



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JANUARY 3, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: RON AHLERS, CHIEF FINANCIAL OFFICER
HIROMI DEVER, ACCOUNTING SUPERVISOR



SUBJECT: ADOPTION OF RESOLUTION NO. 2023-1835, A RESOLUTION OF THE CITY COUNCIL OF CALABASAS, CALIFORNIA, UPDATING THE CITYWIDE FEE SCHEDULE

MEETING

DATE: JANUARY 11, 2023

SUMMARY RECOMMENDATION:

Staff recommends the City Council adopt Resolution No. 2023-1835, a Resolution of the City Council of the City of Calabasas, California, updating the Citywide Fee Schedule to incorporate previously approved Tier1 and Tier 2 Wireless Telecommunication Facility Permit fees and restructure 2.6 Wireless Telecommunication Facility Permit fees in the Citywide Fee Schedule.

DISCUSSION/ANALYSIS:

On May 12, 2021, City adopted Resolution No. 2021-1723 which added the Tier 1 Wireless Telecommunication Facility Permit application fee. The initial period of the fee as \$500 was ended on November 13, 2022 and increased to \$1,867.

With this update of Tier1 Wireless Telecommunication Facility Permit fee, there are fees that require an update and/or modification in regards to Planning Division and Building and Safety Division within the Community Development Department. Those fees are as follows:

Planning:

Action	Description	Amount
Update	2.6.3 Tier 1 Wireless Telecommunication Facility Permit (Previously approved, Change fee number from 2.6.5)	\$ 1,867.00
Update	2.6.4 Tier 2 Wireless Telecommunication Facility Permit (Add "Telecommunication," Change fee number from 2.6.3)	\$ 4,090.00
Update	2.6.5 Small Wireless Facility Application Fee (Change fee number from 2.6.4)	Various

Building and Safety:

Action	Description	Amount
Add	Permit Extension Fee	\$ 39.00

FISCAL IMPACT/SOURCE OF FUNDING:

By approving Resolution 2023-1835, the Citywide Fee Schedule will be current with the newly adopted fees providing revenue for the City while assisting with the offset of any costs for services provided that may be incurred.

REQUESTED ACTION:

City Council adopt Resolution No. 2023-1835, a Resolution of the City Council of the City of Calabasas, California, updating the Citywide Fee Schedule to incorporate other fees previously approved but not listed in the Citywide Fee Schedule.

ATTACHMENTS:

Attachment A: Resolution No. 2023-1835