



CITY *of* CALABASAS

**MINUTES OF THE
COMMUNICATIONS AND TECHNOLOGY COMMISSION MEETING
OF THE CITY OF CALABASAS, CALIFORNIA
TUESDAY, JUNE 21, 2022
ZOOM CONFERENCE CALL**

OPENING MATTERS

Vice Chair Sherman called the meeting to order at 6:00 p.m. via Zoom Conference Call.

CALL TO ORDER/ROLL CALL

Commissioners Present: Chair Brockman
Vice Chair Sherman
Commissioner Goldwater
Commissioner Melcher
Commissioner Weber
Student Member Isabella Epperson

Commissioners Absent: None

Staff Present: Michael Russo, Communications Director
Arvin Petros, Media Operations Supervisor
Yadira Zimmerman, Executive Assistant II
Michael Klein, Community Development Director
Jaclyn Rackerby, Associate Planner

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Weber.

APPROVAL OF AGENDA

Vice Chair Sherman moved, seconded by Commissioner Melcher to approve the agenda.

Vote: Motion carried 5-0

Yes: Chair Brockman; Vice Chair Sherman; Commissioner Goldwater; Commissioner Melcher; Commissioner Weber

APPROVAL OF MINUTES

Vice Chair Sherman moved, seconded by Commissioner Weber to approve the minutes of the April 19, 2022 meeting.

Vote: Motion carried 5-0

Yes: Chair Brockman; Vice Chair Sherman; Commissioner Goldwater; Commissioner Melcher; Commissioner Weber

ANNOUNCEMENTS & INTRODUCTIONS

No one expressed a desire to speak.

ORAL COMMUNICATION – PUBLIC COMMENT

No one expressed a desire to speak.

MONTHLY REPORTS

2. Wireless Facility Minor Modification, Small Wireless Facility, and Wireless Telecommunication Facility Tier 1 permits update

Informational packet was distributed to Commissioners.

3. Franchise Fees Report

Executive Assistant Zimmerman reported all cable franchise fee reports and all franchise fee reports are paid to date, and this is only an informational item only.

4. Cable Complaints Review

Executive Assistant Zimmerman reported there is one complaint at this time.

5. Cable Company Report

There was nothing to report at this time.

SUB-COMMITTEE REPORTS

6. Wireless Subcommittee (Mobile Phone/ Wireless Technologies) – Brockman/Melcher/Student Commissioner Epperson

Student Commissioner Epperson reported Mr. Gersh, head of the broadcasting class for Calabasas High School), and Supervisor Petros discussed a summer projects.

7. Programming Subcommittee (CTV Programming/Video Services) - Weber/Sherman/Student Commissioner Epperson

There was nothing new to report at this time.

8. Broadband Subcommittee (Broadband/Internet/Fiber Technologies) - Melcher/Goldwater

There was nothing new to report at this time.

DIRECTOR'S REPORT

Director Russo reported the City Smart Phone App, Granicus and YouTube Usage by the Public, which were also included in the Commissioner packets. In his report to the Commissioner, Director Russo also reported an informal cable company complaint from a resident. Per the resident, it was suggested by the cable company that the City offers seniors discounts to its residents, which is not true.

STAFF UPDATE

Supervisor Petros provided the CTV Programming Report, and also shared the Water Safety video and the Fire Prevention video.

STUDENT COMMISSIONER REPORT

Student Commissioner Epperson reported that the recycling pick-up event and Mental Health Awareness meeting were both a success. In addition, she was able to share flyers with the Calabasas Parent Teacher Organization about the Mental Health Awareness meeting.

FUTURE AGENDA ITEMS

No future agenda items were requested.

ADJOURN

Commissioner Melcher moved, seconded by Vice Chair Sherman to adjourn the Communications and Technology Commission meeting at 6:54 p.m. to the meeting on September 20, 2022 at 6:00 p.m.

Vote: Motion carried 5-0

Yes: Chair Brockman; Vice Chair Sherman; Commissioner Goldwater; Commissioner Melcher; Commissioner Weber.