



CITY of CALABASAS

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Public Work Guideline Number 503
Approved By:

Robert Yalda - Public Works Director

“CONSTRUCTION AND DEMOLITION DEBRIS RECYCLING PROGRAM”

Pursuant to the California Green Building Code of 2019 (2019 CALGreen), the City of Calabasas requires diversion of construction and demolition (C&D) debris from residential and non-residential construction and demolition projects. You have received this packet because your project must meet the recycling standards identified by the CALGreen thresholds.

A Recycling Plan is to be submitted to Public Works/Building & Safety otherwise your demolition/building permit will NOT be finalized.

Step 1: Complete and submit a signed Affidavit and Certification to the Public Works Department.

Step 2: After your Building Permit is issued and you are ready to begin work, you will need to begin recording information for your Recycling Report. You are required to keep all weight tags, gate receipts, and/or invoices necessary to document actual quantities of materials generated, reused, recycled, and/or disposed of throughout the project, as well as facilities or service providers used.

It is the applicant's responsibility to obtain written receipts from subcontractors and other parties removing debris from your site. Notify subcontractors/hauler(s) of this requirement before work begins.

Step 3: Complete and submit the Post Project Recycling Report.

A completed Post Project Recycling Report must be submitted for review and approval by the City prior to sign-off at Final Inspection. The Recycling Report requires actual quantities and destinations of materials. Quantities must be verifiable, based on weight tags or other sufficient documents.

Construction and Demolition (C&D) Debris Recycling Program Certificate of Implementation

Address and Project Number

Applicant Phone Number or Email

AFFIDAVIT OF PROJECT TYPE

- New Construction.** A Recycling Report shall be submitted detailing how at least 65% of C&D debris was recycled/salvaged. Sign the Affidavit and Certification.
- Demolition.** A Recycling Report shall be submitted detailing how at least 65% of C&D debris was recycled/salvaged. Sign the Affidavit and Certification.
- Addition/Alteration that increases the building's conditioned area, volume, or size.** A Recycling Report shall be submitted detailing how at least 65% of C&D debris was recycled/salvaged. Sign the Affidavit and Certification.
- Demolition due to a fire.** Exempt from Recycling Report submittal. Sign the Affidavit only.
- Addition/Alteration that does not increase the conditioned area, volume, or size.** Exempt from Recycling Report submittal. Sign the Affidavit only.

Signature

Printed Name

Date

- Property Owner/Authorized Agent Licensed Contractor, License No. _____

CERTIFICATION OF IMPLEMENTATION: C&D DEBRIS RECYCLING PROGRAM

This is to certify a waste reduction & recycling plan for the above-referenced address will be implemented to divert a minimum of 65% and a Recycling Report shall be submitted to the City upon project completion, prior to obtaining final building approval.

I declare that I have read and understand the requirements of the City's C&D Debris Recycling Program and that the foregoing is true and correct.

Signature

Printed Name

Date

- Property Owner/Authorized Agent Licensed Contractor, License No. _____

Post Project Recycling Report

Project Address: _____

Plan Check No.: _____

Applicant Name: _____

Date: _____

This form must be submitted to Building & Safety at least 5 business days prior to final inspection. Provide facility name, material, and total tonnage disposed and/or diverted. Documentation must be attached (i.e. weight tickets).

I. FACILITIES

Please list all facilities (i.e. landfill and/or transformation, recycling/reuse/salvage, mixed C&D debris processing, materials recovery) used for this project and enter the sum of all tickets/receipts per facility:

SUMMARY

Facility Name	Tons Delivered	Tons Diverted	Tons Disposed	Diversion Rate
1				
2				
3				
4				
5				
Totals	(A)	(B)	(C)	

PROJECT DIVERSION

II. Please enter disposal and diversion totals for each item below, according to Columns A through C above. Totals reported must match those listed in Section I:

TOTAL GENERATED (A) **TOTAL DIVERTED** (B) **TOTAL DISPOSED** (C)

OVERALL PROJECT DIVERSION RATE %
(B/A)*100

SIGNATURE

To the best of my knowledge, the above information is an accurate representation of the disposition of the construction and demolition materials generated on the jobsite. I understand that the City of Calabasas may audit disposal and recycling documentation for this project.

Print Name

Date

Signature