



**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

---

**DATE:** AUGUST 30, 2022

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** ERICA L. GREEN, COMMUNITY SERVICES DIRECTOR

**SUBJECT:** AUTHORIZATION TO APPROVE AND ADD AMENDMENT NO. 1, FOR ADDITIONAL FUNDING IN THE AMOUNT OF \$25,000 TO THE PROFESSIONAL SERVICES AGREEMENT WITH THE A RENTAL CONNECTION

**MEETING**  
**DATE:** SEPTEMBER 14, 2022

---

**SUMMARY RECOMMENDATION:**

That the City Council authorizes to approve amendment number 1 for additional funding in the amount of \$25,000 to the existing Professional Services Agreement (PSA) with A Rental Connection for stages and equipment rentals related to special events.

**BACKGROUND:**

On July 13, 2021 a Professional Services Agreement for \$60,000 was approved by the City Manager for an 18-month term for the purpose of renting stages and equipment for public programs and special events throughout the City of Calabasas.

**DISCUSSION/ANALYSIS:**

The purpose of this agenda item is to amend funding to the current Professional Services Agreement (PSA) that was approved on July 13, 2021. The requested

funding will cover expenses through the term of the current PSA which ends December 2022.

The requested funding, is needed to rent stages, canopies, tables, and other equipment for the SunSet Concert Series, Calabasas Pumpkin Festival, State of the City Address, and City Council Reorganization events hosted by the City of Calabasas through December 2022. The initial contract was expended faster than anticipated as the number of events and costs of supplies and labor increased. The funding approved in the original contract has been depleted and requires additional funding to proceed with the scheduled annual events.

**FISCAL IMPACT/SOURCE OF FUNDING:**

Funding Source: 10-516-5252-18, 10-516-5252-23, and 10-111-5252-06

**REQUESTED ACTION:**

Staff requests that City Council authorize and approve amendment number 1 for additional funding in the amount of \$25,000 to the existing Professional Services Agreement (PSA) with A Rental Connection.

**ATTACHMENTS:**

Amendment No. 1 to Professional Services Agreement