



CITY of CALABASAS
**Architectural Review Panel
Meeting Minutes**

Friday, June 24, 2022
Video/Teleconference
2:30 P.M

www.cityofcalabasas.com

IMPORTANT NOTICE REGARDING THE JUNE 24, 2022 ARP MEETING

Pursuant to Assembly Bill 361 and Government Code Section 54953, this meeting was conducted utilizing teleconferencing and electronic means.

Opening Matters – 2:30 P.M.:

- Call to Order.

Acting Chair Camille Mugerdechian opened the meeting at 2:38 P.M.

Present: Acting Chair Mugerdechian, and panel members Shepphird, Moradi, Kulkarni, and Dabach.

Absent: None

Staff: Senior Planner Glenn Michitsch and Associate Planner Ryan Carr

- General Discussion

Tony Bonenfant (Calabasas) spoke about the design of the newly constructed retaining walls along Old Topanga Canyon Road near Calabasas High School.

Consent Item(s):

1. Approval of Minutes: May 27, 2022

Panelist Shepphird made a motion to approve the May 27, 2022 minutes, second by Panel member Dabach. The Panel approved the motion 5 to 0.

New Business:

2. Reorganization of the ARP

Acting Chair Mugerdechian made a motion to nominate Panel Member Shepphird as chair, second by Panel member Kulkarni. The Panel approved the motion 4 to 0, with 1 abstention (Shepphird).

Panelist Kulkarni made a motion to nominate Panel Member Mugerdechian as vice chair, second by Panel member Dabach. The Panel approved the motion 4 to 0, with 1 abstention (Mugerdechian).

Review Item(s) – 2:45 P.M.

3. **File No. APR-2021-018:** Request for an Administrative Plan Review to remove the existing 245 SF wood trellis and replace with 560 SF Alumawood trellis for Rosti Tuscan Kitchen, located at 23663 Calabasas Rd (APN: 2068-002-025) within the Commercial Mixed Use (CMU) zoning district and Scenic Corridor (-SC) overlay zone.

Submitted by: George Boules
Planner: Jaclyn Rackerby, Associate Planner
(818) 224-1705
jrackerby@cityofcalabasas.com

Associate Planner Carr provided the Panel with an overview of the new information submitted by the applicant. The project engineer, George Boules, discussed the design with the Panel members and answered questions from the Panel. The Panel made the following recommendations:

- Either add new planter boxes half of the height of the existing outside railing or replace the railing with planter boxes as barricades;
- Make sure the ceiling components for the outside covered seating area (i.e. lighting, ceiling fans, etc.) are stylistically compatible with the trellis design; and
- Conduct a lighting analysis to assess the optimal quality of lighting for the outdoor seating area.

Chair Shepphird made a motion that the applicant return to the panel having considered the above recommendations at a future special meeting date, with a second by Panel member Moradi. The motion was approved 5 - 0.

4. **File No. SPR-2021-027:** Request for a Site Plan Review to construct a new 1,590 square foot two-story detached pool house located at 25384 Prado De La Felicidad (APN:2069-089-014) within the Residential, Single Family (RS) zoning district.

Submitted by: MLa Plan Check (Applicant)
Planner: Ryan Carr, Associate Planner
(818) 224-1709
rcarr@cityofcalabasas.com

Associate Planner Carr provided the Panel with an overview of the project and site. The Panel commented that since there was no representative present for the project, the project should be continued to the next regular meeting so that a representative could be present. The Panel also noted that they would also prefer more information submitted for their review regarding site topography and the design of the existing residence.

Chair Shepphird made a motion to recommend continuing the item to the next regular meeting, and provide the requested additional information as noted above, with a second by Panel member Kulkarni. The motion was approved 5 - 0.

5. **File No. SPR-2021-005; VAR-2021-002; SCP-2021-005; OTP-2019-006; CEQA-2021-002:** Request for a Site Plan Review to construct a new 1,778 square foot multi-level single family residence with an attached two car garage and an attached accessory dwelling unit (ADU), located at 23308 Dale Road (APN:2072-025-011) within the Rural Community (RC) zoning district and Old Topanga (-OT) overlay zone.

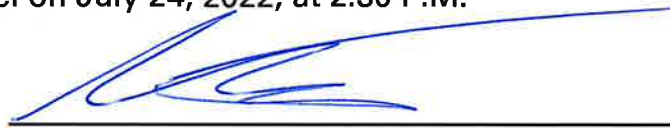
Submitted by: Jon Walters
Planner: Ryan Carr, Associate Planner
(818) 224-1709
rcarr@cityofcalabasas.com

The Panel noted that since initially, no representative was present to discuss the design, and time was running out, that the item should be continued to the next regularly scheduled meeting. The Panel also noted that they would like more information forwarded to them to consider in their review such an oak tree location map, civil drawings, and site geotechnical conditions.

Chair Shepphird made a motion to continue the item to the next regular meeting, with a second by Vice Chair Mugrdechian. The motion was approved 5 - 0.

Chair Shepphird adjourned the meeting at 4:31 P.M. to the Regular Meeting of the Architectural Review Panel on July 24, 2022, at 2:30 P.M.

Respectfully Submitted by:



Glenn Michitsch, Senior Planner

On July 22, 2022 these **Minutes** were APPROVED by an affirmative vote of the members present.



Will Shepphird, Chair