



CITY of CALABASAS  
**Planning Commission Agenda  
Video/Telephone Conference**  
Thursday, December 15, 2022  
6:00 P.M.  
[www.cityofcalabasas.com](http://www.cityofcalabasas.com)

**IMPORTANT NOTICE REGARDING THE DECEMBER 15, 2022  
PLANNING COMMISSION MEETING**

Pursuant to Assembly Bill 361 and Government Code Section 54953, this meeting is being conducted utilizing teleconferencing and electronic means. Members of the Commission may teleconference into the meeting without noticing each teleconference location from which a member is participating in a public meeting. The meeting will be broadcast on CTV Channel 3 and the live stream of the meeting may be viewed online at [www.cityofcalabasas.com/ctlive](http://www.cityofcalabasas.com/ctlive).

Please access a [Guide to Virtual Meeting Participation](#) (click on this link) for more information on how to join City Council or Commission meetings.

Please click the link below to join the webinar:

<https://cityofcalabasas.zoom.us/j/89280167416?pwd=Z2V6MFlwU0sxMUtieUN5L1U2ZXRSdz09>

Webinar ID: 892 8016 7416

Passcode: 955162

Or One tap mobile :

US: +16694449171,,89280167416# or +16699009128,,89280167416#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 444 9171 or +1 669 900 9128 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 719 359 4580 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931 3860 or +1 689 278 1000

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International numbers available: <https://cityofcalabasas.zoom.us/j/89280167416?pwd=Z2V6MFlwU0sxMUtieUN5L1U2ZXRSdz09>

Please press "Raise Hand" if you are joining via Zoom. Please press \*9 to raise your hand if you are joining via telephone.

The Planning Commission reserves the right to alter the order of the agenda to allow for an effective meeting. Attendance at the entire meeting may be necessary to ensure interested parties hear a particular item. The City values and invites written comments from residents on matters set for Planning Commission consideration. In order to provide commissioners ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Tuesday prior to the meeting. Any written materials submitted to the Planning Commission are public record under the Public Records Act.

**Opening Matters:**

- Call to Order / Roll Call of Commission Members
- Pledge of Allegiance
- Approval of Agenda
- Announcements and Introductions

**Oral Communications – Public Comment:**

For citizens wishing to address the Commission on matters not on the agenda.

**Consent Items:**

1. Approval of Minutes: October 6, 2022

**Public Hearing Item(s):**

2. **File No. SPR-2021-022, OTP-2022-001:** Request for a Site Plan Review and an Oak Tree Permit to construct a 1,077 square-foot addition to the first and second floors of an existing 2,696 square-foot two-story residence located within the protected zone of oak trees at 3821 Eddingham Ave (APN: 2080-004-007), within the Residential, Single-Family (RS) zoning district. The project is exempt from environmental review in accordance with Section 15061 (b)(3)(General Rule Exemption) and Section 15301 (e)(1) (Existing Facilities) of the California CEQA Guidelines.

Submitted by: Rick Moraga  
Planner: Jaclyn Rackerby, Associate Planner  
(818) 224-1705  
[jrackerby@cityofcalabasas.com](mailto:jrackerby@cityofcalabasas.com)

3. **File No. SPR-2021-027:** Request for a Site Plan Review to construct a 1,590 square-foot two-story detached pool house in the rear yard of the property located at 25384 Prado de la Felicidad, (APN: 2069-089-014) within the Residential, Single-Family (RS) zoning district. The project **is** exempt from environmental review in accordance with Section 15061 (b)(3)(General Rule Exemption) and Section 15301 (e)(1) (Existing Facilities) of the California CEQA Guidelines.

Submitted by: Michael Lancy  
Planner: Jaclyn Rackerby, Associate Planner  
(818) 224-1705  
[jrackerby@cityofcalabasas.com](mailto:jrackerby@cityofcalabasas.com)

**Future Agenda Items and Reports:**

4. Director's Report.
5. Reports from Members of the Planning Commission

**Adjournment:**

Adjournment to the regular meeting of the Planning Commission on January 5, 2023 at 6:00 P.M.

Any legal action by an applicant, appellant, or other person, seeking to obtain judicial review of any Planning Commission decisions may be subject to the 90-day filing period of, and governed by, Code of Civil Procedure sections 1094.5 and 1094.6.

Any person wishing to appeal a decision of the Planning Commission must do so within ten (10) days of the Planning Commission action. Please contact the Community Development Department for information regarding the appeal process. If you challenge any action of the Planning Commission in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Planning Commission at, or prior to, the public hearing. A copy of the Planning Commission agenda packet, staff reports and supporting documents, and any materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for review by the public by contacting the project planner. If, due to disability, you require special accommodations to attend or participate in a Planning Commission meeting, please contact the Community Development Department, (818) 224-1600, at least one business day prior to the scheduled meeting so staff may assist you.