



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: MARCH 13, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR
BY: TATIANA HOLDEN, DEPUTY PUBLIC WORKS DIRECTOR
JOSE LUIS HERNANDEZ, PUBLIC WORKS SUPERINTENDENT

SUBJECT: RECOMMENDATION TO APPROVE AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH BURNS PACIFIC CONSTRUCTION, INC. TO EXTEND THE CONTRACT TERM THROUGH NOVEMBER 2024 AND TO PROVIDE EMERGENCY CLEANING SERVICES, DEBRIS/DIRT REMOVAL, REDUCTION, DISPOSAL AND OTHER CLEAN-UP ACTIVITIES ASSOCIATED WITH HILLSIDE EROSION, EXCESSIVE RAIN OR OTHER NATURAL OR MANMADE DISASTERS ON AS-NEEDED OR EMERGENCY CALL-OUT BASIS/RESPONSE IN AN AMOUNT NOT TO EXCEED TWO HUNDRED SIXTY ONE THOUSAND DOLLARS (\$261,000.00)

MEETING
DATE: MARCH 22, 2023

SUMMARY RECOMMENDATION:

Staff recommends that the City Council approve Amendment No. 1 to the Professional Services Agreement with Burns Pacific Construction, Inc. to extend the current contract term through November 2024 and to increase the contract value to continue providing emergency cleaning services, debris/dirt removal, reduction, disposal and other clean-up activities associated with hillside erosion, excessive rain or other natural/manmade disasters on an as-needed or emergency call-out basis/response in an amount not to exceed two hundred sixty-one thousand dollars (\$261,000.00).

BACKGROUND:

The City currently has a contract with Burns Pacific Construction, Inc. for debris removal, emergency repair and response services on an as-needed and on-call basis. However, staff has been advised that the current contract in the amount of one hundred twenty thousand dollars (\$120,000) has been fully encumbered with current emergency services still required due to the recent winter rain storms. Staff requires/necessitates the services of the contractor to continue with the required services in addition to proactive and preventive work required for the upcoming heavy rainstorms anticipated for the weeks ahead. Burns Pacific Construction, Inc. under supervision of the City's Public Works Maintenance Division has operated and performed efficiently while responding promptly to the City's requests during the recent rainstorms these past few months. Unfortunately, there are still main arterial areas within the City that require immediate assistance with mudslide/debris clean up, with costs/monies for these services not currently covered under the existing contract amount.

DISCUSSION/ANALYSIS:

During the 2022/23 winter storm season, the City has expended the full contract amount (\$120,000) for the emergency on-call services (mudslide, road repair and debris removal, etc.). This past year has experienced a significant increase in winter storms that the City has not experienced of this magnitude in the past 12-15 years. Based on the current winter storm season, staff estimates that the need for a substantial clean up throughout the City will be required in order to keep the main arterial roads clear and safe for travel for the City's residents and community members. Staff anticipates the upcoming winter storms will exceed what we have experienced the first quarter of this 2023 calendar year.

The recent rainstorms have contributed to mud slides and other debris flows to the City's main arterial roadways. With the assistance of Burns Pacific, the City has been proactive and efficient in response times to natural incidents. Staff requests to increase the current contract amount from one hundred twenty thousand dollars (\$120,000) to two hundred sixty-one thousand dollars (\$261,000). This will extend the current contract through November 2024, which will include an additional nine (9) months of service so staff can prepare and issue a Request for Proposal for services. This will allow Burns Pacific Construction, Inc. to continue providing emergency services, debris/dirt removal, reduction, disposal and other clean-up activities associated with hillside erosion, excessive rain or other natural/manmade disasters on an as-needed or emergency call-out basis for the duration of the amended contract.

Current Contract Amount with Burns Pacific Construction, Inc.	\$ 120,000
30% Over Expenditure of current contract value	\$36,000
Additional nine (9) months of service through November 2024	\$ 105,000
Total Contract Amount w/Addendum No. 1	\$261,000

Based on the City’s past experience with Burns Pacific Construction, Inc. staff has had a great working relationship with the company. Burns Pacific Construction, Inc. has demonstrated that they can and will mobilize quickly and efficiently to assist the City with the required services needed in the event of an emergency.

FISCAL IMPACT/SOURCE OF FUNDING:

Budgeted monies from the Public Works current operating 2022/2023 and subsequent Fiscal Year Budgets will be utilized for this work. Staff is working with FEMA to acquire additional funding through the recently declared federal disaster assistance on March 10, 2023.

REQUESTED ACTION:

Staff recommends that the City Council approve Amendment No. 1 to the Professional Services Agreement with Burns Pacific Construction, Inc. to extend the current contract term through November 2024 and to increase the contract value to continue providing emergency cleaning services, debris/dirt removal, reduction, disposal and other clean-up activities associated with hillside erosion, excessive rain or other natural/manmade disasters on an as-needed or emergency call-out basis/response in an amount not to exceed two hundred sixty-one thousand dollars (\$261,000.00).

ATTACHMENTS:

- Attachment A - Professional Services Agreement
- Attachment B – Amendment No. 1 to the Professional Services Agreement