



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: NOVEMBER 1, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: MICHAEL MCCONVILLE, INTERIM ADMINISTRATIVE SERVICES
MANAGER
MICHEAL NEAL, CDBG CONSULTANT**

**SUBJECT: REVIEW AND APPROVAL OF PROJECT AMENDMENT FOR THE 48TH
PROGRAM YEAR (2022-2023) COMMUNITY DEVELOPMENT BLOCK
GRANT (CDBG) FUNDING; AND ADOPTION OF RESOLUTION NO.
2022-1819, APPROVING AMENDMENTS TO THE CDBG 48TH
PROGRAM YEAR (2022-2023)**

MEETING

DATE: NOVEMBER 9, 2022

SUMMARY RECOMMENDATION:

Conduct a public hearing on the proposed project amendments and budget for the 2022-2023 Community Development Block Grant (CDBG) Program Year. Upon consideration of the public testimony and discussion of relevant issues, adopt Resolution No. 2022-1819 (Attachment A) approving project amendments of the 2022-2023 Program Year.

BACKGROUND:

The Los Angeles County Development Authority (LACDA) requires that the City expend \$324,007 of the \$504,121 in CDBG funds available for the 2022-2023 Program Year by March 31, 2023. This expenditure requirement has been established by the Federal Department of Housing and Urban Development (HUD). LACDA may

recapture CDBG funds in the amount of the shortfall if the expenditure requirement is not met.

The CDBG Residential Rehabilitation Program has not been active because there is not currently a Housing Rehabilitation Specialist to administer the program due to the impact of COVID-19. The City issued a Request for Proposals for this service in December 2021, but no qualified consultants submitted a proposal. The City is continuing to explore options to keep the Program active.

Staff proposes to use CDBG funds for shovel-ready citywide ADA Access Improvements project to ensure that no CDBG funds are lost. The improvements will include curb ramps and sidewalk replacement. The CDBG funds will offset general funds that would have been used for the ADA Access Improvements project.

Proposed amendments to the CDBG projects to be funded during the 2022-2023 Program Year:

1. Amend the Residential Rehabilitation budget from \$423,834 to \$50,000
2. Fund ADA Access Improvements in the amount of \$454,121

Pursuant to Federal requirements, notice of this public hearing was properly published and posted in public buildings within the City. Federal requirements also mandate that as part of the public hearing, the Council and the public be informed of the range of eligible housing and community development activities that may be funded under the CDBG program. Interested persons may obtain a copy of the Federal eligibility guidelines, available at the City of Calabasas Administrative Services Department, during regular business hours.

FISCAL IMPACT/SOURCE OF FUNDING:

The project amendments would not exceed the \$504,121 in CDBG funds available for the 2022-2023 Program Year.

REQUESTED ACTION:

Conduct a public hearing on the proposed projects amendments and budget for the 2022-2023 CDBG Program Year. Upon consideration of the public testimony and discussion of relevant issues, adopt Resolution No. 2022-1819 approving the allocation of 2022-2023 CDBG funds.

ATTACHMENT:

Resolution Number 2022-1819