



CITY of CALABASAS

Architectural Review Panel

Meeting Minutes

Friday, November 18, 2022

Meeting was conducted via Video/Teleconference

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Pursuant to Assembly Bill 361 and Government Code Section 54953, this meeting was conducted utilizing teleconferencing and electronic means.

Opening Matters – 2:30 P.M.:

- Call to Order Chair Shepphird called the meeting to order at 2:34 PM. Panel members in attendance included: Chair Shepphird, Panelist Sheida Moradi, Supriya Kulkami, and Camille Mugerdechian-Armen. Panelist Alan Dabach had an excused absence. Staff in attendance included Community Development Director Michael Klein and Associate Planner Jaclyn Rackerby.

General Discussion (none)

Consent Item(s):

1. Approval of Minutes: October 28, 2022. Panelist Mugerdechian-Armen made a motion to approve the meeting minutes for October 28, 2022, second by Panelist Moradi. The motion was carried and approved by a unanimous (4-0) vote.

Review Item(s)

File No, SPR-2019-005, LLA-2021-003, OTP-2021-001: Request for a Site Plan Review, Lot Line Adjustment, and Oak Tree Permit to construct a 3,085 sq. ft. single family dwelling with attached 2-car garage located at 23720 Summit Dr (APN: 2072-018-017) within the Rural Community (RC) zoning district, and Calabasas Highlands (-CH)overlay zone.

Submitted by: Vahid Azimi
Planner: Jaclyn Rackerby, Associate Planner

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Associate Planner Rackerby provided an overview of the proposed project, and explained the changes the applicant made to the project in response to the Panel's comments the last time the project was reviewed. The Panel asked questions of Vahid Azimi, the project applicant and owner, regarding the changes. The Panel expressed concerns about the white stucco façade, and the articulation of the front elevation. Overall, the Panel noted that the applicant had addressed some of the ARP's comments from the two prior meetings, but that the below comments regarding the design were not yet resolved.

1. Stucco color & retaining wall color – study warmer & less reflective color options, rather than the white color that is proposed.
2. Study duct location to ensure no ducting will be visible on the roof.
3. Improve front articulation in regards to roofline and separation between first and second floor.

The Panel indicated by consensus that if the applicant revises the plans to address the three above items, with revisions subject to review by Chair Shepphird, then the project is recommended for approval.

At 4:30 PM Panelist Mugrdechian-Armen moved for adjournment to the Regular Meeting of the Architectural Review Panel on December 23, 2022 at 2:30 P.M., City Hall, Council Chambers, 100 Civic Center Way (or via teleconference as may be required under the City's COVID protocols). Panelist Kulkarni seconded the motion. The meeting was adjourned by a 4 - 0 vote.

Respectfully submitted by _____
Michael Klein, AICP
Community Development Director

On February 24, 2023 these Minutes were Approved by an affirmative vote of the members present.

Will Shepphird, Chair