



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: AUGUST 29, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ERICA L. GREEN, COMMUNITY SERVICES DIRECTOR

SUBJECT: AUTHORIZATION TO APPROVE AND ADD AMENDMENT NO. 2, FOR ADDITIONAL FUNDING IN THE AMOUNT OF \$30,000 TO THE PROFESSIONAL SERVICES AGREEMENT WITH THE ILLINI COMPANIES, INC. DBA COMMERCIAL AQUATICS, INC.

MEETING DATE: SEPTEMBER 14, 2022

SUMMARY RECOMMENDATION:

That the City Council authorizes to approve Amendment Number 2 for additional funding in the amount of \$30,000 to the existing Professional Services Agreement (PSA) with The Illini Companies, Inc. DBA Commercial Aquatics, Inc. for regular monthly pool service and any authorized unexpected emergency work repair on pool equipment at the Calabasas Tennis and Swim Center.

BACKGROUND:

On October 21, 2020 a Professional Services Agreement for \$60,000 was approved by the City Manager for a (2) two year term for general monthly pool service and authorized unexpected emergency repair of pool equipment at the Calabasas Tennis and Swim Center.

On November 10, 2021, Amendment Number 1 was approved by the City Council amending the Not to Exceed amount from \$60,000 to \$120,000 for general monthly pool service and authorized unexpected emergency repair of pool equipment at the Calabasas Tennis and Swim Center.

DISCUSSION/ANALYSIS:

The purpose of this agenda item is to amend funding to the current Professional Services Agreement (PSA) that was approved on October 21, 2020 and amended on November 10, 2021. The requested funding will cover expenses through the term of the current PSA which ends December 2022.

The requested funding is needed due to unforeseen major repairs or replacement of various pool equipment at the Calabasas Tennis and Swim Center, such as the impeller for the large pool and the motor for the small pool. In addition, due to equipment and supply shortages throughout the country as a result of the pandemic, costs of supplies and equipment have increased drastically. For these reasons, the funding approved in the original contract has been depleted and requires additional funding to continue maintenance and operations of the aquatic facilities at the Calabasas Tennis and Swim Center.

FISCAL IMPACT/SOURCE OF FUNDING:

Funding Source: 50-521-525200

REQUESTED ACTION:

Staff requests that City Council authorize and approve amendment number 2 for additional funding in the amount of \$30,000 to the existing Professional Services Agreement (PSA) with The Illini Companies, Inc. DBA Commercial Aquatics, Inc.

ATTACHMENTS:

Amendment No. 2 to Professional Services Agreement