	FY 23-24
Regular Salaries	328,446.67
Part-Time Salaries	312,000.00
Membership/Dues Organizations	1,500.00
Training	5,000.00
Office Supplies	5,000.00
Postage/Shipping	1,063.00
Computer software licenses	3,200.00
Program Supplies	102,194.21
Special Events	12,000.00
Custodial Supplies	25,000.00
Facility Maintenance	10,000.00
Utilities (water, gas, electric, cable phone)	157,152.00
Insurance	45,927.00
Mileage	230.00
Contract Instructors	267,420.00
Contractual Services	39,589.04
Advertising	30,000.00
Total Expenditures	1,345,721.92

Reopening Budget



Items include:

- Tables
- Chairs
- Furniture
- New signs
- Scoreboards
- Computers & printers
- Event equipment
- Fitness equipment
- Repair of room dividers, kitchen equipment, and bleachers

Item	Budget
Event Furniture & Equipment	
SubTotal	\$ 64,800.00
IT & Communication Equipment	
Subtotal	\$ 41,900.00
Office & First Aid Supplies	
Subtotal	\$ 24,700.00
Fixed Furniture & Equipment	
Subtotal	\$ 84,900.00
Sports & Fitness Equipment	
Subtotal	\$ 75,014.00
Custodial Equipment & Supplies	
Subtotal	\$ 7,000.00
Deep Cleaning	
Subtotal	\$ 5,000.00
Monument sign and other signage	
Subtotal	\$ 25,000.00
	Projected
Total Expenses	\$328,314.00

Fee Schedule



- Increased based on last three years of Consumer Price Index.
- Included in staff report