



CITY of CALABASAS

**MINUTES OF A REGULAR MEETING OF THE
PLANNING COMMISSION OF THE CITY OF CALABASAS
CALIFORNIA, HELD THURSDAY APRIL 6, 2023 AT 6:00PM**

Opening Matters:

Call to Order/Roll Call of the Commissioners

Chair Harrison called the meeting to order at 6: 05 PM in the Council Chambers, 100 Civic Center Way, Calabasas, CA.

Chair Harrison noted that Commissioner Washburn would be attending the meeting utilizing Zoom teleconferencing means. He noted that Assembly Bill 2449 allows commissioners to participate in meetings remotely due to just cause or emergency circumstances. By a vote of the Commission members present in the City Council chambers, Commissioner Washburn was permitted to participate remotely as an emergency circumstance because of health reasons. Accordingly, under AB 2449, all votes taken during the meeting would be taken via roll call.

Present: Chair Harrison, Vice Chair Lia, Commissioners Washburn, Byrne, Fassberg and Mueller.

Absent: None

Staff: Matt Summers, City Attorney; Tom Bartlett, City Planner; Jaclyn Rackerby, Associate Planner.

Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Fassberg

Approval of Agenda

Commissioner Lia moved, seconded by Commissioner Fassberg to approve the meeting agenda of April 6, 2023.

Ayes: Chair Harrison, Vice-chair Lia, Commissioners Byrne, Fassberg, and Washburn

Noes: None

Absent: None

Abstained: None

Motion Carried: 5/0

Announcements and Introductions: Commissioner Washburn wished everyone a happy Passover and a happy Easter.

Oral Communications – Public Comment: None.

Presentations:

- PURE Water Project by the Las Virgenes Municipal Water District (LVMWD)

Riki Clark, Public Affairs Associate representing the LVMWD and speaking on behalf of the Las Virgenes – Triunfo Joint Powers Authority, made a presentation on the Pure Water project. The Pure Water project will provide a new, reliable water supply to the area beginning in 2028. Commissioners asked questions of Ms. Clark. Gary Burns, who is a member of the Las Virgenes Municipal Water District Board of Directors, called in to encourage everyone to attend a tour of the Pure Water project.

1. Consent Items:

Approval of meeting minutes: February 16, 2023.

Commissioner Lia moved, seconded by Commissioner Byrne, to approve minutes of the February 16, 2023 Planning Commission meeting.

Ayes: Chair Harrison, Vice Chair Lia, Commissioners Washburn, Mueller, and Byrne.

Noes: None

Absent: None

Abstained: Commissioner Fassberg, not in attendance at the February 16, 2023 meeting.

Motion Carried: 5/0

Public Hearing Item(s):

2. **File No(s). VAR-2023-001 and ZCL-2023-033:** Request for a Variance and a Zoning Clearance Permit to construct a 13-foot tall retaining wall and fencing for the purpose of slope stabilization on a vacant HOA-owned parcel located at 25424 Prado de Azul (APN: 2069-100-058) within the Residential, Single-Family (RS) zoning district.

Associate Planner Rackerby made a presentation on the project via Power Point. The Commissioners asked questions of Ms. Rackerby as she progressed through her presentation, and following the presentation.

Chair Harrison opened the public hearing at 7:14 PM

Speakers: Ron Ross-Rozillo, homeowner of Lot 8; Jennifer Pafiti, applicant and President of the Oaks HOA; Aram Arakelyan, project engineer.

Chair Harrison closed the public hearing at 7:23 PM

Commissioner Fassberg motioned to approve File No. Var-2023-001; ZCL-2023-033, with the added provision to incorporate coloring to the retaining wall so it will blend into the surrounding natural area as much as possible. Commissioner Washburn seconded the motion. Following further discussion, the members of the Commission suggested that the findings section in an approval resolution be adjusted to reflect all three properties impacted by the construction of the wall and the accompanying drainage features.

Chair Harrison called for a vote on the motion to approve.

Ayes: Chair Harrison, Vice-chair Lia, Commissioners Fassberg, Washburn, and Byrne.

Noes: None

Absent: None

Abstained: None

Motion Carried: 5/0

Future Agenda Items and Reports:

3. Directors Report. City Planner Bartlett highlighted that there will be two public hearing items going before the Commission at the next regular meeting of April 20th. He also informed the Commission that the Safety and Circulation Elements will go to the City Council on April 26. He added that the Safety Element was reviewed and approved by the State Forestry Board.
4. Reports from Members of the Planning Commission. Chair Harrison announced that Emma Wilby had very recently passed away. Ms. Wilby was a member of several City Commissions, including the Environmental Standards Committee, the Environmental Commission, and the Tree Board. She was very active and volunteered many hours for the City. Chair Harrison announced further that the meeting would be adjourned in honor and memory of Ms. Wilby.

Adjournment:

At 7:34 PM, in honor and memory of Ms. Emma Wilby, Chair Harrison adjourned the meeting to the next regularly scheduled meeting of April 20, 2023 at 6:00 PM.