



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: AUGUST 30, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER
TATIANA HOLDEN, P.E., DEPUTY PUBLIC WORKS DIRECTOR

SUBJECT: RECOMMENDATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH MNS ENGINEERS, INC. FOR MULHOLLAND HIGHWAY IMPROVEMENTS DESIGN IN THE AMOUNT NOT TO EXCEED \$564,150

MEETING DATE: SEPTEMBER 14, 2022

SUMMARY RECOMMENDATION:

Staff recommends that the City Council approve a professional services agreement with MNS Engineers, Inc. for Mulholland Highway Improvement design in the amount not to exceed \$564,150.

DISCUSSION/ANALYSIS:

Public Works staff issued a "Request For Proposal" (RFP) to prepare plans, specifications and estimates for the Mulholland Highway Improvements on March 4, 2021. The contract was awarded to MNS Engineering, Inc. for \$765,181.00 with an expiration date of June 30th, 2022.

During the design of the Mulholland Highway Improvements project, there were several items that caused delays to the schedule. MNS identified more utilities than anticipated that were impacted by the causing further coordination with Southern California Edison. The uniqueness of the Mulholland Corridor has required additional investigation to which measures could be implemented while maintaining its

AGENDA ITEM NO. 11

aesthetics. The City requested for additional tasks to be added to the initial proposal. On January 18, a proposal fee for the addition of the Wild Walnut Park Parking Lot modification was submitted and approved for a total of \$14,173. In addition, City staff requested further environmental review in compliance with the California Environmental Quality Act (CEQA) of the remaining phases of the project for MNS to complete. The total cost for the additional services was for \$47,916. Also, the amount of \$59,945 will be added to the contract for design support services during construction.

MNS completed phase I of the project on May of 2022. Phase I began construction on July of 2022 and MNS is currently providing construction support for this phase. In addition, MNS is working on the remaining phases of this project to complete the improvement along Mulholland highway Corridor in between Old Topanga Canyon Road South and end of City limits. MNS has billed the City only a portion of the contract in the amount of \$417,120.46.

Staff is recommending for the new contract to be for the remaining amount that was allocated for the project with the additional addendum amount and a contingency of 20%. The contingency amount will be used to address unforeseen conditions that may arise.

Staff anticipates that the design for the remaining phases will be completed next year. Construction is planned to begin in the summer of 2023, pending allocation of Measure M funds. MNS will provide construction support for all phases of the project.

FISCAL IMPACT/SOURCE OF FUNDING:

The project will be funded through the Measure M Active Transportation funds. Staff is requesting to allocate funds from Fund 39 to use for costs associated with the project.

REQUESTED ACTION:

Staff recommends that the City Council approve a professional services agreement with MNS Engineers, Inc. for Mulholland Highway Improvement design in the amount not to exceed \$564,150.

ATTACHMENTS:

Attachment A - Professional Services Agreement with MNS Engineers, Inc.
Attachment B – Project Location Map