



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: AUGUST 30, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ERICA L. GREEN, COMMUNITY SERVICES DIRECTOR

SUBJECT: RECOMMENDATION TO APPROVE MEMORANDUM OF UNDERSTANDING WITH UNLIMITED PLAY INC., PROFESSIONAL SERVICES AGREEMENT WITH PLAYPOWER LITTLE TIKES FARMINGTON, INC. NOT-TO-EXCEED \$1,500,000, UTILIZATION OF SOURCEWELL, AND FUNDING SOURCES TO REPLACE PLAYGROUND EQUIPMENT AT BRANDON'S VILLAGE/GATES CANYON PARK

MEETING DATE: SEPTEMBER 14, 2022

DATE:

SUMMARY RECOMMENDATION:

Staff recommends approving a Memorandum of Understanding with Unlimited Play Inc., Professional Services Agreement (PSA) with PlayPower Little Tikes Farmington, Inc. in the not-to-exceed amount of \$1,500,000 (anticipated fundraising of \$10K - \$400K included), utilization of Sourcewell, and funding sources to replace existing playground equipment, rubberized surfacing, at Brandon's Village/Gates Canyon Park.

BACKGROUND:

In May of 2022 the Community Services Department presented City Council with a recommendation to approve the Gates Canyon/Brandon's Village playground project and funding with PlayPower Little Tikes Farmington, Inc. Staff was given direction to return with detailed information on the project costs and Sourcewell cooperative purchasing agreement. In August of 2022 Staff presented the information requested to City Council and was further directed to provide additional information on Sourcewell and return to City Council in September of 2022.

DISCUSSION/ANALYSIS:

In February 2022 the Community Services Department closed the tot play structure and removed amenities from the 5-12 year-old play structure at Gates Canyon Park due to safety concerns and sinking of the pour in place surfacing. As time passes, the surfacing continues to deteriorate and compromises the safety of the play structures further. The replacement of the play structure and rubberized surfacing is required to prevent any further deterioration and indefinite closure, which is likely within the next month.

Brandon's Village at Gates Canyon Park provides all-inclusive play structures that were originally constructed in 2006 at a cost of \$875,000. To ensure the inclusive play element is maintained with the new play structures, staff has collaborated with Unlimited Play, Inc. a non-profit organization that partners with PlayPower Little Tikes Farmington, Inc. to help fundraise and build custom all-inclusive playgrounds.

PlayPower Little Tikes Farmington, Inc. is contracted with Sourcewell Cooperative Purchasing. Cooperative purchasing is an arrangement in which multiple businesses combine buying requirements onto a single contract and aggregate volume to enhance purchasing power.

Sourcewell is a local unit of government, a public corporation and agency under the Minnesota Constitution and its enabling law. Sourcewell employees are government employees. Sourcewell is a service cooperative created to provide programs and services to participating agencies in the government, education, and nonprofit sectors. Its statutory purpose is to assist these agencies in meeting specific needs which are more efficiently delivered cooperatively than by an entity individually. Sourcewell is authorized to establish cooperative purchasing contracts on behalf of itself and participating agencies and is governed by an eight-member board of directors made up of local elected officials including county commissioners, city council members, mayors, and school board members. Sourcewell's procurement process is continuously improved to ensure compliance with state and federal requirements affecting our clients' ability to use cooperative purchasing contracts. Sourcewell is funded by administrative fees paid by suppliers. When Sourcewell awards a contract, that supplier realizes substantial efficiencies in the form of thousands of sales opportunities. Suppliers pay a percentage of those sales to Sourcewell to cover costs related to the procurement process and to offset general operating costs.

If approved, the City will utilize the PlayPower Little Tikes Farmington, Inc. Sourcewell contract.

The Memorandum of Understanding with Unlimited Play, Inc., will include facilitating public engagement, fundraising, and marketing. The Professional Services Agreement with PlayPower Little Tikes Farmington, Inc. will include play structure design, demolition, installation, rubberized surfacing demolition and playground signage.

If approved, the estimated completion of the project is approximately early 2024. The timeline includes public engagement, design, fundraising, community build and grand opening.

FISCAL IMPACT/SOURCE OF FUNDING:

The estimated cost of the project is \$1.1 million with anticipated fundraising in the amount of \$10K-\$400K for an estimated not-to-exceed \$1.5 million contract price. The funding sources include \$192,744 Prop 68 Per Capita Grant, \$125,000 Gates Canyon/Brandon's Village maintenance allocation and \$800,000 American Rescue Plan Act allocation for a total of \$1,117,744. Fundraising will be conducted and any additional funds secured will be used to enhance the playground elements.

REQUESTED ACTION:

Staff recommends approving a Memorandum of Understanding with Unlimited Play Inc., Professional Services Agreement (PSA) with PlayPower Little Tikes Farmington, Inc. in the not-to-exceed amount of \$1,500,000 (anticipated fundraising included), utilization of Sourcewell, and funding sources to replace existing playground equipment, rubberized surfacing, at Brandon's Village/Gates Canyon Park.

ATTACHMENTS:

- A. Gates Canyon Presentation
- B. Sourcewell Cooperative Purchasing Reference Guide
- C. Memorandum of Understanding with Unlimited Play, Inc.
- D. Professional Services Agreement with PlayPower Little Tikes Farmington, Inc.