

ITEM 8 ATTACHMENT B
AMENDMENT No. 1 TO PROFESSIONAL SERVICES AGREEMENT
(City of Calabasas and Ideal General Services, Inc.)

This Amendment No. 1 (“Amendment”) to Professional Services Agreement (“Agreement”) is made on this 25th day of January, 2023 at Calabasas, California, by and between the City of Calabasas, a municipal corporation, 100 Civic Center Way, Calabasas, California 91302 (“City”) and Ideal General Services, Inc., P.O. Box 9021, Calabasas, California 91302 (“Contractor”).

This “Amendment” modifies the original Agreement between the “City” and the “Contractor” dated June 23, 2021 in the following fashion:

- A. City and Contractor desire to amend the Agreement by modifying section 3.1 – Scope of Services as set forth in Contractor’s May 2021 proposal to City attached hereto as Exhibit A-1 and incorporated herein by this reference.
- B. City and Contractor desire to amend the Agreement by modifying section 3.2 – Approved Fee Schedule as set forth in Contractor’s May 2021 fee schedule to City attached hereto as Exhibit B-1 and incorporated herein by this reference.
- C. City and Contractor desire to amend the Agreement by modifying section 3.4 – Expiration Date of the Agreement to read as follows:

3.4 “Expiration Date”: January 30, 2026.

Section 4 of the Agreement is also amended to incorporate the new Expiration Date.

- D. City and Contractor desire to amend the Agreement by modifying Section 5.1 so that the total compensation and costs payable to Contractor under this Agreement is a not-to-exceed sum of \$1,520,755.
- E. City and Contractor desire to amend the Agreement by modifying Section 6 so that the total compensation and costs payable to Contractor under this Agreement is a not-to-exceed sum of \$1,520,755.
- F. City and Contractor desire to amend the Agreement by modifying Section 18.1 to read:
 - G.”City shall have the right to extend this Agreement three times, each for the duration of one year for an amount not to exceed \$350,000 annually following the expiration of the Agreement on January 11, 2026.”
- H. City and Contractor desire to amend the Agreement by modifying Section 18.4 to read:

Initials: (City) _____ (Contractor) _____

I. “The not to exceed amount shall be based on service levels effective as of January 25th, 2023. Shall the service level vary more than 30%, Consultant shall have the right to terminate this Agreement in accordance with the provisions for termination of this Agreement.”

Initials: (City) _____ (Contractor) _____

258428.3

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“City”
City of Calabasas

“Contractor”
Ideal General Services, Inc.

By: _____
David J. Shapiro, Mayor

By: _____
Parvaneh Mostofizadeh, President

Date: _____

Date: _____

By: _____
Kindon Meik, City Manager

By: _____
Mahmoud Baniahmad, Vice President

Date: _____

Date: _____

By: _____
Robert Yalda, Public Works Director

Date: _____

Attest:

By: _____
Maricela Hernandez, MMC, CPMC
City Clerk

Date: _____

Approved as to form:

By: _____
Matthew T. Summers, City Attorney

Date: _____

Exhibit A-1

Scope of Services

The City of Calabasas requires Dial-A-Ride demand response service. The paratransit system consists of the following:

- Dial-A-Ride demand response, paratransit service within the City of Calabasas city limits and select predetermined locations outside of the city boundary.

~ One wheelchair accessible vehicle and one standard vehicle to be provided by the contractor (minivan)

~ Regular program hours schedule pick-ups

o First car:

- begin at 8:00a.m. and conclude at 6:30p.m. Monday to Thursday,
- begin at 8:00a.m. and conclude at 5:00p.m. on Friday,

o Second car for medical appointments only:

- begin at 9:00a.m. and conclude at 5:00p.m Monday through Thursday.
- begin at 9:00 a.m. and conclude at 4:00 p.m. on Friday.

The City of Calabasas requires public demand response service. The demand-response program consists of the following:

- Dial-A-Ride demand response, paratransit service within the City of Calabasas city limits and select predetermined locations outside of the city boundary.

~ One wheelchair accessible vehicle and one standard vehicle to be provided by the contractor (minivan)

o Two cars:

- begin at 9:00a.m. and conclude at 5:00p.m. Saturday and Sunday.

Labor Hours

The management team will be dedicating their entire time and attention to fulfilling the scope of services requested by the City of Calabasas. Management will be in the dedicated office Monday through Thursday starting at 8 a.m. until 6:30 p.m., Fridays starting at 8 a.m. until 5 p.m., Saturdays and Sundays 9 a.m. until 5:30 p.m. At least one person from management will be available on cell phone past operating office hours.

Monday	10.5 hours + 8 hours
Tuesday	10.5 hours+ 8 hours
Wednesday	10.5 hours+ 8 hours
Thursday	10.5 hours+ 8 hours
Friday	9 hours+ 7 hours
Saturday	8 hours+ 8 hours
Sunday	8 hours+ 8 hours

Approximate hours per week 122

Management will dedicate 60-65 hours a week to manage operators, coordinate with the city staff, resolve any issues with the vehicles, and maintain reporting requirements.

Exhibit B-1

Approved Fee Schedule

Dial-A-Ride: $\$3.7 + \$10 = \$13.7$ per service hour
Each year we add \$1 per service hour.

Demand response, paratransit service within the City of Calabasas city limits and select predetermined locations outside of the City boundary.

- IGS. will provide and maintain one wheelchair accessible vehicle (mini-van).
- IGS. will provide and maintain one regular minivan.
- IGS. will provide customer service and reservation telephone line for passengers.
- Regular program hours are as following:
 - First car:
 - begin at 8:00 a.m. and conclude at 6:30 p.m. Monday to Thursday,
 - begin at 8:00a.m. and conclude at 5:00p.m. on Friday,
 - Second car for medical appointments only:
 - begin at 9:00a.m. and conclude at 5:00p.m Monday through Thursday.
 - begin at 9:00 a.m. and conclude at 4:00 p.m. on Friday.
 - Both cars:
 - begin at 9:00 a.m. and conclude at 5:00 p.m. Saturday and Sunday

The rates shown above reflect the services proposed in the proposal and are good for the contract term expiring on January 30, 2026. All additional hours of service will be charged accordingly.

Exhibit C-1

Contractor's Services

The City of Calabasas requires Dial-A-Ride demand response service. The paratransit system consists of the following:

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~ One wheelchair accessible vehicle and one standard vehicle to be provided by the contractor (minivan)

~ Regular program hours schedule pick-ups

o First car:

- begin at 8:00a.m. and conclude at 6:30p.m. Monday to Thursday,
- begin at 8:00a.m. and conclude at 5:00p.m. on Friday,

o Second car for medical appointments only:

- begin at 9:00a.m. and conclude at 5:00p.m Monday through Thursday.
- begin at 9:00 a.m. and conclude at 4:00 p.m. on Friday.

The City of Calabasas requires public demand response service. The demand-response program consists of the following:

- Dial-A-Ride demand response, paratransit service within the City of Calabasas city limits and select predetermined locations outside of the city boundary.

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Approximate hours per week 122

Management will dedicate 60-65 hours a week to manage operators, coordinate with the city staff, resolve any issues with the vehicles, and maintain reporting requirements.