

**ITEM 2 ATTACHMENT  
RESOLUTION NO. 2022-1821**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
CALABASAS, CALIFORNIA, ESTABLISHING A HYBRID  
MEETING POLICY.**

**WHEREAS**, the City of Calabasas, along with the rest of California and the United States, is in the midst of a worldwide COVID-19 pandemic; and

**WHEREAS**, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, suspending certain provisions of the Ralph M. Brown Act allowing local legislative bodies to conduct their meetings telephonically or through other electronic means; and

**WHEREAS**, the City of Calabasas held virtual meetings during the COVID-19 pandemic since March 17, 2020, which allowed the public to participate; and

**WHEREAS**, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which maintained the suspension of certain provisions of the Brown Act to continue to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means through September 30, 2021; and

**WHEREAS**, Executive Order N-08-21 mandated that local agencies provide a physical location for public meetings after September 30, 2021; and

**WHEREAS**, pursuant to Executive Order N-08-21 local agencies may have hybrid meetings, consisting of portions of meetings which are in-person and portions of which are conducted telephonically or by other electronic means; and

**WHEREAS**, the City Council of Calabasas has a responsibility to provide for the health and safety of its residents and council members; and

**WHEREAS**, some residents and councilmembers may not feel comfortable returning to in-person public meetings due to continued threat that COVID-19 poses to the community; and

**WHEREAS**, the City of Calabasas wishes to adopt a policy for conducting hybrid meetings.

**NOW, THEREFORE**, the City Council of the City of Calabasas does hereby find and order that:

**SECTION 1.** Recitals:

The City Council finds that all the facts, findings, and conclusions set forth above in this Resolution are true and correct.

**SECTION 2.** Remote Participation Policy for City Council:

When safe to do so, the City Council shall meet in the City Council chambers, which are equipped to allow for members of the public to attend in person or virtually. In-person attendees will be required to follow all applicable regulations, including those mandated by the City, County, or other authorities regarding protection from the novel coronavirus.

City Councilmembers may continue to participate remotely or in person for all City Council meetings, as is their option under Executive Order N-08-21.

Staff shall include an option for the public to participate remotely in City Council meetings. This requirement does not apply in the event that remote participation technology is unexpectedly not available (such as an internet outage).

During a meeting, if a member of the public would like to speak on an agenda item, the Mayor or chair will call upon individuals present in the room first and then ask individuals attending virtually to raise their hands and they will be called upon in the order received. All members of the public will be provided equal time to comment on each item, without regard to whether they are participating in-person or through other means.

**SECTION 3.** Severability Clause:

Should any section, clause, or provision of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of the Resolution as a whole, or parts thereof, other than the part so declared to be invalid.

**SECTION 4.** Certification:

The City Clerk shall certify to the passage and adoption of this Resolution and shall cause the same to be published or posted according to law.

**PASSED, APPROVED AND ADOPTED** this 26<sup>th</sup> day of October 2022.

\_\_\_\_\_  
Mary Sue Maurer, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Maricela Hernandez, City Clerk  
*Master Municipal Clerk*  
*California Professional Municipal Clerk*

\_\_\_\_\_  
Matthew T. Summers  
Colantuono, Highsmith & Whatley, PC  
City Attorney