

Chapter 2.41 - PARKS, RECREATION AND EDUCATION COMMISSION*

Sections:

2.41.010 - Creation.

The parks, recreation and education commission of the City of Calabasas is established.

(Ord. 2005-211 § 2 (part), 2005)

(Ord. No. 2015-321, § 9, 4-8-2015)

2.41.020 - Membership.

- A. The commission shall consist of seven (7) members, who shall be lawful residents of the city and electors during their respective terms of office. The sixth member shall be the chair of the Calabasas Arts Council or his or her designee and shall be subject to city council confirmation. The seventh member shall be nominated by the Calabasas Savvy Seniors Advisory Group, which nomination shall be subject to city council confirmation.
- B. Commissioners nominated by individual councilmembers shall have a term lasting for the lesser of two (2) years or until the expiration of the term of the councilmember who nominated that commissioner. The Calabasas Arts Council chair and the Calabasas Savvy Seniors Advisory Group member shall have terms lasting two (2) years. Notwithstanding the expiration of a term, a commissioner shall continue to serve until his or her successor has been appointed.
- C. If a vacancy occurs other than by expiration of a term, a new commissioner shall be appointed in the manner set forth above and shall serve the unexpired portion of the term.
- D. The commission may appoint or reappoint a high school student lawfully resident in the city as a nonvoting commissioner for a one-year term.

(Ord. 2006-215 § 7, 2006; Ord. 2005-211 § 2 (part), 2005)

(Ord. No. 2010-274, § 7, 4-28-2010; Ord. No. 2011-279, § 1, 6-8-2011; Ord. No. 2015-321, § 9, 4-8-2015)

2.41.030 - Organization.

- A. The commission shall appoint a chair and a vice chair pro tem from among its members, each for a term of one (1) year, at its first regular meeting of each year. No person shall serve more than two (2) successive one-year terms in either office. The chair, or in the absence of chair, the vice chair, shall preside over the meetings of the commission.
- B.

The commission may appoint standing or ad hoc subcommittees from its membership and, with the consent of the city council, may appoint advisory committees comprised of noncommissioners.

- C. With the consent of the city council, the commission may adopt rules and regulations for the transactions of its business.
- D. The community services director, or such other person as is designated by the city manager to do so, shall serve as the secretary of the commission.

(Ord. 2005-211 § 2 (part), 2005)

(Ord. No. 2015-320, § 11, 2-11-2015; Ord. No. 2015-321, § 9, 4-8-2015)

2.41.040 - Duties.

The commission will fulfill any function assigned by this Code to the parks and recreation commission or to the education commission. In addition, when requested by the city council, the commission will advise the city council on all matters pertaining to park and recreation facilities, current or future educational programs and services, and communication and coordination with local schools and residents, as well as on general policy matters related to the following:

- A. City cooperation with other governmental agencies and civic groups in the advancement of sound recreation and parks planning and programming as well as educational programs or services to meet community needs;
- B. Reviewing the parks and recreation portion of the annual budget/Parks and Recreation Master Plan to make recommendations to the city council and the city manager;
- C. Recommending to the community services director plans for the acquisition, development, beautification and maintenance of public park and recreational areas, including parks, community centers and open space areas;
- D. Recommending standards on organization, staffing, areas and facilities, program and financial support of education, recreation and park activities;
- E. Making periodic inventories of recreation programs and services within the city that exist or may be needed by the public;
- F. Annually advising the city council on the long-range parks and recreation capital improvement program;
- G. Develop procedures to encourage harmonious land use of city, school and park properties;
- H. Develop programs to promote and encourage joint recreational/educational programs with regional schools;
- I. Communicating and providing a liaison to the Las Virgenes Unified School District and private educational institutions in the Calabasas area;
- J.

Review community service funding grant applications and make appropriate recommendation to city council; and

K. Performing such other duties as may be requested from time to time by the city council.

(Ord. 2005-211 § 2 (part), 2005)

(Ord. No. 2015-321, § 9, 4-8-2015)

2.41.050 - Regular meetings.

Regular meetings shall be held not less than quarterly on a date established from time to time by resolution of the commission.

(Ord. 2005-211 § 2 (part), 2005)

(Ord. No. 2015-321, § 9, 4-8-2015)

2.41.060 - Reserved.

Editor's note— Ord. No. 2015-321, § 9, adopted April 8, 2015, repealed § 2.41.060, which pertained to absence from meetings and derived from Ord. 2005-211, § 2(part), adopted in 2005.

2.41.070 - Reimbursement for expenses.

The commissioners shall serve without compensation, but may receive reimbursement for actual and necessary expenses incurred in connection with the performance of their duties. No expense of any kind shall be incurred by the commission or any commissioner unless first authorized and approved by the city council.

(Ord. 2005-211 § 2 (part), 2005)

(Ord. No. 2015-321, § 9, 4-8-2015)